

Hanford Advisory Board – Public Involvement and Communication Committee Meeting

Date: Wednesday, April 14, 2010

Time: 8:00 a.m. – 3:30 p.m.

Location: Federal Building, Room 142; Richland, WA

Teleconference Line: Local participants 376-5451, enter conference code 580601;
Long distance participants 1-877-275-5451, enter conference code 580601

GoToMeeting (link): N/A

8:00 a.m. Opening – Steve Hudson, Chair

- Welcome and introductions
- Announcements

8:15 a.m. Strategic Planning Process – Public Involvement Goals

(incl. break) Purpose: 1) To briefly review the strategic planning products to date; 2) to identify Hanford audiences and what is distinct about each of them; 3) to identify tools and techniques that address Hanford public involvement goals in a manner that is responsive to the needs of specific audiences.

- Review of process and products to date – Liz Mattson, Vice-chair and Issue Manager (15 min)
- Group discussion and facilitated activities (180 min)
 - Validation of products to date
 - Identify Hanford audiences and what is distinct about each of them
 - Tools and techniques by goal/audience
- Next steps (15 min)

12:00 p.m. Lunch

1:00 p.m. TPA Draft M-15 and M-91 Change Packages

Purpose: To discuss the TPA agencies' plans for public involvement on the draft change packages, and to identify other potential opportunities to meet the public involvement objectives.

- Framing – Steve Hudson, Issue Manager (5 min)
- TPA agencies overview of proposed public involvement strategy (15 min, invited)
- Committee discussion (40 min)

2:00 p.m. Break

2:15 p.m. 2012 Budget Workshop

Purpose: To discuss DOE's agenda and format for the 2012 budget workshops, and identify other potential opportunities to reach more people (including opportunities to set up a Webinar and use of other technology-based outreach tools).

- Agenda/format overview – Paula Call, DOE-RL (10 min, invited)
- Committee discussion (20 min)

2:45 p.m.

Committee Business

- Response to Board Advice #222
- Committee progress on Board/agency priorities
- Review follow up items
- Review action items
- Review May meeting topics

3:30 p.m.

Adjourn

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