

# REQUEST FOR QUOTATION

**THIS IS NOT AN ORDER!**

**Return RFQ Response to:**  
 Mission Support Alliance, LLC  
 PO Box 650  
 MSIN: H1-02  
 RICHLAND WA 99352

**RFQ Number :** 00034520  
**Issue Date :** 08/08/2013  
**Due Date :** 08/12/2013  
**Due Time :** 17:00  
**Page :** 1

**Please Direct Inquiries to:**  
 BENJAMIN P. MOYERS

**Title:** PROCUREMENT TECH  
**Phone:** (509) 376-7578  
**Fax :** (509) 376-3078

**Vendor:**  
**VENDOR**  
**WRITE IN**  
**FULL BUSINESS INFORMATION**  
**HERE:**

Authorized Signature
Vendors Signature

<b>RFQ Type:</b> STANDARD RFQ	<b>Quote Duration</b>	-			
	<b>Payment Terms</b>	%	<b>Days</b>	<b>Net</b>	<b>Days</b>

**Instructions** Notice: line items below contain Quality Requirements, see lines for more detail.

Fac	Standard Name	Rev	S/P	Text	Header Terms and Conditions	- Text at End
A029	MSA	000	S	Y	SINGLE AWARD FOR ALL ITEMS	
A036	MSA	000	S	N	EVALUATION OF DISCOUNT	
A085	MSA	001	S	N	BASIS OF AWARD - LOWEST PRICE	
A091	MSA	000	P	Y	DELIVERY GUARANTEE	
G003	MSA	000	S	Y	AUTHORIZED PERSONNEL	
GP-COM	MSA	006	S	N	GENERAL PROVISIONS FOR COMMERCIAL ITEMS	
I064	MSA	000	P	Y	BUY AMERICAN ACT	
L016	MSA	002	P	Y	SUBCONTRACTOR ACKNOWLEDGEMENT OF ONLINE REPS AND C	

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Line	Quantity	UP	Item Description	Unit Price
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0001                      6      EA      Catalog ID : 0000666587    3

Need Date : 09/18/2013                      Destination    RICHLAND                      WA

Description:    AIR CONDITIONER, AIR CONDITIONER  
                     5 TON.

Manufacturer : BARD  
 Model :  
 Part : W60AA10WP3XXJ

Lead Time Days      Method of Shipment                      FOB                      FOB Point

Fac	Standard Name	Rev	S/P	Text	Line Terms and Conditions	- Text at End
B034		000	P	Y	IDENTIFICATION OF ITEMS	
B064		000	P	Y	REPAIR AND CALIBRATION SERVICES	
B076		002	P	Y	PRCMT OF POTENTIALLY SUSPECT OR COUNTERFEIT ITEMS	
B079		005	P	Y	CERTIFICATE OF CONFORMANCE	

Line	Quantity	UP	Item Description	Unit Price
------	----------	----	------------------	------------

0002                      2      EA      Catalog ID : 0000666588    3

Need Date : 09/18/2013                      Destination    RICHLAND                      WA

Description:    HEAT PUMP  
                     5 TON.

Manufacturer : BARD  
 Model :  
 Part : W60HA10WP4XXE

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<u>Lead Time Days</u>	<u>Method of Shipment</u>	<u>FOB</u>	<u>FOB Point</u>
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Fac	Standard Name	Rev S/P Text	Line Terms and Conditions	- Text at End
	B034	000 P Y	IDENTIFICATION OF ITEMS	
	B065	005 P Y	NATIONALLY RECOGNIZED TESTING LABORATORY	
	B076	002 P Y	PRCMT OF POTENTIALLY SUSPECT OR COUNTERFEIT ITEMS	
	B079	005 P Y	CERTIFICATE OF CONFORMANCE	

Line	Quantity	UP	Item Description	Unit Price
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0003	4	EA	Catalog ID : 0000666589 3	
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Need Date : 09/18/2013      Destination RICHLAND      WA

Description: AIR CONDITIONER, AIR CONDITIONER  
 2 TON.

