PART III - LIST OF DOCUMENTS, EXHIBITS,

AND OTHER ATTACHMENTS

SECTION J

LIST OF ATTACHMENTS

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ATTACHMENT 1: DOE DIRECTIVES APPLICABLE TO THE 222-S LAB

The DOE Directives found in the following listing are the "List of Applicable Directives" and "List B" as those terms are used in paragraph (b) of Section I Clause, Laws, Regulations, and DOE Directives. The Contractor shall follow the established exemption process to obtain relief from requirements of these regulations where applicable.

It is anticipated during the performance of this contract, the conditions for applicability of certain DOE Directive may no longer exist. In any such situation where the Contractor seeks relief from the requirements of such DOE Directives, the Contractor may notify the Contracting Officer in writing explaining the reasons for its belief the DOE Directives no longer apply to contract performance. The Contracting Officer may determine the conditions for applicability of a DOE Directive still exist, and may direct the Contractor to continue compliance with the DOE Directive. Additional, even without such direction by the Contracting Officer, if the conditions for applicability of a DOE Directive once again arise, the DOE Directive will immediately become applicable once again.

List B: Applicable DOE Directives

The following is an all-inclusive list of applicable DOE directives.

*Those directives marked "Supplement," are DOEL-RL CRDs that are in addition to the DOE-HQ CRDs. The Section B clarification and Section C supplemental requirements apply in addition to the HQ CRDs. Any specific clarifications or requirements do not apply unless otherwise notes.

Order Number/Changes	Title
DOE O 130.1 CRD	Budget Formulation
DOE M 140.1-1B, CRD	Interface with the Defense Nuclear Facilities Safety Board
DOE O 142.1, CRD	Classified Visits Involving Foreign Nationals
DOE O 142.2A, Change 1, CRD	Voluntary Offer Safeguards Agreement and Additional Protocol with the International Atomic Energy Agency
DOE M 142.2-1, Change 1	Voluntary Offer Safeguards Agreement and Additional Protocol with the International Atomic Energy Agency
DOE O 142.3 A	Unclassified Foreign Visits and Assignments Program
DOE O 150.1A CRD	Continuity Programs

Order Number/Changes	Title
DOE O 151.1C CRD	Comprehensive Emergency Management System Attachment 2, CRD · Item 2 · Item 5 · Item 6 · Item 7 · Item 9 · Item 10 · Item 11 · Item 13 · Item 14 · Item 15
DOE O 200.1A CRD	Information Technology Management
DOE O 205.1B, Change 2, CRD	Department of Energy Cyber Security Management
DOE O 206.1 CRD	Department of Energy Privacy Program
DOE O 206.2, CRD	Identity, Credential, and Access Management (ICAM)
DOE N 206.5	Response and Notification Procedures for Data Breaches Involving Personally Identifiable Information
DOE O 210.2A CRD	DOE Corporate Operating Experience Program
DOE O 221.1A CRD	Reporting Fraud, Waste, and Abuse to the Office of Inspector General
DOE O 221.2A CRD	Cooperation with the Office of Inspector General
DOE O 225.1B, CRD	Accident Investigations
DOE O 226.1B	Implementation of DOE Oversight Policy
DOE O 231.1B, Change 1, CRD	Environment, Safety, and Health Reporting Attachment 1, Step 2a Attachment 3, Steps 1 and 2
DOE O 232.2, Admin Change 1, CRD	Occurrence Reporting and Processing of Operations Information
DOE O 241.1B, CRD	Scientific and Technical Information Management
DOE O 243.1B, Change 1, CRD	Records Management Program
DOE O 243.2 CRD	Vital Records
DOE O 350.1, Change 4, (CRDs contained in Chapters I, II, III)	Contractor Human Resource Management Programs
DOE O 350.1, Change 5, (CRDs contained in Chapters VIII and IX)	Contractor Human Resource Management Programs
DOE O 413.1B CRD	Internal Control Program
DOE O 414.1C, CRD	Quality Assurance

Order Number/Changes	Title
DOE O 415.1, Change 1	Information Technology Project Management
DOE O 422.1, CRD	Conduct of Operations
DOE O 426.2, Change 1, CRD	Personnel Selection, Training, Qualification and Certification Requirements for DOE Nuclear Facilities
DOE O 435.1, Change 1, CRD	Radioactive Waste Management
DOE M 441.1-1	Nuclear Material Packaging Manual
DOE O 442.1A, CRD Supplemented Revision 3	Department of Energy Employee Concerns Program
DOE O 442.2, CRD	Differing Professional Opinions for Technical Issues Involving Environmental, Safety, and Health Technical Concerns
DOE O 458.1, CRD	Radiation Protection of the Public and the Environment
DOE O 460.1B CRD	Packaging and Transportation Safety
DOE M 470.4-6 Change 1, CRD	Nuclear Material Control and Accountability
DOE O 471.3, Change 1	Identifying and Protecting Official Use Only Information
DOE M 471.3-1 CRD	Manual for Identifying and Protecting Official Use Only Information
DOE O 471.6, CRD	Information Security
DOE O 472.2, Change 1, CRD	Personnel Security
DOE O 473.3, CRD	Protection Program Operations
DOE O 475.1 CRD	Counterintelligence Program
DOE O 551.1D, CRD	Official Foreign Travel
DOE-0223	RL- Emergency Implementing Procedures
DOE/RL-94-02, Rev 5	Hanford Emergency Management Plan - Section 11.1 - Section 11.1.3 - Section 12.0
DOE/RL 96-68	HASQARD, Revision 3
DOE/RL-2001-36	Revision 1-E to the Hanford Sitewide Transportation Safety Document
MGT-PM-IP-08, Attachment 9.2, CRD	Facility Representative Program
ORP M 420.1-1, CRD	ORP Fire Protection Program
ESQ-EM-IP-M435.1-1-01, Rev 0, Attach 10.1 CRD	Waste Determination and Citation List for Hanford Secondary Wastes, signed and dated on September 11, 2008

ATTACHMENT 2: 222-S LABORATORY DOCUMENTED SAFETY ANALYSIS

In accordance with Section C.2.3.4 requirements, the following documents are incorporated:

DSA HNF-12125.pdf
TSR HNF-14733.pdf

ATTACHMENT 3: APPLICATIONS, PERMITS, AND NOTICES OF CONSTRUCTION

The following is a list of applications, permits, and Notices of Construction (NOCs) the lab currently complies with:

Liquid Effluents:

- SWDP ST4511, Site-wide Hydrotest, Maintenance, and Construction Discharges, Site-wide Cooling Water and Condensate Discharges and Site-wide Industrial Stormwater Discharges to Engineered Land Disposal Structures

- HNF-SD-W049H-ICD-001, 200 Area Treated Effluent Disposal Facility Interface Control Document

Air Emissions:

- Hanford Site Air Operating Permit, 00-05-006
- NOC, State of Washington Department of Ecology, Letter, July 13, 1992, Approval of the Notice of Construction for the Environmental Hot Cell Expansion
- NOC, State of Washington Department of Health, AIR 08-904, September 8, 2008, *License to Operate the 222-S Laboratory*

Waste Treatment, Storage, Disposal:

The 222-S Laboratory Complex is an interim status Treatment, Storage, and Disposal Facility and does not have a RCRA Permit. An application (DOE/RL-91-27) for a RCRA, Part B, Final Status Treatment, Storage, and Disposal Facility Permit has been submitted to the State of Washington Department of Ecology. Chapter1of the permit application contains the Part A, Form 3, Revision 9, Dangerous Waste Permit Application, which must be complied with.

Waste Analysis Plan:

A draft Waste Analysis Plan for the Low-Level Burial Grounds is currently being discussed with the Washington State Department of Ecology

ATTACHMENT 4: WASHINGTON DEPARTMENT OF LABOR WAGE DETERMINATION

CBA WD

REGISTER OF WAGE DETERMINATION UNDER THE SERVICE CONTRACT ACT By direction of the Secretary of Labor	U.S. DEPARTMENT OF LABOR EMPLOYMENT STANDARDS ADMINISTRATION WAGE AND HOUR DIVISION WASHINGTON D.C. 20210
Diane Koplewski Director — Division of Wage Determinations	Wage Determination No.: CBA-2012-5191 Revision No.: 3 Date Of Last Revision: 11/11/2013

State: Washington

Area: Benton

Employed on U.S. Department of Energy, Office of River Protection contract for the scope of this contract, awarded to Advanced Technologies and Laboratories, is to perform the Analytical Services production functions of receiving, handling, analyzing, storing samples, performing special tests and reporting the results of these analyses and tests to the contractors of Department of Energy Offices at the Hanford Nuclear Site near Richland, Washington. These functions will be performed through a contract with the DOE Office of River Protection at the 222-S Laboratory located in 200 West.

Collective Bargaining Agreement between contractor: Advanced Techologies and Laboratories, Inc., and union: Hanford Atomic Metal Trades Council, effective 11/11/2013 through 11/10/2018 and amended on 11/11/2013.

In accordance with Section 2(a) and 4(c) of the Service Contract Act, as amended, employees employed by the contractor(s) in performing services covered by the Collective Bargaining Agreement(s) are to be paid wage rates and fringe benefits set forth in the current collective bargaining agreement and modified extension agreement(s).

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WD 05-2569 (Rev.-15) was first posted on www.wdol.gov on 06/25/2013
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REGISTER OF WAGE DETERMINATIONS UNDER THE SERVICE CONTRACT ACT By direction of the Secretary of Labor	U.S. DEPARTMENT OF LABOR EMPLOYMENT STANDARDS ADMINISTRATION WAGE AND HOUR DIVISION WASHINGTON D.C. 20210
Diane C. Koplewski Division of Director Wage Determinations	Wage Determination No.: 2005-2569 Revision No.: 15 Date Of Revision: 06/19/2013

States: Oregon, Washington

Area: Oregon Counties of Baker, Grant, Harney, Malheur, Morrow, Umatilla, Union, Wallowa, Wheeler
Washington Counties of Benton, Franklin, Walla Walla, Yakima

Fringe Benefits Required Follow the Occupational Listing

OCCUPATION CODE - TITLE	FOOTNOTE	RATE
01000 - Administrative Support And Clerical Occupations		
01011 - Accounting Clerk I		13.61
01012 - Accounting Clerk II		15.27
01013 - Accounting Clerk III		17.08
01020 - Administrative Assistant		22.41
01040 - Court Reporter		18.59
01051 - Data Entry Operator I		13.38
01052 - Data Entry Operator II		14.60
01060 - Dispatcher, Motor Vehicle		18.77
01070 - Document Preparation Clerk		12.94
01090 - Duplicating Machine Operator		12.94
01111 - General Clerk I		13.10
01112 - General Clerk II		14.30
01113 - General Clerk III		16.05
01120 - Housing Referral Assistant		20.52
01141 - Messenger Courier		11.95
01191 - Order Clerk I		12.44
01192 - Order Clerk II		13.57
01261 - Personnel Assistant (Employment) I		17.21
01262 - Personnel Assistant (Employment) II		19.25
01263 - Personnel Assistant (Employment) III		21.47
01270 - Production Control Clerk		26.54
01280 - Receptionist		12.83
01290 - Rental Clerk		15.00
01300 - Scheduler, Maintenance		16.45
01311 - Secretary I		16.45
01312 - Secretary II		18.40
01313 - Secretary III		20.52
01320 - Service Order Dispatcher		18.84
01410 - Supply Technician		22.80
01420 - Survey Worker		17.33
01531 - Travel Clerk I		14.84
01532 - Travel Clerk II		15.95
01533 - Travel Clerk III		17.09
01611 - Word Processor I		15.07
01612 - Word Processor II		16.91
01613 - Word Processor III		18.91
05000 - Automotive Service Occupations		

05005 - Automobile Body Repairer, Fiberglass	18.71
05010 - Automotive Electrician	18.82
05040 - Automotive Glass Installer	17.82
05070 - Automotive Worker	17.82
05110 - Mobile Equipment Servicer	15.82
05130 - Motor Equipment Metal Mechanic	19.80
05160 - Motor Equipment Metal Worker	17.82
05190 - Motor Vehicle Mechanic	19.80
05220 - Motor Vehicle Mechanic Helper	14.82
05250 - Motor Vehicle Upholstery Worker	16.81
05280 - Motor Vehicle Wrecker	17.82
05310 - Painter, Automotive	18.82
05340 - Radiator Repair Specialist	17.82
05370 - Tire Repairer	14.44
05400 - Transmission Repair Specialist	19.80
07000 - Food Preparation And Service Occupations	
07010 - Baker	17.23
07041 - Cook I	13.97
07042 - Cook II	15.66
07070 - Dishwasher	9.89
07130 - Food Service Worker	10.88
07210 - Meat Cutter	17.51
07260 - Waiter/Waitress	12.54
09000 - Furniture Maintenance And Repair Occupations	
09010 - Electrostatic Spray Painter	20.54
09040 - Furniture Handler	13.45
09080 - Furniture Refinisher	20.54
09090 - Furniture Refinisher Helper	16.17
09110 - Furniture Repairer, Minor	18.34
09130 - Upholsterer	20.54
11000 - General Services And Support Occupations	
11030 - Cleaner, Vehicles	11.95
11060 - Elevator Operator	11.95
11090 - Gardener	16.89
11122 - Housekeeping Aide	13.41
11150 - Janitor	16.03
11210 - Laborer, Grounds Maintenance	12.77
11240 - Maid or Houseman	9.88
11260 - Pruner	11.97
11270 - Tractor Operator	15.28
11330 - Trail Maintenance Worker	12.77
11360 - Window Cleaner	18.02
12000 - Health Occupations	
12010 - Ambulance Driver	16.83
12011 - Breath Alcohol Technician	17.22
12012 - Certified Occupational Therapist Assistant	23.78
12015 - Certified Physical Therapist Assistant	24.27
12020 - Dental Assistant	16.96
12025 - Dental Hygienist	43.92
12030 - EKG Technician	26.27
12035 - Electroneurodiagnostic Technologist	26.27
12040 - Emergency Medical Technician	16.83
12071 - Licensed Practical Nurse I	15.49
12072 - Licensed Practical Nurse II	17.33
12073 - Licensed Practical Nurse III	19.33
12100 - Medical Assistant	14.85
12130 - Medical Laboratory Technician	16.01
12160 - Medical Record Clerk	13.99
12190 - Medical Record Technician	15.65
12195 - Medical Transcriptionist	17.58
12210 - Nuclear Medicine Technologist	36.58
12221 - Nursing Assistant I	10.06

12222 - Nursing Assistant II		11.31
12223 - Nursing Assistant III		12.34
12224 - Nursing Assistant IV		13.85
12235 - Optical Dispenser		17.33
12236 - Optical Technician		16.27
12250 - Pharmacy Technician		15.67
12280 - Phlebotomist		13.85
12305 - Radiologic Technologist		26.57
12311 - Registered Nurse I		29.51
12312 - Registered Nurse II		36.10
12313 - Registered Nurse II, Specialist		36.10
12314 - Registered Nurse III		43.68
12315 - Registered Nurse III, Anesthetist		43.68
12316 - Registered Nurse IV		52.36
12317 - Scheduler (Drug and Alcohol Testing)		21.34
13000 - Information And Arts Occupations		
13011 - Exhibits Specialist I		20.38
13012 - Exhibits Specialist II		25.26
13013 - Exhibits Specialist III		30.90
13041 - Illustrator I		20.38
13042 - Illustrator II		25.26
13043 - Illustrator III		30.90
13047 - Librarian		27.96
13050 - Library Aide/Clerk		14.18
13054 - Library Information Technology Systems Administrator		25.26
13058 - Library Technician		18.10
13061 - Media Specialist I		18.22
13062 - Media Specialist II		20.40
13063 - Media Specialist III		22.73
13071 - Photographer I		16.41
13072 - Photographer II		18.36
13073 - Photographer III		22.74
13074 - Photographer IV		27.81
13075 - Photographer V		33.65
13110 - Video Teleconference Technician		17.69
14000 - Information Technology Occupations		
14041 - Computer Operator I		19.45
14042 - Computer Operator II		21.76
14043 - Computer Operator III		24.28
14044 - Computer Operator IV		26.98
14045 - Computer Operator V		29.87
14071 - Computer Programmer I	(see 1)	22.85
14072 - Computer Programmer II	(see 1)	
14073 - Computer Programmer III	(see 1)	
14074 - Computer Programmer IV	(see 1)	
14101 - Computer Systems Analyst I	(see 1)	
14102 - Computer Systems Analyst II	(see 1)	
14103 - Computer Systems Analyst III	(see 1)	
14150 - Peripheral Equipment Operator		19.45
14160 - Personal Computer Support Technician		26.98
15000 - Instructional Occupations		
15010 - Aircrew Training Devices Instructor (Non-Rated)		30.62
15020 - Aircrew Training Devices Instructor (Rated)		37.04
15030 - Air Crew Training Devices Instructor (Pilot)		44.39
15050 - Computer Based Training Specialist / Instructor		30.62
15060 - Educational Technologist		37.11
15070 - Flight Instructor (Pilot)		44.39
15080 - Graphic Artist		21.49
15090 - Technical Instructor		28.36
15095 - Technical Instructor/Course Developer		32.54
15110 - Test Proctor		21.49

15120 - Tutor	21.49
16000 - Laundry, Dry-Cleaning, Pressing And Related Occupations	
16010 - Assembler	10.90
16030 - Counter Attendant	10.90
16040 - Dry Cleaner	13.76
16070 - Finisher, Flatwork, Machine	10.90
16090 - Presser, Hand	10.90
16110 - Presser, Machine, Drycleaning	10.90
16130 - Presser, Machine, Shirts	10.90
16160 - Presser, Machine, Wearing Apparel, Laundry	10.90
16190 - Sewing Machine Operator	14.71
16220 - Tailor	15.67
16250 - Washer, Machine	11.84
19000 - Machine Tool Operation And Repair Occupations	
19010 - Machine-Tool Operator (Tool Room)	23.95
19040 - Tool And Die Maker	29.01
21000 - Materials Handling And Packing Occupations	
21020 - Forklift Operator	14.88
21030 - Material Coordinator	26.54
21040 - Material Expediter	26.54
21050 - Material Handling Laborer	13.19
21071 - Order Filler	13.22
21080 - Production Line Worker (Food Processing)	14.88
21110 - Shipping Packer	13.22
21130 - Shipping/Receiving Clerk	13.22
21140 - Store Worker I	11.35
21150 - Stock Clerk	16.17
21210 - Tools And Parts Attendant	14.88
21410 - Warehouse Specialist	14.88
23000 - Mechanics And Maintenance And Repair Occupations	
23010 - Aerospace Structural Welder	25.78
23021 - Aircraft Mechanic I	24.50
23022 - Aircraft Mechanic II	25.78
23023 - Aircraft Mechanic III	27.31
23040 - Aircraft Mechanic Helper	17.80
23050 - Aircraft, Painter	22.96
23060 - Aircraft Servicer	20.21
23080 - Aircraft Worker	21.45
23110 - Appliance Mechanic	22.36
23120 - Bicycle Repairer	14.44
23125 - Cable Splicer	34.15
23130 - Carpenter, Maintenance	22.89
23140 - Carpet Layer	20.37
23160 - Electrician, Maintenance	30.09
23181 - Electronics Technician Maintenance I	26.22
23182 - Electronics Technician Maintenance II	28.08
23183 - Electronics Technician Maintenance III	29.95
23260 - Fabric Worker	20.20
23290 - Fire Alarm System Mechanic	24.83
23310 - Fire Extinguisher Repairer	18.63
23311 - Fuel Distribution System Mechanic	25.43
23312 - Fuel Distribution System Operator	19.09
23370 - General Maintenance Worker	19.13
23380 - Ground Support Equipment Mechanic	24.50
23381 - Ground Support Equipment Servicer	20.21
23382 - Ground Support Equipment Worker	21.45
23391 - Gunsmith I	18.63
23392 - Gunsmith II	21.74
23393 - Gunsmith III	24.83
23410 - Heating, Ventilation And Air-Conditioning Mechanic	21.57
23411 - Heating, Ventilation And Air Contditioning	22.70

Mechanic (Research Facility)	
23430 - Heavy Equipment Mechanic	25.42
23440 - Heavy Equipment Operator	23.61
23460 - Instrument Mechanic	26.61
23465 - Laboratory/Shelter Mechanic	23.29
23470 - Laborer	12.28
23510 - Locksmith	20.45
23530 - Machinery Maintenance Mechanic	25.56
23550 - Machinist, Maintenance	22.78
23580 - Maintenance Trades Helper	16.87
23591 - Metrology Technician I	26.61
23592 - Metrology Technician II	28.00
23593 - Metrology Technician III	29.66
23640 - Millwright	30.04
23710 - Office Appliance Repairer	22.32
23760 - Painter, Maintenance	19.88
23790 - Pipefitter, Maintenance	29.30
23810 - Plumber, Maintenance	27.84
23820 - Pneudraulic Systems Mechanic	24.83
23850 - Rigger	24.83
23870 - Scale Mechanic	21.74
23890 - Sheet-Metal Worker, Maintenance	25.26
23910 - Small Engine Mechanic	19.59
23931 - Telecommunications Mechanic I	25.46
23932 - Telecommunications Mechanic II	26.79
23950 - Telephone Lineman	23.94
23960 - Welder, Combination, Maintenance	21.15
23965 - Well Driller	24.83
23970 - Woodcraft Worker	24.83
23980 - Woodworker	18.63
24000 - Personal Needs Occupations	
24570 - Child Care Attendant	10.04
24580 - Child Care Center Clerk	13.63
24610 - Chore Aide	11.35
24620 - Family Readiness And Support Services Coordinator	13.44
24630 - Homemaker	14.44
25000 - Plant And System Operations Occupations	
25010 - Boiler Tender	27.31
25040 - Sewage Plant Operator	23.29
25070 - Stationary Engineer	27.31
25190 - Ventilation Equipment Tender	20.58
25210 - Water Treatment Plant Operator	23.29
27000 - Protective Service Occupations	
27004 - Alarm Monitor	22.01
27007 - Baggage Inspector	17.55
27008 - Corrections Officer	23.96
27010 - Court Security Officer	25.24
27030 - Detection Dog Handler	22.01
27040 - Detention Officer	23.96
27070 - Firefighter	25.75
27101 - Guard I	17.55
27102 - Guard II	22.01
27131 - Police Officer I	28.67
27132 - Police Officer II	31.84
28000 - Recreation Occupations	
28041 - Carnival Equipment Operator	15.64
28042 - Carnival Equipment Repairer	16.71
28043 - Carnival Equpment Worker	11.72
28210 - Gate Attendant/Gate Tender	14.01
28310 - Lifeguard	11.90
28350 - Park Attendant (Aide)	15.66

28510 - Recreation Aide/Health Facility Attendant		11.35
28515 - Recreation Specialist		19.27
28630 - Sports Official		12.47
28690 - Swimming Pool Operator		22.22
29000 - Stevedoring/Longshoremen Occupational Services		
29010 - Blocker And Bracer		27.81
29020 - Hatch Tender		27.81
29030 - Line Handler		27.81
29041 - Stevedore I		25.82
29042 - Stevedore II		29.78
30000 - Technical Occupations		
30010 - Air Traffic Control Specialist, Center (HFO)	(see 2)	35.77
30011 - Air Traffic Control Specialist, Station (HFO)	(see 2)	24.66
30012 - Air Traffic Control Specialist, Terminal (HFO)	(see 2)	27.16
30021 - Archeological Technician I		16.14
30022 - Archeological Technician II		18.43
30023 - Archeological Technician III		24.07
30030 - Cartographic Technician		25.48
30040 - Civil Engineering Technician		24.78
30061 - Drafter/CAD Operator I		16.14
30062 - Drafter/CAD Operator II		18.43
30063 - Drafter/CAD Operator III		20.55
30064 - Drafter/CAD Operator IV		24.77
30081 - Engineering Technician I		16.35
30082 - Engineering Technician II		18.35
30083 - Engineering Technician III		20.53
30084 - Engineering Technician IV		25.43
30085 - Engineering Technician V		31.11
30086 - Engineering Technician VI		38.46
30090 - Environmental Technician		22.34
30210 - Laboratory Technician		23.90
30240 - Mathematical Technician		22.36
30361 - Paralegal/Legal Assistant I		17.77
30362 - Paralegal/Legal Assistant II		22.02
30363 - Paralegal/Legal Assistant III		26.94
30364 - Paralegal/Legal Assistant IV		32.59
30390 - Photo-Optics Technician		22.36
30461 - Technical Writer I		22.20
30462 - Technical Writer II		27.15
30463 - Technical Writer III		32.85
30491 - Unexploded Ordnance (UXO) Technician I		22.74
30492 - Unexploded Ordnance (UXO) Technician II		27.51
30493 - Unexploded Ordnance (UXO) Technician III		32.97
30494 - Unexploded (UXO) Safety Escort		22.74
30495 - Unexploded (UXO) Sweep Personnel		22.74
30620 - Weather Observer, Combined Upper Air Or Surface Programs	(see 2)	20.55
30621 - Weather Observer, Senior	(see 2)	20.75
31000 - Transportation/Mobile Equipment Operation Occupations		
31020 - Bus Aide		11.43
31030 - Bus Driver		16.99
31043 - Driver Courier		12.52
31260 - Parking and Lot Attendant		10.69
31290 - Shuttle Bus Driver		13.65
31310 - Taxi Driver		11.88
31361 - Truckdriver, Light		13.65
31362 - Truckdriver, Medium		14.80
31363 - Truckdriver, Heavy		21.02
31364 - Truckdriver, Tractor-Trailer		21.02
99000 - Miscellaneous Occupations		
99030 - Cashier		10.64
99050 - Desk Clerk		9.81

99095 - Embalmer	24.57
99251 - Laboratory Animal Caretaker I	12.19
99252 - Laboratory Animal Caretaker II	13.28
99310 - Mortician	24.57
99410 - Pest Controller	21.01
99510 - Photofinishing Worker	11.95
99710 - Recycling Laborer	16.23
99711 - Recycling Specialist	19.82
99730 - Refuse Collector	14.49
99810 - Sales Clerk	12.30
99820 - School Crossing Guard	14.43
99830 - Survey Party Chief	23.63
99831 - Surveying Aide	14.85
99832 - Surveying Technician	20.32
99840 - Vending Machine Attendant	16.41
99841 - Vending Machine Repairer	20.45
99842 - Vending Machine Repairer Helper	16.41

ALL OCCUPATIONS LISTED ABOVE RECEIVE THE FOLLOWING BENEFITS:

HEALTH & WELFARE: $3.81 per hour or $152.40 per week or $660.40 per month

VACATION: 2 weeks paid vacation after 1 year of service with a contractor or successor; 3 weeks after 5 years, 4 weeks after 10 years, and 5 weeks after 20 years. Length of service includes the whole span of continuous service with the present contractor or successor, wherever employed, and with the predecessor contractors in the performance of similar work at the same Federal facility. (Reg. 29 CFR 4.173)

HOLIDAYS: A minimum of ten paid holidays per year, New Year's Day, Martin Luther King Jr's Birthday, Washington's Birthday, Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans' Day, Thanksgiving Day, and Christmas Day. (A contractor may substitute for any of the named holidays another day off with pay in accordance with a plan communicated to the employees involved.) (See 29 CFR 4174)

THE OCCUPATIONS WHICH HAVE NUMBERED FOOTNOTES IN PARENTHESES RECEIVE THE FOLLOWING:

1) Does not apply to employees employed in a bona fide executive, administrative, or professional capacity as defined and delineated in 29 CFR 541. (See CFR 4.156)

2) AIR TRAFFIC CONTROLLERS AND WEATHER OBSERVERS - NIGHT PAY & SUNDAY PAY: If you work at night as part of a regular tour of duty, you will earn a night differential and receive an additional 10% of basic pay for any hours worked between 6pm and 6am. If you are a full-time employed (40 hours a week) and Sunday is part of your regularly scheduled workweek, you are paid at your rate of basic pay plus a Sunday premium of 25% of your basic rate for each hour of Sunday work which is not overtime (i.e. occasional work on Sunday outside the normal tour of duty is considered overtime work).

