

## **Public Involvement & Communication Committee Meeting**

**Date:** Wednesday, July 7, 2010  
**Time:** 9:00 a.m. to 4:00 p.m.  
**Location:** Washington State Dept. of Ecology, Room 3A, 3100 Port of Benton Blvd., Richland, WA 99352  
**Call-in:** Local participants 376-5451, enter conference code 580601;  
Long distance participants 1-877-275-5451, enter conference code 580601

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**9:00 a.m. Opening – Steve Hudson, Chair**

- Welcome and introductions
- Approve May meeting summary
- Announcements

**9:15 a.m. Recent Public Involvement Experiences, Opportunities and Evaluations –  
(incl. break) What Have We Learned?**

*Purpose: Several public involvement events and opportunities have occurred since the committee last met, in addition to the State of the Site meetings in 2008. 1) What was the context for each event? What worked, what didn't, and why? 2) How can the committee and the agencies apply these lessons to future public involvement events and opportunities?*

- Framing – Steve Hudson (5 min)
- Debriefing and group discussion (90 min)
  - Tri-Party Agency draft change packages public meetings -- Steve Hudson
  - DePaul University presentation – Ken Niles
  - 100-N Remedial Investigation/Feasibility Study Work Plan – Liz Mattson
  - Non-Radioactive Dangerous Waste Landfill (NRDWL) and Related Closure Plans – Liz Mattson
  - 2008 State of the Site meetings – Gerry Pollet
- Synthesis and next steps – Applying the lessons to future events and opportunities (40 min)

**11:30 a.m. Open vs. Closed Meetings**

*Purpose: 1) To receive a brief overview from the agencies regarding the policies and/or regulations that determine (or guide decisions on) which Hanford-related meetings are open to the public for participation or observance, and which are closed; 2) What are the issues surrounding open meetings? What are the committee's expectations for which meetings should be open? 3) Discuss committee recommendations for next steps, including potential advice.*

- Introduction – Ken Niles (5 min)
- Overview of applicable policy/regulations – TPA Agencies (5 min)
- Committee discussion (20 minutes)

**12:00 p.m. Lunch**

## **Hanford Advisory Board**

### **1:00 p.m. State of the Site Meetings in 2010**

*Purpose: 1) To discuss potential design considerations responsive to the lessons learned discussion during the morning session; 2) identify potential dates and locations to recommend to the TPA agencies; 3) discuss outreach opportunities*

- Introduction – Steve Hudson (5 min)
- Group discussion (70 minutes)

### **2:15 p.m. Break**

### **2:30 p.m. Strategic Planning Process – Synthesis and Next Steps**

*Purpose: 1) Review draft strategic planning outcomes to date; 2) discuss and identify issue managers for potential advice pieces; define next steps and a schedule for completing initial draft pieces prior to the August Committee meeting.*

- Framing and review of outcomes to date – Liz Mattson, Issue Manager (10 min)
- Committee discussion: Potential advice pieces (30 min)
  - Matrix/flowchart
  - White paper
  - Tying the strategic plan to the TPA Community Relations Plan
- Agency perspectives – TPA Agency representatives (10 min)
- Next steps and schedule – Liz Mattson (10 min)

### **3:30 p.m. Committee Business**

- Review follow up and action items
- Update 6-month work plan
- Define August meeting topics

### **4:00 p.m. Adjourn**