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CBDPP I&M Committee Meeting Minutes

January 06, 2011

2430 Stevens / CR 297

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ATTENDEES:

Shawna Flood	Scott Seydel
Darrell Riffe	Joseph Samuels
Kirk Domina	Mario Moreno
Randy Phenneger	Leo Wickstrand
Michele Solano	Larry Sherman
Sam Murff	John Herber
Mark Fisher	Emily Millikin
James DeRoos	Colby Smith
Mary Sams	Robert Gilmore
John Calcagni	Patricia Aldridge
Mike Stoner	Bob Legard
Thomas Morris	Silvette Boyajian
Chris Stape	Victor Sims
	Mike Petersen

* Chuck Wildman delegated his vote to Leo Wickstrand.

INTRODUCTIONS:

Darrell Riffe – New Facilitator for the CBDPP Committee until the CAP is completed.

Mike Petersen – WCH, Alternate for Emily Millikin (replaces Jayme Kahne).

Chris Stape – HAMMER.

Sam Murff – AMH, IH, Point of Contact for IH Database.

SAFETY TOPIC:

- Road safety is a concern especially with the changing weather conditions. Make sure that the spare tire in your vehicle is not flat and that you have flares or reflective triangles stored in your vehicle in case of emergencies. Always remember to move over for emergency vehicles and vehicles with flashing lights such as tow trucks.

OLD BUSINESS:

- Minutes from 12/16/10 will be reviewed at the next meeting.

OPEN ACTION ITEMS:

- **Open Action Items:**
 - Scott Seydel will review the Open Action Items and remove any items that have been closed. In addition, any new action items will be added.

- **Beryllium Website:**
 - No information was given during this meeting.
- **DOE-0342, Revision 1:**
 - Committee review of Rev. 1 to be completed prior to publication.
- **6.27.2 Counseling:**
 - No information was given during this meeting.
- **Issues with Legacy Components:**
 - No information was given during this meeting.
- **Definition of “work” in Section 6.14:**
 - No information was given during this meeting.
- **Beryllium Waste Disposal Resolution Form:**
 - No information was given during this meeting.
- **Dust Disturbing Activity Resolution Form:**
 - No information was given during this meeting.
- **Intrusive Work and Non-Intrusive Work Resolution Form:**
 - No information was given during this meeting.
- **Duct Labeling Resolution Form**
 - No information was given during this meeting.
- **Develop Surface Contamination Protocol or Lessons Learned for the Tool Crib Incident.**
 - No information was given during this meeting.
- **Facilities Listing Maintenance, Section 6.6, Resolution Form:**
 - No information was given during this meeting.

NEW BUSINESS:

- **CBDPP Committee Changes**
 - Scott Seydel and Mark Fisher have stepped down as Chair and Co-Chair, respectively. Upon completion of the CAP, they will resume the functions of their appointments.
 - Effective immediately, Darrell Riffe will facilitate the CBDPP Committee meetings until the CAP is completed. This is a temporary change.

- During the CBDPP meetings, only the primary voting members, or their Alternate in their absence, will sit at the table during the meetings. This will lessen the confusion as to who the voting members are from each company.
- **Verification of Path Forward for IH/IHT Training Program**
 - Chris Stape reported that the first meeting of the IH/IHT working group was held on 1/04/2011 to discuss a path forward for an IH/IHT Training program with the goal of establishing a consistent and Site-Wide training program.
 - A Working Group was formed and a meeting has been scheduled for 1/06/2011 to begin working on a training program description. The working group is made up of:
 - Boyajian, Silvette
 - Jones, Mark W (lead)
 - Samuels, Joseph K
 - Urie, Michael J
 - Spier, Tracy L
 - Eilertsen, Ronald (Vince)
 - HAMMER/Hanford Training Staff: Chris Stape (Lead); Patricia Aldridge (Responsible Manager).
 - The IH/IHT Training Development Team is made up of:
 - Silvette Boyajian
 - Kirk Domina
 - Ronald (Vince) Eilertsen
 - Mark Fisher
 - William Greer
 - Mark Jones
 - Joseph Samuels
 - Scott Seydel
 - Larry Sherman
 - Colby Smith
 - Mike Stoner
 - Mike Urie
 - Kenneth Way
 - Tracy Spier
 - Robert Legard (per his request on 1/06/11)

- **Training Development**

- HR/IR, EC, Advocate

- We are on the verge of completion of the flow chart. Paul Kruger is in agreement for a Beryllium Coordinator position. What does the Committee want to see when this is complete—a walkthrough of the flow process? The Counseling Packet group continues to make progress on development of the counseling packet.

- Risk Communication

- The first dry run was held on 1/5/11. Received good suggestions for improvement. Next dry run is 1/11/11 at 7:30 AM. All are invited to attend. The pilot is scheduled for the morning of 1/14/11.