HAZARDOUS PAY DIFFERENTIAL: An 8 percent differential is applicable to employees employed in a position that represents a high degree of hazard when working with or in close proximity to ordinance, explosives, and incendiary materials. This includes work such as screening, blending, dying, mixing, and pressing of sensitive ordance, explosives, and pyrotechnic compositions such as lead azide, black powder and photoflash powder. All dry-house activities involving propellants or explosives.

Demilitarization, modification, renovation, demolition, and maintenance operations on sensitive ordnance, explosives and incendiary materials. All operations involving regrading and cleaning of artillery ranges.

A 4 percent differential is applicable to employees employed in a position that represents a low degree of hazard when working with, or in close proximity to ordance, (or employees possibly adjacent to) explosives and incendiary materials which involves potential injury such as laceration of hands, face, or arms of the employee engaged in the operation, irritation of the skin, minor burns and the like; minimal damage to immediate or adjacent work area or equipment being used. All operations involving, unloading, storage, and hauling of ordance, explosive, and incendiary ordnance material other than small arms ammunition. These differentials are only applicable to work that has been specifically designated by the agency for ordance, explosives, and incendiary material differential pay.

** UNIFORM ALLOWANCE **

If employees are required to wear uniforms in the performance of this contract (either by the terms of the Government contract, by the employer, by the state or local law, etc.), the cost of furnishing such uniforms and maintaining (by laundering or dry cleaning) such uniforms is an expense that may not be borne by an employee where such cost reduces the hourly rate below that required by the wage determination. The Department of Labor will accept payment in accordance with the following standards as compliance:

The contractor or subcontractor is required to furnish all employees with an adequate number of uniforms without cost or to reimburse employees for the actual cost of the uniforms. In addition, where uniform cleaning and maintenance is made the responsibility of the employee, all contractors and subcontractors subject to this wage determination shall (in the absence of a bona fide collective bargaining agreement providing for a different amount, or the furnishing of contrary affirmative proof as to the actual cost), reimburse all employees for such cleaning and maintenance at a rate of $3.35 per week (or $.67 cents per day). However, in those instances where the uniforms furnished are made of "wash and wear" materials, may be routinely washed and dried with other personal garments, and do not require any special treatment such as dry cleaning, daily washing, or commercial laundering in order to meet the cleanliness or appearance standards set by the terms of the Government contract, by the contractor, by law, or by the nature of the work, there is no requirement that employees be reimbursed for uniform maintenance costs.

The duties of employees under job titles listed are those described in the "Service Contract Act Directory of Occupations", Fifth Edition, April 2006, unless otherwise indicated. Copies of the Directory are available on the Internet. A links to the Directory may be found on the WHD home page at http://www.dol.gov/esa/whd/ or through the Wage Determinations On-Line (WDOL) Web site at http://wdol.gov/.

REQUEST FOR AUTHORIZATION OF ADDITIONAL CLASSIFICATION AND WAGE RATE {Standard Form 1444 (SF 1444)}

Conformance Process:

The contracting officer shall require that any class of service employee which is not listed herein and which is to be employed under the contract (i.e., the work to be performed is not performed by any classification listed in the wage determination), be classified by the contractor so as to provide a reasonable relationship (i.e., appropriate level of skill comparison) between such unlisted classifications and the classifications listed in the wage determination. Such conformed classes of employees shall be paid the monetary wages and furnished the fringe benefits as are determined. Such conforming process shall be initiated by the contractor prior to the performance of contract work by such unlisted class(es) of employees. The conformed classification, wage rate, and/or fringe benefits shall

be retroactive to the commencement date of the contract. {See Section 4.6 (C)(vi)} When multiple wage determinations are included in a contract, a separate SF 1444 should be prepared for each wage determination to which a class(es) is to be conformed.

The process for preparing a conformance request is as follows:

1) When preparing the bid, the contractor identifies the need for a conformed occupation(s) and computes a proposed rate(s).

2) After contract award, the contractor prepares a written report listing in order proposed classification title(s), a Federal grade equivalency (FGE) for each proposed classification(s), job description(s), and rationale for proposed wage rate(s), including information regarding the agreement or disagreement of the authorized representative of the employees involved, or where there is no authorized representative, the employees themselves. This report should be submitted to the contracting officer no later than 30 days after such unlisted class(es) of employees performs any contract work.

3) The contracting officer reviews the proposed action and promptly submits a report of the action, together with the agency's recommendations and pertinent information including the position of the contractor and the employees, to the Wage and Hour Division, Employment Standards Administration, U.S. Department of Labor, for review. (See section 4.6(b)(2) of Regulations 29 CFR Part 4).

4) Within 30 days of receipt, the Wage and Hour Division approves, modifies, or disapproves the action via transmittal to the agency contracting officer, or notifies the contracting officer that additional time will be required to process the request.

5) The contracting officer transmits the Wage and Hour decision to the contractor.

6) The contractor informs the affected employees.

Information required by the Regulations must be submitted on SF 1444 or bond paper.

When preparing a conformance request, the "Service Contract Act Directory of Occupations" (the Directory) should be used to compare job definitions to insure that duties requested are not performed by a classification already listed in the wage determination. Remember, it is not the job title, but the required tasks that determine whether a class is included in an established wage determination. Conformances may not be used to artificially split, combine, or subdivide classifications listed in the wage determination.

ATTACHMENT 5: HANFORD SITE SERVICES AND INTERFACE REQUIREMENTS MATRIX

Services listed in the *Hanford Site Services and Interface Requirements Matrix (*Matrix) shall be performed in accordance with the Section H Clause entitled, *Hanford Site Services and Interface Requirements Matrix*.

All services are provided during the Hanford alternate work schedule (AWS) defined as 7:00 a.m. to 4:30 p.m. Monday through Thursday and 7:00 a.m. to 3:30 p.m. on standard Site Fridays unless otherwise noted. Hanford Site contractors can request work outside of this schedule by providing a statement of work and requesting that scope as a usage-based service.

Legend for Matrix – The Legend for the primary Matrix users/providers is as follows:

MSC	Mission Support Contract(or)
PRC	Plateau Remediation Contract(or)
TOC	Tank Operations Contract(or)
WTP	Waste Treatment and Immobilization Plant (Contractor)
RCCC	River Corridor Closure Contract(or)
Other Site Users	Examples include: Occupational Health Services Contractor (OHSC), Laboratory Analytical Services and Testing Contractor (LAS&T), Energy Savings Performance Contractor (ESPC), Pacific Northwest National Laboratory (PNNL) [activities located on the Hanford Site], Laundry Services Contractor, DOE, etc.

Types of Interfaces –

1. Information: knowledge (data, facts, etc) gathered or supplied
2. Physical: systems in tangible contact (i.e., ‘pipe-to-pipe’), or a physical exchange of product or materials
3. Service: provision of work for another Contractor

MSC SERVICES AND INTERFACE ACTIVITIES

MSC General Requirements

Interface Number	Interface Title	Interface Type	Cost Type	Service Type	MSC	PRC	TOC	WTP	RCCC	Other Contracts
1	**Infrastructure and Services Alignment Plan (ISAP), and the Annual Forecast of Services and Infrastructure** (including the *Hanford Site Services and Interface Requirements Matrix)*	Information	Direct-Funded	Interface	Receive input from site contractors	Deliver input to MSC	Deliver input to MSC	Deliver input to MSC	Deliver input to MSC	Deliver input to MSC

Scope/Cost Allocation

Service Description

ISAP is the strategic plan for right-sizing the infrastructure to support the future Hanford Site mission and the *Annual Forecast of Services and Infrastructure* is a projection of needed utilities, services, and infrastructure from other Hanford Site contractors.

- MSC shall develop, maintain and update an ISAP and the *Annual Forecast of Services and Infrastructure,* which includes the costs for services. Proposed changes in service providers shall include a justification, and a plan forward.
- MSC shall solicit input from Hanford Site contractors/users for the ISAP and the *Annual Forecast of Services and Infrastructure*, including projection of need for services and proposed performance metrics/controlling agreements for the service provider.
- DOE will evaluate contractor/user input prior to approval. The plan will be approved by DOE.

Usage-Based Services

N/A

Direct-Funded Services

MSC bears the cost burden of program administration. Hanford Site contractors/users bear internal implementation costs.

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Interface Number	Interface Title	Interface Type	Cost Type	Service Type	MSC	PRC	TOC	WTP	RCCC	Other Contracts
2	**Hanford Site Interface Management Plan**	Information	Direct-Funded	Interface	Receive input from site contractors	Deliver input to MSC	Deliver input to MSC	Deliver input to MSC	Deliver input to MSC	Deliver input to MSC

Scope/Cost Allocation

Service Description

Hanford Site Interface Management Plan is the controlling agreements that ensure effective control of technical, administrative, and regulatory interfaces.

- MSC shall develop and maintain the *Hanford Site Interface Management Plan.*
- MSC shall collaborate with the Hanford Site contractors/users on the *Hanford Site Interface Management Plan*.
- PRC, TOC, and MSC shall sign the *Hanford Site Interface Management Plan*.

Usage-Based Services

N/A

Direct-Funded Services

MSC bears the cost burden of program administration. Hanford Site contractors/users bear internal implementation costs.

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Safety, Security and Environment

Interface Number	Interface Title	Interface Type	Cost Type	Service Type	MSC	PRC	TOC	WTP	RCCC	Other Contracts
3	**Protective Forces**	Information / Service	Direct-Funded	Mandatory	**Provide service** to site contractors	Receive service from and provide input to MSC	Receive service from and provide input to MSC	N/A	Receive service from and provide input to MSC	Receive service from and provide input to MSC

Scope/Cost Allocation

Service Description

Protective Forces provides security for facilities possessing critical Safeguards and Security interests (e.g., special nuclear material). Coverage is provided 24/7 via the Hanford Patrol.

- MSC shall provide Protective Force operations.
- Hanford Patrol shall provide random and special searches as required.
- Hanford Patrol shall provide Protective Force services for WTP facilities when turned over to TOC.

Usage-Based Services

N/A

Direct-Funded Services

Funded through MSC; provided at no cost to Hanford Site contractors. Hanford Site contractors shall provide facility, operational, and system configuration changes that may affect Protective Force operations.

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Interface Number	Interface Title	Interface Type	Cost Type	Service Type	MSC	PRC	TOC	WTP	RCCC	Other Contracts
4	**Physical Security (PSS) Systems (Nuclear Material, Special Nuclear Material, and Classified Matter)**	Information / Service	Direct-Funded	Mandatory	**Provide service** to site contractors	Receive service from and provide input to MSC	Receive service from and provide input to MSC	N/A	Receive service from and provide input to MSC	Receive service from and provide input to MSC

Scope/Cost Allocation

Service Description

Physical Security under this activity is for accountable quantities of nuclear and classified materials, including performance testing, intrusion detection, entry/access control, explosive detection, locksmith services, and engineering and maintenance of the physical security and access control systems.

- MSC shall provide Security Representatives for facilities or groups of facilities where there are important safeguards and security (SAS) assets.
- MSC shall develop, or assist in the development of facility asset protection requirements and conduct annual reviews of Asset Protection Agreements.
- MSC shall design security system upgrades for existing facilities with changing requirements and design security systems for new facilities.
- MSC shall provide locksmith support for installation, replacement, and maintenance of locks, keys, and access control systems for the protections of Government property and nuclear materials, including special nuclear materials, classified matter, new facilities and WTP turnover facilities to TOC, etc.
- Hanford Site contractors shall provide the MSC information about SAS arrangements and/or changes prior to new operations commencing, or changing operations or configurations that might alter the performance of existing SAS systems; support the MSC in the development of or update of facility *Asset Protection Agreements*, and requesting locksmith services.

Usage-Based Services

N/A

Direct-Funded Services

Funded through the MSC; provided at no cost to Hanford Site contractors with the exception of physical security upgrades within the facility - these may be shared costs between the MSC and the Hanford Site contractor that has responsibility for the facility.

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Interface Number	Interface Title	Interface Type	Cost Type	Service Type	MSC	PRC	TOC	WTP	RCCC	Other Contracts
5	**Physical Security Systems (Government Property)**	Information / Service	Direct-Funded	Mandatory	**Provide service** to site contractors	Receive service from and provide input to MSC	Receive service from and provide input to MSC	N/A	Receive service from and provide input to MSC	Receive service from and provide input to MSC. N/A PNNL

Scope/Cost Allocation

Service Description

Physical security under this activity is for Government property other than nuclear material, special nuclear material, and classified. Physical Security such as fences, locks, etc. through *Asset Protection Agreements*.

- MSC shall develop, or assist in the development of facility asset protection requirements and conduct annual reviews of *Asset Protection Agreements*.
- Hanford Site contractors shall support the MSC in the development of or update of facility *Asset Protection Agreements* and implement those agreements.
- MSC shall provide Technical and Engineering Security services as required for the design and/or turnover of new facilities.

Usage-Based Services

N/A

Direct-Funded Services

MSC bears the cost burden of program administration; Hanford Site contractors bear costs of physical security upgrades. If used by PNNL off Hanford Site, they pay full-cost.

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Interface Number	Interface Title	Interface Type	Cost Type	Service Type	MSC	PRC	TOC	WTP	RCCC	Other Contracts
6	**Information Security - (Operations Security (OPSEC)**	Information / Service	Direct-Funded	Mandatory	**Provide service** to site contractors	Receive service from and provide input to MSC	Receive service from and provide input to MSC	N/A	Receive service from and provide input to MSC	Receive service from and provide input to MSC (only DOE)

Scope/Cost Allocation

Service Description

The OPSEC Program helps ensure that sensitive information is protected from compromise and secured from unauthorized disclosure, and provides management with necessary information required for sound risk management decisions concerning the protection of sensitive information.

- MSC shall implement a Hanford Site-wide program; assure conformity of implementation with OPSEC standards and requirements; conduct assessment(s) of all Hanford Site facilities having Category I special nuclear material (SNM) (or credible roll-up to Category I SNM); conduct reviews of all Hanford Site facilities that have the potential to process or store classified or sensitive information; and conduct the *Annual Site OPSEC Threat Assessment* and prepare the annual *OPSEC Plan*.
- Hanford Site contractors shall implement their internal OPSEC responsibilities, participate and support Hanford Site-wide OPSEC Working and Awareness groups; provide support to the MSC OPSEC assessments; and support the *Annual Site OPSEC Threat Assessment* and preparation of the annual *OPSEC Plan*.

Usage-Based Services

N/A

Direct-Funded Services

MSC bears the cost of Program administration; Hanford Site contractors/users bear internal implementation costs.

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Interface Number	Interface Title	Interface Type	Cost Type	Service Type	MSC	PRC	TOC	WTP	RCCC	Other Contracts
7	**Information Security - Classified Matter Protection and Control (CMPC); Classification, Declassification and UCNI Program**	Information / Service	Direct-Funded	Mandatory	**Provide service** to site contractors	Receive service from and provide input to MSC	Receive service from and provide input to MSC	N/A	Receive service from and provide input to MSC	N/A

Scope/Cost Allocation

Service Description

The CMPC Program establishes control and accountability requirements for classified matter, marking of classified matter, reproduction, receipt and transmission, and destruction; and, physical protection requirements for classified matter in storage.

- MSC shall provide a centralized CMPC, Classification, Declassification and Unclassified Controlled Nuclear Information (UCNI) Program that includes operation and management of the Classified Document Control Center and management of classified information in the records holding area.
- MSC shall provide trained and authorized personnel to conduct inquiries for incidents of security concern, maintain the reporting database, and assist the contractor in report writing as required.
- Hanford Site contractors shall be responsible for maintaining an updated list of security containers, locations and custodians; support investigation of any incidents of potential or actual compromise of classified; and nominate a sufficient number of Derivative Classifiers and Reviewing Officials who shall be trained and approved by the MSC.

Usage-Based Services

N/A

Direct-Funded Services

MSC bears the burden of Program administration; Hanford Site contractors/users bear internal implementation costs.

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Interface Number	Interface Title	Interface Type	Cost Type	Service Type	MSC	PRC	TOC	WTP	RCCC	Other Contracts
8	**Information Security - Official Use Only (OUO)**	Information / Service	Direct-Funded	Mandatory	**Provide service** to site contractors	Receive service from and provide input to MSC	Receive service from and provide input to MSC	N/A	Receive service from and provide input to MSC	N/A

Scope/Cost Allocation

Service Description

The OUO Program establishes controls to protect sensitive unclassified information as OUO.

- MSC shall manage, integrate, and oversee implementation of a common Hanford Site-wide OUO program to ensure conformity of implementation by performing Hanford Site contractors and coordination of OUO education and awareness.
- Hanford Site contractors shall manage and implement an OUO information program consistent with the common Hanford Site-wide OUO information program.

Usage-Based Services

N/A

Direct-Funded Services

MSC bears the cost of Program administration; Hanford Site contractors /users bear internal implementation costs.

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Interface Number	Interface Title	Interface Type	Cost Type	Service Type	MSC	PRC	TOC	WTP	RCCC	Other Contracts
9	**Personnel Security – Badging**	Service	Direct-Funded	Mandatory	**Provide service** to site contractors	Receive service from and provide input to MSC	Receive service from and provide input to MSC	Receive service from and provide input to MSC	Receive service from and provide input to MSC	Receive service from and provide input to MSC. N/A for PNNL

Scope/Cost Allocation

Service Description

A DOE security badge is utilized for all DOE and contractor personnel to gain access to DOE-owned or -leased facilities or areas where DOE-sponsored work is ongoing.

- MSC shall provide badging service for the Hanford Site, which includes manufacture, issuance, destruction, control, and accountability for DOE Standard, Hanford Specific, Temporary, and Personal Identify Verification badges.
- MSC shall coordinate and initiate “STOP ACCESS” procedures, and control and issue private vehicle passes for Property Protection Areas.
- Hanford Site contractors shall obtain badging service from MSC; participate in “STOP ACCESS” program; and obtain vehicle passes from MSC.

Usage-Based Services

N/A

Direct-Funded Services

Funded through MSC; provided at no cost to Hanford Site contractors. Hanford Site contractors/users bear internal implementation costs.

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Interface Number	Interface Title	Interface Type	Cost Type	Service Type	MSC	PRC	TOC	WTP	RCCC	Other Contracts
10	**Personnel Security – Access Authorization (Security Clearance) Processing Program**	Service	Direct-Funded	Mandatory	**Provide service** to site contractors	Receive service from and provide input to MSC	Receive service from and provide input to MSC	Receive service from and provide input to MSC	Receive service from and provide input to MSC	Receive service from and provide input to MSC, N/A for PNNL

Scope/Cost Allocation

Service Description

The Access Authorizations (Security Clearances) Program involves processing, granting, and allowing individuals to retain an access authorization when their official duties require access to classified information or matter, or special nuclear material (SNM).

- MSC shall process all security clearances in support of Hanford Site contractors. These activities include requesting, obtaining, maintaining, downgrading and terminating security clearances, including "Special Access" privileges (e.g., SIGMA). The clearance processing program shall include reviews of each requested clearance action to ensure adequate justification exists and that reporting requirements are met.
- Hanford Site contractors shall request and obtain personnel security clearances, including “Special Access” from the MSC.

Usage-Based Services

N/A

Direct-Funded Services

MSC bears the cost burden of Program administration; Hanford Site contractors/users bear internal implementation costs.

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Interface Number	Interface Title	Interface Type	Cost Type	Service Type	MSC	PRC	TOC	WTP	RCCC	Other Contracts
11	**Personnel Security – Human Reliability Program (HRP)**	Information / Service	Direct-Funded	Mandatory	**Provide service** to site contractors	Receive service from and provide input to MSC	N/A	N/A	N/A	N/A

Scope/Cost Allocation

Service Description

The Human Reliability Program (HRP) on the Hanford Site is designed to ensure that individuals who occupy positions affording access to special nuclear material and classified materials programs meet the highest standards of reliability and physical and mental suitability.

- MSC shall coordinate and track all Hanford Site drug and alcohol testing; MSC shall notify the PRC of drug and alcohol testing results.
- MSC shall administer the HRP program, including initial and refresher training.
- PRC shall identify HRP positions, submit requests to MSC for enrollment in the Hanford Site HRP, and execute their portion of the HRP consistent with the Hanford Site HRP, as administered by the MSC.

Usage-Based Services

N/A

Direct-Funded Services

MSC bears the cost burden of Program administration; Hanford Site contractors/users bear internal implementation costs.

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Interface Number	Interface Title	Interface Type	Cost Type	Service Type	MSC	PRC	TOC	WTP	RCCC	Other Contracts
12	**Personnel Security – Workplace Substance Abuse Programs (WSAP)**	Information / Service	Direct-Funded	Mandatory	**Provide service** to site contractors	Receive service from and provide input to MSC	Receive service from and provide input to MSC	N/A	Receive service from and provide input to MSC	Receive service from and provide input to MSC, N/A for PNNL

Scope/Cost Allocation

Service Description

The WSAP is responsible for maintaining a workplace free from the use of illegal drugs, and is applicable to DOE contractors and their sub-contractors in testing-designated positions performing work at Sites owned or controlled by DOE under the authority of the Atomic Energy Act of 1954.

