

HAMMER Budget Analysis (09-001)

STATEMENT OF WORK

In order to develop the HAMMER baseline activity prior to taking over programmatic responsibility and to allow for decisions prior to the next fiscal year, the MSA Portfolio Management will provide budget analysis and trade study services to DOE-RL in support of analysis of the following tasks:

1. Perform a detailed analysis of the budget process used for funding the HAMMER facility and Hanford Training
2. Perform an analysis of HAMMER training costs and how they are liquidated
3. Develop proposed options for the future funding of the HAMMER facility and Hanford Training
4. Evaluate alternatives for 'work for others'
5. Evaluate options for future activities (e.g., construction worker program, QA programs, etc.)

The MSA Portfolio Management through the services of Nadine Highland will support the identified activities under the direct guidance of HAMMER facility management and DOE-RL guidance.

The MSAs specialized expertise in these areas will enhance HAMMER's ability to perform a detailed analysis of the annual budget process for HAMMER and Hanford Training, achieve cost improvements and efficiencies, and identify options for long-term funding viability.

RESPONSIBILITIES

MSA personnel will be located at the HAMMER Training and Education Center to provide the requested services. Day-to-day management will be provided by the HAMMER management staff. MSA personnel will complete all work assignments in accordance with the technical direction provided by HAMMER management. While working at HAMMER, MSA personnel will be badged in accordance with Hanford requirements.

SCHEDULE AND DELIVERABLES

The MSA will provide a detailed budget analysis of HAMMER and Hanford Training along with proposed alternatives for its future funding to DOE-RL on or before August 30, 2009. It is expected that the person(s) performing the analysis will coordinate closely with the RL HAMMER Program Manager and DOE-RL throughout the process to ensure that the work is meeting RL expectations. The deliverables will be presented to different DOE-RL functions.

ENVIRONMENTAL, SAFETY, AND HEALTH

The MSA personnel supporting this task shall comply with applicable HAMMER ES&H requirements, all applicable laws and regulations, and with DOE directives.