
CBDPP I&M Committee Meeting Minutes

August 12, 2010

2430 Stevens / CR 297

ATTENDEES:

Shawna Flood
James DeRoos
Larry Sherman
Leo Wickstrand
Michelle Edwards
Bob Legard
Mary Sams
Elizabeth Hill
Randy Phenneger
Kirk Domina

Scott Seydel
Joseph Samuels
Chuck Wildman
Mark Fisher
Leann Noles
Carol Powe
Bruce Covert
Mario Moreno
Bob Gilmore
Brian Fawcett
Mike Stoner

INTRODUCTIONS:

No new introductions.

SAFETY TOPIC:

There was an incident at Savannah River where an Electrician was changing out a power cord. No lockout/tagout was required as the cord remained in control. However, something happened with the male end and female end and the Electrician was shocked significantly. Always perform safety checks whenever changing out breaker circuits or anything containing electricity! Apply this rule if performing these routines at home or work.

OLD BUSINESS:

Review of Meeting Minutes:

- No changes made to previous meeting minutes. Minutes were approved by all members.

OPEN ACTION ITEMS:

- **Epidemiology Study:**
 - The Committee spoke with Dr. Fawcett, as he was absent from the last meeting, and this will be removed from the Open Action Items in the next set of Meeting Minutes.
- **Beryllium History Volumes:**
 - The Committee agreed to remove this from the Open Action Items starting with the next set of Meeting Minutes.

- **Beryllium Website:**
 - No information was given during this meeting.

- **DOE-0342, Revision 1:**
 - Bob Gilmore will bring Revision 1 of DOE-0342 to the Committee for final review and approval at the next meeting.
 - Revision 1 will then be posted on the website, even though additional changes will be forthcoming. Committee wants the revised information posted on the website in the interim.

- **6.27.2 Counseling:**
 - This item is temporarily put on hold until the release of the Corrective Action Plan. It is suggested that the CAP will address the need for the Beryllium Awareness Group (BAG) to revise the counseling language/process. This will also allow the Committee to regroup and determine which path forward to take.

- **Issues with Legacy Components:**
 - No information was given during this meeting.

- **Be Signage Resolution Form (Section 6.28):**
 - Bob Gilmore will revise the Resolution Form for the next meeting after speaking with DOE.
 - Bob Gilmore will obtain the sign numbers for the signs. This will resolve any problems/confusion and will remain uniform across the Hanford Site.

- **Definition of “work” in Section 6.14 (DOE-0342):**
 - No information was given during this meeting.

- **Beryllium Waste Disposal Resolution Form:**
 - No information was given during this meeting.

- **Dust Disturbing Activity Resolution Form:**
 - No information was given during this meeting.

- **Intrusive Work and Non-Intrusive Work Resolution Form:**
 - No information was given during this meeting.

- **Duct Labeling Resolution Form**
 - No information was given during this meeting.

- **Develop Surface Contamination Protocol or Lessons Learned for the Tool Crib Incident.**
 - No information was given during this meeting.

- **Implementation Plan:**

- No information was given during this meeting.

IMPLEMENTATION STATUS:

- This item will be removed from the Meeting Minutes starting with the next set of Minutes.

NEW BUSINESS:

- **Corrective Action Plan (CAP)**

- The draft CAP is still being tweaked by DOE (Pete Garcia). The CAP Team is hoping to have this sent out tomorrow (8/13) to the working group for final review.
- The document will still need to be sent to headquarters for review and formal approval.
- The CAP is approximately 58 pages with 246 items that need to be implemented.
- Several items deal directly with the CBDPP Committee and many others will still need Committee involvement to review.
- Shawna Flood will make copies of the draft Corrective Action Plan for the next meeting provided the CAP has been distributed.

- **DOE Interim Items**

- In addition to the CAP items, DOE plans to have at least 5-6 interim action items.