Manufacturer : BARD  
 Model :  
 Part : W24AA10WP4XXJ

<u>Lead Time Days</u>	<u>Method of Shipment</u>	<u>FOB</u>	<u>FOB Point</u>
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Fac	Standard Name	Rev S/P Text	Line Terms and Conditions	- Text at End
	B034	000 P Y	IDENTIFICATION OF ITEMS	
	B065	005 P Y	NATIONALLY RECOGNIZED TESTING LABORATORY	
	B076	002 P Y	PRCMT OF POTENTIALLY SUSPECT OR COUNTERFEIT ITEMS	
	B079	005 P Y	CERTIFICATE OF CONFORMANCE	

Line	Quantity	UP	Item Description	Unit Price
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0004                      6        EA        Catalog ID : 0000666590    3

Need Date : 09/18/2013                      Destination    RICHLAND                      WA

Description: CONTROL, CONTROLLER, LEAD/LAG

Manufacturer : BARD  
 Model :  
 Part : MC4000A

Lead Time Days	Method of Shipment	FOB	FOB Point
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Fac	Standard Name	Rev S/P Text	Line Terms and Conditions	- Text at End
	B034	000 P Y	IDENTIFICATION OF ITEMS	
	B065	005 P Y	NATIONALLY RECOGNIZED TESTING LABORATORY	
	B076	002 P Y	PRCMT OF POTENTIALLY SUSPECT OR COUNTERFEIT ITEMS	
	B079	005 P Y	CERTIFICATE OF CONFORMANCE	

Line	Quantity	UP	Item Description	Unit Price
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0005                      10        EA        Catalog ID : 0000666591    3

Need Date : 09/18/2013                      Destination    RICHLAND                      WA

Description: AIR CONDITIONER, AIR CONDITIONER  
 3 TON, SINGLE PHASE WITH ECONOMIZER.

Manufacturer : BARD  
 Model :  
 Part : W36AA10WP4XXJ

Lead Time Days	Method of Shipment	FOB	FOB Point
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Fac	Standard Name	Rev S/P Text	Line Terms and Conditions	- Text at End
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B034	000	P	Y	IDENTIFICATION OF ITEMS
B065	005	P	Y	NATIONALLY RECOGNIZED TESTING LABORATORY
B076	002	P	Y	PRCMT OF POTENTIALLY SUSPECT OR COUNTERFEIT ITEMS
B079	005	P	Y	CERTIFICATE OF CONFORMANCE

Fac	Standard Name	Rev	Terms and Conditions
	B034	000	IDENTIFICATION OF ITEMS

B34 IDENTIFICATION OF ITEMS

All items shall be identified with the part number/model number. Identification shall be on the item or the package containing the item. When the identification is on the item, such marking shall not impair the service of the item or violate dimensional, chemical, or physical requirements.

The Supplier shall submit a legible copy of the product data sheet (e.g., drawing, catalog page, brochure) that provides adequate information to enable the Buyer to verify the form and function of the articles procured.

One copy of the documentation, unless otherwise specified, shall accompany the applicable item(s) shipped.

B064 000 REPAIR AND CALIBRATION SERVICES

B64 REPAIR AND CALIBRATION SERVICES

When repair and calibration services are required, the Supplier shall perform the repairs in accordance with the manufacturer's instructions. The report of calibration shall include:

1. Actual calibration or test data

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2. The as-found data or condition
3. As-left data (after repair and calibration, before leaving the Lab) if different than the as-found data
3. The scope and description of repairs completed or attempted, if applicable.
4. The instrument identification or serial number

The report shall be signed by the Supplier's authorized representative.

One copy of the documentation, unless otherwise specified, shall accompany the applicable item(s) shipped.

B065 005 NATIONALLY RECOGNIZED TESTING LABORATORY

- 1.1 Nationally Recognized Testing Laboratory (NRTL) Listed or Labeled  
(B65) Rev 5 12/2/2008

All electrical control panels and electrical equipment (a general term including material, fittings, devices, appliances, luminaries [fixtures], apparatus, and the like used as a part of, or in connection with, an electrical installation) delivered or brought onto the site in performance of this contract must be listed or labeled by an organization currently recognized by OSHA as a nationally recognized testing laboratory (NRTL).

A. All electrical equipment installed as part of this contract must comply with the National Electric Code (NEC), NFPA 70 and where applicable ANSI C2 (NESC). The Buyer reserves the right to inspect electrical equipment and installations. Contractor is responsible for notifying Buyer when installations are available for inspection.

B. Electric motors shall be manufactured and tested in accordance with NEMA MG-1 as applicable, or listed by an organization currently recognized by OSHA as an NRTL. Documentation of NEMA MG-1 compliance shall be made available to the Buyer upon request.

C. Electrical equipment and devices for which there is a UL category code identifying product categories must be Listed or

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Labeled by an OSHA recognized NRTL.