- MSC shall administer the WSAP and maintain the procedures for testing and databases.
- MSC shall notify the respective Hanford Site contractor of drug and alcohol testing results.

Hanford Site contractors shall identify individuals in testing-designated positions and execute the program per the MSC procedure.

Usage-Based Services

N/A

Direct-Funded Services

MSC bears the cost burden of Program administration; Hanford Site contractors/users bear internal implementation costs.

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Interface Number	Interface Title	Interface Type	Cost Type	Service Type	MSC	PRC	TOC	WTP	RCCC	Other Contracts
13	**Personnel Security – Foreign National Visits and Assignments (FNVA)**	Information / Service	Direct-Funded	Mandatory	**Provide service** to site contractors	Receive service from and provide input to MSC	Receive service from and provide input to MSC	Receive service from and provide input to MSC	Receive service from and provide input to MSC	Receive service from and provide input to MSC (N/A PNNL)

Scope/Cost Allocation

Service Description

FNVA pertains to unclassified (and potentially classified) foreign national access to the DOE Hanford Site for information and technologies.

- MSC shall process security plans for foreign visitors to Hanford Security areas, coordinate all FNVA requests, and submit to the appropriate contractor FNVA authority for approval.
- Hanford Site contractors shall notify the MSC of potential foreign visitor or assignment, and prepare and submit security plans to MSC for processing of the visit/assignment.

Usage-Based Services

N/A

Direct-Funded Services

MSC bears the cost burden of Program administration. Hanford Site contractors/users bear internal implementation costs.

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Interface Number	Interface Title	Interface Type	Cost Type	Service Type	MSC	PRC	TOC	WTP	RCCC	Other Contracts
14	**Cyber Security – (Classified and Unclassified Cyber Security)**	Information / Service	Direct-Funded	Mandatory	**Provide service** to site contractors	Receive service from and provide input to MSC	Receive service from and provide input to MSC	N/A	Receive service from and provide input to MSC	N/A

Scope/Cost Allocation

Service Description

Classified/Unclassified Cyber Security Program identifies and protects classified, unclassified and sensitive information generated, processed and stored for the Hanford Site.

- MSC shall provide a Hanford Site Classified Information Systems Security Officer; develop a Hanford Master Classified Information Systems Security Plan; ensure that all classified systems are certified and accredited; and implement the classified cyber security training program.
- MSC shall implement a centralized Hanford unclassified computer security program.
- Hanford Site contractors shall manage and execute classified and unclassified cyber security responsibilities consistent with DOE requirements and the MSC centralized program.

Usage-Based Services

N/A

Direct-Funded Services

MSC bears the cost burden of Program administration; Hanford Site contractors/users bear internal implementation costs.

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Interface Number	Interface Title	Interface Type	Cost Type	Service Type	MSC	PRC	TOC	WTP	RCCC	Other Contracts
15	**Nuclear Material Controls and Accountability (MC&A)**	Information / Service	Direct-Funded	Mandatory	**Provide service** to site contractors	Receive service from and provide input to MSC	Receive service from and provide input to MSC	N/A	Receive service from and provide input to MSC	N/A

Scope/Cost Allocation

Service Description

The MC&A Program provides control and accountability of nuclear materials within DOE.

- MSC shall manage and conduct a centralized MC&A program for all accountable quantities of nuclear material on the Hanford Site, and approve all implementing procedures of Hanford Site contractors.
- Hanford Site contractors shall support MSC in preparation and maintenance of a *Hanford Site-wide MC&A Plan*, administration of treaty related activities, performance of occurrence investigation and reporting, and scheduling of periodic inventories.
- Hanford Site contractors shall implement MC&A requirements per the *Hanford Site-wide MC&A Plan*. Hanford Site contractors are required to implement facility specific requirements.

Usage-Based Services

N/A

Direct-Funded Services

MSC bears the burden of Program administration. Hanford Site contractors/users bear internal implementation costs.

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Interface Number	Interface Title	Interface Type	Cost Type	Service Type	MSC	PRC	TOC	WTP	RCCC	Other Contracts
16	**SAS Program Management – Safeguards and Security (SAS) Awareness**	Information / Service	Direct-Funded	Mandatory	**Provide service** to site contractors	Receive service from and provide input to MSC	Receive service from and provide input to MSC	Receive service from and provide input to MSC	Receive service from and provide input to MSC	Receive service from and provide input to MSC. N/A for PNNL.

Scope/Cost Allocation

Service Description

SAS Awareness Program is used to inform Hanford Federal and contractor employees, subcontractors, and visitors of their SAS responsibilities and to promote continuing awareness of good security practices.

- MSC shall provide SAS Awareness training for all Hanford Federal and contractor employees, subcontractors, and visitors; and conduct security training for all permanently badged employees on an initial and annual frequency to maintain appropriate levels of awareness.
- Hanford Site contractors shall comply with the requirements of the Hanford Security Awareness program, as administered by the MSC.

Usage-Based Services

N/A

Direct-Funded Services

MSC bears the cost of Program administration; Hanford Site contractors/users bear internal implementation costs.

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Interface Number	Interface Title	Interface Type	Cost Type	Service Type	MSC	PRC	TOC	WTP	RCCC	Other Contracts
17	**SAS Program Management**	Information / Service	Direct-Funded	Mandatory	**Provide service** to site contractors	Receive service from and provide input to MSC	Receive service from and provide input to MSC	N/A	Receive service from and provide input to MSC	Receive service from and provide input to MSC. N/A for PNNL.

Scope/Cost Allocation

Service Description

SAS Program Management provides formal organized process for planning, performing, assessing, and improving the secure conduct of work in accordance with risk-based protection strategies.

- MSC shall establish, manage, integrate and execute the processes and services that comprise the SAS Program Management, such as Program Planning, Oversight, and Administration; Security Conditions (SECON); Site Safeguard and Security Plan (SSSP); Vulnerability Assessments; Design Basis Threat; and safeguards and security training.
- Hanford Site contractors shall coordinate and interface with MSC on SAS Program Management regarding SAS technical, cost, and schedule performance; comply with SECON activities; support the Site Safeguards and Security Plan (SSSP) development, etc.
- Hanford Site contractors shall manage their internal SAS Program Management activities.

Usage-Based Services

N/A

Direct-Funded Services

MSC bears the cost of Program administration Hanford Site contractors/users bear internal implementation costs.

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Interface Number	Interface Title	Interface Type	Cost Type	Service Type	MSC	PRC	TOC	WTP	RCCC	Other Contracts
18	**Site Training Services and HAMMER**	Information / Service	Combination of Usage-Based and Direct-Funded	Mandatory for standardized training All other services under this activity are Optional	**Provide service** to site contractors	Receive service from and provide input to MSC	Receive service from and provide input to MSC	Optional	Optional	Receive service from and provide input to MSC (Optional for PNNL)

Scope/Cost Allocation

Service Description

Site Training Services provides training facility, curriculum, and training delivery services to Federal, contractor, and subcontractor employees in support of the Hanford and PNNL missions consistent with the DOE, local, state, and Federal workforce training requirements.

- MSC shall provide Hanford Site workers (and PNNL, as requested) mandatory standardized training as listed below and optional training as requested to support maintaining a qualified workforce, develop the Annual Training Needs Forecast and Plan, and operate the HAMMER facility.
- MSC shall maintain the employee training records for training provided by MSC.
- MSC shall perform mask fit services for Hanford Site contractors.
- Hanford Site contractors shall provide training priorities, training needs, and input regarding standardized training programs.

MandatoryStandardized Training

1. Hazardous Waste Operations and Emergency Response (HAZWOPER) Training
2. Lockout/tagout of hazardous energy
3. Permit required confined space entry
4. Chronic Beryllium Disease Prevention Program (CBDPP~~.~~
5. Respiratory protection program
6. Hoisting and rigging
7. Fall protection
8. Electrical safety
9. Radiation Safety (e.g., Radiological Worker I and II and Radiological Control Technician training).
10. Criticality Safety
11. Hanford General Employee Training

Usage-Based Services

Site training services, including maintenance of employee training records for training provided by MSC and mask-fit services are usage-based services reimbursed by the user.

Direct-Funded Services

HAMMER base operations for the facility are at no cost to Hanford Site contractors for DOE-EM funded Work Scope.

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Interface Number	Interface Title	Interface Type	Cost Type	Service Type	MSC	PRC	TOC	WTP	RCCC	Other Contracts
19	**Fire & Emergency Response Services (Fire Prevention, Fire Suppression, Fire Investigations; Emergency Rescue; Emergency Medical Service and Patient Transport; Incident Command; and Hazardous Material and Chemical/ Biological/Radiological Emergency Response)**	Information / Service	Direct-Funded	Mandatory	**Provide service** to site contractors	Receive service from and provide input to MSC	Receive service from and provide input to MSC	Receive service from and provide input to MSC	Receive service from and provide input to MSC	Receive service from and provide input to MSC (includes Energy Northwest.) May include Non-Hanford Site areas designated by DOE

Scope/Cost Allocation

Service Description

Fire and Emergency Response Services provide fire prevention, fire suppression, fire investigations; emergency rescue; emergency medical service and patient transport; incident command; and hazardous material and chemical/biological/radiological emergency response for the Hanford Site and those non-Hanford Site areas designated by DOE.

- MSC shall provide 24/7 fire-related protection of human life, property, and facilities; and operates basic and advanced life support emergency medical services.
- MSC shall act as the Site Incident Command Agency for all fires and hazardous/radiological materials emergencies on the Hanford Site.
- Hanford Site contractors shall support facility access to the MSC fire services personnel, and notify the Fire Department of work activities, events, incidents, etc., that may require Fire Services involvement and/or response (e.g., medical assistance, hazardous or radiological emergency help, etc.).
- The MSC will provide support for HFD participation in drills and exercises.

Usage-Based Services

N/A

Direct-Funded Services

- Funded through the MSC; provided at no cost to Hanford Site Contractors.

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Interface Number	Interface Title	Interface Type	Cost Type	Service Type	MSC	PRC	TOC	WTP	RCCC	Other ~~Site Users~~ Contracts
20	**Fire & Emergency Response Services (Fire Protection System Inspection, Testing, and Maintenance)**	Information / Service	Combination of Usage-Based and Direct-Funded	Mandatory	**Provide service** to site contractors	Receive service from and provide input to MSC	Receive service from and provide input to MSC	Receive service from and provide input to MSC (RFAR only)	Receive service from and provide input to MSC	Receive service from and provide input to MSC. The only service applicable to PNNL is Fire Protection Systems Testing in DOE owned facilities on the Hanford Site.

Scope/Cost Allocation

Service Description

Fire and Emergency Response Services also includes fire protection system inspection, testing, and maintenance of existing and new fire systems for the Hanford Site, including backflow prevention devices.

- MSC shall provide a Fire Marshal with authority for fire protection system inspection, testing, and maintenance; respiratory protection services; building inspections; ignitable and reactive waste site inspections; pre-fire planning; etc.
- Hanford Site contractors shall be required to use certain mandatory Fire Services from the MSC contractor in performance of this work scope (e.g., fire systems inspection, testing, etc.) consistent with the MSC.

Usage-Based Services

Hanford Site contractors are required to provide their own hardware projects.

Direct-Funded Services

MSC is direct-funded to maintain fire alarm systems for each Hanford Site contractor.

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Interface Number	Interface Title	Interface Type	Cost Type	Service Type	MSC	PRC	TOC	WTP	RCCC	Other Contracts
21	**Emergency Operations (Centralized Hanford Site Emergency Preparedness Program)**	Information / Service	Direct-Funded	Mandatory	**Provide service** to site contractors	Receive service from and provide input to MSC	Receive service from and provide input to MSC	Receive service from and provide input to MSC	Receive service from and provide input to MSC	Receive service from and provide input to MSC

Scope/Cost Allocation

Service Description

Emergency Operations consists of the Hanford Site-wide Emergency Preparedness (EP) Program, which includes operation of the Emergency Operations Center (EOC), Joint Information Center (JIC), requirements for hazards surveys and hazards assessments, training of EOC staff, Hanford Site-wide exercises, and facility-specific plans and procedures for EP development, training, drills and assessments.
MSC shall:

- Coordinate, integrate, and maintain a centralized Hanford Site EP Program.
- Provide instruction in accordance with DOE/RL-94-02, *Hanford Emergency Management Plan* to all Hanford Site contractors and their subcontractors.
- Conduct or support emergency management surveillances and assessments and work with the Hanford Site contractors for corrective action implementation.
- Establish procedures and provide direction and coordination for the Hanford Site Occurrence Reporting Program.

Usage-Based Services

N/A

Direct-Funded Services

MSC bears the cost burden of program administration. Hanford Site contractors/users bear internal implementation costs. MSC shall provide support for the Unified Dose Assessment Center (UDAC). Hanford Site contractors shall develop, maintain, and execute an Emergency Management Program as described in DOE/RL-94-02, *Hanford Emergency Management Plan* for facilities and waste sites under their control.

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Interface Number	Interface Title	Interface Type	Cost Type	Service Type	MSC	PRC	TOC	WTP	RCCC	Other Contracts
22	**Emergency Operations (Event Reporting; and Emergency Operations Center Shift Office)**	Information / Service	Direct-Funded	Mandatory	**Provide service** to site contractors	Receive service from and provide input to MSC	Receive service from and provide input to MSC	Receive service from and provide input to MSC	Receive service from and provide input to MSC	Receive service from and provide input to MSC

Scope/Cost Allocation

Service Description

Event Reporting is provided to ensure that DOE is kept fully informed about events that could adversely affect the health and safety of the public or the workers, the environment, the intended purpose of the facilities, or the credibility of the DOE.

- MSC shall operate the Hanford Site-wide Emergency Operations Center (EOC) Shift Office.
- Hanford Site contractors shall report their environmental, safety, and health events and related information directly to DOE and to the EOC Shift Office.

Usage-Based Services

N/A

Direct-Funded Services

MSC bears the cost burden of program administration. Hanford Site contractors/users bear internal implementation costs.

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Interface Number	Interface Title	Interface Type	Cost Type	Service Type	MSC	PRC	TOC	WTP	RCCC	Other Contracts
23	**Site Safety Standards (Common Safety Processes)**	Information / Service	Direct-Funded	Mandatory	**Provide service** to site contractors	Receive service from and provide input to MSC	Receive service from and provide input to MSC	N/A	Receive service from and provide input to MSC	N/A

Scope/Cost Allocation

Service Description

Site Safety Standards are to be used by Hanford Site contractors to ensure common processes for worker safety.

- MSC shall obtain affected Hanford Site contractor approval and establish common safety processes on the Hanford Site as listed below.
- MSC shall maintain a site-wide web-based system with input from other Hanford contractors for sharing operating experiences and lessons learned with a focus on preventing recurrence of safety or reliability events, and to share good work practices in accordance with DOE O 210.2.
- MSC, PRC, and TOC shall work collaboratively and build coalitions with Hanford Site contractors and workers to continue to build a strong and enduring safety culture. Based on input from Hanford Site contractors and workers, the MSC with the PRC and TOC shall identify DOE opportunities to enhance and measure the Hanford safety culture.
- MSC shall manage and administer Hanford Site safety activities/initiatives, such as, Annual Safety Exposition, Hanford Worker Electrical Safety Board, etc., as approved by DOE.
- Affected Hanford Site contractors shall approve common safety standards and develop internal implementing procedures, and participate in Hanford Site safety activities/initiatives, where appropriate, as administered by MSC.
    1. Common Safety Processes.Lockout/tagout of hazardous energy
    2. Permit required confined space entry.
    3. Chronic Beryllium Disease Prevention Program (CBDPP).
    4. Respiratory protection program.
    5. Hoisting and rigging
    6. Fall protection.
    7. Electrical safety.
    8. Industrial hygiene exposure records including the generation, common database, and storage.
    9. Employee job task analysis (EJTA) as being implemented on the Hanford site at the present time.
    10. Excavation permits with emphasis on the existing Hanford site system for obtaining excavation permits.
    11. Hazardous Chemical Reporting: Community Right-to-Know with the MSC responsible for obtaining data from other Hanford site contractors, compiling and submitting the required data.

Usage-Based Services

N/A

Direct-Funded Services

MSC bears the cost burden of program administration. Hanford Site contractors/users bear internal implementation costs.

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Interface Number	Interface Title	Interface Type	Cost Type	Service Type	MSC	PRC	TOC	WTP	RCCC	Other Contracts
24	**Radiological Assistance (RAP)**	Information / Service	Direct-Funded	Mandatory	**Provide service**	Provide staff to MSC	Provide staff to MSC	N/A	N/A	N/A

Scope/Cost Allocation

Service Description

RAP provides first-responder radiological response capabilities 24/7 for the Hanford Site and Region 8 (states of Alaska, Oregon, and Washington).

- MSC shall maintain and implement a first-responder radiological assistance that includes plans, procedures, resources and 24/7 response capabilities for Region 8 in support of the DOE Regional Response Coordinator and provide equipment.
- PRC and TOC shall provide qualified personnel, technical expertise, and support to the DOE Region 8 RAP to ensure maintenance and staffing of emergency teams with the ability to respond under the direction of DOE National Nuclear Security Administration (NNSA) and the U.S. Department of Homeland Security.

Usage-Based Services

N/A

Direct-Funded Services

MSC bears the cost burden of program administration to include travel, equipment, and RAP specific training. PRC and TOC provide personnel and bear personnel costs associated with RAP participation. PNNL also provides personnel to RAP, but is funded through MSC.

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Interface Number	Interface Title	Interface Type	Cost Type	Service Type	MSC	PRC	TOC	WTP	RCCC	Other Contracts
25	**Environmental Regulatory Management (Site-wide permits, permit applications, and reports; Site-wide NEPA documents; Site-wide environmental reports; Site-wide (environmental) Quality Assurance standards; allocation of permit limits)**	Information / Service	Direct-Funded	Mandatory	**Provide service** to site contractors	Receive service from and provide input to MSC	Receive service from and provide input to MSC	Receive service from and provide input to MSC	Receive service from and provide input to MSC	Receive service from and provide input to MSC

Scope/Cost Allocation

Service Description

Environmental Regulatory Management ensures a Site-wide environmental program which is compliant with applicable laws, regulations, DOE directives and the Section H Clause entitled, *Environmental Responsibility*.
MSC shall establish and provide site-wide management, administration, integration, permitting and compliance in coordination with other Hanford Site contractors. The MSC shall obtain concurrence from affected Hanford Site contractors for Site-wide environmental documents. MSC performs all near-field monitoring activities for the Hanford Site, including near-field monitoring required by a facility specific permit.
Hanford Site contractors shall:

- Provide input for the Site-wide Environmental Management System (EMS) Program Management Plan.
- Integrate their environmental permitting and regulatory compliance activities with the Hanford site-wide permitting and compliance framework maintained by the MSC.
- Provide appropriate and timely input to the MSC and other designated Hanford Site contractors for regulatory required Site-wide environmental reports and metrics for their facilities and activities.
- Support MSC in their Site-wide environmental regulatory management roles.
- Provide legally and regulatory required air and liquid effluent and near facility environmental monitoring; collect, compile, and/or integrate air and liquid effluent monitoring data from operations and activities under their control.
- Provide appropriate environmental data for its facility and operable units to support Hanford Site assessments and preparation of the annual Hanford Site Environmental Report. Obtain unit specific permit modifications in coordination with the MSC.
- Inform MSC if any near-field monitor(s) are required as part of contractor's facility monitoring.

Usage-Based Services

N/A

Direct-Funded Services

MSC bears the cost burden of program administration. Hanford Site contractors/users bear internal implementation costs.

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Interface Number	Interface Title	Interface Type	Cost Type	Service Type	MSC	PRC	TOC	WTP	RCCC	Other Contracts
26	**Seismic Monitoring Services**	Service	Direct-Funded	Mandatory	**Provide service** to site contractors	Receive service from and provide input to MSC	Receive service from and provide input to MSC	Receive service from and provide input to MSC	Receive service from and provide input to MSC	Receive service from and provide input to MSC

Scope/Cost Allocation

Service Description

Seismic Monitoring Services are required to operate the Hanford Site seismic network and provide report activities as needed. This information is utilized for operational facilities, to support new facility design and for emergency operations activities.

- MSC shall maintain seismic sensors and systems, monitor seismic activity and report seismic activities on the Hanford Site.
- MSC shall provide seismic information to Hanford Site contractors upon request.
- Hanford Site contractors shall request and provide requirements for services when necessary.

Usage-Based Services

N/A

Direct-Funded Service

- Service scope as defined above.

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Interface Number	Interface Title	Interface Type	Cost Type	Service Type	MSC	PRC	TOC	WTP	RCCC	Other Contracts
27	**Hanford Environmental Oversight (HEO)**	Information	Direct-Funded	Interface	**Provide service** to site contractors	Deliver input to MSC	Deliver input to MSC	Deliver input to MSC	Deliver input to MSC	Deliver input to MSC

Scope/Cost Allocation

Service Description

HEO provides program management, coordination and integration of Public Safety and Resource Protection (PSRP) functions. HEO also provides technical and administrative support to DOE associated with the PSRP program including Natural Resource Trustee activities.

- MSC shall provide annual updates of the *Hanford Site National Environmental Policy Act (NEPA) Characterization Report*.
- Hanford Site contractors shall provide to MSC appropriate environmental data for its facility and operable units to support Hanford Site assessments and preparation of the *Hanford Site NEPA Characterization Report*.
  (1)

Usage-Based Services

N/A

Direct-Funded Services

MSC bears the cost burden of program administration. Hanford Site contractors bear internal implementation costs.

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Interface Number	Interface Title	Interface Type	Cost Type	Service Type	MSC	PRC	TOC	WTP	RCCC	Other Contracts
28	**Meteorological and Climatological Services**	Information / Service	Combination of Usage-Based and Direct-Funded	Mandatory	**Provide service** to site contractors	Receive service from and provide input to MSC	Receive service from and provide input to MSC	Receive service from and provide input to MSC	Receive service from and provide input to MSC	Receive service from and provide input to MSC

Scope/Cost Allocation

Service Description

(2) The Hanford Meteorological Monitoring System includes 30 monitoring stations on the Hanford Site and provides accurate and timely weather information that enable safe conduct of activities and emergency response.

- MSC shall provide all standard, weather-related information for Hanford Site contractors, providing detailed around-the-clock, easily retrieved and understood, real time meteorological data. This includes forecasts, heat indices, historical information, etc.
- MSC shall maintain and operate the Hanford Meteorological Monitoring system. MSC may be requested to provide special-use information by Site contractors.

(3)

Usage-Based Services

Special-use information requested by Site contractors

Direct-Funded Services

MSC bears the cost burden of program administration, Hanford Site contractors shall request and provide requirements for service.

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Interface Number	Interface Title	Interface Type	Cost Type	Service Type	MSC	PRC	TOC	WTP	RCCC	Other Contracts
29	**Environmental Surveillance**	Information / Service	Combination of Usage-Based and Direct-Funded	Interface	Receive input from and provide information to site contractors	Receive information from and provide input to MSC	Receive information from and provide input to MSC	Receive information from and provide input to MSC	Receive information from and provide input to MSC	Receive information from and provide input to MSC as applicable

Scope/Cost Allocation

Service Description

Environmental Surveillance consists of far-field multimedia environmental monitoring to measure the concentration of radionuclides and chemicals in environmental media and assess the integrated effects of these materials on the environment and the public.

- MSC shall assess impacts and risks of contaminants on human health in order to prepare the annual *Hanford Site Environmental Report* and the *Hanford Site Environmental Surveillance Master Sampling Schedule*; and align the surface environmental surveillance with the needs of the environmental clean-up, restoration, and assessment activities at the Hanford Site.
- MSC shall assess impacts and risks of Hanford contaminants on human health and the environment in support of Hanford cleanup activities as requested. Data and analysis shall be made available to the Hanford risk assessment activities.
- Hanford Site contractors shall provide appropriate input to support MSC preparation of the annual Hanford Site Environmental Report and Hanford Site Environmental Surveillance Master Sampling Schedule.

Usage-Based Services

Hanford Site contractors bear request for services costs.

Direct-Funded Services

MSC bears the cost burden of program administration. Hanford Site contractors /users bear internal implementation costs.

