

Portfolio Management Task Order 14-002 Statement of Work

Title: Cultural Resources Program Support

Date: February 24, 2014

Start: February 24, 2014

Finish: September 30, 2014

1.0 DESCRIPTION

Mission Support Alliance (MSA) Portfolio Management (PFM) will provide the following cultural resources program support as described below.

Mission Support Alliance (MSA) Portfolio Management (PFM) will provide technical support services and independent assessments in the following areas:

- Assisting RL with the implementation of its cultural resources program in a manner that ensures compliance with all existing cultural resource laws, policies and regulations pertaining to the preservation, protection and perpetuation of cultural resources for future generations.
- Review and analyses of cultural resources program documents prepared by entities other than MSA.
- Provide technical support and independent assessments to ensure compliance with the National Historic Preservation Act (NHPA) in consideration of Native American, Pre-1943 Historic Settlement, and Manhattan Project/Cold War prehistoric and historic archaeological sites, traditional cultural properties, and buildings. Such tasks will include the development or modification of procedures to ensure continuity and consistency in cultural resource program execution and assist OCE in ensuring compliance with these procedures and associated regulations.
- Provide assistance to OCE in the development of OCE's cultural resource strategies. Such tasks will include advising the DOE Project Managers in implementing the NHPA Section 106 processes and Section 110 matters, agreement documents, and notifications of non-routine events.
- Attend and provide support to cultural resource monthly meetings.
- Provide assistance to OCE in the planning, preparation and completion of reports related to identification, protection and preservation of archaeological sites for all RL undertakings conducted at Hanford as required by the NHPA.
- Provide assistance to OCE in the preparation of status reports relating to cultural resource laws and regulations.
- Provide assistance to OCE in monitoring and documenting trends in regulatory compliance activities.

2.0 DELIVERABLES

Specific deliverables will be established as required.

3.0 ASSUMPTIONS AND CONSTRAINTS

- It is assumed that a part - time professional archeologist time (.3 FTE) will be required through September 30, 2014 to provide support for the scope listed above and that MSA is able find a candidate that will possess the necessary qualifications or similar candidate qualifications identified in the DOR-RL request for proposal.
 - The identified resource will sign a non-disclosure agreement
 - RL will perform a review of all organization of conflict mitigation documents provided by MSA
- Services will be provided Monday – Friday between 7am – 4:30pm, excluding Federal Holidays, site closures, and in accordance with the Hanford Alternate Work Schedule as defined in the Mission Support Contract, Section J.3. After hour or weekend support must be coordinated in advance and a supplement may be processed to include the impact to cost and/or schedule.
- Work is performed on a cost reimbursable, fixed fee basis. The cost of actual performance could vary. MSA will provide notification to the customer in the event it becomes probable that actual costs and future work scheduled will exceed the authorized amount.
- It is assumed that MSA work will be uninterrupted by any future federal government shutdowns or lapses of appropriations with a potential expiration of the continuing resolution in January, 2014.
- It is understood that the following individuals are allowed to request services on this request:
 - *Gigi Branch*
 - *Karen Lutz*

MSA Technical POC: Morris Legler

MSA Finance POC: Andrew Davis