

Hanford Advisory Board

Public Involvement & Communication Committee Meeting

Date: Tuesday, February 2, 2016

Time: 12:30 p.m. – 5:00 p.m.

Location: Conference Rooms A/B, Richland Public Library, 955 Northgate Drive, Richland, WA

Conference Call Instructions:

- Tri-City participants: 509-373-6464, enter conference code **1883451#**
- Long distance participants: 1-866-645-0958, enter conference code **1883451#**

GoToMeeting: <https://www3.gotomeeting.com/join/390029886>; Meeting ID: 390-029-886

12:30 p.m. Opening – Liz Mattson, Chair

- Welcome and introductions
- Confirm approval of November committee meeting summary
- Announcements

12:40 p.m. TPA¹ Public Involvement

Purpose: (1) To receive an update from the agencies on their decision for placement of TPA Quarterly Planning meetings; (2) to have a status update on the current TPA Public Involvement Calendar; and (3) to consider any public involvement materials for PIC review and input

- Introduction of the role of the TPA Quarterly Meeting – TPA agencies (20 min)
- Calendar review – Dieter Bohrmann, Ecology ² (10 min)
- Agency and committee discussion (30 min)

1:40 p.m. HAB Report Summary

Purpose: To receive a briefing on available reports/publications/newsworthy articles that may be applicable to issues tracked by HAB members and/or of interest to HAB members

- Briefing – Gary Garnant, HAB Issue Mgr (10 min)
- Committee discussion (10 min)

2:00 p.m. Public Involvement Principles

Purpose: To discuss the need for overarching advice on public involvement. Framing questions include:

- Introduction – Liz Mattson, HAB Issue Mgr (5 min)
- Committee discussion (25 min)

2:30 p.m. Break

2:45 p.m. HAB Member Sharing/HAB 101

Purpose: To have a preliminary committee discussion on developing modules/framework/talking points of how HAB members share information on Hanford and the HAB with their constituencies and the public

- Introduction – Liz Mattson, HAB Issue Mgr (5 min)
- Committee discussion (40)

¹ Tri-Party Agreement

² Washington State Department of Ecology

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3:30 p.m. 100 D/H Proposed Plan

Purpose: To inform the committee on the 100 D/H Area Proposed Plan and to provide members with a handout that provides an overview of the 100 D/H Area

- Introduction – Liz Mattson, HAB Issue Mgr (5 min)
- Committee discussion (25 min)

4:00 p.m. HAB Member Self-Assessments

Purpose: To provide an opportunity for members and agency representatives to share public involvement activities they have been engaged in recently and what, if any, questions/feedback/concerns they've received from their constituencies.

- Round Robin
- Committee discussion

4:40 p.m. Committee Business

- Develop April meeting topics table
- Update committee's 3-month work plan
- Review follow-up items

5:00 p.m. Adjourn

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