

# 2012 HAB Membership Appointment/ Reappointment Process

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# Background

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- Membership appointments/reappointments are for two-year terms
- Appointments are staggered – half of seats appointed one year, the other half appointed the next year
- 2011 was the first year alternates were included in the formal appointment process
  - With goal to align member and alternates to the same two-year reappointment cycle, some alternates received one-year appointments and some received two-year appointments

# Seats for 2012 Reappointment

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- 16 members and 22 alternatives are up for reappointment
  - Central Washington Building Trades Council
  - City of Richland
  - City of Kennewick
  - City of West Richland
  - Columbia Riverkeeper
  - Hanford Challenge
  - Hanford Watch
  - Heart of America Northwest
  - Non-union, Non-management (both seats)
  - Physicians for Social Responsibility
  - Public-at-Large (two of four seats)
  - State of Oregon
  - TRIDEC
  - Yakama Nation

# 2012 Reappointment Process

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- For most seats, a letter will be sent to nominating authority identifying the member/alternate nominated by their organization last year
  - Organizations will need to contact DOE and submit a new nomination form ONLY if their nominations have changed.
- For seats represented by organizations acting collaboratively to select one individual or organization to represent their interest, a letter will be sent to all of them requesting them to collaborate in nominating a member/alternate
- Nominated members/alternates will receive an electronic revised EM SSAB Membership Application to complete and return along with a short biography
- DOE RL will submit required membership documentation (e.g., applications, criteria table, etc.) to DOE-HQ January, 2012

# Membership Diversity

- DOE policy calls for ethnic and gender diversity in Environmental Management Site-Specific Advisory Board (EMSSAB) membership
  - *“...boards must make vigorous outreach efforts and be able to demonstrate that they have attempted to recruit members from all segments of their communities.” (EM SSAB Guidance, 2011)*
- *“...Boards must be fairly balanced in terms of the points of view represented...” (EM SSAB Guidance, 2011)*
- New requirement for EMSSAB Balance plan
  - Increased focus on Federal Committee Advisory Act (FACA) Boards from General Service Administration and Government Accountability Office
- Public-at-large seats *“would be used to accomplish such objectives as obtaining sufficient racial and ethnic diversity.....” (Convening Report, 1993); Memorandum of Understanding, 2008)*
  - For these seats, *“...” Board will need to determine an explicit rotation schedule..” (Convening Report, 1993)*

# HAB Membership

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- We recognize and appreciate the tremendous commitment of time individuals contribute to participate on the HAB
  - Being prepared to discuss issues and comment on materials
  - Participating on committees and doing issue manager work
  - Collaborating to develop consensus advice recommendations
  - Representing the interests and concerns of your constituencies