

# REQUEST FOR QUOTATION

THIS IS NOT AN ORDER!

Return RFQ Response to:  
Mission Support Alliance, LLC  
PO Box 650  
MSIN: H1-02  
RICHLAND WA 99352

RFQ Number : 00032473  
Issue Date : 08/14/2012  
Due Date : 08/17/2012  
Due Time : 17:00  
Page : 1

Please Direct Inquiries to:  
BENJAMIN P. MOYERS

Title: PROCUREMENT TECH  
Phone: (509)376-7578  
Fax : (509)376-3078

Vendor:  
VENDOR  
WRITE IN  
FULL BUSINESS INFORMATION  
HERE:

|                      |
|----------------------|
| Authorized Signature |
| Vendors Signature    |

RFQ Type: STANDARD RFQ

Quote Duration

-

Payment Terms

%

Days

Net

Days

Instructions Notice: Line item below contains Quality  
Requirements, see line for more details.

| Fac    | Standard Name | Rev | S/P | Text | Header Terms and Conditions                   | - | Text at End |
|--------|---------------|-----|-----|------|---|---|-------------|
| A001   | MSA           | 001 | S   | Y    | STANDARD INDUSTRIAL CLASSIFICATION (SIC) CODE |   |             |
| A036   | MSA           | 000 | S   | N    | EVALUATION OF DISCOUNT                        |   |             |
| A085   | MSA           | 000 | S   | N    | BASIS OF AWARD - LOWEST PRICE                 |   |             |
| A091   | MSA           | 000 | P   | Y    | DELIVERY GUARANTEE                            |   |             |
| G003   | MSA           | 000 | S   | Y    | AUTHORIZED PERSONNEL                          |   |             |
| GP-COM | MSA           | 006 | S   | N    | GENERAL PROVISIONS FOR COMMERCIAL ITEMS       |   |             |
| I064   | MSA           | 000 | P   | Y    | BUY AMERICAN ACT                              |   |             |
| L016   | MSA           | 000 | P   | Y    | CONTRACTOR ACKNOWLEDGEMENT FOR ORCA           |   |             |





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### **A.0 Solicitation**

#### **A.1 Evaluation of Discount**

(A36) Rev. 0 01/27/2010

Discounts for early payment will be considered in the evaluation of this Offer. The minimum days offered with discount that will be considered are 10.

A separate invoice shall be issued for each delivery. No invoice shall be issued prior to delivery of goods and no payment shall be made prior to receipt of goods.

Discount periods will be computed from the date of receipt of a correct invoice or receipt of merchandise, whichever is later, to the date the Buyer's check is mailed. Discount will be taken on the full amount of the invoice unless freight and other charges are itemized.

#### **A.2 Basis of Award – Lowest Price Technically Acceptable**

(A85) Rev. 0 1/28/2010

Award shall be made to the Offeror submitting the lowest evaluated price that is technically acceptable among offers that meet all requirements of the solicitation.

#### **A.3 Delivery Guarantee**

(A091) Rev.0 1/28/2010

Delivery of the items of services covered by this action is of significant importance to the Buyer. Quotations are requested to show the best guaranteed delivery schedule along with any alternatives or options which could be considered by the Buyer to improve the delivery guarantee. The offeror's delivery guarantee and performance reliability may be used as differentiator in evaluating quotations. Time will be of the essence in any resulting award.

### **B.0 QA / Inspection Requirements**

#### **B.1 Identification of Items with Part Number/Model Number**

(B32) Rev. 0 10/20/2003

All items shall be identified with the part number/model number. Identification shall be on the item or the package containing the item. When the identification is on the item, such marking



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shall not impair the service of the item or violate dimensional, chemical, or physical requirements.

### **B.2 Procurement of Potentially Suspect or Counterfeit Items**

(B76) Rev. 2 3/14/2011

Notwithstanding any other provisions of this agreement, the Subcontractor warrants that all items provided to the Buyer shall be genuine, new and unused unless otherwise specifically permitted in writing by the Buyer. Subcontractor further warrants that all items used by the Subcontractor during the performance of work for the Hanford Site, include all genuine, original, and new components, or are otherwise suitable for the intended purpose. Furthermore, the Subcontractor shall indemnify the Buyer, its agents, and third parties for any financial loss, injury, or property damage resulting directly or indirectly from material, components, or parts that are not genuine, original, and unused, or not otherwise suitable for the intended purpose. This includes, but is not limited to, materials that are defective, suspect, or counterfeit; materials that have been provided under false pretenses; and materials or items that are materially altered, damaged, deteriorated, degraded, or result in product failure.

Types of material, parts, and components known to have been misrepresented include (but are not limited to) fasteners; hoisting, shackles, turnbuckles, cable clamps, wire rope, rigging, and lifting equipment; cranes; hoists; valves; pipe and fittings; electrical equipment and devices; plate, bar, shapes, channel members, and other heat treated materials and structural items; welding rod and electrodes; and computer memory modules. The Subcontractor's warranty also extends to labels and/or trademarks or logos affixed, or designed to be affixed, to items supplied or delivered to the Buyer. In addition, because falsification of information or documentation may constitute criminal conduct, the Buyer may reject and retain such information or items, at no cost, and identify, segregate, and report such information or activities to cognizant Department of Energy officials.

