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**CBDPP I&M Committee Meeting Minutes**

**June 24, 2010**

**2430 Stevens / CR 297**  
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**ATTENDEES:**

Shawna Flood

Scott Seydel

Lance Gurney

Mike Stoner

Patricia Aldridge

Erin Sappington

Carol Powe

Chuck Wildman

Mark Fisher

Jason Zaccaria

Mario Moreno

Bob Legard

Larry Sherman

Randy Phenneger

Leo Wickstrand

James DeRoos

Robert D. Gilmore

Joseph Samuels

Steve Bertness

Ron Ciola

Dale Bignell

**Henry Ruby is no longer with WCH. He has accepted a position with CHPRC. All of his Action Items are TBD.**

**SAFETY TOPIC:**

- This weekend is projected to be very hot; 90's or above. Make sure that you drink lots of fluids and stay hydrated. Protect yourself by using sunscreen and staying inside or in the shade.

**INTRODUCTIONS:**

- Erin Sappington – Vivid Learning Systems, attending as guest
- Dale Bignell – WCH

**OLD BUSINESS:**

- **Review of previous meeting Minutes.**
  - Minutes from June 10, 2010 and June 17, 2010, were accepted and approved by all members. No changes were made to either meeting minutes.

**OPEN ACTION ITEMS:**

- **Epidemiology Study:**
  - Remain as Open Action Item.
  - In the process of analyzing the results at this time.
- **Beryllium History Volumes:**
  - Remain as Open Action Item.

- **Beryllium Website:**
  - Remain as Open Action Item on Agenda each week. Committee will allot time in each meeting to answer these questions. Should a Policy question be posed, the Committee will need to reach a consensus before answering the question.
  - Committee is in the process of developing a process to avoid violating confidentiality. Since the CBDPP meetings are open meetings, emails of a sensitive nature need to be protected.
  - Shawna Flood and Mark Fisher have been granted "Read Only" permission to access the website.
  - Cocoon buildings? These include B, K and H Reactors. Assessments have been performed, no Beryllium detected. Process consists of a 5 year entry into facilities to take samples (verification sampling). **Bob will look into this.**
  - Data Sheets added to website? The website will add a link to the CHPRC website that contains the Data Sheets. **Bob will look into this and develop a recommended process for access to the data if it is not available for posting on the Hanford.gov website.**
  
- **Approve Changes to DOE-0342:**
  - Committee reviewed and approved the four Resolution Forms and Scott will obtain the required signatures.
  - This will be removed from the Open Action Items upon completion.
  
- **6.27.2 Counseling:**
  - Remain as Action Item.
  
- **Issues with Legacy Components:**
  - Remain as Action Item.
  
- **Definition of "work" in Section 6.14 (DOE-0342):**
  - Remain as Action Item until further notice.
  
- **Beryllium Waste Disposal:**
  - Remain as Action Item.

**IMPLEMENTATION STATUS:**

- Each contractor must have their Corrective Action Plan and Root Cause Analysis to either RL or ORP by July 8, 2010.

**NEW BUSINESS:**

**Training Development:**

- There was a presentation of the PICs, Planners, Managers and Supervisors needs analysis results and draft objectives. The Committee verified the objectives and Training will now proceed with design and development. The Committee Training Team will

work with Vivid Learning Systems, who is subcontracted in support of this activity. There was a request for anyone who would be available for interviews to gather course-specific content information.

- Verification from the Committee Training Team members has been received for the HGET/Associated worker course. Notification to issue will go out today and the new course will be posted within 24 hours. HAMMER will also prepare this course as a stand-alone so it can be pushed to all employees if required.

