
CBDPP I&M Committee Meeting Minutes

August 5, 2010

2430 Stevens / CR 297

ATTENDEES:

Leann Noles	Scott Seydel
James DeRoos	Joseph Samuels
Larry Sherman	Chuck Wildman
Leo Wickstrand	Mark Fisher
Patricia Aldridge	Michele Mazzei
Bob Legard	Carol Powe
Mary Sams	Bruce Covert
Elizabeth Hill	Mario Moreno
Randy Phenneger	Bob Gilmore
Kirk Domina	

INTRODUCTIONS:

Michele Mazzei and Leann Noles were reintroduced to the group. Michele was sitting in as an observer and Leann was filling in as the Recording Secretary.

SAFETY TOPIC:

Remember to use the same caution during routine work that you would exercise when doing a new task. There were two occurrences at Washington Closure Hanford (WCH) this week during routine work operations. During one a container was falling off of a truck and the normal protocol to reattach it was not followed; the container rolled off the truck as a result. During the second occurrence workers were replacing a seal on a container and flipped the crane. No one was injured during either occurrence.

This weekend will be hot so stay hydrated and cool.

There are multiple fires burning around the area and there is a lot of soot/smoke in the air as a result. It was reported that the soot particles are so small that it is almost in a gaseous state. Use caution when outdoors, especially when exerting yourself (i.e. during a jog, doing yard work) or if you have breathing difficulties.

OLD BUSINESS:

Review of Meeting Minutes:

- Clarification was given to the group on the meaning of Dr. Fawcett's statements from the "Around the Table" during the last meeting.

OPEN ACTION ITEMS:

- **Epidemiology Study:**
 - The question was raised about whether or not this item should stay in the “Open Action Items List” since it is ongoing and will always be “Open.”
 - The group will ask Dr. Fawcett for an update on this issue at the next meeting.

- **Beryllium History Volumes:**
 - The question was raised about whether or not this item should also be removed from the “Open Action Items List.”

- **Beryllium Website:**
 - No information was given during this meeting.

- **Beryllium Inbox (Website) – Create Process to Protect Confidentiality:**
 - No information was given during this meeting.

- **Approve Changes to DOE-0342:**
 - There were clarifications on definitions done during last week’s meeting, but there were not enough members present to make a final decision.
 - Training will need to update their manual, but will wait until the Program is fully revised so it will only need to be updated once. However, if there are changes that need to be updated in training immediately the classes will be revised.

- **6.27.2 Counseling:**
 - The Corrective Action Plan (CAP) discusses the need for the Beryllium Awareness Group (BAG) to revise the counseling language/process.
 - Should this revision process be started now or should the group wait for formal direction from headquarters before beginning?
 1. If they don’t start now the deadline will, most likely, not be met.

- **Issues with Legacy Components:**
 - No information was given during this meeting.

- **Definition of “work” in Section 6.14 (DOE-0342):**
 - No information was given during this meeting.

- **Beryllium Waste Disposal Resolution Form:**
 - No information was given during this meeting.

- **Dust Disturbing Activity Resolution Form:**
 - No information was given during this meeting.

- **Intrusive Work and Non-Intrusive Work Resolution Form:**
 - No information was given during this meeting.
- **Duct Labeling Resolution Form**
 - No information was given during this meeting.
- **Develop Surface Contamination Protocol or Lessons Learned for the Tool Crib Incident.**
 - No information was given during this meeting.
- **Implementation Plan:**
 - No information was given during this meeting.

IMPLEMENTATION STATUS:

- No information was given during this meeting.

NEW BUSINESS:

- **Quorum**
 - The group will be revising the Charter as part of the CAP and in doing so will revise the section on quorums. Not enough members are present to have quorums and issues are being left unresolved for long periods of time as a result.
- **EJTA**
 - Right now, per the rule, exams are to be performed annually
 - The current practice through AMH is that if someone is given an “Exit Exam” during which they receive a BeLPT and then they are rehired (within six months of the last BeLPT) and get an exam as a baseline Beryllium Worker, the BeLPT test date from the “Exit Exam” is used, but they are told they do not need another physical until one year from the month of the new exam.
 - Members felt that this is a violation of the rule of 10 CFR 851
 - How should it be conveyed to sub-contractors and medical schedulers that this business practice is in violation of the rule?
 - It was recommended to be consistent with the way training handles similar situations and consider an exam to expire the day the employee leaves.
 - Would ACES be the right place to fix this? Should DOE be notified so they can investigate it further?
- **Corrective Action Plan (CAP)**
 - The draft CAP was finished by the group compiling it yesterday (August 4)
 - It is now being edited by the DOE Technical Editor and should be sent to the working group for final review
 - Once the working group approves the document it will be sent to senior management for approval and then to headquarters for review and formal approval

