
CBDPP I&M Committee Meeting Minutes

December 8, 2011

2430 Stevens / CR 297

ATTENDEES:

Shawna Flood

Mark Fisher

Kirk Domina

Larry Sherman

Robin Domina

Dr. Karen Phillips

Echo Smasne

Rich Brooks

Lisa Hart

John Hanson

Darrell Riffe

Randy Phenneger

Steve Maki

Scott Seydel

Thomas Morris

Colby Smith

Joseph Samuels

Shad Smith

Mike Butts

Mario Moreno

Mary Sams

INTRODUCTIONS:

No new introductions.

SAFETY TOPIC:

- While a member was driving to work, orange paint was noticed on the road (off Edison in Kennewick). It was later discovered that a driver of a vehicle had dropped his passenger off on the freeway. Due to the fog, two separate cars hit him and he was killed. It seemed that the driver and passenger had an argument.
- North Richland is getting freezing fog and the roads are still slippery even when going the speed limit.
- The Guards at the Federal Building have been notified that the parking lot and sidewalks are extremely slippery.

NEW BUSINESS:

- **Quorum:**
 - Mike Butts, Alternate for Chuck Wildman, represented CHPRC/HAMTC.
 - Steve Maki, Alternate for Robert Legard, represented CWB&CTC.
 - Committee did not have full quorum.

- **Meeting Minutes (Approval of Minutes from 11/03/11):**
 - The Committee reviewed and approved the minutes from 11/03/11 with the exception of WCH and CWB&CTC.
 - Both WCH and CWB&CTC's representatives were absent. The 11/03/11 minutes were emailed to both Emily Millikin (WCH) and Robert Legard (CBW&CTC) for review and approval.

- **Learning Objectives for Facility Assessment and Characterization Procedure:**
 - John Hanson passed out handouts for Course 004114 – Assessment & Characterization/Verification of Buildings Learning Objectives (Revised 11/16/11), for review.
 - Since the Committee did not have full quorum, the Verification to Proceed was not granted.
 - Scott Seydel and Larry Sherman will work with John Hanson through the development of the training to clarify any confusion.
 - The words Building and Facility are used interchangeably throughout the Learning Objectives. The Committee would like this clarified.
 - The word “Determine” means an instructor will give some kind of exercise for a scenario (use real life examples).
 - The word “Analyze” means exercise of some sort.
 - A crosswalk of training will be performed which will help clarify who will need training and what classification of workers will be affected.
 - A lot of discussion and items still need to be addressed. The Product Teams will meet with HAMMER and determine a path forward.
 - Learning Objectives for Postings will be presented at a different time. There was some discussion as to whether Postings and Facility Assessment should be combined. However, after further conversations, it was deemed that both have different audiences.

- **Status of the PermaFix Presentation:**
 - Scott Seydel was in training all week but will follow up with PermaFix.
 - PermaFix was a topic of discussion in the BAG meeting.
 - DOE requirement that contractors are responsible for their workers.
 - This will be put on next week's agenda.

- **Section 6.26.5, Medical Removal Protection Benefits/Attachments Resolution Form:**
 - A Resolution Form was handed out to the Committee for review and approval. However, the Committee does not have full quorum.
 - The Resolution Form proposes that 2 Attachments be added to DOE-0342, Revision 1, since they are referenced in DOE-0342 but they are not included. The 2 documents are D04-12-002 and 07-AMSE-0011; Medical Removal Policies for Beryllium Related Issues. The existing language remains the same.

- **BWP Procedure Status:**
 - Only one more signature is needed for the BWP.
 - Darrell Riffe will start obtaining President signatures for DOE-0342, Revision 1, starting next week.

- **BeCAP Implementation:**
 - Postings was approved at the 90% Presentation yesterday.
 - Starting next week, Roles & Responsibilities and Products, Phase 2 and 3 (projected time line) will be discussed.
 - Echo Smasne, CSC, has a new Assistant for BeCAP: Rebecka Saunders.

- **Training Report:**
 - The BWP course material is being finalized. BAG and HAMTC reviewed the initial training and were satisfied. HAMMER will start updating the Lesson Plan.
 - The Pilot will be forthcoming.

- **New Regulations/Interpretations:**
 - Rumors are circulating that the proposed CFR850 revision will be going to the Field Offices for review.
 - Per Mario Moreno, the process is that it will leave HSS at the end of the month and go to OMB for 90 days then go out for comments.
 - Julie Goeckner has stated that once this revision is released, the BeCAP will review it.

- **DOE Interim Actions**
 - DOE-ORP sent out the EJTA letter for review to Mike Stoner, Mark Fisher and Pete Garcia.
 - DOE-RL/ORP received a draft letter from EJTA and RL will give concurrence.

- **CBDPP Subcommittee (Company Level) Discussion:**
 - MSA: Met last Thursday. The Poster is finalized and has been distributed. Management Assessments relating to Beryllium are being reviewed in the meeting. MSA also has a second Subcommittee held out at WSCF. The meetings are not formal and therefore no minutes are posted. The meetings are open and people are encouraged to attend (MSA sat in on a WCH meeting and CHPRC has sat in on a MSA meeting).
 - WCH: Meeting scheduled for this coming Wednesday.
 - CHPRC: Will get the Committee to meet regularly after the first of the year.
 - WRPS: Meeting today and will be reviewing a technical draft of Be Tank Waste. Colby will get more involved, time permitting, after the first of the year.

- CSC: The first meeting is scheduled for next week and managers have been encouraged to send one representative from each department. This meeting will be primarily for information purposes. After this meeting, the Subcommittee will meet Quarterly.

AROUND THE TABLE:

Scott Seydel

- A question was asked from their Communication Specialist regarding the status of DOE-0342/BWP.
 - Darrell Riffe will review the communication with Geoff Tyree.
- Scott met with the CHPRC President and Vice-President and they are ready to sign.
- What is the status on the Ecological & Cultural review for the soil sampling for the metal ratio process:
 - Darrell Riffe will contact Brad Edwards for status.

Randy Phenneger

- What is the start date a person is able to get a physical and the lab work at CSC?
 - January 23, 2012.

Colby Smith

- Would appreciate any conversations regarding cost estimates for the Assessment and Characterization as he is starting this.

Joseph Samuels

- BHSC, Sandy Rock, is taking on the Frequently Asked Questions (FAQ).

Lisa Hart

- Need IH Support for the Beryllium Worker Training.

Mary Sams

- National Jewish Staff will be here next week for a tour. Need to know if Michele Gerber will be used/can be used for the Site Tours?
 - Darrell Riffe will contact Karen McGinnis.