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Interface Number	Interface Title	Interface Type	Cost Type	Service Type	MSC	PRC	TOC	WTP	RCCC	Other Contracts
30	**Ecological Monitoring and Compliance – Site Wide**	Information / Service	Combination of Usage-Based and Direct-Funded	Mandatory	**Provide service** to site contractors	Receive service from and provide input to MSC	Receive service from and provide input to MSC	Receive service from and provide input to MSC	Receive service from and provide input to MSC	Receive service from and provide input to MSC as applicable

Scope/Cost Allocation

Service Description

Ecological Monitoring and Compliance is to achieve compliance with ecological resource-related legal and regulatory requirements; Biota is monitored to access the abundance, vigor, or condition, and distribution on the Hanford Site.

MSC shall:

- Assess the impacts to biological resources from Hanford Site operations and legacy contaminants to the environment and monitor the abundance, vigor, and distribution of plant and animal populations on the Hanford Site. This includes baseline surveys of protected biological resources, species, and habitats within key areas of the Hanford Site where the majority of routine operations and clean-up are conducted.
- Conduct ecological compliance reviews for Hanford Site contractors.
- Ecological reviews that are required to be conducted outside the Hanford alternate work schedule will not charge overtime to OHC projects.

Hanford Site contractors shall:

- Allow access to the Ecological Monitoring and Compliance activity for the purpose of collecting information and samples.
- Provide ecological information to the MSC from their sampling activities such as CERCLA/RCRA risk assessments.

Usage-Based Services

Ecological reviews are a usage-based service.

Direct-Funded Services

MSC bears the cost burden of program administration. Hanford Site contractors/ users bear internal implementation costs

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Interface Number	Interface Title	Interface Type	Cost Type	Service Type	MSC	PRC	TOC	WTP	RCCC	Other Contracts
31	**Cultural and Historic Resource Program**	Information / Service	Combination of Direct-Funded and Usage-Based	Service - Mandatory	**Provide service** to site contractors	Receive service from and provide input to MSC	Receive service from and provide input to MSC	Receive service from and provide input to MSC	Provide input to MSC	Receive service from and provide input to MSC as applicable

Scope/Cost Allocation

Service Description

The Cultural and Historic Resource Program administers the program for protecting Hanford Site cultural and historic resources, and documents and addresses any real or potential Site-wide issues and their impacts; and assures compliance with associated laws, DOE directives, and legally-binding agreements.

- MSC shall monitor and support the resource protection activities of Hanford Site contractors; coordinate surveys performed to document the occurrence of protected resources; evaluate and document impacts to protected resources; perform NHPA Section 106 Reviews for Hanford Site contractors; maintain, establish procedures for and manage Hanford Site cultural and historic resource site files (hard copy and electronic) and associated compliance project files for all such work that occurs at the Hanford Site; and curate files and artifacts in accordance with 36 CFR 79.
- Hanford Site contractors shall provide information to the MSC necessary to perform NHPA Section 106 Reviews for their scope of work, and provide to MSC information and materials to support MSC execution of the *Comprehensive Land Use Plan's* (CLUP) *Cultural & Historic Resource Program Plan*. In particular, mission contractors (who meet 36 CFR 61 standards and guidelines) shall utilize the MSC project records and files for background research.

Usage-Based Services

Cultural reviews are a usage-based service. Hanford Site contractors bear request for services costs.

Direct-Funded Services

MSC bears the cost burden of program administration. Hanford Site contractors/users bear internal implementation costs.

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Interface Number	Interface Title	Interface Type	Cost Type	Service Type	MSC	PRC	TOC	WTP	RCCC	Other Contracts
32	**Radiological Site Services (RSS)**	Information / Service	Usage-Based	Mandatory	**Provide service** to site contractors	Receive service from MSC	Receive service from MSC	Receive service from MSC	Receive service from MSC	Receive service from MSC

Scope/Cost Allocation

Service Description

Radiological Site Services (RSS) is a documented set of comprehensive and integrated radiological support programs which provide the technical support, dosimetry, data, and records necessary to demonstrate compliance with required radiological monitoring and to verify the adequacy of Site radiological control programs in protecting the health and safety of workers, the public, and the environment. The RSS includes the Hanford External Dosimetry Program (HEDP), the Hanford Internal Dosimetry Program (HIDP), the Hanford Radiological Instrumentation Program (HRIP), and the Hanford Radiological Records Program (HRRP).

MSC shall provide:

- DOELAP accredited external dosimetry services, including technical support, documentation, and dosimeter preparation and processing, based on the types and quantities of external dosimetry required by all key customers.
- DOELAP accredited internal dosimetry services, including technical support, documentation, and analyses, based on the types and quantities of internal dosimetry required by all key customers
- Calibration, maintenance, and repair services as defined in ANSI 323-1978 for a broad range of portable and semi-portable radiological instrumentation, including technical support and documentation, based on the types and quantities of portable and semi-portable radiological instrumentation calibration, maintenance, and repair services required by all key customers.
- Services to maintain, manage, and procure parts or replacements for the existing Hanford Site pool of radiological instruments, including developing processes for necessary replacement, as required by all key customers.
- Performance testing as defined in ANSI 323A-1997, or other standards as requested, to verify instruments continue to meet operational requirements.
- Management and preservation of current and former radiation monitoring records for DOE (and predecessor agencies) employees, Hanford contractors, sub-contractors, and visitors, including records of existing and past Hanford Site radiation dosimetry policies and practices.

On an as-requested basis, MSC will provide dosimetry and bio-assay scheduling, dosimeter distribution, and other services commonly associated with “Dosimetry Operations.” These services will be fully defined in the SOW and agreed upon by the requesting party and MSC.

Hanford Site contractors shall request, and provide requirements for, service.

Usage-Based Services

Service as described above.

Direct-Funded Services

N/A

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Site Infrastructure and Utilities										
Interface Number	Interface Title	Interface Type	Cost Type	Service Type	MSC	PRC	TOC	WTP	RCCC	Other Contracts
33	**Analytical Services (Chemical and Low-Level Radiological Analysis)**	Service	Combination of Usage-Based and Direct-Funded	Mandatory	**Provide service** to site contractors	Receive service from and provide input to MSC	Receive service from and provide input to MSC	Optional	Optional	Receive service from and provide input to MSC as applicable

Scope/Cost Allocation

Service Description

Analytical Services performs chemical and low-level radiological analysis on a variety of sample media. These services are performed at the Hanford Waste Sampling and Characterization Facility (WSCF).

- MSC shall operate the WSCF.
- Hanford Site contractors shall request analytical services as needed

Usage-Based Services

- Sample analysis is a usage-based service reimbursed by the user

Direct-Funded Services

- WSCF Laboratory fixed costs for maintaining the facility in a ready-to-serve capacity are at no cost to Hanford Site contractors.

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Interface Number	Interface Title	Interface Type	Cost Type	Service Type	MSC	PRC	TOC	WTP	RCCC	Other Contracts
34	**Biological Controls**	Service	Combination of Usage-Based and Direct-Funded	Mandatory	**Provide service** to site contractors	Receive service from and provide input to MSC	Receive service from and provide input to MSC	Receive service from and provide input to MSC	Receive service from and provide input to MSC	Receive service from and provide input to MSC as applicable

Scope/Cost Allocation

Service Description

Biological Controls is a service to control noxious weeds, industrial weeds, other vegetation, and animal pests. The program controls vegetation on approximately 2,000 acres, traps and removes animals, and eliminates insect infestations.

- MSC shall provide a Hanford Site-wide biological control program.
- Hanford Site contractors shall request support as needed.

Usage-Based Services

Hanford Site contractors may request additional services beyond direct funded basic service as a usage-based service

Direct-Funded Services

Basic service funded through MSC; provided at no cost to Hanford Site contractors.

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Interface Number	Interface Title	Interface Type	Cost Type	Service Type	MSC	PRC	TOC	WTP	RCCC	Other Contracts
35	**Crane and Rigging**	Service	Usage-Based	Mandatory	**Provide service** to site contractors	Receive service from and provide input to MSC	Receive service from and provide input to MSC	N/A	Optional	Receive service from and provide input to MSC as applicable (Optional for PNNL)

Scope/Cost Allocation

Service Description

The Crane and Rigging is a centralized pool of equipment and manpower for the Hanford Site. The MSC shall:

- Provide a mobile crane pool, a regulated and non-regulated guzzler; coordinate rental and movement of cranes, preventative maintenance inspections and scheduling of necessary repairs; assemble, erect, and dissemble scaffolding and supervises crane crews.
- Manage, and schedule operations involving movable cranes and Crane and Rigging services.
- Maintain and operate cranes, rigging equipment and cable fabrication equipment.
- Chair the Site Hoisting and Rigging Committee.
- Maintain the Hanford Site Hoisting and Rigging Manual (HSHRM) and Hanford Site Hoisting and Rigging intranet web site
- Hanford Site contractors shall request and provide requirements for service.

Usage-Based Services

Service as described above.

Direct-Funded Services

N/A

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Interface Number	Interface Title	Interface Type	Cost Type	Service Type	MSC	PRC	TOC	WTP	RCCC	Other Contracts
36	**Facility Services**	Service	Usage-Based	Mandatory	**Provide service** to site contractors	Receive service from and provide input to MSC	Receive (limited) service from and provide input to MSC	N/A	N/A	Receive service from and provide input to MSC as applicable (N/A for PNNL)

Scope/Cost Allocation

Service Description

Facility Services is a central maintenance function for non-radiological facilities.

- MSC shall provide management and administrative oversight for all requested facility activities, including planning and directing the work. MSC shall provide for the following facility services in support of the Hanford Site projects and contractors: facility painting, sign painting, carpentry, refrigerated equipment service, insulation, pipefitting, electrical, sheet metal, instrumentation, cement finishing, glazier work, custodial, locksmith, movers, equipment calibration, and HVAC maintenance and repair.
- PRC and other Site users shall request and provide requirements for service.
- TOC shall only receive Refrigerated Equipment Service, floor service, and Movers Service from and provide input to MSC.

Usage-Based Services
Service as described above.

Direct-Funded Services

N/A

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Interface Number	Interface Title	Interface Type	Cost Type	Service Type	MSC	PRC	TOC	WTP	RCCC	Other Contracts
37	**Motor Carrier Services**	Service	Usage-Based	Mandatory	**Provide service** to site contractors	Receive service from MSC	Receive service from MSC	N/A	Optional	Receive service from and provide input to MSC as applicable

Scope/Cost Allocation

Service Description

Motor Carrier Services provides a centralized pool of vehicles and drivers for the on-site or local transportation of freight including hazardous material at the Hanford Site, including radioactive materials and radioactive/mixed waste.

- MSC shall:
  - Manage, schedule, and conduct motor carrier services.
  - Maintain and operate a centralized pool of vehicles and drivers for the on-site and limited local transportation of freight including hazardous and radioactive materials at the Hanford Site.
  - Act as the Hanford Site motor carrier similar to a commercial motor carrier.
  - Provide compressed gas shipments.
  - Pick up at local vendors as directed by their customers.
  - The Hanford Site contractor will prepare freight for shipment (packaging the freight) and provided associated documentation or direct a pick up of freight from a particular Site contractor or vendor.
  - The preferred method for shipment of freight to other DOE site or to commercial vendor(s) is using a commercial motor carrier.
  - Upon mutual agreement, the Contractor may provide a limited number of specialized vehicles to Other Hanford Site Contractors to support the efficient management of resources. Any vehicles provided by the MSC will remain in the MSC Fleet Maintenance Programs.

- Hanford Site contractors who are customers of this service prepare the waste for transport including shipper/receiver agreement documents, transportation documents for packaging, transportation and receipt by the receiving facility.

Usage-Based Services

Service as described above.

Direct-Funded Services

N/A

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Interface Number	Interface Title	Interface Type	Cost Type	Service Type	MSC	PRC	TOC	WTP	RCCC	Other Contracts
38	**Fleet Services**	Service	Combination of Usage-Based and Direct-Funded	Mandatory	**Provide service** to site contractors	Receive service from and provide input to MSC	Receive service from and provide input to MSC	N/A	Optional	Receive service from and provide input to MSC as applicable

Scope/Cost Allocation

Service Description

Fleet Services administers and manages a fleet of motorized vehicles and equipment including, but not limited to sedans, pickups, vans, busses, ambulances, tractors, flatbeds, dump trucks, tool vans, utility maintenance vans, cab and chassis, trailers, forklifts, cranes, generators, compressors, excavators, frontend loaders, dozers, wreckers, and fuel tankers.

- MSC shall provide management and coordination, statistical usage tracking, and reporting on GSA-leased vehicles and DOE-owned vehicles/equipment; perform vehicle and equipment repair and modification services as required (e.g., in the 200 Area); and perform record-keeping, vehicle assignment, ensuring vehicle utilization, and excess/disposal of fleet vehicles and parts. Some vehicles are designated as “regulated” due to contamination and are required to be serviced within radiologically-controlled areas.
- MSC shall provide and execute the DOE approval of equipment/vehicle procurements when necessary.
- Hanford Site contractors shall request and provide requirements for service and those using Fleet Services shall provide report input such as the *Transportation Management Scorecard*.

Usage-Based Services

Fleet facilities maintenance, operations support, consumables, fuel delivery, maintenance, parts, and labor for the DOE fleet.

- Vehicle maintenance services, including inventory of or access to parts normally used for routine maintenance.
- Routine preventive maintenance and inspections in accordance with manufacturer specifications, GSA schedules, and OSHA safety regulations
- Vehicle and equipment corrective maintenance, as required to maintain performance and air quality standards.
- Performance of GSA non-reimbursable services, such as in-the-field service calls (including towing).
- Major component repair and reconstruction of failed major operating and drive train components.
- Auto body, glass and upholstery repair services.
- Performance of customer-specified non-maintenance mechanical support, vehicle and equipment modifications, auxiliary equipment installation and transfer, accident damage repair, and special fabrication services.
- Purchase and distribution of bulk fuel to heavy equipment located in the field.

Direct-Funded Services

- Management of the process for the acquisition, control, assignment, and disposal of DOE fleet equipment and GSA vehicles and associated property, which includes general and special purpose equipment.
- Administration of the GSA lease.

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Interface Number	Interface Title	Interface Type	Cost Type	Service Type	MSC	PRC	TOC	WTP	RCCC	Other Contracts
39	**Railroad Services**	Physical / Service	Usage-Based	Optional	**Coordinate service**	Request service from MSC	Request service from MSC	Request service from MSC	Request service from MSC	Request service from MSC

Scope/Cost Allocation

Service Description

The Hanford railroad system consists of approximately 40 miles of Class II track and one signal crossing between Horn Rapids Road and the 200W Area.

- MSC determines requirements for future use on the Hanford Site and coordinates with Hanford Site contractors, projects, and off-Site entities prior to and during any on-site rail movements, including placement of “flaggers” at necessary intersections, taking proper security actions, and making Hanford Site notifications.
- Upon DOE direction, MSC shall maintain and operate the rail system on the Hanford Site.
- Hanford Site contractors shall request and provide requirements for service to the MSC.

Usage-Based Services

Service scope as defined above

Direct-Funded Services

N/A

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Interface Number	Interface Title	Interface Type	Cost Type	Service Type	MSC	PRC	TOC	WTP	RCCC	Other Contracts
40	**Roads & Grounds**	Service	Combination of Usage-Based and Direct-Funded	Mandatory	**Provide service** to site contractors	Receive service from and provide input to MSC	Receive service from and provide input to MSC	Receive service from and provide input to MSC per ICD 12 - Roads	Receive service from and provide input to MSC	Receive service from and provide input to MSC (except PNNL off Hanford Site)

Scope/Cost Allocation

Service Description

Roads and Grounds consist of road maintenance, 24/7 snow removal, traffic management, and common grounds maintenance service for the Hanford Site.

Usage-Based Services

- Hanford Site contractors may request additional services for facility specific services, such as, snow removal on sidewalks.

Direct-Funded Services

- MSC shall maintain primary and secondary Hanford Site roadways, to include patching/paving, striping, and other services; perform maintenance of common grounds; and make recommendations to restrict access and make the appropriate notifications of restricted access or closure to DOE and other Hanford Site contractors in the event that roads are unsafe for travel. MSC shall remove snow at primary and secondary roads and at designated facilities, parking lots, and walkways (per the Hanford Snow Removal Plan).
- Maintain the common grounds to ensure public/worker safety and environmental integrity within the 200, 300, and 600 Areas. Activities in this area include perimeter fence/sign maintenance at the Site boundaries; lawn and landscape care; annual inspection and maintenance of gravel pits; general area cleanup; sweeping sidewalks; washing buildings; sweeping general purpose facility parking lots and repairing bumper blocks.

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Interface Number	Interface Title	Interface Type	Cost Type	Service Type	MSC	PRC	TOC	WTP	RCCC	Other Contracts
41	**Electrical Transmission, Distribution, & Energy Management**	Physical / Service	Combination of Usage-Based and Direct-Funded	Mandatory	**Provide service**	Receive service from and provide input to MSC	Receive service from and provide input to MSC	Receive service from and provide input to MSC per ICD 11 - Electricity	Receive service from and provide input to MSC	Receive service from and provide input to MSC

Scope/Cost Allocation

Service Description

Electrical Transmission, Distribution, & Energy Management is the management function of the high voltage electrical utility consisting of a system for providing power to the facilities at the Hanford Site.

- MSC externally supplies electrical power to Hanford Site contractors.
- MSC shall coordinate with other Hanford Site contractors to obtain the following:
  - Energy cost and consumption data for the *Annual Energy Conservation Performance Report*.
  - Energy cost and consumption data for the quarterly Hanford Site energy cost and consumption date entry to EMS4 database.
  - Facility shut down constraints and impacts due to fuel reductions for the *Emergency Conservation Plan.*
  - Facility electrical load information for the annual electrical load forecast.
  - Other facility electrical or energy information, as needed.
- Hanford Site contractors shall provide input for EMS4 database, annual Energy Conservation Performance Report, Emergency Conservation Plan, and annual electrical load forecast.
- Hanford Site contractors may enter into a service-provider relationship with the MSC and/or other utility providers for the operation, maintenance, and/or closure of all or part of their internal utility systems.
- Hanford Site contractors shall protect Hanford Site systems against disruption and damage during performance of work and support Hanford Site utility operations, maintenance, and closure of a service where appropriate.

Notes:

- The interface point between the MSC electrical distribution system and the Hanford Site contractors' facilities electrical system is routinely the connection at the secondary side of the building service transformer (MSC also owns the electrical meters). However, there may be some facilities where the systems interface is located at a different connection point. The interface points are identified on the electrical utility switching system diagram drawings.
- The 300 Area electrical substation and electrical distribution system will be owned by the RCCC. The RCCC may request MSC to operate and maintain the 300 Area substation and distribution system on a work order basis. Upon completion of the RCCC, or as directed by DOE, the substation/distribution system may be reassigned to the MSC.

Usage-Based Services

Direct, mission-related upgrade projects are sub-contracted by MSC and paid by the requesting Hanford Site contractor.

Direct-Funded Services

Basic service funded through MSC; provided at no cost to Hanford Site contractors

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Interface Number	Interface Title	Interface Type	Cost Type	Service Type	MSC	PRC	TOC	WTP	RCCC	Other Contracts
42	**Water System**	Physical / Service	Combination of Usage-Based and Direct-Funded	Mandatory	**Provide service** to site contractors	Receive service from and provide input to MSC	Receive service from and provide input to MSC	Receive service from and provide input to MSC per ICD 01 – Raw Water and ICD 02 – Potable Water	Receive service from and provide input to MSC	Receive service from and provide input to MSC

Scope/Cost Allocation

Service Description

The Water System function is a water utility service (the geographic areas to be served are the 100, 600, and 200 Areas). The 300 Area and 100N Area water systems are within the scope of the RCCC, along with the 30-inch concrete line supplying the 100F and 100H Areas, and all distribution piping connecting to the concrete main water lines supplying the 100F, 100H, 100D, 100N, and 100B Areas.

- MSC shall manage the water system in accordance with agreements negotiated with the Hanford Site contractor being served and in accordance with guidance documents cited in state regulations for water systems; and maintain the existing *Water System Master Plan*. The Plan shall document a strategy for managing repairs, life extensions, replacements, and deactivations for facilities and equipment for the water systems within the scope of this contract over a ten year planning horizon.
- MSC shall provide a "purveyor" (per the Washington Administrative Code and other state regulations) for MSC water systems.
- MSC shall be responsible for all aspects of the water distribution system only up to and including the first off-valve or demarcation point outside the customer's facility or complex of facilities. The customer or facility maintains all responsibility for lines downstream of this agreed-upon point. On side-by-side multiple valve isolations and backflow assemblies, the facility assumes responsibility from the discharge side of the downstream isolation valve. For WTP, the demarcation point is the premise isolation backflow prevention at the fence line. For PFP, the demarcation point is the premise isolation backflow assembly.
- MSC shall perform, as requested, backflow preventer testing, water system contaminant monitoring management, and pipeline sanitization for other Hanford Site contractors (e.g., water systems outside of MSC):
- Hanford Site contractors shall input to the *Water System Master Plan* and negotiate agreements for water utility service.
- PRC shall identify priority water line upgrades which would prevent further ground water degradation; MSC shall perform priority water line upgrades to prevent further ground water degradation.
- Upon completion of the RCCC, or at the direction of DOE, the 300 Area water system may be reassigned to the MSC.

Note: The 100K Area and 400 Area Water Systems will be operated and maintained by the PRC.

Usage-Based Services

Direct, mission-related upgrade projects are paid for by the Site contractor requiring the upgrade. For water systems outside of the MSC, water system contaminant monitoring management is a usage-based service reimbursed by the user. Water permits for Hanford Site contractors' new facilities is a usage-based service.

Direct-Funded Services

Hanford Site-wide water upgrades and Basic Service are funded through MSC; provided at no cost to site contractors.

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Interface Number	Interface Title	Interface Type	Cost Type	Service Type	MSC	PRC	TOC	WTP	RCCC	Other Contracts
43	**Sewer Systems**	Physical Service	Combination of Usage-Based and Direct-Funded	Mandatory	**Provide service** to site contractors	Receive service from and provide input to MSC	Receive service from and provide input to MSC	Optional	Receive service from and provide input to MSC	Receive service from and provide input to MSC

Scope/Cost Allocation

Service Description

- Sewer system operations provide sewer pumper truck services and collection of sewage through piping for treatment and disposal in subsurface soil absorption systems. The geographic areas to be served are the 600 Area and 200 Area. The 100N Area sanitary sewer system, -100 B Area, C Area, D Area, F Area, H Area, and the 200 Area ERDF sanitary sewer holding tanks, and the 300 Area sanitary sewer system are within the scope of the RCCC. MSC shall operate the Hanford Site sanitary sewer systems, including compliance sampling; maintenance of support structures, systems, and components; and performance of sewer administration duties in accordance with the State of Washington sanitary sewer regulations.
- MSC shall update the existing *Sewer System Master Plan*. The Plan shall document a strategy for managing repairs, life extensions, replacements, and deactivations for facilities and equipment for the sewer systems within the scope of this contract over a ten year planning horizon and shall be updated every two (2) years.
- Hanford Site contractors shall provide input to the *Sewer System Master Plan*.
- Legacy facilities that are returned to service will be treated as a base, unless special circumstances require facility upgrades.

Notes:
- The 100N Area sanitary sewer system, 100 B Area, C Area, D Area, F Area, H Area, and the 200 Area ERDF sanitary sewer holding tanks, and the 300 Area sanitary sewer system are excluded from the scope of this Contract. These sewer systems are within the scope of the RCCC. Upon completion of the RCCC, or at the direction of DOE, utilities assigned to the RCCC, may be reassigned to the MSC.
- The 100K Area and 400 Area sanitary sewer systems will be operated and maintained by the PRC.

Usage-Based Services

Direct, mission-related upgrade projects are paid for by the Hanford Site contractor requiring the upgrade. Hanford Site contractors are responsible for facility-specific upgrades or new facilities sewer tie-ins under their control. Sewer permits for Hanford Site contractor new construction or project upgrades are a usage-based service.

Direct-Funded Services

Hanford Site-wide sewer upgrades and basic service are funded through MSC; provided at no cost to Hanford Site contractors.

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Interface Number	Interface Title	Interface Type	Cost Type	Service Type	MSC	PRC	TOC	WTP	RCCC	Other Contracts
44	**Sanitary Waste Management and Disposal**	Service	Combination of Usage-Based and Direct-Funded	Mandatory	**Provide service** to site contractors	Receive service from and provide input to MSC	Receive service from and provide input to MSC	Optional	Receive service from and provide input to MSC	Receive service from and provide input to MSC (PNNL on Hanford Site)

Scope/Cost Allocation

Service Description

Sanitary Waste Management and Disposal function consists of waste collected from on-site dumpsters and transport to off-site landfills for disposal. MSC shall pick-up, inspect, and dispose of non-radioactive, non-hazardous dry waste.

