
CBDPP I&M Committee Meeting Minutes

November 18, 2010

2430 Stevens / CR 297

ATTENDEES:

Shawna Flood	Scott Seydel
Kirk Domina	Mario Moreno
Randy Phenneger	Jason Zaccaria
Silvette Boyajian	Larry Sherman
Chuck Wildman	Patricia Aldridge
Thomas Morris	Joseph Samuels
Jayme Kahne	Colby Smith
Emily Millikin	Robert Gilmore
	Mary Sams

- * Mark Fisher delegated voting to Chuck Wildman
- * Leo Wickstrand delegated voting to Chuck Wildman

INTRODUCTIONS:

No new introductions.

SAFETY TOPIC:

- Due to a traffic accident yesterday morning, remember to take precautions while driving and make sure you are aware of your surroundings.
- If traveling this Thanksgiving holiday, make sure that your car is ready for changing weather conditions. Create an emergency kit for your car (i.e. non-perishable food, blankets, flashlight, etc.).

OLD BUSINESS:

- Review of Meeting Minutes:
 - Minutes from November 11, 2010 were not approved. Not all voting members were present.

OPEN ACTION ITEMS:

- **Beryllium Website:**
 - No information was given during this meeting.
- **DOE-0342, Revision 1:**
 - No information was given during this meeting.
- **6.27.2 Counseling:**
 - No information was given during this meeting.

- **Issues with Legacy Components:**
 - No information was given during this meeting.
- **Definition of “work” in Section 6.14:**
 - No information was given during this meeting.
- **Beryllium Waste Disposal Resolution Form:**
 - No information was given during this meeting.
- **Dust Disturbing Activity Resolution Form:**
 - No information was given during this meeting.
- **Intrusive Work and Non-Intrusive Work Resolution Form:**
 - No information was given during this meeting.
- **Duct Labeling Resolution Form**
 - No information was given during this meeting.
- **Develop Surface Contamination Protocol or Lessons Learned for the Tool Crib Incident.**
 - No information was given during this meeting.
- **Facilities Listing Maintenance, Section 6.6, Resolution Form:**
 - No information was given during this meeting.

NEW BUSINESS:

- **Corrective Action Plan (CAP) Status**

MSA

- CAP items on track for the end of the month.

AMH

- All CAP items for the end of the month have been electronically submitted.
- Dr. Brian Fawcett is no longer the SOMD for AMH. This was not a local decision to replace Dr. Fawcett.
- John Calcagni is the new acting SOMD for AMH.
- AMH has hired a new Be IH who will be starting 11/29/10.
- AMH has hired a new Be Administrative Assistant who will be starting 11/30/10.

WCH

- On schedule with CAP items.
- The Beryllium Work Permit (BWP) is near completion with the exception of a few issues.

WRPS

- All CAP items on track for the end of the month.
- Are having issues with work control.

CHPRC

- Three minor changes are being made to the Switchgear process.
- The Conex box assessment for review and a meeting is scheduled for Friday to discuss this.
- The Facility Assessment process and Characterization process were sent out for review. A meeting is scheduled for Friday to discuss this.
- A meeting is scheduled for Friday to discuss the Verification process.

ALL

- A concern was brought up at a recent meeting regarding the development of processes and the role of the CBDPP Committee.
 - What input does the CBDPP Committee have when the BAG, HAMTC and DOE have already approved a process?
 - Should a method of recording be established then presented to the CBDPP Committee for briefing?
 - This process is still being developed
 - A suggestion was provided, specifically for the Resolution Forms, that these should be approved by BAG, HAMTC, DOE-RL and ORP only. The CBDPP Committee does not have the final authority to approve these Forms as they are ultimately approved by DOE.
 - What is the role of the CBDPP Committee in regards to the CAP Deliverables?
 - Scott Seydel will speak with DOE-RL, Pete Garcia, regarding the path forward.

- **Training Development**

- IH/IHT Reference Manual

- This will now become formal training. Will need IH and IHT support in design and development.

- HR/EC/Advocate Needs Analysis

- Will be meeting with the BAG and HAMTC to identify a common path. This continues to have ups and downs in trying to gather information because of the differences. Bob Gilmore is going to support on getting this from the top down after one process is defined.

- Risk Communication

- The needs analysis has been completed. Design and development will use existing materials as the basis for the Hanford course, then customize as needed.

Beryllium Worker Manual Revision

- Tom Peterson is back and we are scheduled to get with him for comments/changes. Still have some information to get from Mark Fisher. This extends our anticipated date for the final draft to get out for review.
- **Section 6.28, Postings (Down-Posting) Resolution Form**
 - The Resolution Form was brought to the BAG meeting for approval, however, the Resolution Form that the BAG reviewed was of a previous draft and not the most current one submitted to the CBDPP Committee for review. The BAG has not approved the Resolution Form yet.
 - The CBDPP Committee reviewed the Resolution Form and revised some of the language.
 - Shawna will send out the most current Resolution Form for approval at the next meeting.

Around the Table

Kirk Domina

- Lawrence Livermore was fined \$200,000.00 for Beryllium issues. This fine stems from issues that occurred from 2007-2010.

Emily Millikin

- Asked the Committee Representatives how each company is posting their valve pits/caissons. WCH is currently labeling and posting as Internal Beryllium Contamination until it has been assessed. Further, are these being posted across the Hanford site, and if so, are the signs consistent or inconsistent?
 - Per other contractors, only the Beryllium lines are posted; valve pits/caissons are not posted
 - PFP lines are not posted
 - Canyons are not posted
- WCH will draft a Resolution Form which will address two issues: to change the CBDPP and to clarify these issues.

Silvette Boyajian

- What is the definition for the Action Level for an Affected Worker since no occurrence report is generated; rather when a trigger level is reached, more investigation is done.

Scott Seydel

- What is the definition of waste? There is no criteria or diminimus amount for waste. However, there is a requirement to label beryllium waste but there is not clear definition of what "waste" is.

- Old drums of waste with beryllium concentration containing less than 2ppm. Is this waste since 2ppm was driven by soil originally? How do we label these drums/cans?
 - Solid Waste Inventory Tracking System (SWITS) data is looked at. As long as the SWITS data is correct, the drums/cans will be accepted.
- Does the actual posting of a Be label mean that you have to be a Be worker?
 - Some of the Hanford contractors require this and some don't.
- Scott will be checking with other Sites.
- This may be taken to the Office of the General Counsel for an answer.