

Table F-1, Rev. 1
Minimum Reporting Requirements and Frequency

Report Name	Frequency
Work Breakdown Structure (WBS)	A
WBS Description	A
Budget Submittal	A
Monthly Performance Report	M
Integrated Planning, Accountability, and Budgeting System-Information System http://www.em.doe.gov/ipabs/hand.html	M
Contract Funds Status Report	M
Financial Statements Reporting Requirements letter	Y
Functional Support Cost Report	A
Report of Compensation	Y
Report of Contractors Earning and Supplementary Compensation	Y
Pension Plan Actuarial Data	Y
Property Acquisition and Dispositions	M
Fire Replacement Report	Y
Physical Inventory Report	Y

FREQUENCY CODES:	
A – As Required	Q – Quarterly
C – Change to Contractual Agreement	S – Semi-Annually
F – Final (end of effort)	Y – Yearly
M – Monthly	O – One After Award