1. The Canadian Standard Association (CSA) marking is currently recognized by OSHA as an NRTL when the label includes "US" or "NRTL" subscript.
2. The European Union "CE" marking, Directive 93/68EEC, is not currently recognized by OSHA as an NRTL marking.
3. The International Electrotechnical Commission (IEC) Standard 60529 for enclosures, (IPxx), is not currently recognized by OSHA as an NRTL label.

Note: for a list of approved NRTLs, see  
<http://www.osha.gov/dts/otpca/nrtl/>

- D. Electrical equipment for which there is no listing category must be evaluated or tested using a method submitted to and approved by the Buyer prior to delivery of the equipment. A Field Evaluation performed by an NRTL prior to delivery is the preferred method for buyer approval.
- E. Electrical equipment is also subject to the "Counterfeit Suspect Item Program".

B076 002 PRCMT OF POTENTIALLY SUSPECT OR COUNTERFEIT ITEMS  
Procurement of Potentially Suspect or Counterfeit Items (B76) Rev.  
2 02/25//08

Notwithstanding any other provisions of this agreement, the Supplier warrants that all items provided to the Contractor shall be genuine, new and unused unless otherwise specified in writing by the Contractor. Supplier further warrants that all items used by the Supplier during the performance of work for the Hanford Site, include all genuine, original, and new components, or are otherwise suitable for the intended purpose. Furthermore, the Supplier shall indemnify the Contractor, its agents, and third parties for any financial loss, injury, or property damage resulting directly or indirectly from material, components, or parts that are not genuine, original, and unused, or not otherwise suitable for the intended purpose. This

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includes, but is not limited to, materials that are defective, suspect, or counterfeit; materials that have been provided under false pretenses; and materials or items that are materially altered, damaged, deteriorated, degraded, or result in product failure. Types of material, parts, and components known to have been misrepresented include (but are not limited to) fasteners; hoisting, shackles, turnbuckles, cable clamps, wire rope, rigging, and lifting equipment; cranes; hoists; valves; pipe and fittings; electrical equipment and devices; plate, bar, shapes, channel members, and other heat treated materials and structural items; welding rod and electrodes; and computer memory modules. The Supplier's warranty also extends to labels and/or trademarks or logos affixed, or designed to be affixed, to items supplied or delivered to the Contractor. In addition, because falsification of information or documentation may constitute criminal conduct, the Contractor may reject and retain such information or items, at no cost, and identify, segregate, and report such information or activities to cognizant Department of Energy officials.

Supplier shall provide a written statement that "all items furnished under this Purchase Order/Contract Order are genuine (I.e., not counterfeit) and match the quality, test reports, markings and/or fitness for use required by the Purchase Order/Contract Order. The statement shall be on supplier letterhead and signed by an authorized agent of the supplier.

Any materials furnished as part of this Purchase Order/Contract Order which have been previously found to be suspect/counterfeit by the Department of Energy shall not be accepted. For further information on suspect/counterfeit items, reference the Department of Energy (DOE) Guide DOE G 414.1-3

DOE Guide web address:

<http://www.directives.doe.gov/pdfs/doe/doetext/neword/414/g4141-3.pdf>

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The Supplier shall provide a legible/reproducible Certification of Conformance. Supplier's authorized representative responsible for quality shall sign the Certification of Conformance.

This Certification of Conformance shall, as a minimum:

1. Identify the appropriate Purchase Order/Contract Order number under which the material, equipment, item or service is being supplied.
2. Each Order/shipment shall include a C of C unique to that shipment.
3. The quantity of each Line Item shipped shall be identified on the C of C.
4. The COC shall identify the specific procurement requirements to be met by the purchased item or service. The procurement requirements identified shall include any approved changes, waivers, or deviations applicable to the item or service.
5. For OCRWM-related items only, the COC shall also identify any procurement document requirements that have not been met together with an explanation and the means for resolving the nonconformances.
6. The COC shall be signed or otherwise authenticated by a supplier's representative. For Quality Level 1 & 2 and OCRWM-related items, the person signing the COC shall be the one who is responsible for this QA function and whose responsibilities and position are described in the supplier's QA program.

One copy of the documentation, unless otherwise specified, shall accompany the applicable item shipped. For subsequent shipments on this Purchase Order/Contract order, reference may be made to documentation provided with earlier shipments, instead of duplicating such documentation.



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**A.0 Solicitation**

**A.1 North American Industry Classification System (NAICS) Code and Size Standard**

(A01) Rev 002 3/1/2011

The Buyer has determined that North American Industry Classification System (NAICS) Code 423730 applies to this acquisition. Therefore, the size standard for determining whether an Offeror is a small business in regard to this acquisition is 100 employees or less.