- Hanford Site contractors shall request and provide requirements for service.

Usage-Based Services

Delivery and disposal of sanitary waste for roll off boxes is a usage-based service reimbursed by the user.

Direct-Funded Services

- Management and oversight of Hanford sanitary, inert, and demolition waste landfills that are currently in operation or closed.
- Delivery of and disposal of sanitary waste for dumpsters is provided at no cost to Hanford Site contractors

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Site Business Management										
Interface Number	Interface Title	Interface Type	Cost Type	Service Type	MSC	PRC	TOC	WTP	RCCC	Other Contracts
45	**Land-Use Planning and Management**	Information / Service	Combination of Usage-Based and Direct-Funded	Mandatory (only for site selection and excavation permits)	**Provide service**	Request service from MSC and provide input	Request service from MSC and provide input	Request service from MSC and provide input per ICD 09 – Land for Siting	Request service from MSC and provide input	Receive service from and provide input to MSC, as applicable

Scope/Cost Allocation

Service Description

Land-Use Planning and Management consists of land-use planning (for the Hanford Site, in general and specific parcels) and management (including day-to-day implementation of the *Comprehensive Land Use Plan [CLUP]*).

- MSC shall perform management of real property at the Hanford Site for DOE and coordinate the use of real property among Hanford Site contractors. MSC shall perform a range of real property activities, such as conducting land-use planning for areas and specific parcels; conducting reviews and integrating land-use requests for all new facilities, infrastructure systems, land improvements, or change of land use; conducting land management activities, including day-to-day implementation of the CLUP; managing land use requirements and beneficial reuse of land; and conducting real estate activities in the out-grant and disposal of real property or interests therein.
- MSC shall implement the CLUP as directed or interpreted by DOE. MSC shall assess the need for updating the existing or developing new Area Management Plans and Resource Management Plans. In coordination with other Hanford Site contractors, the MSC shall develop new plans and update existing plans where applicable.
- MSC shall administer and manage the Site Selection and Excavation Permit process.
- MSC shall monitor and assess the use of real property to assure compliance with restrictions, such as institutional controls.
- MSC shall manage real property by reviewing property uses, reclassifying land use and facilities, investigating and characterizing land, monitor misuse of property or encroachments, identifying orphan or unknown land uses (e.g., non-pristine land, hazards, and waste sites), dispositioning non-permitted activities; and tracking and documenting land-use occurrences and activities.
- Hanford Site contractors shall support the land-use planning and management program as administered by the MSC, including providing input to the Ten Year Site Plan (TYSP).
- MSC shall develop the TYSP for the Hanford Site in coordination with other Site contractors.

Usage-Based Services

Excavation permits are provided as a usage-based service.

Direct-Funded Services

MSC bears the cost burden of program administration. Hanford Site contractors bear internal implementation costs.

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Interface Number	Interface Title	Interface Type	Cost Type	Service Type	MSC	PRC	TOC	WTP	RCCC	Other Contracts
46	**Long-term Stewardship**	Information/ Service	Direct-Funded	Interface	Provide service and receive input from Site contractors	Deliver input to MSC	Deliver input to MSC	Deliver input to MSC per ICD 09 – Land for Siting	Deliver input to MSC	N/A

Scope/Cost Allocation

Service Description

Long-term stewardship (LTS) includes all engineered and non-engineered institutional controls designed to contain or to prevent exposures to any potential residual contamination and waste, such as surveillance activities, record-keeping activities, inspections, groundwater monitoring, ongoing pump and treat activities, cap repair, maintenance of entombed buildings or facilities, maintenance of other barriers and containment structures, access control, and posting signs.

- Other prime contractors' role is to provide input to the MSC by preparing an LTS Transition and Turnover Package (TTP) in accordance with the approved TTP template.
- MSC shall provide for integrated planning of LTS for the entirety of the Hanford Site.
- MSC shall prepare and maintain the *Hanford Long-Term Stewardship Program Plan and Long-Term Surveillance and Maintenance Plans*.
- MSC shall coordinate with DOE-RL and Hanford Site contractors to compile the results of the annual Hanford Site-wide institutional controls assessment, and to conduct the Hanford Site-wide *Comprehensive Environmental Response, Compensation, and Liability Act of 1980* (CERCLA) 5-year reviews including comment response, interim documentation, and lessons learned.
- MSC shall execute LTS for those portions of the Site assigned to the MSC.
- Hanford Site contractors provide information for the *Hanford Long-Term Stewardship Program Plan,* Long-Term Stewardship Surveillance and Maintenance Plans, *Annual NEPA Mitigation Action Plan Accomplishments*, *IC Plan,* CERCLA 5-year reviews, *Site Transition Plans,* and annual site-wide institutional controls assessment.
- Hanford Site contractors will coordinate with the Hanford LTS Program Plan and provide input to the LTS Transition and Turnover Packages for a given parcel or segment of land to DOE and concurrently to the MSC.
- Hanford Site contractors shall coordinate with the MSC in development of CERCLA RODs including institutional controls to achieve consistency with the LTS Plan.
- Hanford Site contractors shall provide information for the Hanford Site Institutional Controls Plan (ICP) in accordance with Hanford Site CERCLA Records of Decision, Hanford Site RCRA post closure plans, and RCRA Permit Corrective Action Modifications.

Usage-Based Services

N/A

Direct-Funded Services

MSC bears the cost burden of program administration. Cost for sites transferred (post-remediated) to MSC are the responsibility of the MSC. Hanford Site contractors bear internal implementation costs. Transition costs are the responsibility of the respective Hanford Site contractor

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Interface Number	Interface Title	Interface Type	Cost Type	Service Type	MSC	PRC	TOC	WTP	RCCC	Other Contracts
47	**Facility Information Management System (FIMS)**	Information	Direct-Funded	Interface	Receive input from Site contractors	Deliver input to MSC	Deliver input to MSC	Deliver input to MSC	Deliver input to MSC	Deliver input to MSC, as applicable

Scope/Cost Allocation

Service Description

DOE uses FIMS as the Complex-wide real property database for real property which provides an inventory and management tool that assists with planning and managing real property assets. FIMS is centrally managed at DOE Headquarters.

- MSC shall manage the local effort for FIMS, meeting specific, annual reporting requirements and shall be responsible for collecting data from Hanford Site contractors in order to meet all mandatory reporting requirements.
- Hanford Site contractors deliver FIMS data and input to the *Comprehensive Data/Site Management Strategy* for spatial data

Usage-Based Services

N/A

Direct-Funded Services

MSC bears the cost burden of program administration. Hanford Site contractors bear internal implementation costs.

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Interface Number	Interface Title	Interface Type	Cost Type	Service Type	MSC	PRC	TOC	WTP	RCCC	Other Contracts
48	**Hanford Site Structures List and Hanford Waste Site Assignment List**	Information	Direct-Funded	Interface	Receive input from Site contractors	Deliver input to MSC	Deliver input to MSC	Deliver input to MSC per ICD 09 – Land for Siting	Deliver input to MSC	Deliver input to MSC

Scope/Cost Allocation

Service Description

The *Hanford Site Structures List (List)* and *Hanford Site Assignment List* Is the integrated, central inventory of Hanford facilities, structures, and waste sites. DOE Hanford uses these lists for integrated planning of baselines, cost-estimating, reporting DOE Gold Chart metrics, establishing assignment of responsibility for each facility and waste site to site contractors, support to FIMS, HSTD (Hanford Site Technical Data Base), Caretaker, and WIDS. This activity provides for maintenance, configuration control, and upgrading of the Lists.

- MSC shall maintain the *Hanford Site Structures List* and *Hanford Waste Site Assignment List* serving as Administrator of the data, and is responsible for the platform for the data and Site-wide reporting.
- MSC shall be responsible for the Site-wide configuration control process, and shall be responsible for collecting data from Hanford Site contractors in order to meet all mandatory reporting requirements.
- Proposed changes in assignment of facilities must be ratified by DOE.

Hanford Site contractors deliver facilities, structures, and wastes site data and input to the *Hanford Site Structures List* and *Hanford Waste Site Assignment List*.
The Hanford Site contractors shall provide data and support to the MSC, for the Hanford Sites contractor's facilities, waste sites and activities, to support maintenance of the *Hanford Site Structures List* and *Hanford Waste Site Assignment List*, Hanford Site contractors supplying information/ data are responsible for data quality.

Usage-Based Services

N/A

Direct-Funded Services

MSC bears the cost burden of program administration. Hanford Site contractors bear internal implementation costs.

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Interface Number	Interface Title	Interface Type	Cost Type	Service Type	MSC	PRC	TOC	WTP	RCCC	Other Contracts
49	**Condition Assessment Surveys (CAS)**	Information	Direct-Funded	Interface	Receive input from Site contractors	Deliver input to MSC	Deliver input to MSC	Deliver input to MSC	Deliver input to MSC	Deliver input to MSC

Scope/Cost Allocation

Service Description

CAS is used to assess the current material condition of its facilities, structures, systems, and equipment, and documents maintenance deficiencies. The assessment information for each assessed item is entered into the Condition Assessment Information System (CAIS), which provides an estimate of maintenance upgrade costs.

- MSC shall manage the Hanford Site CAS/CAIS and provide for the administration of and execution of the CAS inspection program in order to accurately evaluate the existing state of specific facilities and identifying the deferred maintenance liability.
- MSC shall coordinate all of the necessary inspection activities with the various site contractors that have eligible facilities for CAS inspections.
- MSC shall make the CAS data available to the mission contractors.
- Hanford Site contractors shall enable access to MSC for conducting on-site condition assessments.

Usage-Based Services

N/A

Direct-Funded Services

MSC bears the cost burden of program administration. Hanford Site contractors bear internal implementation costs.

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Interface Number	Interface Title	Interface Type	Cost Type	Service Type	MSC	PRC	TOC	WTP	RCCC	Other Contracts
50	**Geospatial Information Management**	Information / Service	Combination of Usage-Based and Direct-Funded	Mandatory	**Provide service** to site contractors	Receive service from and provide input to MSC	Receive service from and provide input to MSC	Receive service from and provide input to MSC	Receive service from and provide input to MSC	Receive service from and provide input to MSC, as applicable

Scope/Cost Allocation

Service Description

Geospatial Information (relates the visualization, measurement, and analysis of features or phenomena that occur on the earth) supports the execution of requirements for worker health, land use planning, emergency response, etc., and is available to all Hanford Site contractors.

- MSC shall develop and implement a comprehensive *Hanford Geospatial Information Strategy and Implementation Plan (H-GIS)* to ensure that all spatial data, information and documentation required for accomplishing the Hanford Site missions are captured, managed, and preserved.
- The MSC shall provide general and business-specific Hanford Site maps, and act as a central geospatial clearinghouse to coordinate, capture, manage, and share geospatial information, including management of the Hanford Geographical Information System (HGIS).
- Hanford Site contractors deliver data to MSC and input to *Comprehensive Data/Site Management Strategy* for spatial data.

Usage-Based Services

Hanford Site contractors may request business-specific map services as a usage-based service.

Direct-Funded Services

MSC bears the cost burden of program administration. Hanford Site contractors bear internal implementation costs.

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Interface Number	Interface Title	Interface Type	Cost Type	Service Type	MSC	PRC	TOC	WTP	RCCC	Other Contracts
51	**Property Systems/-Acquisition & Materials Management**	Information / Service	Combination of Usage-Based and Direct-Funded	Mandatory	**Provide service** to site contractors	Receive service from and provide input to MSC	Receive service from and provide input to MSC	Optional	Optional	Receive service from and provide input to MSC, as applicable (PNNL DOE-EM owned equipment)

Scope/Cost Allocation

Service Description

Property Systems/Acquisition & Materials Management consists of Site-wide processes and procedures for centralized personal property management functions, such as recycling of precious metals and processing equipment that is no longer needed through the excess property system. Tracking of all DOE-owned, contractor-managed property (site-wide) is accomplished by means of decentralized data entry into the primary property management site-wide database (Sunflower Asset Management System [SAMS]). The Program also manages the centralized storage and staging of equipment and inventory through the use of various on-Site warehouses.

- MSC shall provide a Site-wide Personal Property Systems and Materials Management Program that provides for tracking of accountable personal property, management of the property management database (Sunflower Asset Management System [SAMS], including providing Site-wide property management reports) and other related systems; central recycling; excess property dispositioning; and equipment transfers and loans.
- MSC shall manage the (on-site) “stores” inventory warehouses. As required, the MSC shall provide for delivery of inventory items to on-Site locations managed by other contractors. MSC shall manage the supply chain, and evaluate Site-wide demand, usage trends, and programmatic requirements to act as lead in the reduction of existing line item site inventory to the lowest achievable levels.\
- Hanford Site contractors deliver input to MSC to include warehouse requirement needs, Property Information Data Systems (PIDS) data, and Contractor Balanced Scorecard Report data; and deliver property no longer required.

Usage-Based Services

Hanford Site contractors bear costs associated with delivery of excess materials to the central recycling and turn-over of excess property for disposition.

Direct-Funded Services

MSC bears the cost burden of program administration. Hanford Site contractors bear internal implementation costs.

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Interface Number	Interface Title	Interface Type	Cost Type	Service Type	MSC	PRC	TOC	WTP	RCCC	Other Contracts
52	**Hanford Site Pension Plan (HSPP)** **Hanford Site Savings Plan (HSSP)** **Hanford Employee Welfare Trust (HEWT)**	Information	Direct-Funded	Interface	Sponsor and receive input from Pension and Savings Committee	Sponsor and deliver input to Pension and Savings Committee	Sponsor and deliver input to Pension and Savings Committee	Sponsor and deliver input to Pension and Savings Committee, HSPP only	Sponsor and deliver input to Pension and Savings Committee	PNNL Sponsor and deliver input to Pension and Savings Committee

Scope/Cost Allocation

Service Description

- MSC shall provide administration for the HSPP, HSSP, and HEWT.
- Hanford Site participating sponsors provide funding and deliver input to the Pension and Savings Committee whose decisions are provided to the MSC.

Usage-Based Services

N/A

Direct-Funded Services

MSC bears the cost burden of program administration. Contributions are allocated to the participating sponsors (Hanford Site contractors).

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Interface Number	Interface Title	Interface Type	Cost Type	Service Type	MSC	PRC	TOC	WTP	RCCC	Other Contracts
53	**External Affairs**	Information / Service	Direct-Funded	Interface	**Provide service** and receive support from Site contractors	Support MSC	Support MSC	Support MSC	Support MSC	Support MSC as applicable

Scope/Cost Allocation

Service Description

External Affairs includes assistance to DOE in its programs to communicate with outside entities for Hanford Site tours.

- MSC shall work with DOE to strategize, plan, arrange logistics for and conduct or support Hanford Site tours and visits to projects/facilities by external parties as requested.
- MSC shall provide transportation, badging coordination, working with other Site contractors, as needed, and providing guides/speakers, handouts, and refreshments, as appropriate or as requested.
- Hanford Site contractors shall provide technical staff support to MSC when their facilities or waste sites are visited, to include guides/speakers, and handouts, when the tour involves respective Hanford Site contractor workscope.
- MSC shall support DOE's management of the Hanford web site.

Usage-Based Services

N/A

Direct-Funded Services

MSC bears the cost burden of program administration. Hanford Site contractors bear internal implementation costs.

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Interface Number	Interface Title	Interface Type	Cost Type	Service Type	MSC	PRC	TOC	WTP	RCCC	Other Contracts
54	**External Reviews**	Information	Direct-Funded	Interface	Receive support from Site contractors	Support MSC	Support MSC	Support MSC	Support MSC	Support MSC as applicable

Scope/Cost Allocation

Service Description

External Reviews provides support to DOE during audits and assessments from outside entities having oversight responsibility for DOE-RL and DOE-ORP and their contractors. These entities include the Defense Nuclear Facilities Safety Board, the Government Accountability Office, the DOE Office of Inspector General, and other governmental and Department of Energy oversight organizations, such as the Office of Health, Safety, and Security and Office of Enforcement.

- The MSC shall support DOE-RL and DOE-ORP in hosting staff from auditing and assessing organizations, providing or coordinating required presentations, responding to information requests, and by providing required subject matter experts to respond to questions and information requests.
- Hanford Site contractors shall provide support to MSC, as directed by DOE, in their External Reviews responsibilities.

Usage-Based Services

N/A

Direct-Funded Services

MSC bears the cost burden of program administration. Hanford Site contractors bear internal implementation costs.

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Interface Number	Interface Title	Interface Type	Cost Type	Service Type	MSC	PRC	TOC	WTP	RCCC	Other Contracts
55	**Courier Services**	Service	Usage-Based	Optional	**Provide service** to site contractors	Receive service from MSC	Receive service from MSC	Receive service from MSC	Receive service from MSC	Receive service from MSC, as applicable

Scope/Cost Allocation

Service Description

Courier services for the Hanford Site includes delivery and pickup of miscellaneous items, such as calibrated instruments, medical samples, equipment to be repaired, and essential (time-sensitive, critical) documents.

- MSC shall provide transportation of priority or time-sensitive documents, medical samples or supplies (i.e., serum, blood samples, medical records, etc.), calibrated instruments, new or used office machines to and from repair facilities, and pickup and shredding of classified documents.
- Hanford Site contractors shall request and provide requirements for service.

Usage-Based Services

Service as described above.

Direct-Funded Services

N/A

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Interface Number	Interface Title	Interface Type	Cost Type	Service Type	MSC	PRC	TOC	WTP	RCCC	Other Contracts
56	**Reproduction Services**	Service	Usage-Based	Service - Large Volume: Mandatory. Convenience Copiers: Optional	**Provide service** to site contractors	Receive service from MSC	Receive service from MSC	Optional	Optional	Optional service (except DOE)

Scope/Cost Allocation

Service Description

Reproduction Services provides large volume document reproduction services and manages the convenience copier contract. Reproduction includes duplication of paper ,digitally transmitted documents, and engineering drawings; high volume copying services; color copies; forms reproduction; special bindings; tabbing, etc.

- MSC shall provide printing, duplicating, binding, and reproduction services for the Hanford Site.
- Hanford Site contractors shall be responsible for identifying convenience copier locations to the MSC and for costs incurred to utilize equipment provided through the MSC copier contract.
- Hanford Site contractors shall request and provide requirements for service.

Usage-Based Services

Service as described above.

Direct-Funded Services

N/A

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Interface Number	Interface Title	Interface Type	Cost Type	Service Type	MSC	PRC	TOC	WTP	RCCC	Other Contracts
57	**Multi-media Services**	Service	Usage-Based	Optional Standards: Mandatory	**Provide service** to site contractors	Receive service from MSC	Receive service from MSC	Receive service from MSC	Receive service from MSC	Receive service from MSC, as applicable

Scope/Cost Allocation

Service Description

Multi-media Services provides for the development, production, or acquisition of photos, videotapes, movies, audio productions, and other similar types of media.

- MSC multi-media organization shall be a centralized resource for the Hanford Site. The contractor shall establish the standards and written procedures that shall be used by all Hanford Site contractors and DOE to inventory photographs, videos, etc, identified as records. The standards/procedures shall direct that all photos, videos, etc. taken or acquired are indexed, and that the images/photos are merged into a Hanford Site archive or clearinghouse.
- MSC shall conduct aerial photography of the Hanford Site (e.g., monthly), as directed by DOE.
- Whether using MSC, or procuring outside services, Hanford Site contractors shall:
  - Comply with Hanford Site multi-media standards
  - Provide multi-media records to the MSC.

Usage-Based Services

Service as described above.

Direct-Funded Services

N/A

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Interface Number	Interface Title	Interface Type	Cost Type	Service Type	MSC	PRC	TOC	WTP	RCCC	Other Contracts
58	**Mail Services**	Service	Direct-Funded	Mandatory	**Provide service** to site contractors	Receive service from MSC	Receive service from MSC	N/A	Receive service from MSC, as applicable	Receive service from MSC, as applicable

Scope/Cost Allocation

Service Description

Mail Services for the Hanford Site includes delivery to major building/locations and relies on the serviced organization/company to deliver mail to individuals within their respectiv organizations.

- MSC shall provide for basic mail services, including postage fees, pickup and delivery of interplant and U.S. Postal mail to customers. The work scope includes the pickup, routing and delivery of interplant mail (i.e., mail that does not leave the Hanford Site).
- MSC shall distribute and pickup mail at defined locations in the contractor's facilities.
- Hanford Site contractors shall be responsible for mail distribution to contractor staff within their facility.

Usage-Based Services

N/A

Direct-Funded Services

Service as described above.

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Interface Number	Interface Title	Interface Type	Cost Type	Service Type	MSC	PRC	TOC	WTP	RCCC	Other Contracts
59	**Site Forms Management**	Service	Direct-Funded	Optional	**Provide service** to site contractors	Receive service from MSC	Receive service from MSC	N/A	N/A	Receive service from MSC (only DOE)

Scope/Cost Allocation

Service Description

Site Forms Management consists of a centralized and configuration-controlled forms management program that applies consistent design and utilizes the use of electronic forms in gathering of electronic record information to electronic records systems.

- MSC shall administer the Hanford Site forms management system and process, and design electronic forms for interactive use, as well as, conventional hard copy forms. MSC shall develop/design/revise/approve electronic and hard copy forms, eliminate obsolete or duplicate forms, maintain Site forms historical records, and maintain the system for centralized configuration management of site electronic and conventional hard copy forms. Development of forms shall be coordinated with the sponsor and its users.
- Hanford Site contractors may request and provide requirements for service.
- Hanford Site contractors are allowed to create and maintain unique forms relevant solely to their internal use, unless otherwise prohibited by Site policy.

Usage-Based Services

N/A

Direct-Funded Services
Service as described above.

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Information Resources / Content (Records) Management (IR/CM)										
Interface Number	**Interface Title**	**Interface Type**	**Cost Type**	**Service Type**	**MSC**	**PRC**	**TOC**	**WTP**	**RCCC**	**Other Contracts**
60	**Strategic Planning & Program Management**	Information	Direct-Funded	Mandatory	**Provide service** to site contractors	Receive service from MSC	Receive service from MSC	Optional	Optional	Receive service from MSC, as applicable
Scope/Cost Allocation										

Service Description

Strategic Planning & Program Management assesses the current IR/CM technology infrastructure, systems, applications, and business practices and provides recommendations for improving the scalability and reducing the life-costs over the current approach.

- MSC shall develop a *Computing and Telecommunications Strategic Plan.*
- PRC and TOC shall provide input to the *Computing, Telecommunications, and Content (Records) Management Strategic Plan*.

Usage-Based Services

N/A

Direct-Funded Services

MSC bears the cost burden of program administration. Hanford Site contractors bear internal implementation costs.

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Interface Number	Interface Title	Interface Type	Cost Type	Service Type	MSC	PRC	TOC	WTP	RCCC	Other Contracts
61	**Telephone Services**	Service	Usage-Based	Mandatory	**Provide service** to site contractors	Receive service from MSC	Receive service from MSC	Optional	Optional	Receive service from MSC, as applicable

Scope/Cost Allocation

Service Description

Telephone Services function consist of the Hanford Site Telephone Exchange activities that encompass voice, data, special circuits, 9-1-1 support, and attendant/operator services to Hanford Site programs, projects, and support organizations.

- MSC shall provide and maintain telecommunications capability and capacity sufficient to meet the needs of the Hanford site, encompassing those systems required to maintain data transmissions, including local, state, national, and international subscribers; data and network circuits; off-premise stations; telephone service to offsite offices occupied by Hanford Site end-users; alerting systems; and other miscellaneous voice and data circuits.
- Hanford Site contractors shall request and provide requirements for service.

Usage-Based Services

Service as described above.

Direct-Funded Services

N/A

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Interface Number	Interface Title	Interface Type	Cost Type	Service Type	MSC	PRC	TOC	WTP	RCCC	Other Contracts
62	**Pager Services**	Service	Usage-Based	Optional, except Emergency Response, which is Mandatory	**Provide service** to site contractors	Receive service from MSC	Receive service from MSC	N/A	Receive service from MSC	Receive service from MSC, as applicable

Scope/Cost Allocation

Service Description

Pager Services provides the electronic network and devices for Hanford Site paging.

- MSC shall provide maintenance, operations and account administration of the Government-owned Hanford Site pager infrastructure and commercial pager services, including site, regional and national paging services.
- MSC shall provide system designs, integration, maintenance, frequency management, associated engineering services, and support to manage regional, international, and nonstandard inventory for pager replacement parts.
- Hanford Site contractors may request and provide requirements for service.