#### **HSS Assessment Update:**

- ORP and RL formally transmitted the final HSS report to the contractors. In the transmittal letters, they stated that, "It is DOE's clear expectation that all findings and OFIs will be rigorously addressed via corrective actions." They directed the each contractor to submit a corrective action plan (CAP) to DOE within 30 days for the applicable findings and opportunities for improvement (OFI's). The deadline date is July 8, 2010.
- In the interim of the CAP deadline, inner protective measures are being discussed. Specifically, characterization limits, training and the review of the Facility Assessment Forms. Dr. John Martyny, Industrial Hygienist for National Jewish Health, has recommended that a new baseline for beryllium exposure be reduced to .03 ppm. Dr. Martyny will be coming to Hanford for a meeting to discuss the following:
  - Clarify his recommendation for a new exposure limit
  - What is the intent of his recommendation
  - Clarify metal ratio'sNo meeting date has been scheduled at this time.
- Two groups have been formed to assist with the implementation of the CBDPP Program. The first group consists of a contractor from each company, DOE Representatives, Mark Fisher, BAG and Mike Stoner, HAMTC. This group is dedicated to submitting the CAP.

The second group formed to assist with implementation is the Integrated Beryllium Oversight Team (IBOT) who will be working under the direction of DOE-RL. The contract is still being developed and information to be forthcoming. Essentially, this is a team to police ourselves.

- MSA has provided three people to work under the direction of DOE-RL.
  - Carol Powe – Beryllium Health Advocate
  - Mary Sams – Beryllium Health Advocate
  - Silvette Boyajian – Industrial Hygienist

#### **Implementation Plan:**

- **Counseling Packets:** Mark Fisher and Kirk Domina continuing with their "dry run" with Affected Workers and Non-Affected Workers. They will conduct a "dry run" with Affected Workers for their input followed by a "dry run" with Non-Affected Beryllium

Workers. This “dry run” will entail role play so the Sub-committee can ensure that information is obtained to better inform the workers.

- **Communication Topics and Delivery Methods** table was updated during the committee meeting. The following action items were assigned to develop safety bulletins. The drafts will be presented by each person listed to the Committee for review:
  - Henry Ruby: Be Signage (has presentation for WCH. Will remove the WCH and bring template to review at next meeting).
  - Scott Seydel: Summary of Hanford Site CBDPP. Keep working to meet deadlines but may need to change once he meets with DOE. Discuss outcome of meeting with Pete Garcia.
  - Bob Gilmore: Beryllium website (Silvette to take over from Bob?)
  - AMH: Voluntary Be Medical Surveillance Program
  - TBD: Building Characterization process
  - TBD: Types of beryllium samples and applicable limits
- **Dust Disturbing Activity Resolution Form**: Will provide a Resolution Form to the Committee for review on July 8<sup>th</sup>. Propose adding a new definition for Dust Disturbing Activity that would be defined as “Any action that results in the airborne release of dust particles (i.e. moving furniture, equipment, carpet, doors, lights, ceilings, etc.).
- **Intrusive Work and Non-Intrusive Work Resolution Form**: Will provide a Resolution Form to the Committee for review on July 8<sup>th</sup>. Propose adding examples for each definition. This would clarify each definition as well as simplifying each task associated with both definitions.
- **Develop Surface Contamination Protocol or Lessons Learned for the Tool Crib Incident**. There was discussion that this is a two part issue:
  - Do expectation of survey?
  - If “hit” – what is defined as a “hit”? What next?CHPRC will draft a protocol and present it to the CBDPP Committee for review.
- The Committee needs to create a process to start implementing items. Within the next month, decisions will need to be made regarding:
  - Longer meetings? All day meetings? Meetings more often?
  - Develop more sub-committees?
  - Additional ideas?

#### **AROUND THE TABLE:**

##### **Scott**

- The VPPPA Conference was notified that Scott and Randy would not be available to present. Scott was informed by his manager that he wouldn’t be able to present and Randy cannot do it by himself.

##### **Pat**

- Received final verification from Mark Fisher at the CBDPP Committee meeting. Starting Monday, June 28, 2010, anyone taking training will be taking the new HGET training.

**Larry**

- Could not find any history of beryllium or any history indicating no beryllium, therefore, 324 and the Tank Vault are being posted as BCA's. Beryllium samples were taken at the Tank Vault and the results indicated beryllium. At 324, Hot Cells are uncharacterized so this is being posted as a BCA.

**Chuck**

- All contractors need to look at the building characterizations list on the website and verify that the buildings from the old list made it to the new list.