



U.S. Department of Energy
Office of River Protection

P.O. Box 450, MSIN H6-60
Richland, Washington 99352

APR 01 2010

10-ESQ-093

Mr. Charles G. Spencer, President
and Project Manager
Washington River Protection Solutions LLC
2440 Stevens Center Place
Richland, Washington 99354

Dear Mr. Spencer:

CONTRACT NO. DE-AC27-08RV14800 – DE MINIMIS CHANGES TO THE HANFORD
ANALYTICAL SERVICES QUALITY ASSURANCE REQUIREMENTS DOCUMENT
(HASQARD)

Compliance with the HASQARD, DOE/RL-96-68, is required by your Contract [Section J.2].
The HASQARD contains the standards for site sampling and analytical programs and is cited in
agreements with our regulators.

The HASQARD is unique in that it was issued by the U.S. Department of Energy (DOE),
Richland Operations Office (RL) in 1996, and has been maintained and interpreted by a Focus
Group with invited membership by technical experts from DOE Office of River Protection and
RL prime contractors. The Focus Group responds to questions of interpretations and periodically
updates the HASQARD to meet changing regulations.

Where the Focus Group determines a change or interpretation to the HASQARD is de minimis
(an editorial change or interpretation clarifying but not modifying a requirement - example
attached), contractors will be notified by electronic mail and the change or interpretation will be
placed on the Focus Group website (<http://www.hanford.gov/orp/?page=141&parent=14>). When
the Focus Group determines that a change or interpretation to the HASQARD is de minimis, no
impact analysis will be requested by the Contracting Officer (CO) and the contractor's
implementation of the change or interpretation will be determined to have no cost or schedule
impacts. If the contractor disagrees and believes there is an impact, the contractor shall notify
the CO of such impact in accordance with Federal Acquisition Regulation 52.243-7, Notification
of Changes.

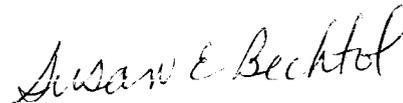
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-2-

If you have any questions, please contact me, or your staff may contact William J. Taylor,
Assistant Manager, Office of Environmental Safety and Quality, (509) 376-7851.

Sincerely,



Susan E. Bechtol
Contracting Officer

ESQ:WJT

Attachment

cc w/attach:
A. R. Hawkins, RL
WRPS Correspondence

Attachment
10-ESQ-093
(1 Page)

De Minimis Change Example

De Minimis Change Example

Hanford Analytical Services Quality Assurance Requirements Document (HASQARD) Section 4.2.4, Volume 2, Revision 3 requires: “The field custodian shall seal the cap of the individual sample container so that any tampering is easy to detect. Custody seals shall be used to verify that sample integrity has been maintained during transport.”

The HASQARD Focus Group provides the following clarification to the requirement:

Note: The presence of, or fixative residue from, custody seals can interfere with the functionality of equipment used during analysis (e.g., the auto-sampler used for the U.S. Environmental Protection Agency Method 5035A analysis of volatile organic compounds). Where these interferences occur, in lieu of using a custody seals directly applied to sample containers, the container may be placed inside a secondary container that is sealed with custody tape.