- All Hands Meeting

- The draft of the materials has been turned over to MSA.

- HGET/Associated Worker

- DOE requested clarification to some of the information. The changes are in the process of going through the HGET Working Group for review and approval. These need to be brought to the CBDPP Committee before they are activated.

- **Training Chart for Training Development**

- The below draft Chart was presented to the Committee for review. Shawna Flood will also send this out to all members for review prior to the next meeting.
 - This Chart is to track when training is started, verified and completed; essentially will track the training from development through implementation.
 - The Committee has agreed to temporarily put this item on hold until a process being developed by Julie Goeckner is presented to the Committee. Will this chart be needed or will it run parallel to the process being developed?

Item # / Resolution #	Description	Approved for Training			Training Verification Date by CBDPP Committee	Completion Date of Training Development
		BAG	HAMTC	CBDPP/Other		

- **Training Requirements for Entry into a BCF**
 - Two questions arose during a HAMMER training class. HAMMER had asked the Committee to provide feedback to two questions:
 - What level of training is required for entering a BCF?
 - When is a BRA required instead of a BCA?
 - Scott Seydel will draft Interpretations for both questions and present them at a future Committee meeting. The Interpretations will include badging practices and training requirements.

- **Beryllium Communications Sub-committee Process, Section 1.3, Resolution Form (OFI-5.3 and OFI-9.9)**
 - The BAG and HAMTC have not approved this. The BAG believes that OFI-5.3 and OFI-9.9 are two (2) separate Deliverables; they should not be combined. The main concern is how to distribute the information across the Hanford site.
 - Does Lessons Learned need to go through the Beryllium Communications Sub-committee process as well? The language proposed on the Resolution Form does not satisfy the Committee.
 - In order to come to an agreement regarding the Resolution Form(s), Bob Gilmore will be scheduling a meeting for 1/10 or 1/11. Invitees will include: Bob Gilmore, Darrell Riffe, Larry Sherman, Mark Fisher, Mike Petersen, Mario Moreno, Colby Smith and Mike Stoner. CHPRC will not be present at this meeting and has consented to the decision reached by from this meeting.
 - Shawna Flood will send out the Resolution Form and Appendix D for review to the invitees prior to the scheduled meeting.

- **Discussion of F-4.4.2, Roles & Responsibilities of Work in Buildings Belonging to Other Contractors**
 - Due to time constraints, Mike Stoner and Bob Gilmore have not been able to meet. Mike Stoner has requested to meet with Bob Gilmore to obtain clarification.
 - WCH (Emily Millikin) has stated 10 CFR 851 already defines the requirements for Roles & Responsibilities.
 - In order to come to an agreement regarding the Resolution Form, Bob Gilmore will be scheduling a meeting for next week. Invitees will include: Bob Gilmore, Darrell Riffe, Mark Fisher, Mike Petersen, Mario Moreno, Colby Smith, Scott Seydel and Mike Stoner.

- **Final Review and Comments of Beryllium Program Forms**
 - The final approval of the draft forms are “on hold” until the *Revised Approach to the Hanford Site Beryllium Corrective Action Plan* being developed by Julie Goeckner is completed. It is anticipated that these forms will be used to test the new Plan.
 - Bob Gilmore previously sent out the latest drafts of the final forms to be used in the implementation of the BWP, Be Hazard Assessment, and Facility Assessment aspects of the Hanford CBDPP. These documents are based on the latest comments, proposed corrections, and planned “final products” to be used in conjunction with the corresponding revisions of DOE-0342.
 - The forms have been kept as close as possible to the existing forms (for Rev’s) and/or the author/task group’s submitted versions as submitted). The forms are designed for completion and printing on-line; this includes the automatic ability to expand most fields to meet the size needed by the author. Pre-printed “blank” copies could be completed in the field with accommodation by simply entering “line returns”, to get more space that may be anticipated for a hand entered field, prior to printing the “blank”.
 - When CBDPP Committee acceptance is acknowledged in the Committee meeting minutes, the subject forms will be made available on “Site Forms” on the HLAN/BLAN.
 - The drafts of the final forms for review included: Hanford Beryllium Hazard Assessment Form (A-6005-852), Hanford Beryllium Assessment Form (A-6005-329), Hanford Beryllium Facility Assessment Form Completion Instructions (A-6005-329i), Hanford Job Specific Beryllium Work Permit (BWP) (A-6004-755), Hanford Job Specific Beryllium Work Permit (BWP) Preparation Instructions (A-6004-755i), Hanford Job Specific Beryllium Work Permit Acknowledgement/Review Record (A-6005-853).

