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**Meeting Minutes**

**CCN: 058858**

**Job No. 22192**  
Written Response Required? NO  
Due Date: N/A  
Actionee: N/A  
Closes CCN: N/A  
OU: GW/VZ100  
TSD: N/A  
ERA: N/A  
Subject Code: 4170; 8830/4170

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**SUBJECT** GW/VZ/CR INTEGRATION PROJECT - WEEKLY MEETING - MAY 18, 1998

**TO** Distribution

**FROM** Michael J. Graham, GW/VZ/CR Project Manager

**DATE** May 18, 1998

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**ATTENDEES**

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**NEXT GW/VZ/CR WEEKLY PROJECT MEETING DATE:**

Due to the Memorial Day Holiday there will not be a meeting next Monday, May 25, 1998

Next Meeting Date: Monday, June 1, 1998 – 1:00 p.m.

3350 George Washington Way - Bechtel Assembly Room (Badging Required)

**MEETING MINUTES FROM MAY 18, 1998:**

A Groundwater/Vadose Zone/Columbia River (GW/VZ/CR) Integration Project Weekly Meeting was held on May 18, 1998, in Richland, Washington, at the PNNL ETB Building - Columbia River Room. Due to technical difficulties with the speaker phone in the conference room, interested parties were unable to call in at the start of the meeting.

The purpose of the Wednesday, May 20 CRCIA meeting verses the Thursday GW/VZ/CR Integration Project public meeting was discussed. The Wednesday, May 20 meeting purpose is to improve mutual understanding and develop a path forward for CRCIA, defining roles and responsibilities pertaining to the Project. The Thursday, May 21 meeting is to develop vision, goals, and critical success factors for the Project.

What the current GW/VZ/CR budget covers was discussed briefly. A baseline plan is expected to be put together by December for allocating for the year 2000 budget. We will be putting together a Long Range Plan, which will be the logic, but does it work? We need to integrate other site plans and assess the impact the GW/VZ/CR plan will have on TPA milestones.

More detailed minutes will capture Key Project Points, see Key Points below.

**NEW ACTION ITEMS**

- Michael Graham will develop and distribute revised schedules including meetings and Groundwater/Vadose Zone/Columbia River key activities to assist participants in deciding what activities they would like to be involved. A separate meeting will be set up to discuss the schedules.
- Set meetings to discuss the technical information and detail regarding the Project Specification.

**GW/VZ/CR PROJECT STATUS REPORTS:**

- Copies of the Meeting Minutes from the National Lab Meeting in San Francisco on May 4, 1998 are available. If you would like to obtain a copy of this document, please call Karen Strickland at 372-9236.

**UPCOMING MEETINGS/OPPORTUNITIES FOR INVOLVEMENT:**

- May 20 CRCIA Requirements Review - Phase I Meeting - 1:00 p.m. to 4:00 p.m. - 451 Hills Street, Richland, Hills Street Conference Center, Room 7 - Meeting purpose is to improve mutual understanding and develop a path forward.
- May 21 GW/VZ/CR Public Workshop - 8:00 a.m. to 4:00 p.m. - PNNL Environmental Technology Building, Columbia River Room, 3200 Q Avenue, Richland. Meeting purpose is to develop Project vision, goals, and critical success factors for the Project and to discuss a Public and Tribal Nation Involvement Process and Charter. A discussion of the Columbia River Comprehensive Integrated Assessment (CRCIA) requirements relative to the GW/VZ/CR Integration Project will also be provided.
- June 3 GW/VZ/CR Integration Project Weekly Meeting - 1:00 to 3:00 p.m. - 3350 George Washington Way, Bechtel Assembly Room, Badging Required.

**MEETINGS OF NOTE:**

- May 26 Michael Graham will be meeting with Argonne National Laboratory in Illinois.

**KEY POINTS:**

- Question: Why does this project need a different Public Involvement/Community Relations plan or process than those of other projects on the Site? Answer: The GW/VZ/CR Integration Project is a new project in the formulation stage that is fundamentally different than others at the Site.
- Three models of public and Tribal participation were presented by Larry G.: The first was one where the interested parties come together around the project in order to be better informed as they go back to their organizations to carry out their mission or work. The second was one in which DOE utilizes a public process to make better informed decisions. The third was one in which the Tri-Parties join the public process with DOE so that all three parties can make better informed decisions. There are probably other models. These will be worked in Thursday's workshop.
- The need for a more detailed walk-through of the planned deliverables and activities for the year will be addressed in future meetings. This will be accomplished in the next project meeting on 6/1/98.
- A request was made for an articulation of the objective of the Groundwater/Vadose Zone Project. DOE's response was:  
"The Project is a response to DOE senior level management's recognition of the need for a look at Hanford's cumulative future impact on the groundwater and the Columbia River. In addition, it is recognized that TPA requirements and associated projects are in place; however, it is uncertain if either are adequately planned or managed to assure future groundwater stewardship and river protection. It is hoped that this project will identify the gaps in technical scope and quality as well as redundancies for potential cost savings. However, it is also recognized that significant adjustments in work scope and schedule (and associated milestones) may be necessary to meet the project's objectives of assuring Columbia River Protection and providing appropriate groundwater stewardship."
- The name of the Project has been changed to more accurately reflect the Project Mission.

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