- **CBDPP Committee Actions**

1. OFI-5.1.3. Ensure that rigorous reviews of the resolutions for all issues related to beryllium are included in the annual CBDPP program assessments. Deliverable: Approved modification of the Hanford Site CBDPP to include a requirement for an annual review of identified beryllium-related issues and their resolution.
2. F-4.7. Enhance communication of personal air monitoring data to workers. Deliverable: Revise Section 6.11.8 of the CBDPP to enhance communication of personal and area air monitoring data to workers.
3. OFI-9.1. Improve counseling of beryllium-affected workers. Deliverable: Counseling packet developed in accordance with Section 6.27.2 of the CBDPP with input from the BAG and HAMTC.
4. OFI-7.1. Evaluate the roles and responsibilities of the CBDPP Committee to ensure effective long term implementation of the Hanford Site CBDPP. Deliverable: Revised Charter based on an evaluation of roles and responsibilities by the CBDPP Committee.
5. OFI-9.9. Increase worker awareness of the contents of the Hanford Site Chronic Beryllium Disease Prevention Program and other sources of beryllium information. Deliverable: Development of a communications plan by the CBDPP Committee.

6. OFI-5.5. Enter deficiencies and weaknesses in the CBDPP and its implementation into site corrective action systems and verify the effectiveness of actions in correcting the specific problems and implementing effective recurrence controls. Deliverable: Develop an interface process with the CBDPP committee to address CBDPP content issues. Documented review of their issues management process by each contractor to assure that Be implementation issues identified are entered into the system.
- For #1, this is a Lessons Learned for the CBDPP. Does this need to be incorporated into the CBDPP to make it clear?
 - For #2 and #3, this is part of the CAP.
 - For #4, the CBDPP Committee will be revising the Charter. The Deliverable date is September 30, 2010.
 - For #6, the CBDPP Committee is unclear what this means and will need to figure it out. Some of the recommendations were poorly written and are confusing.
 - For #5, the CBDPP has started a draft of Communication Topics and Delivery Methods. However, DOE has indicated that they will be doing the communications, not the CBDPP. The CBDPP has grave concerns about DOE handling all communications. Past experience has shown that when DOE handles the communication information gets misconstrued. DOE would not be as effective as the CBDPP since they are disconnected from the details of the day to day actions of the CBDPP. Further, should the information dispensed be incorrect, the contractors would ultimately be liable. The CBDPP Committee has granted Mark Fisher and Mike Stoner permission to discuss the concerns with DOE in their meeting tonight (8/13). The path forward the CBDPP Committee recommends is:
 - Identify who is taking the lead.
 - What is the responsibility of CBDPP communications, contractor communications, etc.
 - Identify contractor representatives for communications.
 - The committee further recommends that a flow chart be created, much like the training flow chart. This will allow for a consistent process and will make aware of who is doing what.
 - The Committee has suggested to DOE that the Independent Beryllium Oversight Team (IBOT) be doubled in size.
 - Dr. Martyny has written his "white paper". Silvette Boyajian will be returning from vacation on August 16, 2010. She will review the "white paper" upon her return. In order to ensure that things are done correctly and that they are achievable, DOE has been advised that it is everyone's best interest to slow down and do it right in order to eliminate mistakes.