Usage-Based Services

Service as described above

Direct-Funded Services

N/A

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Interface Number	Interface Title	Interface Type	Cost Type	Service Type	MSC	PRC	TOC	WTP	RCCC	Other Contracts
63	**Radio Services for Crafts**	Service	Usage-Based	Optional	**Provide service** to site contractors	Receive service from MSC	Receive service from MSC	N/A	Receive service from MSC	Receive service from MSC, as applicable

Scope/Cost Allocation

Service Description

Radio Services for Crafts provides radio communication infrastructure and licensing.

- MSC shall provide engineering, maintenance and operations of non-emergency radio communication services, including associated infrastructure.
- MSC shall manage radio spectrum licensing and design, engineering integration, operations and maintenance, installation, upgrade and required system calibration services, and registration of radio frequencies with the National Telecommunications and Information Administration.
- Hanford Site contractors shall request and provide requirements for service. If procuring radios, the contractor must comply with Hanford Site specifications.
- Equipment (radios, antennas, etc.) costs are the responsibility of the Hanford Site contractor.

Usage-Based Services

Service as described above.

Direct-Funded Services

N/A

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Interface Number	Interface Title	Interface Type	Cost Type	Service Type	MSC	PRC	TOC	WTP	RCCC	Other Contracts
64	**Radio Services for Emergency Services**	Service	Combination of Usage-Based and Direct-Funded	Mandatory	**Provide service** to site contractors	Receive service from MSC	Receive service from MSC	N/A	Receive service from MSC	Receive service from MSC, as applicable

Scope/Cost Allocation

Service Description

Radio Services for Emergency Services provides radio communication infrastructure and licensing.

- MSC shall provide engineering, maintenance and operations of radio communication services, including two-way, fire dispatch, safety and emergency preparedness, security systems and infrastructure.
- MSC shall manage radio spectrum licensing and design, engineering integration, operations and maintenance, installation, upgrade and required system calibration services, and registration of radio frequencies with the National Telecommunications and Information Administration.
- Hanford Site contractors shall:
  - Follow Hanford Site radio frequency policy and use the MSC for radio spectrum licensing; and
  - Request and provide requirements for service.

Usage-Based Services

Equipment (radios, antennas, etc.) costs are the responsibility of the Hanford Site contractor.

Direct-Funded Services

Service as described above.

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Interface Number	Interface Title	Interface Type	Cost Type	Service Type	MSC	PRC	TOC	WTP	RCCC	Other Contracts
65	**Network Services**	Service	Usage-Based	Mandatory	**Provide service** to site contractors	Receive service from MSC	Receive service from MSC	Optional	Optional	Optional, except DOE

Scope/Cost Allocation

Service Description

Network Services consist of the Hanford Local Area Network (HLAN) information infrastructure used by DOE-RL, DOE-ORP and Hanford Site contractors for intranet and internet services.

- MSC shall operate and maintain the HLAN information/communication infrastructure including Application Hosting Services, Internet Support, Maintenance and Software License Management, Technology Support for Hardware and Software, network management and maintenance, desktop/user services, hardware maintenance, work station acquisition, redeployment and retirement, engineering and configuration, software distribution, and streaming video engineering services. The MSC will also provide HLAN infrastructure maintenance.
- Hanford Site contractors shall request and provide requirements for service.

Usage-Based Services

Service as described above

Direct-Funded Services

N/A

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Interface Number	Interface Title	Interface Type	Cost Type	Service Type	MSC	PRC	TOC	WTP	RCCC	Other Contracts
66	**Information Systems**	Service	Combination of Usage-Based and Direct-Funded	Mandatory	**Provide service** to site contractors	Receive service from MSC	Receive service from MSC	N/A	Optional	Optional except DOE

Scope/Cost Allocation

Service Description

Information Systems provide integrated business, technical, and project information systems including management and performance of steady state operations, maintenance, development and enhancements for Hanford Site data systems, and support to project and business functions.

- MSC provides database management, video-teleconferencing (VTC) support services, software and systems engineering, system development, systems operations and maintenance (O&M), software testing, software configuration management, and application hosting services.
- Hanford Site contractors shall request and provide requirements for service.

Usage-Based Services

Hanford Site contractors may request additional services as a usage-based service.

Direct-Funded Services

Service as described above.

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Interface Number	Interface Title	Interface Type	Cost Type	Service Type	MSC	PRC	TOC	WTP	RCCC	Other Contracts
67	**Federal Records Inventory and Schedule Management**	Information / Service	Combination of Usage-Based and Direct-Funded	Site-wide System – Mandatory Inventory & Scheduling Service - Optional	**Provide service** to and receive input from Site contractors	Deliver input to MSC	Deliver input to MSC	Optional	Deliver input to MSC	Deliver input to MSC, except PNNL

Scope/Cost Allocation

Service Description

Inventory and Schedule Management provides the Hanford Site-wide RIDS database for inventorying and scheduling all Federal records for MSC and for designated contractors including those documenting the missions, programs, projects and all administrative functions. This work addresses all records (and non-records) originated or held by any of the covered contractors and includes records in all media, including electronic systems, databases, spreadsheets, microform, photo/negatives, hard copy paper, and all other formats and media.

- MSC shall provide Hanford Site-wide RIDS database for Hanford Site Federal records.
- Other Hanford Site contractors shall provide RIDS database information.

Usage-Based Services

Optional service beyond the basic service described above

Direct-Funded Services

Service as described above

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Interface Number	Interface Title	Interface Type	Cost Type	Service Type	MSC	PRC	TOC	WTP	RCCC	Other Contracts
68	**Major Collection Management**	Service	Direct-Funded	Mandatory	**Receive input** from Site contractors	Deliver input to MSC	Deliver input to MSC	Deliver input to MSC (Optional)	Optional	Deliver input to MSC, except PNNL

Scope/Cost Allocation

Service Description

Major Collection Management provides continued maintenance of significant collections of records. Examples of major collections include engineering drawings, photographs/negatives, videotapes, etc.

- MSC shall ensure that records in identified collections are indexed, authenticated, metadata complete, and are accessible to those that have a business requirement.
- Hanford Site contractors shall meet the requirements of Major Collection Management as administered by the MSC.

Usage-Based Services

N/A

Direct-Funded Services

MSC bears the cost burden of program administration. Hanford Site contractors bear internal implementation costs

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Interface Number	Interface Title	Interface Type	Cost Type	Service Type	MSC	PRC	TOC	WTP	RCCC	Other Contracts
69	**Long-Term Records Storage**	Service	Direct-Funded	Mandatory	**Provide service** to site contractors	Receive service from and provide input to MSC	Receive service from and provide input to MSC	N/A	Optional	Receive service from and provide input to MSC

Scope/Cost Allocation

Service Description

Long-Term Records Storage provides for physical storage of over 110,000 cubic feet of records in various hard copy medium (paper, photographs, video, tapes, etc.).

- MSC shall provide program administration and long-term physical storage for paper and other hard copy media records and maintain information systems to manage that collection.
- Hanford Site contractors shall coordinate with MSC for pickup of records.

Usage-Based Services

N/A

Direct-Funded Services

Service as described above.

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Portfolio Management

Interface Number	Interface Title	Interface Type	Cost Type	Service Type	MSC	PRC	TOC	WTP	RCCC	Other Contracts
70	**Hanford Portfolio Planning, Analysis & Performance Assessment (Integrated Hanford Life-Cycle Clean-up Plan; [Hanford] Programmatic Risk Management Plan; P6 schedules, and State of the Site briefing)**	Information	Direct-Funded	Interface	**Receive input** from Site contractors	Deliver input to MSC	Deliver input to MSC	Deliver input to MSC	Deliver input to MSC	Deliver input to MSC, except PNNL and DOE

Scope/Cost Allocation

Service Description

Hanford Portfolio Planning, Analysis & Performance Assessment consists of support to DOE-RL and DOE-ORP in maintaining the *Integrated Hanford Life-Cycle Clean-up Plan* that optimizes the mission life-cycle, enabling DOE to ensure cost and schedule efficiency while adequately anticipating and managing programmatic risk.

- MSC shall perform Hanford Site portfolio integration, provide simulation and optimizing analysis tools, and coordinate and assist with integrated scheduling and performance evaluation.
- MSC shall develop an Integration Issues Management Plan, provide Hanford Portfolio Planning, develop and maintain an Integrated Hanford Life-Cycle Clean-up Plan, and shall evaluate project and program performance against the Integrated Hanford Life-cycle Baseline.
- Hanford Site contractors shall provide information to the MSC as necessary to complete the Hanford Portfolio Planning, Analysis & Performance Assessment activities.

Usage-Based Services

N/A

Direct-Funded Services

MSC bears the cost burden of program administration. Hanford Site contractors bear internal implementation costs.

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Interface Number	Interface Title	Interface Type	Cost Type	Service Type	MSC	PRC	TOC	WTP	RCCC	Other Contracts
71	**Project Acquisition and Support**	Information	Direct-Funded	Interface	**Receive Critical Decision data and information from PRC and TOC**	Deliver data and info. to MSC	Deliver data and info. to MSC	N/A	N/A	N/A

Scope/Cost Allocation

Service Description

Project Acquisition and Support includes project initiation, design, construction, and/or procurement services to DOE and as an optional service to Hanford Site contractors.

- As directed by DOE, MSC shall provide the means to enable DOE to perform its project owner management responsibilities, in the areas of planning and procurement actions for new projects, by supporting the Critical Decision (CD) 0 through CD-1/2 phase of new project life-cycles and, when requested, act as project lead in support of the CD-3 and 4 phase of new projects.
- Hanford Site contractors shall provide Critical Decision data and information to the MSC as directed by DOE.

Usage-Based Services

N/A

Direct-Funded Services

MSC bears the cost burden of program administration. Hanford Site contractors bear internal implementation costs.

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Interface Number	Interface Title	Interface Type	Cost Type	Service Type	MSC	PRC	TOC	WTP	RCCC	Other Contracts
72	**Independent Assessment and Analysis**	Information	Direct-Funded	Interface	**Receive input** from Site contractors	Deliver input to MSC	Deliver input to MSC	Deliver input to MSC	Deliver input to MSC	Deliver input to MSC, except PNNL and DOE

Scope/Cost Allocation

Service Description

Independent Assessment and Analysis provides to DOE a capability for ensuring that work is being accomplished in accordance with ESH&Q requirements, or to accomplish special DOE studies and obtain recommendations on an as needed basis to resolve technical and regulatory issues.

- As directed by DOE, MSC shall provide specialty technical expertise, on a task-order basis, for areas such as project management, project control, cost estimating and scheduling, environmental, safety, quality and health, quality assurance, criticality, nuclear safety, radiological control, fire protection, environmental protection, regulatory compliance, Integrated Safety Management System, etc., and conduct independent analyses and generate technical assessment reports as needed in these areas.
- Hanford Site contractors shall provide data and facility access to the MSC as required by the Independent Assessment and Analysis activity.

Usage-Based Services

N/A

Direct-Funded Services

MSC bears the cost burden of program administration. Hanford Site contractors bear internal implementation costs.

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PRC SERVICES AND INTERFACE ACTIVITIES

Solid and Liquid Waste Stabilization and Disposition

Interface Number	Interface Title	Interface Type	Cost Type	Service Type	MSC	PRC	TOC	WTP	RCCC	Other Contracts
73	**Waste forecast system - Solid Waste Information and Tracking System (SWITS) and Solid Waste Integrated Forecast Technical Database (SWIFT)**	Information	Direct-Funded	Interface	Provide data to PRC	**Receive data** from Site contractors	Provide data to PRC	Provide data to TOC	Provide data to PRC	Provide data to PRC, except DOE

Scope/Cost Allocation

Service Description

Waste forecast system identifies future quantities of hazardous and radioactive waste generation for wastes managed by the contract.

- PRC shall operate and maintain SWITS and SWIFT, and make available to other Site contractors.
- Hanford Site contractors shall provide waste generation data.

Usage-Based Services

N/A

Direct-Funded Services

PRC bears the cost burden of program administration. Hanford Site contractors bear internal implementation costs.

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Interface Number	Interface Title	Interface Type	Cost Type	Service Type	MSC	PRC	TOC	WTP	RCCC	Other Contracts
74	**Low Level Waste (LLW) and Mixed Low Level Waste (MLLW) Treatment, Storage, and Disposal**	Physical	Combination of Usage-Based and Direct-Funded	Mandatory	N/A	**Receive waste**	Package and deliver to PRC	Provide waste to TOC	Package and deliver to PRC	Package and deliver to PRC, except DOE

Scope/Cost Allocation

Service Description

This activity provides for LLW and MLLW Treatment, Storage, and Disposal.

- PRC shall perform waste unloading, receipt, storage, and disposal of LLW and MLLW.
- Hanford Site contractors prepare waste, including packaging and treatment, and provide for waste transport.

Usage-Based Services

- Waste generators provide funding for packaging, treatment, transport (including unloading), storage, and disposal.
- RCCC only pays for treatment, packaging, and transport.
- TOC pays WTP waste disposal costs.

Direct-Funded Services

PRC provides ready-to-serve capability.

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WIPP CORE CHARACTERIZATION PROJECT SERVICES AND INTERFACE ACTIVITIES

Transuranic Waste Characterization and Certification

Interface Number	Interface Title	Interface Type	Cost Type	Service Type	WIPP Core Characterization Project (CCP)	MSC	PRC	TOC	WTP	RCCC	Other Contracts
75	**Transuranic (TRU) and Transuranic Mixed Waste (TRUM) Packaging, Characterization, Certification, and Transportation**	Information / Physical / Service	Combination of Usage-Based and Direct-Funded	Mandatory	**Performs all Hanford TRU Waste Characterization and Certification activities.**	N/A	**Provides support to CCP characterization and certification activities. Receives waste from site users.**	Package and deliver TRU to PRC	N/A	Package and deliver TRU to PRC	Except DOE, package and deliver TRU to PRC.

	Scope/Cost Allocation
	Service Description

	This activity provides for TRU and TRUM certification and loading waste for shipment to the Waste isolation Pilot Plant (WIPP). • PRC shall receive waste from contractors, provides interim storage if required, certifies waste for shipment, prepares payloads, and loads waste for shipment to WIPP or other DOE Sites. • Hanford Site contractors shall conduct and budget for packaging (if required by WAC) and transporting waste to PRC, and certify for WIPP and load waste for shipment to WIPP or other DOE Sites. • CCP will provide, operate, and maintain RTR equipment, drum assay equipment, large box NDE/NDA equipment (if needed), and mobile loading equipment. • CCP will operate and maintain the Hanford Super-HENC equipment for Standard Waste Box (SWB) assay. • CCP will operate the Shipping and Receiving Bay within WRAP for TRUPACT loading. PRC will operate and maintain the balance of the WRAP facility. • CCP will provide the equipment for and perform head space gas sampling (HSGS) and analysis. • CCP will establish and implement appropriate ESH&Q programs to support CCP activities. • PRC will perform initial (in-field) assay of retrieved waste, as necessary, to segregate TRU from non-TRU waste. • PRC will perform all waste repackaging activities. • PRC will provide facility records, packaging records, and other documents necessary for CCP to prepare waste certification packages. • PRC will provide the necessary public release clearances for CCP generated documents. • PRC will provide the infrastructure to support installation and operation of the CCP-provided RTR equipment, drum assay equipment, and mobile loading equipment. • PRC will provide the facility and infrastructure to support the installation and operation of the large box NDE/NDA equipment, if needed. • PRC will provide mobile crane and crane operator support for CCP mobile loading equipment. • PRC shall receive TRU waste from other site users and provide interim storage if required. • PRC will identify ESH&Q interfaces with CCP. • Other Hanford Generators of TRU waste will provide TRU waste to PRC that complies with WIPP waste acceptance criteria. **Usage-Based Services** • Waste generators provide funding to PRC for the increment of work resulting from their waste. • RCCC pays only for TRU treatment and packaging, and TRU transport to PRC. **Direct-Funded Services** PRC provides ready-to-serve capability for TRU waste receipt, storage, and repackaging. Return to top

Interface Number	Interface Title	Interface Type	Cost Type	Service Type	MSC	PRC	TOC	WTP	RCCC	Other Contracts
76	**Industrial and Radioactive Liquid Effluents Treatment and Disposal and Industrial Liquid Effluents Retention and Transfer**	Physical	Direct-Funded	Mandatory	N/A	**Receive from TOC, WTP and RCCC**	Deliver to PRC	Deliver to PRC	Deliver to PRC	Deliver to PRC or RCCC as applicable, except DOE

Scope/Cost Allocation

Service Description

This activity provides for treatment and disposal of radioactive liquid effluents in the 200 Area and retention and transfer of industrial liquid effluents in the 300 Area.

- PRC shall operate the Effluent Treatment Facility (ETF), Liquid Effluent Retention Facility (LERF), 200 Area Treated Effluent Disposal Facility (TEDF), and the State Approved Land Disposal Site (SALDS) to receive, treat, and dispose of industrial and radioactive liquid effluents from Site contractors in the 200 Areas. RCCC is responsible for overall management of the 300 Area combined sanitary/process sewer (CS) that discharges to the City of Richland Publicly Owned Treatment Works and administrative duties associated with Permit No. CR-IU010.
- PRC shall operate the 300 Area Retention Transfer System (RTS) to receive, and retain industrial liquid effluents from Site contractors in the 300 Area and discharge compliant effluent to the CS. Hanford Site contractors shall send waste to PRC and RCCC facilities.
- RCCC shall administer the 300 Area Effluent Discharge Permit,

Usage-Based Services

N/A

Direct-Funded Services

Funded through PRC; provided at no cost to Hanford Site contractors. Hanford Site contractors bear internal implementation costs.

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Interface Number	Interface Title	Interface Type	Cost Type	Service Type	MSC	PRC	TOC	WTP	RCCC	Other Contracts
77	**Immobilized High Level Waste (IHLW) Interim Storage**	Physical	Combination of Usage-Based and Direct-Funded	Mandatory	N/A	**Receive from TOC**	Transport to PRC	Provide filled IHLW canisters for TOC transport	N/A	N/A

Scope/Cost Allocation

Service Description

This activity provides for storage of IHLW.

- PRC shall operate and maintain the Canister Storage Building.
- TOC and PRC shall coordinate on modifications of the CSB for receipt of the IHLW.

Usage-Based Services

Modifications to CSB or construction of other storage capability funded by TOC.

Direct-Funded Services

PRC funds ready to serve operations of the CSB.

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Interface Number	Interface Title	Interface Type	Cost Type	Service Type	MSC	PRC	TOC	WTP	RCCC	Other Contracts
78	**Immobilized low activity waste (ILAW) Disposal**	Physical	Combination of Usage-Based and Direct-Funded	Mandatory	N/A	**Receive from TOC and dispose**	Deliver to PRC	Deliver to TOC	N/A	N/A

Scope/Cost Allocation

Service Description

This activity provides for disposal of ILAW.

- PRC shall operate the Integrated Disposal Facility and receive/dispose waste.
- TOC shall prepare and provide for transportation of ILAW to the IDF for disposal.

Usage-Based Services

Waste generators provide funding to PRC for the increment of work resulting from their waste.

Direct-Funded Services

PRC provides ready-to-serve capability

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Groundwater and Vadose Zone Project

Interface Number	Interface Title	Interface Type	Cost Type	Service Type	MSC	PRC	TOC	WTP	RCCC	Other Contracts
79	**Groundwater/Vadose Zone Integration**	Information / Service	Direct-Funded	Mandatory	Deliver to PRC	**Receive from Site contractors**	Deliver to PRC	N/A	Deliver to PRC	N/A

Scope/Cost Allocation

Service Description

The Groundwater/Vadose Zone Integration activity maintains and controls site-wide data and models used for groundwater/vadose zone analysis and coordinates site-wide groundwater/vadose zone activities.

- PRC shall conduct the groundwater/vadose zone integration project.
- Hanford Site contractors shall participate in PRC periodic planning and coordination meetings; and deliver modeling and risk assessment information. Mission contractors shall provide comments on the annual update to the *Integrated Plan and Schedule for all soil and groundwater work*, and the annual *Groundwater Monitoring Report*.
- Hanford Site contractors shall supply groundwater analysis requirements and reporting of risk assessment data and analysis, input for the Fiscal Year Integrated Groundwater Monitoring Plan for the Hanford Site, comments on the *Comprehensive Environmental Response, Compensation, and Liability Act of 1980* (CERCLA) Groundwater and Deep Vadose Zone Remediation Activity Progress Reports.
- Hanford Site contractors shall provide data/information to PRC on self-performed drill and sample soil borings that yield additional vadose zone characterization data.

Usage-Based Services

N/A

Direct-Funded Services

PRC bears the cost burden of program administration. Hanford Site contractors bear internal implementation costs.

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Interface Number	Interface Title	Interface Type	Cost Type	Service Type	MSC	PRC	TOC	WTP	RCCC	Other Contracts
80	**Hanford Environmental Data Integration**	Information Service	Direct-Funded	Mandatory and Interface	N/A	**Receive from TOC,RCCC, and other site contractors**	Deliver input to PRC	N/A	Deliver input to PRC	Deliver input to PRC, except DOE

Scope/Cost Allocation

Service Description

This activity provides for maintenance, configuration control, and upgrading of key Hanford Site environmental assessment databases.

- The PRC shall serve as Data Manager for the following information systems:
  - Hanford Environmental Information System (HEIS);
  - Sample Data Tracking (SDT) System;
  - Hanford Well Information System (HWIS);
  - Waste Information Data System (WIDS).
- The Hanford Site contractors shall provide data and support to the PRC, for the Hanford Sites contractor's facilities and activities, to support maintenance of the above listed Hanford-wide environmental databases. Hanford Site contractors supplying information/ data are responsible for data quality.

Usage-Based Services

N/A

Direct-Funded Services

PRC bears the cost burden of program administration. Hanford Site contractors bear internal implementation costs.

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Interface Number	Interface Title	Interface Type	Cost Type	Service Type	MSC	PRC	TOC	WTP	RCCC	Other Contracts
81	**Hanford Site Well Drilling and Decommissioning**	Information	Direct-Funded	Interface	Coordinate with PRC	Coordinate with TOC, RCCC, MSC, and other Site contractors	Coordinate with PRC	N/A	Coordinate with PRC	Coordinate with PRC

Scope/Cost Allocation

Service Description

This activity includes drilling and decommissioning of Hanford Site wells.

- PRC shall coordinate with the mission contractors during the installation and maintenance of wells for the groundwater monitoring well network and maintain and implement the *Hanford Site Well Decommissioning Plan.*
- Hanford Site contractors shall provide input for the *Hanford Site Well Decommissioning Plan.*

Usage-Based Services

N/A

Direct-Funded Services

PRC bears the cost burden of program administration. Hanford Site contractors bear internal implementation costs.

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Spent Nuclear Fuel

Interface Number	Interface Title	Interface Type	Cost Type	Service Type	MSC	PRC	TOC	WTP	RCCC	Other Contracts
82	**Special Nuclear Fuel (SNF) FragmentsTransportation**	Physical	Direct-Funded	Mandatory	N/A	**Receive from RCCC**	N/A	N/A	Transfer to PRC	N/A

Scope/Cost Allocation

Service Description

SNF fragments are safely stored.

- RCCC shall package SNF fragments and transport to PRC.
- PRC shall receive packaged SNF fragments from RCCC.

Usage-Based Services

N/A

Direct-Funded Services

PRC bears the cost burden of program administration. Hanford Site contractors bear internal implementation costs.

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TOC SERVICES AND INTERFACE ACTIVITIES

Base Operations

Interface Number	Interface Title	Interface Type	Cost Type	Service Type	MSC	PRC	TOC	WTP	RCCC	Other Contracts
83	**Tank Farm Projects Double Shell Tank (DST) System Management**	Information	Direct-Funded	Interface	N/A	N/A	Integrate with WTP	Deliver input to TOC	N/A	N/A

Scope/Cost Allocation

Service Description

DST System Management maintains acceptable waste feed specifications for future waste feed delivery to the WTP while also maximizing use of available DST space to facilitate single-shell tank waste retrieval and any in-tank treatment to preserve tank integrity and improve waste feed characteristics.

- TOC shall integrate with the WTP contractor, develop the *Integrated Waste Feed Delivery Plan,* and the *River Protection Project System Plan*, and operate the DST system.
- WTP shall provide input for feed delivery integration.

Usage-Based Services

N/A

Direct-Funded Services

TOC bears the cost burden of program administration.

