

PHMC JOB POSTING APPLICATION

HAMTC TRANSFER GROUP

FULL NAME	PAYROLL NUMBER	TELEPHONE	WORK LOCATION (BUILDING, AREA, AND MSIN)
PRESENT POSITION AND GRADE	TIME IN PRESENT POSITION (NOT SENIORITY DATE)	PRESENT DEPARTMENT/FUNCTION	
JOB TITLE OF POSTED POSITION	JOB OPPORTUNITY NUMBER	MANAGER'S NAME (TYPE AND SIGN)	MANAGER'S PHONE NUMBER

(SIGNATURE DENOTES CONFIRMATION OF EMPLOYEE'S ELIGIBILITY TO POST)

RELATED EDUCATION AND/OR TRAINING: LIST ANY COURSE WORK OR FORMAL TRAINING THAT QUALIFIES YOU FOR THIS POSITION. (USE ATTACHMENTS IF NECESSARY)

COLLEGE: INCLUDE COURSE WORK TAKEN SINCE EMPLOYMENT.

INSTITUTION: NAME AND CITY	ATTENDED:		MAJOR COURSEWORK	DATE DEGREE RECEIVED	DEGREE TYPE (AA, BA, BS)
	FROM MO/YR	TO MO/YR			

OTHER EDUCATION: (TRADE, TECHNICAL, CORRESPONDENCE, MILITARY)

DESCRIPTION OF JOB DUTIES IN PRESENT POSITION. (ATTACH A SEPARATE SHEET IF MORE SPACE IS DESIRED)

OTHER EMPLOYERS: LIST ANY POSITIONS YOU HAVE HELD WHICH MAY QUALIFY YOU FOR THIS POSITION WITH DESCRIPTION OF DUTIES. (ATTACH RESUME TO SUPPLEMENT)

STATEMENT OF CAREER OBJECTIVES: SPECIFICALLY EXPLAIN HOW THIS POSITION COULD ENHANCE YOUR CAREER GROWTH AND DEVELOPMENT. (USE ATTACHMENT IF NECESSARY)

IN ACCORDANCE WITH MY REQUEST FOR AN OPPORTUNITY TO APPLY FOR A POSITION WITH FH OR ONE OF ITS PHMC SUBCONTRACTORS, I HEREBY FREELY AND WILLINGLY GRANT PERMISSION FOR HIRING MANAGERS, SUPERVISORS AND/OR HUMAN RESOURCES STAFF OF THE COMPANY WITH THIS OPENING TO REVIEW ANY AND ALL DOCUMENTS CONTAINED IN MY PERSONNEL FILE.

EMPLOYEE SIGNATURE: _____ DATE: _____