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**CBDPP I&M Committee Meeting Minutes**

**October 14, 2010**

**2430 Stevens / CR 297**  
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**ATTENDEES:**

Shawna Flood  
Carol Powe  
Randy Phenneger  
Kirk Domina  
Chuck Wildman  
Bruce Covert  
Ken Way  
Mary Sams  
Robert Gilmore  
Colby Smith  
Michele Solano

Scott Seydel  
James DeRoos  
Bob Legard  
Larry Sherman  
Leo Wickstrand  
Patricia Aldridge  
Jason Zaccaria  
Mark Fisher  
Mario Moreno  
David Jackson  
Michele Mazzei

**INTRODUCTIONS:**

Michele Solano – MSA, Operations Specialist (is working with Bob Gilmore).  
Jason Zaccaria – AMH, Clinical Director, Re-Introduced.  
David Jackson – MSA, Manager, Site-Wide Standards.  
Michele Mazzei – MSA, Facilitator, Site-Wide Standards.

**SAFETY TOPIC:**

- Make sure to wear reflective material when you are exercising outside in the dark. It is very difficult to see pedestrians or bicyclists when it is dark outside and they are not wearing some sort of reflector or light and they are wearing dark clothing. There have been reported accidents, including deaths, where head on collisions have occurred between bicyclists, or a bicyclist and pedestrian, while riding on a bike path in the dark with no reflective gear.

**OLD BUSINESS:**

- Review of Meeting Minutes:
  - Minor corrections made to 9/30/10 meeting minutes. Minutes were approved by all members.
  - Minor corrections made to 10/07/10 meeting minutes. Minutes were approved by all members.

**OPEN ACTION ITEMS:**

- **Beryllium Website:**
  - No information was given during this meeting.

- **DOE-0342, Revision 1:**
  - No information was given during this meeting.
- **6.27.2 Counseling:**
  - No information was given during this meeting.
- **Issues with Legacy Components:**
  - No information was given during this meeting.
- **Definition of “work” in Section 6.14 (DOE-0342):**
  - No information was given during this meeting.
- **Beryllium Waste Disposal Resolution Form:**
  - Resolution Form to be reviewed at next meeting.
- **Dust Disturbing Activity Resolution Form:**
  - Resolution Form to be reviewed at next meeting.
- **Intrusive Work and Non-Intrusive Work Resolution Form:**
  - Resolution Form to be reviewed at next meeting.
- **Duct Labeling Resolution Form**
  - No information was given during this meeting.
- **Develop Surface Contamination Protocol or Lessons Learned for the Tool Crib Incident.**
  - No information was given during this meeting.

**NEW BUSINESS:**

- **Corrective Action Plan (CAP) Status**
  - MSA
    - MSA has scheduled a meeting with all contractors and DOE for October 14, 2010, at 9:30, immediately following the CBDPP meeting. The meeting will discuss what “objective evidence” is.
  - AMH
    - AMH has scheduled a meeting with all contractors and DOE for October 20, 2010, at 3:00, to discuss CAP Item F-3.3. CAP Action F-3.3 states, “Coordinate with the BAG to improve the requirements in the Hanford CBDPP concerning the interface between AMH and the contractor industrial hygiene staff regarding beryllium workplace monitoring information and in the data analysis of newly diagnosed sensitized or CBD workers.” The deliverable is “The revision to the

CBDPP concerning the interface between AMH and the contractors, as part of the process in F-3.1.

- **Training Development**

- Review of the Beryllium Worker course manual has been completed. The Redline/strikeout version will be sent to the team for review. Then we will do comment resolution.
- IH/IHT materials are due today (10/14/10). If we don't get them, we won't be able to make the 11/5/10 deadline.
- Working on the All Hands meeting. There will be a short "trailer" presented at the 11/9/10 MSA All Hands meeting; we are not able to do the full-blown Beryllium All Hands by that time. The script is drafted; LMSI is looking through footage. Met with Dr. Sandy Rock of AMH and need to meet with Dr. Fawcett. Next step is to get the team back together; go over what we have pulled together and ideas others have shared and move forward.
- Documentation has been posted for the completed CAP items. Closure statements are going in today.
- HR/IF EC Advocate – Vivid is completing the needs analysis. Request time on the agenda for the 10/21/10 meeting to go over the results. Need some assistance from WCH for a contact. (Provided)
- Risk Communication. This will not be just for Beryllium. It is a good communication concept and training will be provided so the skills can be used across the board. Met with the contractor training managers, Tom Peterson (BAG), and Dr. Rock on 10/8/10. Vivid will do a modified needs analysis/focus group.