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Interface Number	Interface Title	Interface Type	Cost Type	Service Type	MSC	PRC	TOC	WTP	RCCC	Other Contracts
84	**Vent and Balance**	Service	Usage-Based	Mandatory	Receive service from TOC	Receive service from TOC	**Provide service** to PRC, RCCC, and MSC	Optional	Optional	N/A

Scope/Cost Allocation

Service Description

Vent and Balance provides as a variable service, testing of ventilation and filters, and ventilation balance to maintain established flows and pressures on systems. Specifics include ventilation stack flow testing, fume hood flow testing, high efficiency particulate air (HEPA) filter vacuum testing/certification and HEPA filter efficiency testing.

- TOC shall perform cost-effective/efficient Vent and Balance services (primarily HEPA filter testing and replacement) for RPP facilities and for the balance of the Hanford Site.
- PRC, MSC, and RCCC (optional user) shall request and provide requirements for service.

Usage-Based Services

Service as described above

Direct-Funded Services

N/A

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Interface Number	Interface Title	Interface Type	Cost Type	Service Type	MSC	PRC	TOC	WTP	RCCC	Other Contracts
85	**Analytical Laboratory Support *(Landlord Services for 222-S Laboratory Complex)***	Service	Direct-Funded	Mandatory	N/A	N/A	**Provide service** to LAS&T	N/A	N/A	N/A LAS&T receives service from TOC

Scope/Cost Allocation

Service Description

(4) Analytical Services are performed by the Laboratory Analytical Services and Testing Contractor (LAS&T), a separate prime contractor to DOE-ORP, while laboratory facility operations and maintenance are performed by the contractor.

- TOC shall operate and maintain the 222-S Laboratory Complex to support analysis activities performed by the LAS&T.
- LAS&T will provide input and coordination to support operations.

Usage-Based Services

N/A

Direct-Funded Services

Funded through TOC; provided at no cost to Hanford Site contractors.

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Interface Number	Interface Title	Interface Type	Cost Type	Service Type	MSC	PRC	TOC	WTP	RCCC	Other Contractors
86	**Analytical Integrated Planning (*222-S Laboratory Complex*)**	Information	Direct-Funded	Interface	N/A	Provide data to TOC	Integrate data	Provide data to TOC	N/A	N/A LAS&T provide data to TOC

Scope/Cost Allocation

Service Description

Analytical Integrated Planning provides integrated Site-wide analysis plans, data quality objectives, and process and analytical technology support.

- TOC shall interface with the LAS&T to develop sample analysis rates and waste generation estimates.
- Hanford Site contractors shall use integrated planning products to plan sample analysis expenditures.
- Hanford Site contractors shall provide input to support sample analysis planning.

Usage-Based Services

N/A

Direct-Funded Services

TOC bears the cost burden of program administration. Hanford Site contractors bear internal implementation costs.

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Interface Number	Interface Title	Interface Type	Cost Type	Service Type	MSC	PRC	TOC	WTP	RCCC	Other Contracts
87	**Tank Closure and Waste Management Environmental Impact Statement (EIS) and Record of Decision (ROD)**	Information	Direct-Funded	Interface	Deliver input to DOE-ORP	Deliver input to DOE-ORP	Deliver input to DOE-ORP	N/A	N/A	N/A

Scope/Cost Allocation

Service Description

Tank Closure and Waste Management EIS and ROD is a regulatory requirement supporting Hanford Site closure activities. DOE is currently preparing the Tank Closure and Waste Management (TC & WM) Environmental Impact Statement (EIS). The TC & WM EIS is evaluating options for managing and disposing of waste, supplemental treatment, tank closure and establishing final end states for the Fast Flux Test Facility (FFTF) at Hanford. These decisions are expected to be applied to the related programs after 2009.

- DOE-ORP will develop the *Tank Closure and Waste Management EIS and ROD.*
- Hanford Site contractors shall provide input to the *Tank Closure and Waste Management EIS and ROD.*

Usage-Based Services

N/A

Direct-Funded Services

Hanford Site contractors bear the cost of their respective resources for this activity.

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Waste Treatment and Immobilization Plant Support										
Interface Number	Interface Title	Interface Type	Cost Type	Service Type	MSC	PRC	TOC	WTP	RCCC	Other Contracts
88	**WTP Support**	Information / Service	Direct-Funded	Mandatory and Interface	Provide services to WTP	Provide services to WTP	Coordinate and provide services to WTP	Receive service from and provide input to TOC	N/A	N/A
Scope/Cost Allocation										

Service Description

(5) WTP interface provides support for WTP construction.

- MSC, PRC, and TOC will participate with WTP in the revision and approval of WTP Interface Control Documents (ICDs).
- TOC shall be responsible for coordinating, planning, and paying for the WTP contractor's requirements for infrastructure, utility, and service support from the MSC and PRC as identified in the J-3 Hanford Site Services and Interface Requirements Matrix.
- ICDs identify interface requirements, technical and service gaps, and document issues in order to support efficient and timely construction, startup, commissioning, and operation of WTP. ICDs do not represent contractual obligations between the executing parties or the government.
- WTP shall maintain WTP Interface Control Documents.

WTP ICDs include:

- ICD 1, *Raw Water*
- ICD 2, *Potable Water*
- ICD 3, *Radioactive Solid Wastes*
- ICD 5, *Non-Radioactive, Non-Dangerous Liquid Effluents*
- ICD 6, *Radioactive Dangerous Liquid Effluents*
- ICD 9, *Land for Siting*
- ICD 11, *Electricity*
- ICD 12, *Roads*
- ICD 14, *Immobilized High-Level Waste*
- ICD 15, *Immobilized Low-Activity Waste*
- ICD 19, *Low-Activity Waste Feed*
- ICD 23, *Waste Treatability Samples*
- ICD 28, *Pit 30 Aggregate Supply for Construction*
- ICD *29, Waste Sodium*

Usage-Based Services

N/A

Direct-Funded Services

Hanford Site contractors bear internal costs associated with WTP ICD participation, review and approval.

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OTHER DOE DIRECT-CONTRACTED SERVICES

Interface Number	Interface Title	Interface Type	Cost Type	Service Type	MSC	PRC	TOC	WTP	RCCC	Other Contracts
89	**Janitorial Service**	Service	General and Administrative (G&A) cost for each contract.	Optional	Receive service	Receive service	Receive service	N/A	Receive service	Receive service

Scope/Cost Allocation

Service Description

The Janitorial Service Contractor provides janitorial services for certain buildings in the 600, 700 and 1100 Areas of the DOE-RL, Richland, Washington. Services include light cleaning, high cleaning, and special services, as needed.

Usage-Based Services

N/A

Direct-Funded Services

N/A

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Interface Number	Interface Title	Interface Type	Cost Type	Service Type	MSC	PRC	TOC	WTP	RCCC	Other Contracts
90	**Laundry Service**	Service	Fee for service.	Optional	Receive service	Receive service	Receive service	Optional	Receive service	Receive service

Scope/Cost Allocation

Service Description

The Laundry Service Contractor provides for commercial laundry and decontamination services for government-owned protective clothing, non-regulated items, and regulated face pieces. This service includes periodic batch pick-up and drop-off at site locations.

Usage-Based Services

N/A

Direct-Funded Services

N/A

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Interface Number	Interface Title	Interface Type	Cost Type	Service Type	MSC	PRC	TOC	WTP	RCCC	Other Contracts
91	**Occupational Medicine Service**	Service	Fee for Service	Mandatory	Receive service	Receive service	Receive service	N/A	Receive service	Optional service OHSC – Provides service to site contractors

Scope/Cost Allocation

Service Description

The Occupational Health Services Contractor (OHSC), under a separate prime contract to DOE-RL, provides occupational health services through health risk management and occupational health services to personnel at Hanford. The contractor has the lead to coordinate Health Risk Management program teams with the Site in identifying and analyzing the hazards that Hanford personnel face in the work environment and brings an awareness of health and safety issues to DOE, Hanford Site contractors, and others. The contractor provides the following, but is not limited to these types of services: medical monitoring and qualification examinations, including the controlled substances/alcohol testing program (mandatory use); diagnosis of occupational injury or illness; monitored care; legacy health issues; employee counseling and health promotion; occupational health process improvement; human reliability testing; records management; emergency and disaster preparedness; health care cost management; field/facility visits; case management; records and data extraction; other occupational medicine services; reporting; and supporting transition.

Usage-Based Services

N/A

Direct-Funded Services

N/A

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Interface Number	Interface Title	Interface Type	Cost Type	Service Type	MSC	PRC	TOC	WTP	RCCC	Other Contracts
92	**Personnel Security Services**	Information / Service	DirectFunded by DOE	Mandatory	Receive service from and provide input to PSSC	Receive service from and provide input to PSSC	Receive service from and provide input to PSSC	N/A	Receive service from and provide input to PSSC	Receive service from and provide input to PSSC (N/A for PNNL) PSSC – Provide service to site contractors

Scope/Cost Allocation

Service Description

The Personal Services Security Contractor (PSSC) currently provides technical and administrative support expertise for the implementation of the DOE Personnel Security Program, including clearance and special access processing, adjudication of investigative reports, human reliability programs, and other personnel security related programs. The contractor also provides transcription services, screening and processing classified mail, operation of the vault, visitor control and security education for both employees and visitors located in the Federal Office Building (FOB), and management of several personnel security-related databases.

Usage-Based Services

N/A

Direct-Funded Services

N/A

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Interface Number	Interface Title	Interface Type	Cost Type	Service Type	MSC	PRC	TOC	WTP	RCCC	Other Contracts
93	**Research, development, and demonstration**	Service	Usage-Based	Optional	Receive service	Receive service	Receive service	Receive service	Receive service	Receive service **PNNL – Provide service to site contractors**

Scope/Cost Allocation

Service Description

PNNL is one of five Office of Science multi-program laboratories that conduct research and development activities. Some of the programs conducted at PNNL are part of the DOE Office of Science laboratory system and require no integration with the Hanford DOE Office of Environmental Management programs; however, many of the research and technology development programs have direct relevance to the Hanford cleanup mission. As applicable, the contractor is encouraged to utilize the scientific and technical capabilities available from PNNL and work directly with PNNL to maximize the benefit to Hanford from the National research and development program.

Usage-Based Services

.Service as described above.

Direct-Funded Services

N/A

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Interface Number	Interface Title	Interface Type	Cost Type	Service Type	MSC	PRC	TOC	WTP	RCCC	Other Contracts
94	**Sample Analysis *(highly radioactive)***	Service	Fee for Service	Mandatory	N/A	Receive services from LAS&T	Receive services from LAS&T	N/A	N/A	N/A **LAS&T - Provide services** to TOC and PRC

Scope/Cost Allocation

Service Description

Analytical Services are performed by the Laboratory Analytical Services and Testing Contractor (LAS&T) under a separate prime contract to DOE-ORP. LAS&T is responsible for providing analysis of highly radioactive samples in support of Hanford Site projects. These services will be performed in the 222-S Laboratory Complex located in the 200 Area of the Hanford Site.
The LAS&T is responsible for: receiving samples, which are potentially highly radioactive; preparing samples, which are potentially highly radioactive for analysis; recording and tracking all samples and related waste materials; performing chemical and radionuclide analyses using necessary quality control and quality assurance; reporting the results and archive sample remainders as required by the customer; and providing Standards Laboratory services for the Hanford Site.
Service users will develop annual Service Level Agreements upon which Fee for Service will be based.

Usage-Based Services

N/A

Direct-Funded Services

N/A

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Interface Number	Interface Title	Interface Type	Cost Type	Service Type	MSC	PRC	TOC	WTP	RCCC	Other Contracts
95	**Steam Services**	Service	Direct-Funded	Mandatory	Receive service	Receive service	Receive service	N/A	Receive service	Receive service **ESPC - Deliver service** to site contractors

Scope/Cost Allocation

Service Description

The Energy Savings Performance Contractor (ESPC), under a separate prime contract, currently includes steam service to support heating and other operations at the Site and air compressors for twenty 300 Area facilities. The ESPC can also propose additional energy conservation measures. These may include, but are not limited to, lighting system upgrades; pumping system upgrades; automation; heating, ventilation, and air conditioning upgrade; and addition of utility monitoring and control systems.

Usage-Based Services

N/A

Direct-Funded Services

RCCC & TOC “advance” pay from their DOE funding allocations. MSC & PRC costs are funded by DOE-RL directly to the ESPC from PBS-40.

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Interface Number	Interface Title	Interface Type	Cost Type	Service Type	MSC	PRC	TOC	WTP	RCCC	Other Contracts
96	**Waste Disposal - CERCLA remediation Low Level (LLW) and Contact-handled and Remote-handled (CH/RH) Mixed Low Level (MLLW)**	Physical	Usage-Based	Mandatory	Deliver to RCCC	Deliver to RCCC	Deliver to RCCC	Deliver to RCCC	**Receive from Site contractors**	Optional

Scope/Cost Allocation

Service Description

- RCCC performs treatment, storage, and disposal of *Comprehensive Environmental Response, Compensation, and Liability Act of 1980* (CERCLA) LLW and CH/RH-MLLW.
- Hanford Site contractors shall request and provide requirements for service.

Usage-Based Services

Hanford Site contractors budget for waste treatment and disposal; deliver waste to ERDF.

Direct-Funded Services

N/A

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ATTACHMENT 6: ADVANCED AGREEMENT – PROCEDURES FOR CHARGING COSTS TO WORKFORCE RESTRUCTURING

Advance Agreement
Procedures for Charging Costs Related to Workforce Restructuring

Pursuant to FAR 31.109, "Advanced Agreements," Advance Technologies and Laboratories International, Inc. (ATL) and the United States of America, represented by the Department of Energy (the Government) enter into this Advance Agreement (Agreement) on the 15th day of June 2011. This Agreement will be incorporated into Section J of the contract (Contract DE-AC27-10RV15051) when signed.

REFERENCES

- FAR 31.109 – Advance Agreements
- FAR 31.205-6(g)(5) – Abnormal or mass severance pay
- Request for Voluntary Reduction in Force (ATL-2011-040, dated March 3, 2011)
- Hanford Site Workforce Restructuring Plan (as amended May 21, 2002)
- Contract DE-AC27-10RV15051

SCOPE

ATL expects to incur significant severance pay costs of an unusual and non-recurring nature on Contract DE-AC27-10RV15051 due to a Department of Energy approved workforce-restructuring plan that reduces the number of personnel that can charge to the contract.

Severance pay is a payment to workers whose employment is being involuntarily terminated. Severance pay is allowable under Government contracts when it is required by law, employer-employee agreement, established policy that constitutes, in effect, an implied agreement on the contractor's part or circumstances of the particular employment (FAR 31.205-6(g)). ATL's request and the Government's Hanford Site Workforce Restructuring Plan satisfy the allowability criteria of this cost principle.

ATL has not accrued any costs associated with these required severance payments in its indirect pools and books. Abnormal or mass severance pay is of such a conjectural nature that accruals for this purpose are not allowable. However, the Government recognizes its obligation to participate, to the extent of its fair share, in any specific payment. Thus, the Government will consider allowability on a case-by-case basis (FAR 31.205-6(g) (5)).

The sum of severance payments (including applicable taxes) is estimated not to exceed $700,000.

METHODOLOGY

It is agreed that severance payments along with applicable FICA, FUTA, and SUTA taxes (and any other directly associated costs) shall be charged directly to Contract DE-AC27-10RV15051 in the accounting period when the obligation to make such payments arises. It is further agreed that no indirect costs shall be allocated to these amounts. Finally, it is agreed that due to the abnormal and non-recurring nature of these costs that the costs will not be a factor in developing forecasted or final indirect expense

Advance Agreement
Procedures for Charging Costs Related to Workforce Restructuring

DURATION

This Agreement is effective from February 8, 2011 through the duration of the base period of the contract (Contract DE-AC27-10RV15051) on January 2, 2012.

ATL INTERNATIONAL, Inc.	**THE UNITED STATES OF AMERICA**
By: _____	By: Susan E Bechtol 6/15/2011
R. Alice Hwang Chief Executive Officer	Susan E. Bechtol Contracting Officer

ATTACHMENT 7: PERFORMANCE EVALUATION AND MEASUREMENT PLAN

CONFIGURATION TABLE

Version	PEMP Year	Effective Dates	Contract Mod	Date Signed
Original	2011	1/1/2011 – 12/31/2011	039	7/14/2011
Revision 1	2012	1/1/2012 – 12/31/2012	053	12/30/2011
Revision 2	2013	1/1/2013 – 12/31/2013	084	4/10/2013
Revision 3	2014	1/1/2014 – 12/31/2014	100	1/23/2014
Revision 4	2015	1/1/2015 – 4/2/2015	116	TBD

PERFORMANCE EVALUATION AND MEASUREMENT PLAN (PEMP)

222-S Laboratory Analytical Services and Testing (LAS&T) Contract

CONTRACT NO. DE-AC27-10RV15051

Evaluation Period 2015

January 1, 2015 – July 2, 2015
(Includes Contract Extension Option Periods)

Advanced Technologies & Laboratories International, Inc.

Richland, WA

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1. PERFORMANCE BASED INCENTIVES AND AWARD FEE SPECIAL EMPHASIS AREAS
2. PERFORMANCE MONITOR EVALUATION REPORT FORM
3. PERFORMANCE EVALUATION AND MEASUREMENT PLAN CHANGE REQUEST

ACRONYMS

ATL..... ..... Advanced Technologies & Laboratories International, Inc.
FDO..... Fee Determination Official
ORP.....Office of River Protection
PBI.....Performance Based Incentive
PEB ..... Performance Evaluation Board
PEMP ..... Performance Evaluation and Measurement Plan
PEM .....Performance Evaluation Monitor
SEA..... Special Emphasis Area

DEFINITIONS

Award Fee: The subjective fee component of Performance Fee.

Expected Performance Level: Meets agreed upon requirements and performance objectives.

Fee Determination Official (FDO): The final authority in determination of fee awarded to ATL.

Office of River Protection (ORP:. ORP is a field office under the Office of Environmental Management headquarters organization.

Performance Evaluation Board (PEB): For the purpose of this PEMP, designated ORP managers are chartered with recommending ATL earned fee to the FDO.

Performance Evaluation and Measurement Plan (PEMP): A plan that defines an approach in evaluating, documenting, and providing performance fee against specified Performance Based Incentives and Award Fee Incentives.

Performance Evaluation Period: The specific period for which the Performance Evaluation Board evaluates contractor's overall performance: January 1 through December 31.

Performance Fee: That portion of the total available fee which is tied exclusively to the contractor's performance of the contract. The performance fee amount will consist of an incentive fee component for objective performance requirements and an award fee component for subjective performance requirements, or both.

Performance Based Incentive (PBI): A performance incentive represents a reward or consequences that may be employed to motivate a contractor to achieve baseline or higher levels of performance of a requirement. In most instances, the incentive represents an amount of fee tied to the accomplishment of a performance objective.

Performance Measure: The quantitative method for characterizing performance.

Performance Evaluation Monitor (PEM): Designated by the Performance Evaluation Board as responsible individuals monitoring and evaluating the contractor's performance.

Performance Objective: A statement of desired results from an organization or activity.

Provisional Payment of Fee: Any payments paid on a provisional basis may be reclaimed.

Special Emphasis Area (SEA): An area that is extremely important to ORP.

A. INTRODUCTION:

This Performance Evaluation and Measurement Plan (PEMP) defines the Office of River Protection's (ORP) approach in evaluating, documenting, and providing performance fee to Advanced Technologies & Laboratories International, Inc. (ATL), in the execution of requirements defined in Contract DE-AC27-10RV15051. This PEMP is for January 1, 2015, through April 2, 2015, that includes a contract Extension Base Period. This PEMP may also cover the Extension Option Periods I through III if exercised. These extended performance periods are as follows:

Extension Base Period: January 1 through April 2, 2015
Extension Option Period I: April 3, 2015 – May 2, 2015
Extension Option Period II: May 3, 2015 – June 2, 2015
Extension Option Period III: June 3, 2015 – July 2, 2015

1. <u>PEMP Objectives</u>

a. Provide ORP with a mechanism to achieve its highest priority objectives;

b. Provide incentive to ATL to accomplish ORP's management and program objectives through the establishment of critical performance objectives and measures;

c. Reward ATL with fee commensurate with the achievement of the specific ORP performance requirements;

d. Create an administratively efficient process to assess ATL performance;

e. Provide a fair and reasonable basis for determining the amount of fee earned; and

f. Create a process that ensures ATL work efforts are executed in a manner that provides high value and high quality deliverables to ORP.

2. <u>Fee Concept</u>

Performance-based management contracting principles emphasize results-oriented work statements, and performance objectives and measures to incentivize contractors to achieve excellent performance. ORP implements performance-based management contracting

principles through processes associated with *Budget Formulation, Budget Execution, and Performance Evaluation.*

ATL is responsible for performing the Analytical Services function of receiving, handling, analyzing, storing and report on samples obtained from Hanford contractors. These functions are performed at the 222-S Laboratory complex located in the 200 West Area of Hanford. These services support cleanup and closure goals of all Hanford projects. This work is performed using facilities and infrastructure which are owned by DOE and maintained by DOE's Tank Operations Contractor (TOC). Because of the nature of this work, ORP utilizes performance fee to incentivize and reward ATL for performance. Performance fee consists of two components: an incentive fee component which provides management focus and emphasis on ORP's critical few program objectives and an award fee component which provides management focus on all other aspects of ATL's performance such as overall program, current importance to the overall performance of the contract, their potential for being problem areas, and/or current degree of concern for performance.

a. Performance Based Incentive (PBI)

The PBI performance measures and fee measures are delineated in Attachment 1 of this PEMP. Emphasis will be placed on development of objective incentives based on definition of the desired outcome (the "what") and expect the contractor to compliantly and safely determine "how" the work is performed to achieve the desired outcome within the established funding constraints. These incentives are identified as PBIs and typically carry more performance risk and higher fee earning opportunities.

b. Award Fee Special Emphasis Area (SEA) Incentives

The SEA performance objectives and measures are delineated in Attachment 1 of the PEMP. In certain instances, the contractor must provide support and/or deliverables that are required to accomplish the project objectives but are not objectively measurable in all cases. These efforts are therefore measured subjectively under incentives identified as SEAs and typically carry reduced performance risk and moderate fee earning opportunities and the FDO may use discretionary factors in determining fee. Consideration will also be given to complete and accurate technical information/products delivered in mutually agreed time frames that meet all applicable codes, standards, rules, regulations and orders.

B. REFERENCES. ORP's Contract with ATL for Analytical Services; Contract DE-AC27-10RV15051.

C. ROLES AND RESPONSIBILITIES. The effectiveness of this PEMP requires the establishment of a close working relationship between ORP, and ATL because all entities are responsible for successful implementation of the plan and successful completion of ORP's significant management and program objectives. The roles and responsibilities of the key personnel are as follows:

1. Fee Determination Official:

   The FDO is the ORP Manager. The FDO will: 1) appoint the PEB Chair; 2) review the recommendation of the PEB, consider all pertinent data, determine the amount of Award Fee earned during each evaluation period and issue the determination in accordance with B.4 Final Fee Determination; 3) notify the Contractor of performance strengths, areas for improvement, and future expectations; 4) issue and approve the PEMP on an annual basis in accordance with Section B.4 of the Contract as well as any significant changes thereto; 5) ensure that the Award Fee and Contract Incentives process is managed consistent with applicable acquisition regulations, and 6) ensure that the Award Fee process meets the overall LAS&T business objectives.

2. Performance Evaluation Board:

   - Tank Farms Project Assistant Manager, Chair
   - Technical and Regulatory Support Assistant Manager
   - LAS&T Performance Evaluation Program Manager
   - LAS&T Contracting Officer

   The PEB reviews the PEM evaluations of Contractor performance, considers the Contractor's self-assessment if submitted, considers all information from pertinent sources, prepares draft and final performance reports, and arrives at an earned award fee recommendation to be presented to the FDO. The PEB may also recommend changes to the PEMP.

3. Performance Evaluation Board Chair:

   The Chair may assign or reassign PEM at any time without advance notice to the Contractor. The Chair will: 1) review the performance monitors' evaluations and consider the Contractor's self-assessment; 2) analyze the Contractor's performance against the criteria set forth in the PEMP; 3) provide periodic interim performance feedback to the Contractor via the CO; 4) recommend any changes to the PEMP and obtain the FDO's concurrence on the recommended fee determination.

4. LAS&T Performance Evaluation Program Manager:

   The Performance Evaluation Program Manager is responsible for coordinating the administrative actions required by the PEMs, the PEB and the FDO, including: 1) receipt, processing, and distribution of evaluation reports from all required sources; 2) scheduling and assisting with internal evaluation milestones, such as briefings; 3) prepare the fee determination recommendation report documenting the recommendation on the award fee; and 4) accomplishing other actions required to ensure the smooth operation of the award fee process.