If this solicitation is designated as a small business set-aside, the Offeror certifies that they are a small business by submitting a proposal or an offer to this solicitation.

**A.2 Single Award for all Items**

(A29) Rev. 0 01/27/2010

The right is reserved to make a single award to the responsive Offeror whose total offer for all line items is low.

**A.3 Evaluation of Discount**

(A36) Rev. 0 01/27/2010

Discounts for early payment will be considered in the evaluation of this Offer. The minimum days offered with discount that will be considered are 10.

A separate invoice shall be issued for each delivery. No invoice shall be issued prior to delivery of goods and no payment shall be made prior to receipt of goods.

Discount periods will be computed from the date of receipt of a correct invoice or receipt of merchandise, whichever is later, to the date the Buyer's check is mailed. Discount will be taken on the full amount of the invoice unless freight and other charges are itemized.

**A.4 Basis of Award – Lowest Price Technically Acceptable**

(A85) Rev. 1 2/28/2013

Award may be made to the Offeror submitting the lowest evaluated price that is technically acceptable among offers that meet all requirements of the solicitation.

**A.5 Delivery Guarantee**



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(A091) Rev.0 1/28/2010

Delivery of the items of services covered by this action is of significant importance to the Buyer. Quotations are requested to show the best guaranteed delivery schedule along with any alternatives or options which could be considered by the Buyer to improve the delivery guarantee. The offeror's delivery guarantee and performance reliability may be used as differentiator in evaluating quotations. Time will be of the essence in any resulting award.

### **B.0 Subcontract Administration**

#### **B.1 Authorized Personnel**

(G03) Rev. 0 1/28/2010

Only the following named individuals are authorized to make changes to this Subcontract or Purchase Order:

Contract Specialist, Ben Moyers, 509-376-7578

Contracts Manager, Shari Penny, 509-376-7177

#### **C.0 Terms and Conditions**

The terms and conditions set forth or referenced in the body of this document by the Buyer shall apply and the Buyer objects to and shall not be bound by any additional or different terms and conditions.

#### **C.1 Buy American Act - Non Construction Subcontracts**

(I64) Rev. 1 8/24/2011

It is the Buyer's preference to purchase domestic end products in accordance with the Buy American Act (BAA) ([FAR 25](#)). Subcontractor certifies that all products supplied under this contract are domestic end products as defined in the Buy American Act, except those products of foreign origin which were specifically identified, evaluated, and authorized by the Buyer prior to award.

*\*Materials used in this Subcontract must be domestic end products as defined in [FAR 52.225-1](#) unless the Buyer, prior to award of the Subcontract, approves a request for exemption. Subcontractor requests to supply foreign materials must include adequate information for evaluation of the request as identified in [FAR 52.225-1](#).*

#### **C.2 General Provisions for Commercial Items**

(Revision 006, January 4, 2012)



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The Buyer has designated this action as meeting the requirements for “commercial items” as defined in FAR Part 2.101 (Commercial Item (1)) and FAR Part 12.500.

<http://www.hanford.gov/pmm/page.cfm/Provisions>

### **D.0 Representations and Certifications**

#### **Subcontractor Acknowledgement of Federal Online Representations and Certifications**

(L16) Rev. 2 9/07/2012

Mission Support Alliance, LLC (“MSA”), relies upon Subcontractor’s current representations and certifications within a Federal web-based system that centralizes and standardizes the collection, storage and viewing of many of the representations and certifications required by the Federal Acquisition Regulations. Effective August 2012, that Federal system is now System for Award Management (SAM) at [www.sam.gov](http://www.sam.gov).

By submitting a proposal to MSA in response to this solicitation, the Subcontractor is certifying that:

1. The representation and certification information within SAM is still current;
2. All statements and explanatory documentation submitted is current and accurate;
3. Signer is authorized to represent the Subcontractor in all matters related to pricing, terms and conditions, and conduct of business;
4. Subcontractor complies with all requirements of State of Washington statutes, ordinances, rules and regulations, codes, and orders related to equal employment opportunity and operation of non-segregated facilities;
5. All Subcontractor employees who may work on MSA’s premises or on the Hanford Site are not under the influence of controlled substances, drugs or alcohol. Subcontractor agrees to testing of assigned employees under the MSA’s program for controlled substances;
6. Subcontractor’s information in the MSA’s registration system is current (no more than 12 months old); and
7. Subcontractor will update SAM on an annual basis.