

PART I - THE SCHEDULE
SECTION F
DELIVERIES OR PERFORMANCE
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SECTION F

DELIVERIES OR PERFORMANCE

F.1 PERIOD OF PERFORMANCE

The period of performance for the work specified in Section C of this contract shall commence October 1, 1996, and continue through September 30, 2001, unless sooner terminated as provided for in other provisions of this contract. The Transition Period shall commence on the date of award and continue through September 30, 1996.

F.2 PRINCIPAL PLACE OF PERFORMANCE

The principal places of performance of this contract shall be the Hanford Site, near Richland, Washington and other facilities as directed by the Contracting Officer.

F.3 DELIVERIES

All products, reports, or services under this contract shall be delivered to the Contracting Officer shown in Section G, subsection G.2, or any other duly authorized Government representative, as designated in writing by the Contracting Officer.

F.4 REPORTING REQUIREMENTS

- A. The Contractor shall develop a reporting system that will provide management information in the form of electronic data bases and will report program performance on the technical work, schedule, and cost profile defined in the program baseline. Management information to be furnished shall include baseline data for the site, all projects and site support activities; performance status and analysis information, including technical, cost, schedule, and funding management data; and identification of relevant issues to DOE Richland Operations Office (RL).

- (1) At the end of each month, a critical path schedule network shall be updated to reflect the progress of that month. Based on this input, the network shall identify all near- and long-term major milestones that show a variance from the expected or target schedule.
 - (2) The Contractor is responsible for integrating reporting from its Subcontractors and other site contractors in a timely manner so that all data bases and reporting is available to RL no later than 10 working days after the close of the reporting period.
 - (3) The Contractor shall provide the information necessary to support DOE in the preparation of reports required by regulatory agreements as the Tri-Party Agreement (TPA) and legislative mandates such as the Baseline Environmental Management Report (BEMR). DOE Headquarters also requires specific data reported to it such as the Project Tracking System (PTS) which must be supported by the reporting system.
 - (4) Cost reporting shall identify month, current fiscal year, and cumulative-to-date planned, earned value, incurred cost, and annual and total estimates at completion. Financial reporting shall identify current fiscal year and cumulative-to-date amounts for budget authority allotted and obligated funds, as well as commitments. Cost data should be in work breakdown structure (WBS) format and funding data should be compatible with the WBS and the DOE budget and reporting classification structure.
 - (5) Cost and schedule variance which exceed thresholds specified by RL shall be addressed as part of the monthly report. The manager responsible for the work in question shall describe the magnitude of the variance, the cause of the variance, and the impact of the variance.
- B.** The Contractor shall maintain a reporting system and recommend new and innovative methods of reporting and controlling technical program variance.
- C.** Technical reporting is critical to managerial and financial control and shall provide status against technical objectives and requirements. Status reports

will compare the technical requirement with a determination of progress and problems encountered in meeting those requirements. The Contractor shall support monthly, quarterly, semi-annual, and annual reports as required by the Contracting Officer or designated representative.

- D.** DOE's minimum reporting requirements for the contractor are identified in the list at the end of this section along with frequency of submission. Requirements are subject to change at the discretion of the Contracting Officer.
- E.** The Contractor agrees to provide the Contracting Officer, or designated authorized representatives, access to information and documents comprising the Contractor's reporting system described above. The Contractor shall include this requirement in all major subcontracts.

REPORT REQUIREMENTS

The following are reports required of the Contractor. This list is not complete and is subject to change at the discretion of the Contracting Officer or delegated Representative. The distribution list will be determined by the Contracting Officer. Also, the content and format requirements will be determined by the Contracting Officer.

<u>Report Name</u>	<u>Frequency</u>
Management and Integration Plan	Y
Work Breakdown Structure (WBS)	Y,C
WBS Description	Y,C
Integrated Site Baseline	Y,C
Integrated Budget Formulation Package	Y,A
Baseline Status Report	M
Progress Tracking System Input	M
Contract Funds Status Report	M
Baseline Environmental Management Report input	Y,A
Mission Performance Report input	Q
Financial Statements and Footnotes	Y
Depreciation Charges	M
DIMS Report	M
Disclosure Statement	Y
Cost Accounting System Change Reports	A
Allocable Cost Report	A
Outlay Estimates by Appropriation Report	Q
FIVRS Cost Estimating reports	S
Report of Compensation	S
Report of Contractor Hours and Earnings	S
Report of Contractors Expenditures for Supplementary Compensation	S
Public Voucher (SF 1034)	M
Indirect Cost Management Status Report	Q
Pension Plan Actuarial Data	Y
Property Acquisitions and Dispositions	S
Fire Replacement Report	Y
Physical Inventory Report	S

FREQUENCY CODES:

- | | |
|-------------------------------------|---|
| A - As Required | Q - Quarterly |
| C - Change to Contractual Agreement | S - Semi-Annually |
| F - Final (end of effort) | Y - Yearly or Upon Renewal of Contractual Agreement |
| M - Monthly | O - Once After Awards |