
CBDPP I&M Committee Meeting Minutes

March 11, 2010

2430 Stevens / CR 297

ATTENDEES:

Leann Noles
Shawna Flood
Henry Ruby
Carol Powe
Larry Sherman
Mark Fisher
Leo Wickstrand
Bob Legard
Randy Coleman
Patricia Aldridge

James DeRoos
Scott Seydel
Kirk Domina
Mike Stoner
Michelle Edwards
Randy Phenneger
Robert Gilmore
Brian Fawcett
Mario Moreno
Steve Bertness

SAFETY TOPIC:

It is important to ensure that all equipment functions properly, whether old or new. Without the proper inspections equipment can fail and cause safety hazards.

INTRODUCTIONS:

- Shawna Flood—New recording secretary from MSA
- Pat Aldridge—New primary for HAMMER
- Michelle Edwards—New alternate for HAMMER

OLD BUSINESS:

- Review of previous meeting minutes.
 - Minor clarifications were made to the minutes before they were accepted by all members.

OPEN ACTION ITEMS:

- **VPPPA Conference:**
 - Scott Seydel received verbal indication that the VPPPA Conference has accepted the development of the CBDPP as a workshop topic. Scott Seydel and Randy Phenneger have volunteered to be the speakers at the conference.
- **Portable beryllium detection system:**
 - The conference call was cancelled and members are hoping to meet with Tim sometime in April.
- **Epidemiology Study:**
 - RL directed AMH to revise the questionnaire for affected workers in an effort to bring more in for interviews.
- **Facilitated Meeting - HAMMER and the CBDPP Committee:**
 - This is an agenda item and is described in the New Business below

- **Sub-Committee Meeting - Review books on past beryllium history:**
 - This is an agenda item and is described in the New Business below
- **Beryllium Website:**
 - MSA needs at least one more contractor's information to input and then the website should be done.

IMPLEMENTATION STATUS:

MSA:

- Implemented
- Workers have been trained
- Surveys are completed
- Workers have been identified
- Revising MSC-PRO-1655 and it is in the draft stages

WCH:

- Signs are being posted
- Doing identification of random buildings

WRPS:

- The WRPS representative was unable to attend the meeting.

CHPRC:

- Signs are being posted
- Started characterizations
- Experiencing some issues with the BWP
- Currently spending time with the audit team from HSS

AMH:

- Updated the link to the booklet on their website
- Working on the epidemiology study
 - Have spoken with the epidemiologist but are waiting further clarification from RL

NEW BUSINESS:

All Employee Message on Beryllium:

There was discussion regarding letter from Steve – is Beryllium Sensitization a disease?

Is email the best way of getting the information distributed? Email will be brought up in BAG next week for feedback. There is concern that emails are being sent out without being contacted and/or involved as to the content.

DOE will send out their emails as an All Employee Announcement. This is just the first step. For future, they may include links on the website. DOE will correct the link included in Steve's letter.

For people without computer access information will be posted on bulletin boards, posters, pamphlets, etc. There was discussion about the letters being discussed at morning meetings and that managers are responsible for getting the information to the workers (thinking Target Zero).

Review Facilitation Resolution (Flow Chart):

The sub-committee tried to make the flow chart generic so it can apply to any committee. In Tuesday's meeting the process was developed – who needs to be involved and when? How will CBDPP and HAMMER interact? The Flow Chart was accepted by the Committee however it does need a full buy-in.

Patricia Aldridge from HAMMER explained the Flow Chart to the committee (all in Details Doc).

Flow Chart

1. Committee HAMMER Training Team (new name) – what's the driver? Who is Target Audience? Is training needed?
2. Identify Hazards, review of requirements, define target audience, and identify the WHAT.
3. How to train the WHAT. Ensure students learn.
4. Take the results to the Committee and they decide.
5. TCOE – Training Center of Expertise also decides. TCOE evaluates cost and man-hours are appropriate.
6. Training group at HAMMER with team involvement (i.e. instructional designers, managers, etc.).
7. This is the walk through; fine tuning of items if needed (usually no content changes).
8. Standard pilot process - HAMMER will conduct walk-thru with committee and instructors. Make necessary changes to the "WHAT", if needed. If no revisions necessary, HAMMER will conduct pilot with students in classroom.
9. Make this a Biennial Review.

Details

(Training Determination Process with Site-Wide Committee Handout)

1. Accepted editing changes
6. Pilot Process – Intention is that the Committee is “expecting what they are seeing”. By having the committee involved in each step of the process, there will be no surprises.
- 9-11. Internal HAMMER
12. Need for HAMMER to make minor changes without committee involvement (editing, etc.). Need to define the difference between major and minor changes. All major changes will need to be approved by the committee. HAMMER maintains Change Logs that they will bring to the next meeting.

Put Flow Chart process into governance of all committees. This ensures that MSA (Site-wide Standards) does not have the latitude to make changes without HAMMER and Committee concurrence.

