

**Resolution Form**  
**DOE-0342 Chronic Beryllium Disease Prevention Program**

**ID Number:** 0342-38      **Title/Subject:** Communication Process for Beryllium Information

**Initiated by:** Scott Seydel    **Company:** CHPRC BeCAP    **Date:** 12/20/12    **Phone #:** 373-4860

**Affected Document Number / Revision:**  
DOE-0342, Rev. 1

**Issue / Concern / Affected Step(s):**  
Revision of the CBDPP to incorporate the process developed for communicating beryllium information to the Hanford Site.

**Discussion:**  
Since 2011, a process has been in place to ensure that consistent messaging of beryllium information goes to all Hanford employees. While the process works well, it isn't currently documented anywhere. This resolution form incorporates the communication process as an appendix into DOE-0342.

The process contained in this resolution form pertains to all beryllium communications not related to the Beryllium Corrective Action Plan (BeCAP). BeCAP communications are handled by the BeCAP Core Team and/or the applicable BeCAP Product Team using a similar process that will be documented on a separate resolution form.

**Resolution:**  
Add an Appendix to the CBDPP (see attached)  
**NOTE:** *The designation letter may be changed as necessary to be consistent with the last Appendix.*

**Resolution Type:**  
Clarification:       Document Change:

**Resolution Completion Plan / Summary:**  
Incorporate language into DOE-0342, Revision 2. The changes contained in this resolution form will take effect upon approval of the resolution form by DOE-RL and DOE-ORP.

**Web Site Posting Instructions:**  
Post as an approved change upon approval of the resolution form.

**Removal from Web Site Instructions:**  
Move to the Archived resolution folder upon incorporation into Revision 2.

**Configuration Control:**  
Major:       Minor:       Initials: Committee Chair: SAS  
Significant:       Not Significant:       Initials: DOE RL: MEM DOE-ORP MKW  
*for Pete GARCIA*  
*20 DEC 12*

**Signatures:**

Accepted	Committee Chair	<u>Scott Seydel</u>	Date	<u>12/20/12</u>
<u>Concurrence</u> /Approved	DOE-RL	<u>Pete GARCIA</u>	Date	<u>20 DEC 12</u>
<u>Concurrence</u> /Approved	DOE-ORP	<u>[Signature]</u>	Date	<u>20 DEC 12</u>



