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CBDPP I&M Committee Meeting Minutes

December 9, 2010

2430 Stevens / CR 297

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ATTENDEES:

Shawna Flood
Kirk Domina
Randy Phenneger
Michele Solano
Chuck Wildman
Mark Fisher
Jayme Kahne
Mary Sams
John Calcagni
Mike Stoner
Thomas Morris
Wayne Schofield

Scott Seydel
Mario Moreno
Jason Zaccaria
Larry Sherman
Leo Wickstrand
Joseph Samuels
Colby Smith
Robert Gilmore
Patricia Aldridge
Bob Legard
Silvette Boyajian
Darrell Riffe

INTRODUCTIONS:

Wayne Schofield – MSA (re-introduced to the Committee)
John Calcagni – New SOMD for AMH

SAFETY TOPIC:

- Reminder to wear reflective clothing if you are outside when it is dark. It is extremely hard for drivers to see pedestrians or bicyclists when it is dark outside and they are wearing dark clothing.
- Reminder to carry reflective gear in your car in case you of car trouble. If you experience car trouble, place reflectors, flares, etc. to advise other drivers of any safety hazards. Drivers also need to allow additional space between cars while driving.

OLD BUSINESS:

- Review of Meeting Minutes:
 - Minutes from 11/18/10 and 11/30/10 were approved.

OPEN ACTION ITEMS:

- **Open Action Items:**
 - Scott Seydel will review the Open Action Items and remove any items that have been closed. In addition, any new action items will be added.
- **Beryllium Website:**
 - No information was given during this meeting.

- **DOE-0342, Revision 1:**
 - Final revision of Rev. 1 to be reviewed by the Committee prior to publication.
- **6.27.2 Counseling:**
 - No information was given during this meeting.
- **Issues with Legacy Components:**
 - No information was given during this meeting.
- **Definition of “work” in Section 6.14:**
 - No information was given during this meeting.
- **Beryllium Waste Disposal Resolution Form:**
 - No information was given during this meeting.
- **Dust Disturbing Activity Resolution Form:**
 - No information was given during this meeting.
- **Intrusive Work and Non-Intrusive Work Resolution Form:**
 - No information was given during this meeting.
- **Duct Labeling Resolution Form**
 - No information was given during this meeting.
- **Develop Surface Contamination Protocol or Lessons Learned for the Tool Crib Incident.**
 - No information was given during this meeting.
- **Facilities Listing Maintenance, Section 6.6, Resolution Form:**
 - No information was given during this meeting.

NEW BUSINESS:

- **Training Development**

HR/IR/EC/Advocate

Still working on the flow chart and counseling packets. Have a meeting this afternoon and two meetings next week; we are getting closer to a product. The training requirement under F-2.2.2 will not be met by 12/30/10. The counseling packet, OFI-9.1, #231, may be completed by 12/30/10; but it will not be trained.

Risk Communication

Last week the Committee verified the objectives. We have communicated with the team that is on this, but I believe we need to get more communication to them so they

really understand that this will affect senior management as well as first lines and others. Today the objectives go before the Training Center of Expertise (TCOE).

IH/IHT

We are holding on this until we receive direction to move forward. I understand there are changes being made to the processes. We will pick up and start moving forward as soon as we are notified it is good to go.

All Hands

This is a major project. We are still working the video; MSA will work the logistics, etc. There was discussion about this being part of the requirement to meet Associated Worker Training per the BAG and the logistics and difficulty of tracking who attends/does not attend. There was a suggestion to place the video of the meeting on-line for people who were not able to attend.

HGET/Associated Training

Today there is a meeting with DOE, BAG Representatives and others to go through the development and module for this training.

- **Beryllium Communications Sub-committee Process, Section 1.3, Resolution Form (OFI-5.3)**
 - A meeting was held on December 8, 2010.
 - The Beryllium Communications Sub-Committee is a subset of the Communications Committee which is chaired by Geoff Tyree, DOE-RL. It is not a Sub-Committee of the CBDPP.
 - The functions of the Beryllium Communications Sub-Committee include:
 - Identifies Primary and Alternate Points of Contact for each contractor. This will facilitate emergency meetings or communications that need to be distributed within 24 hours
 - This new sub-committee was formed strictly for beryllium interests
 - The CBDPP Committee will review all communications prior to distributing
 - Ensure the process that beryllium communications are channeled through Geoff Tyree wherein each Point of Contact is notified of the same communication. This will eliminate information being distributed incorrectly.

- A sub-committee was formed to develop the process. The sub-committee members are: Bob Gilmore, Larry Sherman, Mike Stoner, Jayme Kahne, Geoff Tyree, Mark Fisher and Chuck Wildman.
 - The CBDPP Committee will review the revised Resolution Form at the next meeting.
- **Corrective Action Plan (CAP) Status**
 - CHPRC
 - Still working on the Facility Assessments and Building Characterizations (F-1.1)
 - Have held multiple meetings
 - May be completed by the end of this month for Committee review of the Resolution Form
 - WRPS
 - Still working on the beryllium affected worker sampling process (F-4.3.1)
 - In the second phase of sampling which started November 2010.
 - Contractor direction is to “ensure” that workers are not being exposed but no direction was received on how to do this.
 - The current routine requirement is based on the RL Surveillance that was completed in the past
 - Personal monitoring/sampling of affected workers is a concern due to privacy.
 - Due to privacy issues, the majority of sampling being done is area sampling.
 - BAG will be looking into what the best sampling strategy may be.
 - Do verification sampling in the shops and work areas? More than once a year?
 - A suggestion was made to revise the CBDPP to include a requirement for surface sampling and air sampling.
- **Questions**
 - Two questions arose during a HAMMER training class. HAMMER has asked the Committee to provide feedback to the below questions.
1. **What level of training is required for entering a BCF?**
 - What training, if any, is required for a vendor (pop machine) who enters a BCF (i.e. 272WA, 272AW)?
 - What training, if any, is required for State Representatives, Sales Representatives, vendors, etc. who enters a BCF?
 - What are the current process and access controls when badges are issued?
 - Currently, there are no requirements to enter a BCF (only a BCA).

- All full time employees are required to take HGET. The sub-contractors training are defined in their statement of work.
- Scott Seydel will draft an Interpretation to present to the Committee at the next meeting. The Interpretation will include training requirements and badging practices.

2. When is a BRA required instead of a BCA?

- An area will remain a BCA unless sample levels are expected to exceed the airborne action levels. However, if it is determined that a BCA could potentially exceed airborne action levels, the area shall be posted as a BRA. Areas initially identified as BRA's may be changed to a BCA if air monitoring shows airborne exposures are below the action level (negative exposure assessment).
- Scott Seydel will draft an Interpretation to present to the Committee at the next meeting.
- Scott Seydel will speak with Patricia Aldridge and determine whether training questions should become a standing item on the Agenda. The Committee wants to ensure that unanswered beryllium training questions are being forwarded for resolution.

Around the Table

Due to time constraints, there was no Around the Table.