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CBDPP I&M Committee Meeting Minutes

May 19, 2011

2430 Stevens / CR 297
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ATTENDEES:

Shawna Flood
Scott Seydel
Mike Stoner
Emily Millikin
Mike Butts
Mary Sams
John Calcagni
Lisa Hart
Sam Murff
Colby Smith
Bob Legard

Darrell Riffe
Randy Phenneger
Shad Smith
Larry Sherman
Leo Wickstrand
Thomas Morris
Nancy Butler
Michele Solano
Mario Moreno
Calin Tebay
Mark Fisher

- *Chuck Wildman delegated his authority to Mike Butts
- *Joseph Samuels delegated his authority to Nancy Butler
- *Mike Stoner delegated his authority to Calin Tebay until his arrival
- *Emily Millikin delegated her authority to Larry Sherman until her arrival

INTRODUCTIONS:

- Nancy Butler – MSA, Industrial Hygienist.

SAFETY TOPIC:

- With the huge amount of rain that the Tri-Cities has received, take caution with water on the roads. Don't go through it if you don't know how deep it is.
 - A driver in a truck in Seattle went through 4 feet of water, tipped over and had to be towed out.
 - Another scenario was a woman in OK went over the water and her kids died.
- Watch out for bees, insects, wasps, etc. Mary had a bee swarm in her backyard, called Animal Control who called in beekeepers who came and took the bees away.

NEW BUSINESS

Be Hazard Concern Hanford Fly Ash

- WCH and CHPRC met yesterday regarding the Fly Ash incident at WCH that was initiated by a concern of Beryllium exposure from an NCO. The area was a large site (approximately 3 football fields) and was posted as a BCF; however the entrances/exits were not posted.
 - Exposure levels to workers were below the action/airborne levels.

- CHPRC previously wrote a Technical Basis paper for coal ash. The Coal Ash incident was sampled in a very large waste site (Environmental Site/Sample). Coal Ash is flighty and it was windy.
- Due to the Fly Ash situation at WCH, DOE has issued an Interim Direction Letter to all of the Contractors. All Contractors are to write technical papers and submit them to IBOT for review wherein IBOT will approve it or justify the higher levels of Beryllium. The interim Direction Letter is to be followed until the Characterization Product is approved and incorporated into the CBDPP.
- WCH is continuing with operations and will also explain to the NCO's the difference between natural and man-made Beryllium and the health hazards.
- WCH will also produce a Lessons Learned regarding this incident.
- Although mistakes were made during this incident, it was suggested that language needs to be strengthened in the CBDPP. There was also no interim guidance process included as part of the CBDPP either.
 - Scott Seydel will draft language for definitions and incorporate the Technical Basis papers into a Resolution Form for review by the Committee.
- A BeCAP Team has been picked to identify/address concerns relating to outdoor issues. Once this is completed, it will be determined if it needs to be a CAP Item.

Status Update – Be Inbox Protocol Sub-Committee

- Nothing to report. The Sub-Committee will be meeting next week.

DOE-0342 Revision/Incorporation of Proposed Language

- The Committee will discuss, at a later date, if Rev. 1 should occur after the BWP, Facility Assessment and Characterization, or prior to.

Communication #2 (Systems Approach For Beryllium CAP Products)

- The Committee reviewed the Draft Communication #2 and was in agreement, however, no quorum could be reached as a voting member was absent and delegation of authority was not given. The Communication will be emailed to obtain approval.

Communication #1

- This first Communication will be sent out As-Is.
- For future Communications, some contractors would like to add company specific contact information to the communications instead of just the ^Beryllium.
- It was also suggested that for those who do not have access to computers, additional avenues are needed (i.e. Beryllium telephone number, mailbox, etc.).
- A question was posed to the Committee regarding the frequency of Communications that will be sent out. Is 1-2 weeks too much for Communications? Some contractors believe this is too much.

Be Waste Handling Resolution Form

- The Resolution Form will be sent out for review in preparation for next week's meeting.

DOE Interim Actions

- The CBDPP Committee does not have the authority to do Interpretations of DOE Interim Actions. It must go through the BeCAP Process first.
- The BeCAP Committee will write a Process for incorporating Interim Actions into the CBDPP.