Team Members will need to track training. Members will take Parking Lots” to their Committee/HAMMER Training Team.

Need to identify members for the Hammer Training Committee; specifically one SME, one Bargaining, one affected worker, and one Beryllium Worker to represent all sides. Alternates will also need to be delegated. This Committee will be a long term commitment as they will need to review objectives. **Volunteers: Bob Gilmore or Liz**

Hill (SME), Larry Sherman and Mark Fisher. Standing item is to have the Team brief full Committee; this ensures that TCOE and CBDPP are aware and informed of each other and thus prevents any surprises. There will be recommendations from HSS Team that will have to be incorporated.

HGET: Want to use the process while revising to ensure it works. The next step is additions for PICs, FWS – more in-depth training (in addition to Beryllium worker training). What will cover IH and IHTs on sampling? Workers need to be trained to the same specs. Start addressing this now? This should start at Step 1 and also become part of the assessment. HAMTC is making sure Programs don't talk to Development Training but do verify effectiveness. Labor establishes who will participate in the Committee and the HAMMER Training. HAMTC will review to apply to all Site-Wide Programs.

Beryllium History Volumes:

Volumes:

Bob will have volumes picked up today to have copied (2 at PNNL came from Steve's 4, pulled out 2 pertinent to PNNL). Sub-Committee can go through them if necessary. Why weren't people informed earlier than Mark bringing it up? Some of the information contained in the volumes shows facilities that are not on the suspect list, information on MSA including Janitorial Staff and ICP analysis shows Beryllium. Bob has reviewed some of the raw data and the data does contain samples of Beryllium. It also contains samples of right next to grinding wheels from the 50's; lists of people and names and Hex Chrome samples. BAG would like a copy of these volumes. How will DOL find people who have Beryllium other than if they volunteer the information?

Website:

Items have been added to the website including links and a brochure. For affected workers, the process has become more complex regarding who funds what for medical. The brochure was added to explain the necessary steps. For former employees, they can file a Comp. Claim, file under the Former Worker Program through DOE, Benefits Group. Workers have 2 years from the date of diagnosis to file an L&I Claim. Penser will prepay, but not within a day or two. Do not have to file a claim as Penser has full rights to medical information kept at AMH. Carol, Beryllium Worker Advocate, will walk people through the process.

AROUND THE TABLE:

Dr. Brian Fawcett:

- HSS Assessment:
 - Direction is being given, before the assessment has been completed, by Headquarters, to implement "quick fixes". Headquarters didn't ask input from AMH or National Jewish. The "quick fixes" were presented and approved; these "quick fixes" aren't thorough and may add or detract or contradict SWP.
- BeLPT Protocol was established by Doctors on how the process should work. Medical doctors are the best source to establish the protocols not a group of non-doctors who decided to change it. These decisions were made without speaking with the proper people. Snap decisions can affect the program that everyone has worked so hard on.
- Splits:

- AMH is drawing 4 vials of blood. After consulting with National Jewish, 4 vials are being drawn so the tests do not come back as low cell count and insufficient volume to test.
- 5 “Quick Fixes”:
 - Process for Splits on LPT
 - Epi Study
 - All Communication Letter
 - Ensure no out-of-pocket expenses
 - Verify training as quickly as possible
- Dr. Fawcett’s main concern is that decisions are being made prior to the assessment process being completed.
- Other Around the Table Comments:
 - Can’t short circuit the process – need to follow the process.
 - “Quick fix” is doing multiple blood draw’s so there are no false positives or false negatives. Need to think further down the road – don’t want people to give too much blood.
 - Concerns about handling of L&I cases and the potential for workers to be forced to take PTB while awaiting decisions.
 - Dr. Fawcett’s concerns will be brought up to the HSS Team for discussion.
 - May need to bring issues to HSS Headquarters.
 - We have a process to resolve differences and advance people’s health. If we do not let people and other committee’s know that we have a strong process then we are shooting ourselves in the foot.

Pat:

- 2 definitions needed for training: Beryllium Sensitivity and Chronic Beryllium Disease.
- Will bring Change Log to next meeting on March 25, 2010.

Mario:

- Wants committee to start thinking about how it can become involved with CAP (Corrective Action Procedure). He will talk to Steve about this too.

Kirk:

- HSS doesn’t understand the flexibility because of different workers/contractors.

Leo:

- During development of this new committee, not many adhered to company programs as well as they could have and even less because everyone knew that a new program was coming out. He can understand the workers’ concerns.

Randy P:

- People know that we have a program but they don’t know anything about Beryllium. He understands Dr. Fawcett’s concerns.

James:

- Appreciates the fact that people are very passionate.

- Don't always like quick fixes but they can lead to necessary changes. There is always room for improvement.
- Important to educate the workers. The more educated the workers are the more compliant we are.