Subcontractor shall provide a written statement that "all items furnished under this Purchase Order/Subcontract are genuine (I.e., not counterfeit) and match the quality, test reports, markings and/or fitness for use required by the Purchase Order/Subcontract.

The statement shall be on Subcontractor's letterhead and signed by an authorized agent of the Subcontractor

Any materials furnished as part of this Purchase Order/Subcontract which have been previously found to be suspect/counterfeit by the Department of Energy shall not be accepted. For further information on suspect/counterfeit items, reference the Department of Energy (DOE) Guide DOE G 414.1-3

- DOE Guide web address:  
<http://www.directives.doe.gov/pdfs/doe/doetext/neword/414/g4141-3.pdf>



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### **B.3 Certificate of Conformance**

(B79) Rev. 0 3/14/2011

The Subcontractor shall provide a legible/reproducible Certification of Conformance. Subcontractor's authorized representative responsible for quality shall sign the Certification of Conformance.

This Certification of Conformance shall, as a minimum:

1. Identify the appropriate Purchase Order/Subcontract number under which the material, equipment, item or service is being supplied.
2. Each Order/shipment shall include a C of C unique to that shipment.
3. The quantity of each Line Item shipped shall be identified on the C of C.
4. The COC shall identify the specific procurement requirements to be met by the purchased item or service. The procurement requirements identified shall include any approved changes, waivers, or deviations applicable to the item or service.
5. For OCRWM-related items only, the COC shall also identify any procurement document requirements that have not been met together with an explanation and the means for resolving the nonconformances.
6. The COC shall be signed or otherwise authenticated by a Subcontractor's representative. For Quality Level 1 & 2 and OCRWM-related items, the person signing the COC shall be the one who is responsible for this QA function and whose responsibilities and position are described in the Subcontractor's QA program.

One copy of the documentation, unless otherwise specified, shall accompany the applicable item shipped. For subsequent shipments on this Purchase Order/Subcontract, reference may be made to documentation provided with earlier shipments, instead of duplicating such documentation.

### **C.0 Subcontract Administration**

#### **C.1 Authorized Personnel**

(G03) Rev. 0 1/28/2010

Only the following named individuals are authorized to make changes to this Subcontract or Purchase Order:

Contract Specialist, Ben Moyers, 509-376-7578



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Contracts Manager, Dana Worthington, 509-376-9831

### **D.0 Terms and Conditions**

The terms and conditions set forth or referenced in the body of this document by the Buyer shall apply and the Buyer objects to and shall not be bound by any additional or different terms and conditions.

#### **D.1 Buy American Act - Non Construction Subcontracts**

(I64) Rev. 1 8/24/2011

It is the Buyer's preference to purchase domestic end products in accordance with the Buy American Act (BAA) ([FAR 25](#)). Subcontractor certifies that all products supplied under this contract are domestic end products as defined in the Buy American Act, except those products of foreign origin which were specifically identified, evaluated, and authorized by the Buyer prior to award.

*\*Materials used in this Subcontract must be domestic end products as defined in [FAR 52.225-1](#) unless the Buyer, prior to award of the Subcontract, approves a request for exemption. Subcontractor requests to supply foreign materials must include adequate information for evaluation of the request as identified in [FAR 52.225-1](#).*

#### **D.2 General Provisions for Commercial Items**

(Revision 006, January 4, 2012)

The Buyer has designated this action as meeting the requirements for "commercial items" as defined in FAR Part 2.101 (Commercial Item (1)) and FAR Part 12.500.

<http://www.hanford.gov/pmm/page.cfm/Provisions>

### **E.0 Representations and Certifications**

#### **E.1 Subcontractor Acknowledgement for Online Representations and Certifications Application (ORCA/SAM)**

(L16) Rev. 0 3/14/2011

Mission Support Alliance, LLC ("MSA"), relies upon Subcontractor's current representations and certifications within the Federal Online Representations and Certifications Application (ORCA), a web-based system that centralizes and standardizes the collection, storage and viewing of many of the representations and certifications required by the Federal Acquisition Regulations. ORCA is accessible via the following link: [www.sam.gov](http://www.sam.gov)



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By submitting a proposal to MSA in response to this solicitation, the Subcontractor is certifying that:

1. The information within ORCA is still current;
2. All statements and explanatory documentation submitted is current and accurate;
3. Signer is authorized to represent the Subcontractor in all matters related to pricing, terms and conditions, and conduct of business;
4. Subcontractor complies with all requirements of State of Washington statutes, ordinances, rules and regulations, codes, and orders related to equal employment opportunity and operation of non-segregated facilities;
5. All Subcontractor employees who may work on MSA's premises or on the Hanford Site are not under the influence of controlled substances, drugs or alcohol. Subcontractor agrees to testing of assigned employees under the MSA's program for controlled substances;
6. Subcontractor's information in the MSA's registration system is current (no more than 12 months old); and
7. Subcontractor will update ORCA on an annual basis.