5. Performance Evaluation Monitors:

PEMs may be drawn as needed from the following positions or others as deemed necessary by the PEB Chair:

- Director, Contracts & Property Management
- Director, Tank Farm Programs Division
- Director, Environmental Compliance Division
- Quality Assurance Team Lead
- LAS&T Contract Specialist
- ORP Organizational Property Management Officer
- Tank Farms Project Controls Officer
- LAS&T Program Manager

The PEMs will: 1) monitor, evaluate, and assess Contractor performance in their assigned areas: 2) periodically prepare a Contractor Performance Monitor Report (CPMR) for the PEB. 3) recommend any needed changes to the PEMP for consideration by the PEB and FDO: and 4) maintain a performance dialogue with ATL Performance Measure owners throughout the evaluation period.

D. METHOD FOR DETERMINING PERFORMANCE FEE

Deliverables Timeline

Activity	Deliverable Due Date
ATL Self Assessment	10 working days after completion of Award Fee Period
DOE Independent Assessment to PEM	20 calendar days after completion of Award Fee Period
PEM consolidation of Performance Monitor Evaluation Reports	Approximately 30 calendar days after completion of Award Fee Period
PEB review, validate and submit fee recommendation to FDO	Approximately 60 calendar days after completion of Award Fee Period
FDO determination of fee	Approximately 70 calendar days after completion of Award Fee Period

1. Communication with ATL during the Evaluation Period

One important consideration for evaluation will be discussions between the PEM and their ATL counterpart. It is a management expectation that PEMs meet with their ATL counterpart at least monthly to review, discuss, and provide interface on ATL's performance against the performance-based and award fee incentives and overall contract performance.

Regular communication with ATL at the PEM level will contribute to the success of the fee process. PEM should discuss performance which may not currently meet performance objectives and measures, and thereby keep ATL informed as to achievements and deficiencies that may appear in the final evaluation for the period. ORP established a Monthly Project Review that provides interface between ORP and ATL.

2. ATL Self Assessment

ATL shall provide the ORP Contracting Officer and the ORP LAS&T Performance Evaluation Program Manager with an electronic copy of the ATL self-assessment within ten (10) working days upon completion of the performance evaluation period.

ATL shall identify issues potentially affecting the completion of individual PBIs and SEAs and the overall success of the program, and actions taken or recommended to resolve those issues. ATL's self-assessment shall propose and justify the amount of performance based incentive and award fee earned, and include a discussion of fee reductions warranted by any failure to meet performance expectation. In the event the contractor self-discloses a situation that falls within the support of a special emphasis area, and appropriately self-corrects the situation in a timely manner, fee reduction may be waived by the CO. The timeliness and effectiveness of the contractor's corrective action may also mitigate fee reductions for deficiencies identified by ORP or other regulatory entities.

3. ORP Assessment

ORP Performance Monitors shall prepare and submit to the ORP LAS&T Performance Evaluation Program Manager, an independent assessment of ATL's performance within twenty (20) calendar days after the end of an award fee evaluation period. The ORP PEM shall consider ATL's input with respect to completing the PBI and SEA performance criteria and with respect to the quality. Where significant disagreement exists between ATL's self-assessment and ORP's assessment, the responsible ORP PEM shall raise such disagreements to the PEB for resolution. ATL may be requested to attend a Board meeting to assure their view is understood.

The ORP LAS&T Performance Evaluation Program Manager will consolidate ORP Performance Monitor Evaluation Reports and submit a written evaluation report to the PEB members for approval.

4. Performance Evaluation Process

   a. Within ten (10) working days upon completion of the end of an award evaluation period, ATL shall provide the ORP Contracting Officer and the ORP LAS&T Performance Evaluation Program Manager with an electronic copy of the ATL self-assessment. The self-assessment provided shall provide an assessment of their performance in the completion of a PBI and award fee performance objectives and

measures. The ORP LAS&T Performance Evaluation Program Manager is responsible for distribution of the ATL self-assessment to ORP PEMs.

b. Within twenty (20) calendar days upon the end of an award fee evaluation period, ORP PEMs will prepare and submit an independent assessment of ATL's performance, with respect to quality and schedule, against the performance objectives and measures to the ORP LAS&T Performance Evaluation Program Manager for consolidation. The ORP PEM shall consider ATL's input with respect to payments of fee. Where significant disagreement exists between ATL's self-assessment and ORP's assessment, the responsible PEM shall raise such disagreements to the PEB for resolution. ATL may be requested to attend a Board meeting to assure their view is understood.

   The ORP assessment must be submitted on the Performance Monitor Evaluation Report form, Attachment 2 of the Plan, and will only be accepted by the ORP Procurement Division upon the approval of the ORP PEM.

c. Within approximately thirty (30) calendar days after the end of an award fee evaluation period, the ORP LAS&T Performance Evaluation Program Manager will consolidate Performance Monitor Evaluation Reports and submit to the PEB members for review.

d. Within approximately sixty (60) calendar days after the end of an award fee evaluation period, the PEB will review, validate, and prepare an evaluation report and submit a fee recommendation to the FDO.

e. Within seventy (70) calendar days after the end of an award fee evaluation period or 60 calendar days after receipt of contractor's self-assessment for award fee (whichever is later), the FDO will make a determination of the fee earned.

5. Evaluation and Discussion Documentation

Where meetings or discussions are held by the PEM (with ATL, HQ, or others) that significantly impact award fee evaluations, it is necessary that appropriate documentation be created. This documentation can be in the form of signed and dated notes, minutes, or correspondence. Copies of the PEM documentation should be maintained by the PEM in support of the Performance Evaluation Report.

Rationale for fee payments will be documented by the PEB and the FDOl. The final PEB Fee Recommendation and FDO Fee Determination reports along with supporting rationale will be maintained by the ORP Contracts and Property Management Division in the official contract file.

E. PEB INVOLVEMENT IN FINAL EVALUATIONS

The PEB is responsible for reviewing the Performance Evaluation Reports and developing a Fee Recommendation Report to the FDO. The Chair of the PEB will provide updates and feedback to the FDO prior to receiving the PEB's final signed fee recommendation report.

F. FDO RESPONSIBILITIES IN FINAL EVALUATIONS

Based on the FDO's personal knowledge, the information contained in ATL's self-assessment, the PEB Fee Recommendation Report, and/or other information relating to ATL's performance of the contract requirements, the FDO develops a determination on the evaluation and award fee.

G. METHOD FOR CHANGING PLAN COVERAGE

Proposed changes to the PEMP are approved by the FDO. They may be initiated by ORP or ATL. Proposed changes to the PEMP must be initiated on the official PEMP Change Form (Attachment 3). The respective PEM will review and concur on proposed changes prior to any changes being made to the PEMP.

ATTACHMENT 1

PERFORMANCE BASED INCENTIVES AND AWARD FEE SPECIAL EMPHASIS AREAS

PERFORMANCE BASED INCENTIVES AND SPECIAL EMPHASIS AREAS	VALUE (%)	Extension Base Period VALUE ($)	Extension Option Period I VALUE ($)	Extension Option Period II VALUE ($)	Extension Option Period III VALUE ($)
	100%	$ 222,503.84	$ 75,654.91	$ 76,721.60	$ 77,610.36

PERFORMANCE BASED INCENTIVES

PERFORMANCE BASED INCENTIVES	VALUE (%)	Extension Base Period VALUE ($)	Extension Option Period I VALUE ($)	Extension Option Period II VALUE ($)	Extension Option Period III VALUE ($)
PBI 1 – On-Time Delivery	25%	$ 55,625.96	$ 18,913.73	$ 19,180.40	$ 19,402.59
PBI 2 - Evaluations/Proficiency Tests	20%	$ 44,500.77	$ 15,130.98	$ 15,344.32	$ 15,522.07
PBI 3 - Maintain Holding Times	25%	$ 55,625.96	$ 18,913.73	$ 19,180.40	$ 19,402.59
Total PBI Fee Available	**70%**	**$ 155,752.69**	**$ 52,958.44**	**$ 53,705.12**	**$ 54,327.25**

AWARD FEE SPECIAL EMPHASIS AREAS

SPECIAL EMPHASIS AREAS	VALUE (%)	Extension Base Period VALUE ($)	Extension Option Period I VALUE ($)	Extension Option Period II VALUE ($)	Extension Option Period III VALUE ($)
SEA 1 – Cost and Schedule	15%	$ 33,375.58	$ 11,348.24	$ 11,508.24	$ 11,641.55
SEA 2 – Analytical Performance and Data Quality	10%	$ 22,250.38	$ 7,565.49	$ 7,672.16	$ 7,761.04
SEA 3 – Environmental Stewardship and Compliance	5%	$ 11,125.19	$ 3,782.75	$ 3,836.08	$ 3,880.52
Total SEA Fee Available	**30%**	**$ 66,751.15**	**$ 22,696.47**	**$ 23,016.48**	**$ 23,283.11**

PERFORMANCE BASED INCENTIVES (PBI)

PERFORMANCE BASED INCENTIVES	VALUE (%)	Extension Base Period VALUE ($)	Extension Option Period I VALUE ($)	Extension Option Period II VALUE ($)	Extension Option Period III VALUE ($)
PBI 1 – On-Time Delivery	25%	$ 55,625.96	$ 18,913.73	$ 19,180.40	$ 19,402.59
PBI 2 - Evaluations/Proficiency Tests	20%	$ 44,500.77	$ 15,130.98	$ 15,344.32	$ 15,522.07
PBI 3 - Maintain Holding Times	25%	$ 55,625.96	$ 18,913.73	$ 19,180.40	$ 19,402.59
Total PBI Fee Available	**70%**	**$ 155,752.69**	**$ 52,958.44**	**$ 53,705.12**	**$ 54,327.25**

ORP will evaluate performance in each of the PBI areas using the Performance Measures and Targets for each the PBIs. The Performance Targets are considered necessary to achieve the Performance Objective stated in the PBI. The evaluation will assign the percent of available fee earned to each PBI based on the contractor's performance against the Performance Targets. The percent of available fee earned will match the performance target assigned to each PBI.

PBI -1	On-Time Delivery	Due Date: 4/2/2015
		Value (%): 25%
		Value ($): $ 55,625.96
Performance Objective	ATL will provide at a minimum 85% on-time delivery of analytical deliverables during this evaluation period.	
Performance Measures	This PBI will be measured by dividing the number of on-time analytical deliverables by the total number of analytical deliverables reported during this evaluation period.	
Performance Target	Total available fee will be paid as follows: On-Time Delivery % $\geq$ 95% = 100% of Fee On-Time Delivery % $\geq$ 90% < 95% = 90% of Fee On-Time Delivery % $\geq$ 85% < 90% = 80% of Fee On-Time Delivery % < 85% = 0% of Fee	

PBI -2	Evaluations/Proficiency Tests	Due Date: 4/2/2015
		Value (%): 20%
		Value ($): $ 44,500.77
Performance Objective	ATL shall maintain an overall average score of at least 85% for annual proficiency tests performed during the evaluation period.	
Performance Measure	This PBI will be measured by the percent of acceptable performance evaluation results of the total number of performance evaluation analyses performed.	
Performance Target	Total available fee will be paid as follows: Overall Average Score % $\geq$ 95% = 100% of Fee Overall Average Score % $\geq$ 90% < 95% = 90% of Fee Overall Average Score % $\geq$ 85% < 90% = 80% of Fee Overall Average Score % < 85% = 0% of Fee	

PBI -3	Maintain Holding Times	Due Date: 4/2/2015
		Value (%): 25%
		Value ($): $ 55,625.96
Performance Objective	ATL will maintain holding time (i.e, the time that a sample remains viable for analysis) performance at greater than or equal to 85% during this evaluation period.	
Performance Measure	This PBI will be measured by dividing the number of holding times met by the total number of analytical tests with holding times, for analyses performed by the laboratory during this evaluation period.	
Performance Target	Total available fee will be paid as follows: Holding Time Met % $\geq$ 95% = 100% of Fee Holding Time Met % $\geq$ 90% < 95% = 90% of Fee Holding Time Met % $\geq$ 85% < 90% = 80% of Fee Holding Time Met % < 85% = 0% of Fee	

AWARD FEE SPECIAL EMPHASIS AREAS (SEA)

SPECIAL EMPHASIS AREAS	VALUE (%)	Extension Base Period VALUE ($)	Extension Option Period I VALUE ($)	Extension Option Period II VALUE ($)	Extension Option Period III VALUE ($)
SEA 1 – Cost and Schedule	15%	$ 33,375.58	$ 11,348.24	$ 11,508.24	$ 11,641.55
SEA 2 – Analytical Performance and Data Quality	10%	$ 22,250.38	$ 7,565.49	$ 7,672.16	$ 7,761.04
SEA 3 – Environmental Stewardship and Compliance	5%	$ 11,125.19	$ 3,782.75	$ 3,836.08	$ 3,880.52
Total SEA Fee Available	**30%**	**$ 66,751.15**	**$ 22,696.47**	**$ 23,016.48**	**$ 23,283.11**

ORP will evaluate and measure performance in each of the SEAs 1 through 3, using the Performance Targets for each SEA. The Performance Targets are considered necessary to achieve the Performance Objective stated in the SEA. The evaluation will assign a Numerical Rating of 0 to 100, and corresponding Adjectival Rating, to each SEA. The Percent of Available Fee Earned awarded to that SEA will match the Numerical Rating (e.g., a Numerical Rating of 71 is awarded 71% for that Element). The Numerical and Adjectival Ratings will be based upon ORP's evaluation of the extent to which Contractor performance on that SEA favorably contributed toward achieving the desired outcome. See table on following page for definitions of adjectival ratings.

Each SEA has indicators and guidelines that are important performance considerations; however, ORP may consider any pertinent performance information related to that SEA.

Award Fee Special Emphasis Area – Ratings and Definitions Chart

Assigned Numerical Rating	Adjectival Rating *(corresponding to Numerical Rating)*	Definition	Percentage of Award Fee Earned*
91 to 100	Excellent	Contractor has exceeded almost all of the significant award-fee criteria and has met overall cost, schedule, and technical performance requirements of the contract as defined and measured against the criteria in the award-fee plan for the award-fee evaluation period.	91% to 100%
76 to 90	Very Good	Contractor has exceeded many of the significant award-fee criteria and has met overall cost, schedule, and technical performance requirements of the contract as defined and measured against the criteria in the award-fee plan for the award-fee evaluation period.	76% to 90%
51 to 75	Good	Contractor has exceeded some of the significant award-fee criteria and has met overall cost, schedule, and technical performance requirements of the contract as defined and measured against the criteria in the award-fee plan for the award-fee evaluation period.	51% to 75%
≤ 50	Satisfactory	Contractor has met overall cost, schedule, and technical performance requirements of the contract as defined and measured against the criteria in the award-fee plan for the award-fee evaluation period.	≤ 50%
0	Unsatisfactory	Contractor has failed to meet overall cost, schedule, and technical performance requirements of the contract as defined and measured against the criteria in the award-fee plan for the award-fee evaluation period.	0%

SEA - 1	Cost and Schedule Management	Due Date: 4/2/2015
		Value (%): 15%
		Value ($):$33,375.58
Performance Objective	ATL will demonstrate sound cost and schedule management	
Performance Target	ATL's performance will measured utilizing at the minimum the following award fee evaluation criteria: • Cost Control – The Contractor maintains cost control (i.e., actual costs incurred for work performed are equal to or less than the estimated costs for that work) and actively pursues cost containment and reduction through innovative approaches and management of resources.Cost and Schedule Integrity – Identify and implement cost improvement initiatives. Provide and maintain accurate schedules of work performed and associated costs. • Contractor shall project, budget, monitor, adjust and control cost aspects that are associated with the 222-S Laboratory Analytical Services and Testing (LAS&T) contract. • Schedule – Promptness of delivery, reaction time and appropriateness of response to changes, recovery from delays, response to emergencies and other unexpected situations.	

SEA - 2	Analytical Performance and Data Quality	Due Date: 4/2/2015
		Value (%): 10%
		Value ($): $22,250.38
Performance Objective	ATL will be evaluated on the overall analytical performance and data quality of deliverables utilizing the existing quality assurance and quality control plan.	
Performance Target	ATL's performance will measured utilizing at the minimum the following award fee evaluation criteria: • Quality of final reporting data; measured by issues identified through review comment records, client complaints, requests for revised or corrected reports, and performance evaluation samples • Document the number and categorize the seriousness of data quality issues associated with analytical data and resolve in a timely manner which meets clients' needs • Maintain acceptable sample archival and sample preservation as required • Ensuring that existing and functional Government-provided instruments are properly calibrated and ready to perform analytical work scope • Maintain and satisfactorily implement a QA program compliant with ATL's approved QAPD.	

SEA - 3	Environmental Stewardship and Compliance	Due Date: 4/2/2015
		Value (%): 5%
		Value ($): $11,125.19
Performance Objective	ATL will demonstrate sound Environmental Stewardship and Compliance	
Performance Target	ATL's performance will measured utilizing at the minimum the following award fee evaluation criteria: • ATL actions fully support the 222-S Lab Steward in maintaining applicable environmental permits and safety authorizations • Early identification of issues and concerns through a proactive assessment and evaluation program • Number and seriousness of any non-compliances, infractions, or violations and the timeliness and quality of related reporting and responses. • Properly manage chemicals and support the 222-S Steward's implementation of waste minimization and pollution prevention practices	

ATTACHMENT 2

PERFORMANCE MONITOR EVALUATION REPORT FORM

I. EVALUATION PERIOD: _____

II. DOE PERFORMANCE MONITOR:

Signature: _____ Date: _____

III. PERFORMANCE BASED INCENTIVIES (PBI) EVALUATIONS:

PBI # ____ **Recommended Fee Earned _____**

Discussion:

IV. EVALUATION OF AWARD FEE SPECIAL EMPHASIS AREAS:

SEA #_____ **Adjective Rating _____**

Discussion:

Discussion summaries should describe the method used to evaluate timeliness, quality and completion of performance objectives/measures; clarifying remarks regarding the timeliness and sufficiency of the products/activities against defined performance objectives/measures; identification of significant deviations; rationale for recommended fee payment/rating (if necessary, provide computations); and mitigating factors, if any, that were considered in determining the amount of fee.

Areas to consider:

1. Contractor monthly performance indicator results including positive or negative trends.
2. Management reviews and reports including the new monthly reviews.
3. Contractor's self-assessment report.
4. ORP independent and program assessments.
5. Issues and corrective action of issues

ATTACHMENT 3

6.

OFFICE OF RIVER PROTECTION
PERFORMANCE EVALUATION AND MEASUREMENT PLAN
CHANGE REQUEST

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7.

1. Initiator of Change Request:		2. Office Symbol:	3. Phone No:
4. Current Version of PEMP:	a. Revision No:	b. Change No:	5. Date of Request:
6. Reason for Request:			

7. Authority for Change: a. Technical Direction Letter ☐ b. Contracting Officer Letter ☐ c. Baseline Change Proposal ☐ d. Other ☐	e. Explain reason for change here, if necessary: (required for Other)
8. Section No. in PEMP of Change:	
9. Exact Wording: (rewrite the section with changes identified)	
10. Request Disposition: a. Accepted, Change Implemented ☐ b. Accepted with Changes ☐ c. Rejected ☐ d. Other ☐	11. Comments: (including changes made, rejection reason, or other)

12. Approved By:	13. Effective Date:	14. New PEMP Rev No/Change No.:	
		a. Rev No:	b. Change No.:

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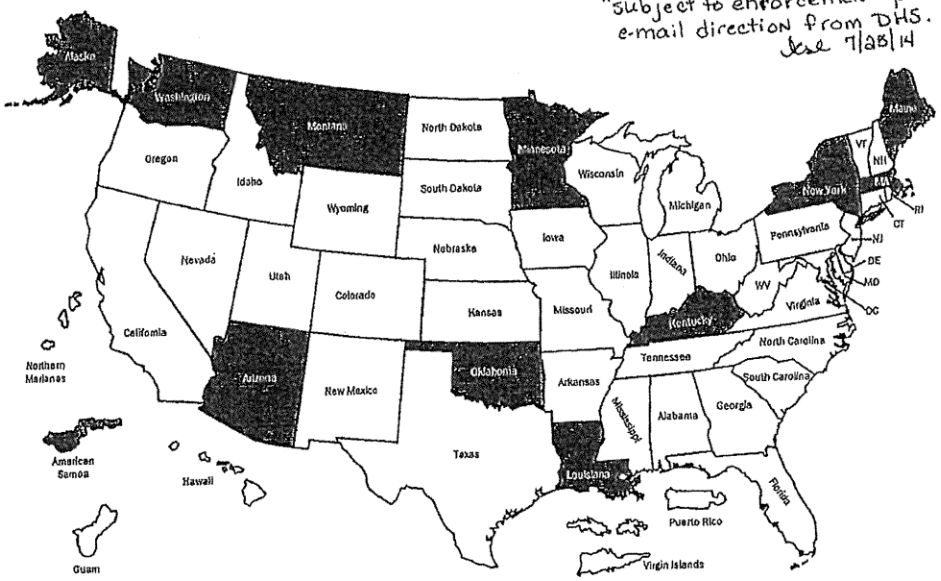
ATTACHMENT 8: REAL ID ACT MAP AND DOCUMENT LISTING

REAL ID

Does it affect me?

* Note:
As of July 24, 2014, Montana + Kentucky have been removed from the list of states considered "subject to enforcement" per e-mail direction from DHS.
Jse 7/28/14



Driver's licenses and identification issued by states & territories subject to enforcement cannot be used to enter restricted Federal facilities and nuclear plants after July 21, 2014.

In order to enter a federal facility after July 21, you will need to present another form of acceptable ID.

The list of jurisdictions subject to enforcement changes over time. For the most recent list, please visit http://www.dhs.gov/secure-drivers-licenses#1.

Homeland Security

Department of Homeland Security Office of Policy
www.dhs.gov/secure-drivers-licenses

ACCEPTABLE FORMS OF IDENTIFICATION (EXTRACTED FROM FIPS 201-2)

During identity proofing, the applicant shall be required to provide two forms of identity source documents in original form.[8] The identity source documents shall be bound to that applicant and shall be neither expired nor cancelled. If the two identity source documents bear different names, evidence of a formal name change shall be provided. The primary identity source document shall be one of the following forms of identification:

- a U.S. Passport or a U.S. Passport Card;
- a Permanent Resident Card or an Alien Registration Receipt Card (Form I-551);
- a foreign passport;
- an Employment Authorization Document that contains a photograph (Form I-766);
- a Driver's license or an ID card issued by a state or possession of the United States provided it contains a photograph;
- a U.S. Military ID card;
- a U.S. Military dependent's ID card; or
- a PIV Card.

The secondary identity source document may be from the list above, but cannot be of the same type as the primary identity source document.[9] The secondary identity source document may also be one of the following:

- a U.S. Social Security Card issued by the Social Security Administration;
- an original or certified copy of a birth certificate issued by a state, county, municipal authority, possession, or outlying possession of the United States bearing an official seal;
- an ID card issued by a federal, state, or local government agency or entity, provided it contains a photograph;
- a voter's registration card;
- a U.S. Coast Guard Merchant Mariner Card;
- a Certificate of U.S. Citizenship (Form N-560 or N-561);
- a Certificate of Naturalization (Form N-550 or N-570);
- a U.S. Citizen ID Card (Form I-197);
- an Identification Card for Use of Resident Citizen in the United States (Form I-179);
- a Certification of Birth Abroad or Certification of Report of Birth issued by the Department of State (Form FS-545 or Form DS-1350);
- a Temporary Resident Card (Form I-688);
- an Employment Authorization Card (Form I-688A);
- a Reentry Permit (Form I-327);
- a Refugee Travel Document (Form I-571);
- an Employment authorization document issued by Department of Homeland Security (DHS);
- an Employment Authorization Document issued by DHS with photograph (Form I-688B);
- a driver's license issued by a Canadian government entity; or
- a Native American tribal document.

[8] Departments and agencies may choose to accept only a subset of the identity source documents listed in this section. For example, in cases where identity proofing for PIV Card issuance is performed prior to verification of employment authorization, departments and agencies may choose to require the applicant to provide identity source documents that satisfy the requirements of Form I-9, *Employment Eligibility Verification*, in addition to the requirements specified in this section. It is recommended that departments and agencies perform electronic verification of identity source documents, where possible.

[9] For example, if the primary source document is a foreign passport (e.g., Italy), the secondary source document should not be another foreign passport (e.g., France).