- **Configuration Control Issue**

- DOE issued a letter, dated October 7, 2010 Contract No. DE-AC06-09RL14728 – Approval of Hanford Site Chronic Beryllium Disease Prevention Program (CBDPP) Revisions. This letter states: *"Proposed changes to the CBDPP will be documented on the issue resolution form currently used by the CBDPP Committee. DOE will evaluate the change, and if it is determined to be significant, the resolution form will be signed by the RL Manager, thus providing the DOE approval required by 10 CFR 850. Changes deemed not significant will be concurred upon by Pete Garcia, RL lead for CAP implementation, also using the issue resolution form. Once signed, implementation is expected to begin within 30 days unless specific schedules are established and approved by RL. MSA will be responsible to maintain strict configuration control of the CBDPP document."*
- Dave Jackson, Manager of Site-Wide Standards, and Michele Mazzei, Facilitator with Site-Wide Standards, attended the meeting to discuss MSA's role in configuration control. MSA believes that it will have the configuration control process for the CBDPP Committee to review in approximately 2 weeks.

- MSA is looking into doing Variances against the Program as a form of configuration control. This will allow all revisions to be placed into the existing document which would lessen the confusion of new language.
- MSA will keep the committee apprised as to how the process will be handled. This process will be decided at the President level.
- The committee approved the Be Signage, 6.28 Postings Resolution Form and Attachment 5. WCH concurred.
- MSA will issue Revision 1 of DOE-0342 once it is ready.
  - MSA discussed revising the Program once 5-6 Resolution Forms are signed by DOE, or when a significant change or major change is made.
  - It was discussed that revising the Program after every Resolution Form is signed would be more confusing to workers. It would be hard to keep an updated revision of the Program on site as it would already be out of date prior to use.
  - MSA has control of the original CBDPP document. Any changes made to the Program will be obtained from MSA. There are multiple copies being utilized on the Site.
  - The Variances to the Program and the Resolution Forms will be posted on the Hanford.gov website. This will allow access to all contractors.
- **Be Signage, 6.28 Postings Resolution Form and Attachment 5**
  - The CBDPP Committee, DOE-RL and ORP, has approved the Resolution Form and Attachment 5. The Resolution Form and Attachment 5 will be incorporated in Revision 1 of the CBDPP.
- **Facilities Listing Maintenance, Section 6.6, Resolution Form**
  - Due to lack of time this will be reviewed at the next meeting.
- **Dust Disturbing Activity Resolution Form**
  - Due to lack of time this will be reviewed at the next meeting.
- **Intrusive Work and Non-Intrusive Work Resolution Form**
  - Due to lack of time this will be reviewed at the next meeting.
- **Facilities Listing Maintenance, Section 6.6 Resolution Form**
  - Due to lack of time this will be reviewed at the next meeting.

### Around the Table

#### **Randy Phenneger**

- Don't see where we are making any headway with beryllium. It seems that half of the meetings are spent arguing or discussing but no decisions are being made.

**Larry Sherman**

- Thinks the committee should start working on other CBDPP items since so much time is consumed on the Resolution Forms.
- Still concerned that beryllium information is not being communicated. At a recent morning meeting, some workers did not know what a BCF is. They did not know the basic information such as, who can enter or if there was required training. Larry and James DeRoos will look into this further and speak with managers and/or supervisors to determine if this is a WCH issue or a Hanford Site issue.

**Mary Sams**

- After viewing the YouTube video of 337B and 309 Building Stack Explosive Demo, Mary believes that we need to step up the sampling of dust. Per this video, there was lots of dust.