Be CAP Update

- The Hanford Site is supposed to be Best in Class but we are unaware of what methods, if any, other sites are using and/or unaware of other contractors workings.
- Scott Seydel did reviews of other sites and has Point of Contacts for a majority of them. For example, Y12 has strong employee exposure/clearance samples (60,000/year) and are focused on their buildings they know have beryllium.
 - Scott has Point of Contacts for: Lawrence Livermore, Los Alamos, KC Plant, Sandia, Y12, Oakridge, Savannah River and Nevada Test Site. He does not have Contacts for Brookhaven or Mound. Pantex is not part of the Beryllium Safety.
- The question arose on how to obtain documents from other sites. A suggestion made was to contact the Beryllium Health and Safety Committee since they have the documents as they review them. The Committee's next Conference is scheduled for November 8-9 and will be held at Hanford. The Committee meets twice a year.
 - Whoever attends this Conference will obtain any and all information.
- Mary Sams will find out if the other sites have SOMD Annual Reports.
- Scott Seydel and/or Darrell Riffe will send emails to the other sites to obtain information. If obtained, will provide it to the CBDPP Committee.

Training Status

- The Curriculum Team has resumed their meetings.

Attendance – Voting Quorum

- A discussion was held regarding Alternate Members, specifically, identifying Alternate Representatives. In instances where an approval is needed and all voting members are present except for one, and that Primary Representative does not have an Alternate. The Committee further discussed the possibility of a Primary Representative identifying an Alternate for "housekeeping" purposes (i.e. to approve Meeting Minutes), but not to vote on other issues.
- A suggestion was brought up about using the option of "voting buttons" to approve items should both Primary and Alternate Representatives be absent. However, the Committee did not agree to this. This option of voting buttons has been brought up in past meetings and the Committee has agreed that all Primary Representatives, or their Alternates, be present when a vote needs to occur.

CBDPP Subcommittee (Company Level) discussion

- Each Company has or is developing a Sub-Committee process. Once these are established, all questions/concerns from the Company Sub-Committee meetings will be brought to the CBDPP Committee for resolution.
- The BAG indicated that it wants a BAG Representative to sit on each Company's Sub-Committees:
 - MSA wants representation from HAMTC, BAG, IH, IBOT, Workers in the field, Bargaining Unit, LMSI, Locksmiths and people who want to be there. There are no written criteria for the Sub-Committee. Meetings have started but MSA is still looking for more people.
 - WRPS has not started its Sub-Committee meetings but have identified the people to be on it. WRPS is evaluating whether the Sub-Committee meeting will be separate or incorporated into another meeting.
 - CHPRC is in the process of identifying people. So far, they have identified HAMTC, Building Trades, Company Representatives from the CBDPP, and discussing whether to obtain 2 Representatives from each project (CHPRC is divided into 5 groups).
- Each Company has or is in the process of identifying members for their Sub-Committees
- It was brought up that some of the Contractor's have and/or would like to create their own Charter for the Company Sub-Committee. The Committee discussed that this would create problems and confusion.
 - Company Sub-Committee's are not Interpretative Authority's;
 - If each Company Sub-Committee creates a Charter, it would not resemble the intent of the current CBDPP Charter;
 - The current Charter already speaks to lower-tiered Sub-Committees.
- The Committee decided to rework the wording of Section 3.0 of the Charter and put the new language into the CBDPP. The new language would clarify the roles of the lower-tiered Committees (Company Sub-Committees) and provide no room for interpretation. The Charter itself would remain unchanged.
 - Darrell Riffe will draft language for the Committee to review.
- This change will go through the CBDPP Committee and not the BeCAP Process.

AROUND THE TABLE

Mark Fisher

- The Interim Guidance document written by Darrell Riffe months ago needs to be re-reviewed for language. This would be a good starting point.
 - Mark and Mike Stoner will get together with Julie Goeckner so this can be discussed at the next BeCAP Core Meeting scheduled for May 23rd.
- There is a document pertaining to the WCH Characterization of Fly Ash that has a DOE # on it. It is interesting that DOE has this and it would be helpful to have.