Training

- The dry run of the PICs, Planners, Supervisors, and Managers (PPSM) Instructor Manual and lesson plan was conducted on August 11th. This dry run produced a lot of changes to make.
 - The next dry run for PPSM is scheduled for August 17th then will go through a pilot period. It is anticipated that training of Site employees will begin on September 15. Roughly 500-600 workers will need to take this training according to preliminary numbers supplied by various contractors.
 - DOE has indicated that the target audience is to complete the PPSM course by December 31, 2010. Current Beryllium Worker classes are full so they are adding sessions for almost every day through the calendar year for both courses.
 - The draft CAP report states that additional people will need to attend training (i.e. IH, HR, Advocates, etc.). The question was asked if HAMMER has been looking ahead in anticipation of this? The Beryllium PPSS course was not designated for this extended audience.
 - Qualified instructors are desperately needed.
 - A presentation was given for the Hanford Site Worker Eligibility Tool (HSWET) at the time of the dry run of the PPSM. This is an additional resource that can be used for all PPSM, however, there is not a lot of contractor support yet. The use of HSWET by the user as well as the introduction of it in the new course does not violate any worker confidentiality.
- **6.28 Postings Resolution Form**
 - This Resolution Form will only pertain to 2 signs: CAUTION, Potential Internal Beryllium Contamination and WARNING, Beryllium controlled Area *BWP Required for Entry*. Changes to 6.29 will be handled separately.
 - There is currently no sign for Potential Internal Beryllium Waste. The Committee has determined that a sign for this is needed. A question arose whether or not the Committee can create a new label, that is not the rule, stating that it “may be contaminated”.
 - Once the Resolution Form is signed the sign painters can start making the changes. DOE must sign off on this first but some members of the Committee believe that this shouldn’t be an issue.
 - Bruce Covert still has fundamental issues with the Resolution Forms. Essentially, the Resolution Forms are being used to change the Program without doing a revision of the Program. He would like to work with a small group (subcommittee,) to discuss the flow down to the appropriate people (i.e. subcontractors, staff/subs when forms are agreed upon/formulated)
 - The current process for flow down includes emails, letters or appropriate ways of communicating, training and verifying information on the website. For example, Bob Gilmore, MSA, sends the information to IH, Director of SIU and the Director of Safety & Health. The information then goes to ESTARS/CAMS (and is assigned a procedure).

Around the Table

Dr. Fawcett

- Received a telephone call from an employee who attended the Beryllium Worker Training. It was expressed that some of the statements made by the instructor were inaccurate. Dr. Fawcett will speak directly with Michelle Edwards to rectify the errors, if any.
- The Communications Poster, which was developed by AMH as part of the Communications Plan and Delivery Methods, was not shown at the last BAG meeting; unclear why this was not presented.
- H1N1 will be part of the seasonal flu shot.

Mary Sams

- The pandemic flu is now over.

Mike Stoner

- Wanted to take the opportunity to say that he appreciates everything the committee has done. Believes that the committee has weathered the storm very well. The committee needs to continue to stick together. Mark Fisher and he will be relying very heavily on the committee.

Bob Legard

- Believes that some of the issues identified in the committee's communication plans will be resolved through the CAP.

Larry Sherman

- There is an upcoming job at 324 which is RAD contaminated. The RAD levels tested gross and the RAD is airborne. Workers will wear PAPR with monitoring as well as lapels under the hood. The concern with the lapels is that since it will be worn under the hood, how will this be written up? Will the results be accurate since it is automatically assumed that these results are from lapels worn on the outside of the hood? The lapels cannot be worn on the outside of the hood as it would become contaminated and would be unable to leave the area/facility. Should the lapels be worn on the outside of the hoods and the pumps be sacrificed (disposed of) after sampling to record a correct result? This could be very expensive to do it this way.
- Scott Seydel mentioned that ATL (222S) can handle high samples of RAD. Could research if the samples could go there. May also want to consider sacrificing the pumps.

Scott Seydel

- Will be taking samples from glove boxes at PFP which are known to have high levels of RAD.

James DeRoos

- MSA is looking into certain masks as it is believed that the diaphragms are being compromised on the Ultra Elite. Be sure to inspect the diaphragms of your masks. Pictures were taken of potentially compromised masks that show debris in said diaphragms.

Elizabeth Hill

- An employee, who transferred from WCH to WRPS, voiced a concern regarding a beryllium posting. A crane rail was posted with a beryllium label within the facility "shop" area that contains tool boxes, etc. The employee believed that the entire facility should have been shut down and posted as beryllium. Liz told the employee that she would bring his concern to the committee for input.
- Previous characterization samplings were done throughout the facility. These samplings were of the entire facility, all below the 6 foot level. It is unclear if the crane rail was sampled during this time, although previous data indicates it was not.
 - The committee is in concurrence with Liz in adding another sampling unit, below 6 feet, to capture any slough off, if any.
- Another area of concern will be the reaction of the workers in that facility should the results test positive for beryllium. Liz believes that the workers will be very upset and feel as if they have been exposed for all of these years without knowing it.
 - Should this situation occur, the committee will uniformly stand by Liz and assist with information, education and advisement of worker's right's.
- Liz will provide the committee a "Lessons Learned" upon completion of the situation.