

**Portfolio Management Task Order 12-002
PMB Review Support to the Plutonium Finishing Plant (PFP) Project**

Scope:

The Assistant Manager for the Central Plateau has established a need to provide technical project support for the following:

The contractor will perform a Technical Approach Evaluation, Risk Analysis and Validation in support of the baseline approval and revised ARRA RL-011.R1 Acquisition Executive (AE) approval package, as appropriate. The contractor will also provide SME support during the Headquarter PFP Peer Review. This is in support of the independent review of the ARRA RL-011.R1 Acquisition Executive (AE) approval package.

This effort will commence on November 14th through December 16th, 2011.

The contractor shall provide support in the following areas:

1. Perform a risk analysis evaluation and validation in support of the baseline review.
2. Provide assistance to subject matter experts during the baseline review.
3. Provide subject matter expertise during the PFP Peer Review.

The contractor must have knowledge of work standards and practices at the DOE Richland Operations Office (RL), an understanding of the CHPRC contract, and RL Work Breakdown Structure. Experience at the DOE Richland Operations Office is preferred. The contract shall ensure that these duties are performed in a competent, professional manner that meets established milestones as established by the PFP Federal Project Director.

Deliverables:

The contractor shall assist in the PMB review and development of memorandum and supporting documents. These documents will be produced using MS Office tools that may be required. The specific deliverables for this task will be defined with input from the Federal Project Director.