
CBDPP I&M Committee Meeting Minutes

July 29, 2010

2430 Stevens / CR 297

ATTENDEES:

Shawna Flood	Elizabeth Hill
Scott Seydel	Mario Moreno
Chuck Wildman	Larry Sherman
Mary Sams	Randy Phenneger
Patricia Aldridge	Carol Powe
Bob Gilmore	Brian Fawcett
Bruce Covert	Kirk Domina

INTRODUCTIONS:

Re-introduced Bruce Covert – WCH, to members who were absent at the last meeting.

SAFETY TOPIC:

- Create a Wildfire-Defensible Zone to protect your home and property. The Primary determinants of a home's ability to survive wildfire are its roofing material and the quality of the "defensible space" surrounding it. There are 3 Defensible-Space Zones you can create: Zone 1 is the area of maximum modification and treatment (removal of vegetation 15 ft. around the structure); Zone 2 is an area of fuel reduction (typically extends at least 75-125 ft. from structure); Zone 3 is an area of traditional forest management and is of no particular size – it extends from the edge of your defensible space to your property boundaries.
- Even small steps to protect your home and property will make them more able to withstand fire.

OLD BUSINESS:

- **Review of previous meeting Minutes.**
 - The Committee reviewed and approved the Minutes from July 15, 2010 and July 22, 2010.

OPEN ACTION ITEMS:

- **Epidemiology Study:**
 - Remain as Open Action Item.
 - Reviewing buildings that sensitized workers have worked over their career to illicit whether this could have been the source point of Beryllium contamination.
- **Beryllium History Volumes:**
 - Remain as Open Action Item.

- **Cocoon Buildings and Data Sheets:**
 - Cocoon Buildings: these include D, F and H Reactors. Assessments have been performed, no Beryllium detected. Process consists of a 5 year entry into facilities to take samples (verification sampling).
 - Need to review the data to confirm buildings have been assessed.
 - Data Sheets added to website? The website will add a link to the CHPRC website that contains the Data Sheets.

- **Approve Changes to DOE-0342:**
 - Remain as Action Item.
 - The Committee has been informed that Steve Bertness, DOE-RL, has signed the document and given it to Mark Fisher. Mark was absent from today's meeting.
 - Mark Fisher to bring fully signed document to next meeting.
 - **This will be removed from the Open Action Items upon receipt.**

- **6.27.2 Counseling:**
 - Remain as Action Item.

- **Issues with Legacy Components:**
 - Remain as Action Item.

- **Definition of "work" in Section 6.14 (DOE-0342):**
 - Remain as Action Item until further notice.

- **Beryllium Waste Disposal Resolution Form:**
 - Remain as Action Item.
 - A Resolution Form to be drafted and presented to the Committee for review.

- **Duct Labeling Resolution Form:**
 - Remain as Open Action Item.
 - A Resolution Form to be drafted and presented to Committee for review.

- **Develop Surface Contamination Protocol or Lessons Learned for the Tool Crib Incident:**
 - Remain as Open Action Item.
 - There was discussion that this is a two part issue:
 - Do expectation of survey?
 - If "hit" – what is defined as a "hit"? What next?
 - CHPRC will draft a protocol and present it to the Committee for review.

- **Process for Implementation Plan (Committee):**
 - Remain as Open Action Item.

- Committee needs to create a process to start implementing items listed in the Minutes and Action Item List. Within the next couple of months, decisions will need to be made regarding:
 - Longer meetings? All day meetings? Meetings more often?
 - Develop more sub-committees?
 - Additional ideas?

IMPLEMENTATION STATUS:

WRPS

- Continuing facility sampling – ahead of schedule.

CHPRC

- Continuing building characterizations and facility sampling after having to re-do these samplings.
- The data will be posted on the CHPRC website upon completion and will add a link to Hanford.gov for individuals who do not have HLAN access.
- Conducting random and routine sampling

NEW BUSINESS:

Training Development:

- Ongoing

HSS Assessment Update/CAP Status:

