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CBDPP I&M Committee Meeting Minutes

May 27, 2010

2430 Stevens / CR 297  
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**ATTENDEES:**

Shawna Flood

Scott Seydel

Kirk Domina

Bob Legard

Patricia Aldridge

Mark Fisher

Henry Ruby

Steve Bertness

Carol Powe

Dr. Brian Fawcett

Larry Sherman

Randy Phenneger

Leo Wickstrand

James DeRoos

Robert D. Gilmore

**SAFETY TOPIC:**

- Driving Safety meetings were held at 100K on Tuesday, May 25<sup>th</sup>. The main focus was paying attention while driving. The following day, a person was driving around looking for a parking space and ended up driving off into an embankment. In another recent incident, a person driving an ATV (Polaris), reached down to retrieve a water bottle that had fallen to the floor and ended up rolling the ATV.
- With Memorial Day approaching, be careful as the roads will be extremely busy with traffic.
- When diving into swimming pools, lakes, etc., know the depths to avoid catastrophic neck injuries.

**INTRODUCTIONS:**

- Elizabeth Hill absent. Scott Seydel to vote on her behalf.
- Chuck Wildman absent. Kirk Domina to vote on his behalf.

**OLD BUSINESS:**

- **Review of previous meeting Minutes.**
  - Minor clarifications were made to the Minutes before they were accepted by all members.

**OPEN ACTION ITEMS:**

- **Epidemiology Study:**
  - Only one (1) additional Questionnaire was received. Deliverable date is July 1, 2010.
- **Beryllium History Volumes:**
  - Remain as Open Action Item.

- **Beryllium Website:**
  - Website address is: <http://www.hanford.gov/page.cfm/Beryllium>.
  - Bob Gilmore is Point of Contact for any changes to the website.
  - Questions are being sent to the website and need to be responded to. To date, approximately 35 questions have been received; approximately 21 of those questions have come from Geoffrey Tyree's office.
  - Wide range of questions to the website; policy questions to "how do I" questions.
  - Committee will allot time in each meeting to answer these questions. Should a Policy question be posed, the Committee will need to reach a consensus before answering the question.
  - DOE is taking an active role and posting informational items on the website.
  - Bob Gilmore will grant Mark Fisher permission to access the website in order to review all the questions sent in as well as draft answers for committee review.
  - Bob Gilmore will grant Shawna Flood permission to access the website so she may provide the Committee access to the questions during the weekly meetings.
  
- **Approve Changes to DOE-0342:**
  - Committee Consensus to delay Revision 2 until the HSS Assessment Final Report has been issued (scheduled for June 3<sup>rd</sup>). The Committee is expecting that changes will need to be made, but to what extent is unknown at this time. Bob Gilmore will prepare a letter from MSA to DOE to request this delay.
  - Annual Review (Revision 1) of DOE-0342 was due May, 2010. Revision 1 contains minor changes (i.e. change name from Fluor to MSA, replaced Forms in Use, etc.). The Signature page will remain to keep the formality of the document. Further, it will show that the document was reviewed and approved by the CBDPP Committee and then sent to DOE for approval.
  - Bob Gilmore will prepare a Resolution Form for Revision 1 of DOE-0342 for Committee consensus approval at next meeting.
  
- **6.27.2 Counseling:**
  - Remain as Action Item. Committee will revisit this after the Final HSS Assessment Report has been released.
  
- **Issues with Legacy Components:**
  - Remain as Action Item. Committee will revisit this after the Final HSS Assessment Report has been released.
  
- **Be Signage:**
  - Lynn Sweeney went to the sign shops and dropped off signs. If there are any additional sign shops needing signs, let Bob Gilmore know.
  - CHPRC does not use sign shops except for 200W. All other signs are purchase through the MSA sign shop.
  - 272WA sign shop knows the procedures for the signs.

- WCH orders all signs from the MSA sign shop. They do have a person on site (John Doyle) to make signs as needed.
- **This Action Item is now closed and will be removed from the Agenda and Meeting Minutes.**
- **Definition of “work” in Section 6.14 (DOE-0342):**
  - Remain as Action Item until further notice. Committee will likely revisit this after the Final HSS Assessment Report has been released.
- **Beryllium Waste Disposal:**
  - Remain as Action Item.
  - Define accepted path for Beryllium Contaminated Waste Disposal.
  - Develop protocol for Source of Beryllium Waste.
  - Remain as Action Items until after the Final HSS Assessment Report has been released.

**IMPLEMENTATION STATUS:**

- None at this time

**NEW BUSINESS:**

**Training Development:**

- The Committee Training team met on Wednesday, May 26<sup>th</sup>, with the curriculum update group. The HGET/Associated Worker storyboard was presented and reviewed. Comments from the group are due to Chris Stape by COB 6/1/10. The status of the needs analysis was presented. Interviews and focus groups are all scheduled and most are conducted. Next week the electronic survey will go out to approximately 1,600 Hanford employees.
- The team is going to start the complete review and update to the manual June 16<sup>th</sup>. The goal is to make the manual what Hanford needs; currently there is more than we want of ORISE information in it.

**HSS Assessment Update:**

- June 2, 2010 is the tentative date that Ines Triay and Glenn Podonsky will be here to provide an outbrief on the HSS Investigation Report. The location will tentatively be the Federal Building Auditorium.
- The process for distribution of the final HSS Report is as follows:
  - The Contractors will be provided their copies and DOE will post the Final Report on its website for the public to view.
  - Corrective Action plans will be directed to the Contractors with Action Items due within 30-45 days.
  - These Action Items will then be submitted to DOE for review. EM will need to be directly involved with the Corrective Action Items.

### Implementation Plan:

- The Sub-Committee for Counseling Packets met on Thursday, May 27, 2010. Dr. Fawcett is the point of contact for the Counseling (medical) for new patients for AMH. Monique Aranda is the point of contact for the Counseling Packet information for AMH.
  - Dr. Fawcett spoke with Dr. Lisa Maier, from National Jewish Hospital, and the only medication that will affect the LPT blood test is long term oral steroid use.
  - Patients need to tell the doctor what medications they are taking and every doctor should ask the patient what medications they are taking. AMH is developing a checklist for someone needing an LPT blood test; the doctor asks the patient what medications they are taking; the doctor goes over the LPT blood test checklist and asks the patient a second time what medications they are taking and specifically if taking oral steroids; the patient then signs and dates the checklist acknowledging the conversation with the doctor. This new checklist will be available in approximately 3-4 weeks.
  - Dr. Fawcett still has not seen the video. CBDPP Committee to provide Dr. Fawcett with the information to view the video.
  - Question arose regarding what tests should be/are given for a physical: standard blood test, Thyroid, PSA, Cholesterol, etc. It was answered that a person's physical is directed by their EJTA. Contact AMH for any remaining unanswered questions regarding physicals.
  - AMH has hired a new Physician, Uma Dhanabalan, MD. AMH has also hired a Case Manager, Susan Madera, who will start approximately June 28, 2010.
- Email all Communication Topics and Delivery Methods for next meeting to Shawna Flood. Once topics have been received and reviewed by Committee, will move forward with coordinating communications between other contractors. MSA to take the lead in releasing the information to avoid delayed release times between contractors.
- Lessons Learned database? When an individual has a Lesson Learned, bring it to the Committee for review?