
CBDPP I&M Committee Meeting Minutes
November 30, 2010
2430 Stevens / CR 297

ATTENDEES:

Shawna Flood	Scott Seydel
Kirk Domina	Mario Moreno
Bob Legard	Randy Phenneger
Silvette Boyajian	Larry Sherman
Chuck Wildman	Patricia Aldridge
Thomas Morris	Mark Fisher
Jayne Kahne	Colby Smith
Emily Millikin	Robert Gilmore
James DeRoos	Mary Sams
Chris Tannahill	Leo Wickstrand
Michele Solano	Darrell Riffe
	Mike Stoner

*Jason Zaccaria delegated voting to Scott Seydel

INTRODUCTIONS:

No new introductions.

SAFETY TOPIC:

- Since Christmas is right around the corner, Homeowners may start hanging their holiday lights or start putting up Christmas decorations. Make sure that you are aware of the snow hazards surrounding power outlets, etc. Use extreme caution if using a ladder or step stool.

OLD BUSINESS:

- Review of Meeting Minutes:
 - Minutes from November 11, 2010 were approved.

OPEN ACTION ITEMS:

- **Beryllium Website:**
 - No information was given during this meeting.
- **DOE-0342, Revision 1:**
 - No information was given during this meeting.
- **6.27.2 Counseling:**
 - No information was given during this meeting.

- **Issues with Legacy Components:**
 - No information was given during this meeting.
- **Definition of “work” in Section 6.14:**
 - No information was given during this meeting.
- **Beryllium Waste Disposal Resolution Form:**
 - No information was given during this meeting.
- **Dust Disturbing Activity Resolution Form:**
 - No information was given during this meeting.
- **Intrusive Work and Non-Intrusive Work Resolution Form:**
 - No information was given during this meeting.
- **Duct Labeling Resolution Form**
 - No information was given during this meeting.
- **Develop Surface Contamination Protocol or Lessons Learned for the Tool Crib Incident.**
 - No information was given during this meeting.
- **Facilities Listing Maintenance, Section 6.6, Resolution Form:**
 - No information was given during this meeting.

NEW BUSINESS:

- **Corrective Action Plan (CAP) Status**
CAP Item F-4.4.2
 - Does the BWP close this Action Item? Per MSC-MP-47124, Section 4.0, Processes, the Intercontractor Work Control document should close this CAP item.
 - A decision was not reached. Not all Committee members nor Contractors have had an opportunity to review the above document.
 - This will be put on the Agenda for the next meeting.
- CAP Item F-4.6.1, F-4.6.2 and F-4.6.3
 - The Committee agreed that the BWP closes these CAP Items.
- **Training Development**
HR/IR/EC/Advocate
Met with the BAG and HAMTC yesterday for their input to the flow chart the way they would like the process to work. Have another meeting to complete the activity.

Risk Communication

Needs analysis is complete. Have to do the objectives and will bring those before the CBDPP Committee.

All Hands Meeting

Have been working the video with LMSI. Have to work with Debra Hovely's organization on the meeting. Development will be done in December; meeting is anticipated to be in January.

PPSM and Beryllium Worker

Classes continue to be full. If there is a need for space, let us know and we will do what we can.

IH/IHT

A meeting for the path forward will be planned for later this week.

- **Section 6.28, Postings (Down-Posting) Resolution Form**
 - The Resolution Form was approved by the CBDPP Committee and will be submitted to DOE-RL/ORP for signatures.
 - There was a concern that the BWP would be implemented prior to training being completed. The Committee addressed this concern by adding the below paragraph to the Resolution Form under the Resolution Completion Plan/Summary on the Resolution Form itself.
 - Implementation of this resolution form will need to wait until Be Worker Training can be updated and current Be Workers and other impacted personnel are trained on the changes. Implementation will need to be coordinated with implementation of the revised facility assessment process, revised characterization process, and revised beryllium work permit process.
 - Another issue that Committee members discussed is that Down-Posting is a "warning" sign to workers that there may be Be located in the building. The building may be cleared for occupancy but not be Be clean for intrusive work. Work control does not communicate all of the hazards to the workers.
 - Some Committee members believe that buildings need to be posted prior to work planning. The building(s) need to remain a BCF until the entire building can be deemed clean (The BCF posting should not be removed in between samplings).
 - The Committee determined that a new sign is needed that summarizes the facilities assessment and identifies other remaining issues inside the building.

Even though another sign on the door may be too many signs or may be confusing to workers, it was agreed that it needs further discussion.

- Jayme Kahne and Silvette Boyajian will take action to develop this new sign.

- **Section 6.7 Beryllium Work Permit & Section 6.8 Hazard Assessment Resolution Form**
 - The Resolution Form and Attachments were approved by the CBDPP Committee and will be submitted to DOE-RL/ORP for signatures.
 - Once the Resolution Form has been approved and signed by RL/ORP it will be placed on a “hold status” until the Resolution Form has gone through the Document Control Process. The Committee will then review the final Resolution Form prior to being posted on the website.

Around the Table

No Around the Table due to time constraints.