- The CAP is 58 pages with 246 items that need to be implemented
 - Several items deal directly with the CBDPP Committee and many others will still need Committee involvement to review
 - Some of the action items have start dates of August 1, but the document will not be finalized until roughly the beginning of September
 - The group will need to start working on some of the items without formal direction so the schedule can be met
 - The items will have to be prioritized as soon as possible
 - One major item that was noted was that the CBDPP Committee needs to revise the Charter and have the revision completed by September 30
 1. There are complaints that the group is just “spinning their wheels”
 2. What needs to be done differently to move forward?
 3. The rules about quorums need to be revised (See above)
 4. The roles and responsibilities of the Committee will need to be revised
 5. The group is being encouraged to use the Hanford Site Respiratory Protection Program (HSRPP) Committee Charter as a starting point in the revision
 - The group will need to meet for at least a half a day, if not a full day, to revise the Charter
 - There will be other Site Wide Procedures developed to assist in the consistent implementation of the CBDPP (i.e. IH/IHT Training, Characterization, Sampling)
 1. Teams will be developed with representation from contractors, HAMTC, and the BAG
 2. The main Committee will be informed of the procedure but if anyone has a concern/issue with the procedure they will need to communicate that to their Team representative or to DOE
 - It was noted that the original CBDPP Development Committee had to cut a lot of corners during the development phase because there was a push to get the document out. As a result the document only discusses the “what” and not the “how.”
 - The CAP doesn’t say that the Program is wrong, just that there isn’t enough detail and there wasn’t proper implementation.
 - The group is hopeful that once the CAP items are implemented that the problems faced over the last few months will go away
- **DOE Interim Items**
 - In addition to the CAP items, DOE plans to have at least 5 interim action items for the Committee/Contractors to accomplish.
 - One of these items is developing an Interim Characterization Process
 1. The CAP requires that a new Characterization Process be developed, but DOE would like to see something new set up in the mean time so that workers/contractors don’t have to wait while the new process is developed.

2. One item that DOE would like further investigation for is samples that come back positive for beryllium, but under the trigger level. This would include performing further samples, averaging those, and then determining from the averages whether the area can be deemed beryllium clean or not.
- While the Committee is still on a strict schedule for completing the action times, it is agreed that it is important to take time and perform things correctly.
 - Many committee members share the concern about the lack of resources. It seems that many people don't want to move to the Tri-Cities and contractors are having a hard time filling open requisitions.
 - **Training**
 - The Committee/HAMMER Training Team held their weekly meeting yesterday and did a walkthrough of the PICs, Planners, Supervisors, and Managers (PPSM) Instructor Manual and lesson plan.
 1. They will meet again next Wednesday (August 11) for a half day meeting to discuss the instructional methods for this course.
 2. There will be an all day meeting on the 12th and 17th to practice the course. The course will then go through a dry run with the Committee, a pilot period, and then will begin training on September 14.
 3. DOE has indicated that the target audience is to complete the PPSM course by December 31, 2010. In order to meet this deadline, additional Beryllium Worker (005200) classes are scheduled since it is a pre-requisite for the PPSM course. Current Beryllium Worker classes are full so they are adding sessions for almost every day through the calendar year for both courses.
 - **Lower-Tier Committees**
 - It was suggested that the Committee adopt the Lockout/Tagout Committee structure of having lower-tier contractor beryllium committees.
 - This helps Lockout/Tagout have more consistency in decisions and helps with the communication to the companies and workforce.
 - All other Site-wide Safety Programs will also be adopting this structure.
 - **Independent Beryllium Oversight Team (IBOT)**
 - The IBOT is composed MSA contracted employees who will be reporting to Pete Garcia (DOE-RL)
 - They will assist with answering questions related to beryllium issues and will be tracking items, such as samples that are over the trigger level
 - **Naturally Occurring Beryllium**
 - Dr. Martyny from National Jewish (who was also a member of the assessment team) informed members of the Committee that there are situations where the

limits set forth in the Program are not appropriate. One of these situations is for naturally occurring beryllium (beryllium silicate).

- Beryllium silicates are not deemed as a health hazard and therefore samples that give a positive Beryllium response, but it is known to be natural beryllium (not man-made), may just need a white paper written and review by the IBOT and field offices. Papers will be kept for record and the facility would not need to be posted.
- There is an issue of not always knowing whether the beryllium is man-made or natural (at this point there is no test to tell). There are certain cases where it is known (i.e. ceiling tiles are known to have beryllium silicate in them).
- It will be crucial that this information is communicated to the workforce so that a Stop Work is not called since there will not be any postings.

Around the Table

- Bulk Samples versus Wipe Samples-Liz Hill
 - It was discussed that samplers don't always know whether they should do a bulk sample or a wipe sample
 - The group really felt this was a training issue, but recognizes that some surfaces, such as porous cement, will always be difficult to test.
- Signage Issue-Mark Fisher
 - It was brought to the group's attention that the language on the CAUTION signs is wrong
 - 1. "Controlled Area BWP" should not be on the sign
 - The text in the Program is also poorly written and doesn't match the signs
 - This item will be on the Agenda to discuss at the next meeting
- Resolution Forms-Bruce Covert
 - Do the decisions made using the resolution forms flow down to subcontractors?
 - What is the process for the forms?
 - Need the flow down to the staff/subs when forms are agreed upon/formulated
 - 1. Completed forms will be placed on the Beryllium Website
 - Bruce will be developing a draft process for how the results of the resolution form are communicated to the contractors/workforce. He will also be checking on the process that the Lockout/Tagout Committee uses when they complete the forms.
- Letter to Dave Jackson-Scott Seydel
 - A letter to request dedicated administrative support and a dedicated communications person is being sent to Dave Jackson and Pete Garcia
 - The group needs more than just a recording secretary and would like the support to help follow up on action items, coordinate committees, etc.