



# **Section N**

## ***Near Term Stewardship***

### **PROJECT MANAGERS**

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## INTRODUCTION

The Near Term Stewardship Project consists of Project Baseline Summary (PBS) RL-SC01, Work Breakdown Structure (WBS) 3.5.1.4, Stewardship Records/Information Management and 3.5.1.5, Land Use and Real Estate.

NOTE: Unless otherwise noted, all information contained herein is as of the end of October 2002.

Fiscal-year-to-date milestone performance (EA, DOE-HQ, and RL) shows that RL-SC01 has no milestones in FY 2003.

## NOTABLE ACCOMPLISHMENTS

### Land Use and Real Estate, 3.5.1.5

**Institutional Controls Assessment Plan** — The draft outline and schedule of activities for the institutional controls assessment plan, as well as the initial draft of the assessment procedure, was submitted to RL on October 29, 2002.

**Long-Term Stewardship** — Assisted RL in presenting the working draft of the Hanford Long-Term Stewardship Program plan to the Hanford Advisory Board. This plan describes the initial set of activities and organizational responsibilities required to support RL in the development and implementation of a strategy to manage long-term stewardship information at Hanford. Copies of the draft were delivered to RL for their upcoming meeting with the Hanford Advisory Board and the third public workshop with stakeholders.

**Long-Term Stewardship Requirements Matrix** — A long-term stewardship information management requirements matrix was developed and briefed to RL. The matrix identifies all the long-term stewardship requirements and groups them into three categories: Statutory Requirements (legal and regulatory), DOE Requirements (DOE orders and policies) and Other. Each requirement was further defined by its type (i.e., environmental, cultural, biological, or property).

## BREAKTHROUGHS / OPPORTUNITIES FOR IMPROVEMENT

Nothing to report at this time.

## UPCOMING ACTIVITIES

### Land Use and Real Estate, 3.5.1.5

**Stewardship Information Management** — Continue to collect and catalogue documents regarding stewardship information management.

**Hanford Reach National Monument Land Transfer** — Continue forward with completing the radiological release of the Fitzner Eberhardt Arid Lands Reserve in FY 2003 by developing a survey plan, performing the site surveys and in-situ measurements, perform the analyses on the samples, assess the data and document the results and recommendations in a final report.

## MILESTONE ACHIEVEMENT

RL-SC01 has no FY 2003 milestones.

## PERFORMANCE OBJECTIVES

FH shall follow the guiding principles and processes identified in the Department of Energy "Real Estate Process - A Desk Guide for Real Estate Personnel", dated June 2001 or as amended.

## ISSUES

### Technical, Regulatory, External, and DOE Issues and DOE Requests

**Issue:** Nothing to report at this time.

**Impacts:** None.

**Corrective Action:** None at this time.

## BASELINE CHANGE REQUESTS CURRENTLY IN PROCESS

Nothing to report at this time.