- **Electrical Switchgear Characterization Process Development**
 - A meeting was held yesterday, January 5, 2011 that discussed several CAP items and determined a path forward for the process.
 - It was determined that a final Characterization process will not be developed at this time. Rather, an Evaluation will be conducted over the next sixty (60) days to obtain data. The implications for beryllium are huge and results need to be scientifically defensible. The obtained data will also answer two (2) questions:
 - What is the potential exposure to Electricians using this?
 - What is the potential spread of Beryllium contamination of these people out into the general public?

- Scott Seydel has already scheduled the future meetings. Electricians from each contractor will be in attendance at the next meeting to provide their input.
- Due to the potential for exposure, a Communication is being drafted by Pete Garcia, Julie Goeckner and Geoffe Tyree to present to the Committee prior to distribution across the site. The Communication will explain that an evaluation is being performed and what is being looked for.

ITEMS FOR DISCUSSION

- **10 CFR 850**
 - The Department of Energy (DOE) requests information and comments on issues related to its current chronic beryllium disease prevention program. The DOE solicits comment and information on the permissible exposure level, establishing surface action levels, the use of warning labels to release items that are free of removable surface levels of beryllium to other DOE facilities for non-beryllium use or to general members of the public, medical restrictions for beryllium workers, and other pertinent subjects. The information received in response to this request will assist DOE in determining the appropriate course of action regarding its chronic beryllium disease prevention program. All comments on the issues must be received by the DOE by February 22, 2011.
 - DOE is soliciting comments for 11 questions which include (these questions have been paraphrased):
 1. Should DOE continue to use the OSHA PEL?
 2. Should the DOE use the 2010 ACGIH threshold limit value of (TLV) of 0.05 for its allowable exposure limit?
 3. Should an airborne action level that is different from the 2010 ACGIH TLV for beryllium be established?
 4. Should the DOE require the use of wet wipes?
 5. How reliable and accurate are current sampling and analytical methods for beryllium wipe samples?
 6. What is the best method for sampling and analyzing inhalable beryllium?
 7. How should total fracture exposure data be compared to inhalable fraction exposure measurements?
 8. Should surface area action levels be established, or should DOE consider controlling the health risk of surface levels by establishing a low airborne action level that precludes beryllium settling out on surfaces, and administrative controls that prevent the buildup of beryllium on surfaces?
 9. Should warning labels be required for transfer, to either another DOE entity or to an entity to whom this rule does not apply, of items with surface areas that are free of removable surface levels of beryllium but which may contain surface contamination that is inaccessible or has been sealed with hard-to-remove substances, e.g. paint?

10. Should the DOE establish both surface level and aggressive air sampling criteria for releasing areas in a facility, or should the DOE consider establishing only the aggressive air sampling criteria?
 11. Should the DOE continue to require the worker's consent for medical removal, or require mandatory medical removal?
- Steve Bertness, DOE-RL, has requested feedback from all contractors by February 4, 2011 in order for him to prepare a response for DOE.
 - MSA is providing feedback directly to RL.
 - WCH and CHPRC are unsure whether they are providing feedback to RL or directly to Jackie Rogers, Office of Health, Safety and Security.
 - Jackie Rogers has scheduled a meeting for all of the contractors for Monday, January 10, 2011. This presentation will be an overview of 10 CFR 850 to discuss the changes.

AROUND THE TABLE

James DeRoos

- During a recent company beryllium sub-committee meeting, it was asked whether any or all contractors have developed any processes for maps.
 - MSA has not developed any maps as they do not have AutoCAD. MSA is not pursuing this as there is not funding.
 - CHPRC is not pursuing this as buildings are not in electronic format and there is no funding for this.
 - WCH is developing a process for facility maps to better communicate with their workers.
 - WCH will bring a draft to the next CBDPP meeting.
- Rick Hughes will be the lead of the mobile lab. Rick indicated that he would give a presentation to the Committee if interested, or meet with anyone to answer questions.
 - Emily Millikin will meet with Vic Simms and Rick Hughes prior to Rick giving a presentation to the Committee.
 - This is a CAP item for WSCF.

Mark Fisher

- Discussed the term "Aggressive Air Sampling". It was reported on site that a wipe sample of .375 was obtained.
- Suggested undertaking a pilot project like the Kansas City Plaintiff did. It used fans to move air on every surface, get everything airborne and then take the sample. However, the data from the pilot project has not been released yet.

Bob Legard

- What time is the Monday meeting scheduled for and where? Bob would like to be added to the distribution list.
- For the meeting scheduled on Monday, January 10, 2011, by Jackie Rogers, Mario Moreno will forward Shawna Flood the details and she will send out.

Sam Murff

- If anyone needs any AMH Voluntary Posters, contact Sam.

Colby Smith

- WRPS is drafting a letter to the Contracting Office regarding overdue PERS.
 - MSA and WCH are also drafting the same letters
 - CHPRC may draft a letter as well although not currently doing so.