- The Implementation status is ongoing with DOE (Pete Garcia), HAMTC (Mike Stoner), BAG (Mark Fisher), ORP (Mario Moreno), Ron Seal and Craig Hall, reviewing the contractors CAP responses and compiling all of these responses into a Site Wide Corrective Action Plan. When the Site Wide CAP is completed, it will be released as an Excel spreadsheet which will contain the information of the recommendation, deliverable date, contractor responsible and the required completion date. This Excel spreadsheet will be the crosscutting stemming from each contractor’s Corrective Action Plan response. Once the Site Wide CAP is distributed, the Integrated Beryllium Oversight Team (IBOT) will ensure that the required completion dates are met for each contractor. Since the IBOT functionally reports directly to Pete Garcia, DOE will be kept apprised of the status for each contractor.
 - The Site Wide CAP could be published as early as next week.
 - In the interim, the CBDPP should be followed.
- The CBDPP Committee will also receive direct CAP deliverables upon the Site Wide CAP being released. Some of the items that the CBDPP will be required to develop is a minimum of twelve (12) new processes for the Committee. Some processes to be potentially developed include:
 - Assessments

- Building Characterizations
- Training for IH and IHT
- Communications
- Counseling Packets
- Lessons Learned
- Affected Workers interactions with Be Health Advocates (Mary and Carol)
- Dr. Martyny has arrived to the Hanford Site and is currently working on background. Primarily obtaining bulk sampling from buildings only; wipe samples have not yet been taken.

Dust Disturbing Activity Resolution Form:

- The drafted Resolution Form was not discussed during this meeting as voting members were absent and no quorum could be met. This will be reviewed and/or approved at the next meeting.
- Additional language and clarification was provided to the Committee for review regarding a revised definition for Dust Producing Activity.
- The Committee has tentatively agreed to revise the definition for Dust Producing Activity instead of creating a new definition for Dust Disturbing Activity.
- The Proposed new definition for **Dust Producing Activity: Any activity generating new airborne particles or dust disturbing action that results in existing dust particles becoming airborne.**
- The Committee clarified that this Activity pertains to work in a **BCA Only**.
- The decision to revise the definition for Dust Producing Activity should clear up any confusion from employee's regarding the intent of the meaning.

Intrusive Work and Non-Intrusive Work Resolution Form:

- The drafted Resolution Form was not discussed during this meeting as voting members were absent and no quorum could be met. This will be reviewed and/or approved at the next meeting.
- Propose adding the word "component" after the word "facility" and removing the examples from each definition. Recommended revisions to each definition include:
 - **Intrusive Work: Tasks where a facility component, system or equipment is normally closed and the planned activity requires the opening/altering of the facility component, system or equipment.**
 - **Non-Intrusive Work: Tasks having no potential for disrupting or altering a system, equipment or facility component.**

Beryllium Website – Answers to Questions Submitted:

- A question was received from Bruce Covert regarding what the process is for controlling & labeling of samples, sample equipment and counting facilities for potential beryllium contamination. A Resolution Form is being drafted and will be presented to the

Committee for review at the next meeting. Once approved, the Resolution Form will be used as a Guidance tool regarding sampling and will be posted on the website for easy reference.

AROUND THE TABLE

Liz:

- Continuing to sample facilities.
- There is a daily challenge of distributing sampling information in a timely and effective manner to people in all of the facilities. Workers know that changes in evaluation criteria are coming and wonder what facility results mean.

Randy:

- It seems that in the last few meetings, the committee has been “spinning our wheels” while waiting for the Correction Action Plan report to be ready. With this, there will be a lot to do in coming meetings.

Kirk:

- During the summer months, many people are absent due to vacations and other commitments.
- Having some issues with Employers not releasing workers to do Beryllium stuff (i.e. Counseling Packets).
- Suggest that the Committee start meeting twice a week.
- Recommends that the Committee ask the Communications people from the different contractors to find out what they can do to help with distributing Beryllium information.
- Proposes that the BAG write a letter to Inez Podonsky and specify that a specific bullet listed in a letter she wrote stated that “no employee should have to spend a penny for medical expenses”.

Mary:

- Mary and Carol Powe are reviewing the EJTA systems with regards to Affected Workers. The EJTA systems are still listing the Affected Workers as Beryllium Assigned Workers.

Chuck:

- Feel that Beryllium Affected Workers are being punished. Travel has become more difficult, AMH assistance is bad, companion travel is a constant struggle with HR and Affected Workers are losing benefits. Finds it difficult when we talk about how we are doing so much good for the Beryllium Program but yet, the already sensitized workers are suffering.
- Kirk Domina said to bring in specific information, i.e. names, situations, examples of issues, etc.

Dr. Fawcett:

- AMH's responsibility is to provide medical records to National Jewish. There are parameters of people going to National Jewish, especially if there are claims with L&I, DOL or both. This is very confusing to people since AMH has no role in this.
- AMH has developed posters for the Communication Topics and Delivery Methods. These posters will be presented to the BAG at the meeting on Wednesday.