

# REQUEST FOR QUOTATION

THIS IS NOT AN ORDER!

Return RFQ Response to:  
Mission Support Alliance, LLC  
PO Box 650  
MSIN: H1-02  
RICHLAND WA 99352

RFQ Number : 00026647  
Issue Date : 07/08/2010  
Due Date : 07/19/2010  
Due Time : 01:00 PST  
Page : 1

Please Direct Inquiries to:  
STEVEN S. MYRICK  
Title: CONTRACTING OFFICER  
Phone: 509-376-1861  
Fax : 509-376-0959

Vendor:  
**VENDORS  
WRITE IN  
FULL BUSINESS INFORMATION  
HERE:**

Authorized Signature
Vendors Signature

RFQ Type: STANDARD RFQ	Quote Duration	07/08/2010	-	07/19/2010				
	Payment Terms	%	Days	Net	Days			

Instructions NOTICE: ONE OR MORE ITEMS BELOW CONTAIN  
QUALITY REQUIREMENTS. PLEASE SEE EACH  
LINE ITEMS FOR DETAILS.

Fac	Standard Name	Rev	S/P	Text	Header Terms and Conditions - Text at End
A001	MSA	000	S	Y	STANDARD INDUSTRIAL CLASSIFICATION (SIC) CODE
A003	MSA	000	P	Y	SMALL BUSINESS SET-ASIDE
A021	MSA	000	S	Y	DELIVERY DATA EVALUATION
A039	MSA	000	S	N	FINANCIAL CAPABILITY DETERMINATION
A085	MSA	000	S	N	BASIS OF AWARD - LOWEST PRICE
A091	MSA	000	P	Y	DELIVERY GUARANTEE
G003	MSA	000	S	Y	AUTHORIZED PERSONNEL
GP-COM	MSA	002	S	N	GENERAL PROVISIONS FOR COMMERCIAL ITEMS
I064	MSA	000	P	Y	BUY AMERICAN ACT

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Line	Quantity	UP	Item Description	Unit Price
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0001                      5        EA        Catalog Id : 0000652065    3

Need Date : 07/06/2010                      Destination    RICHLAND                      WA

Description:    UTILITY CART, HEAVY DUTY 16 GAUGE STEEL  
 BOX, 800 LB. CAPACITY, TAIL  
 GATE CAN BE REMOVED OR SWING OUT, SPRING  
 LOADED HITCH PIN ATTACHES TO OPTIONAL  
 HITCH, LOCKING MECHANISM ON DUMP LEVER  
 TO PREVENT UNEXPECTED RELEASE OF LATCH  
 AND LOAD, 10 IN. WIDE TIRES.

Manufacturer : JOHN DEERE  
 Model : 21 UTILITY CART  
 Part :

Lead Time Days	Method of Shipment	FOB	FOB Point
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Fac	Standard Name	Rev	S/P	Text	Line Terms and Conditions	- Text at End
	B033	001	P	Y	IDENTIFICATION OF ITEMS WITH PRODUCT DATA SHEET	
	B076	002	P	Y	PRCMT OF POTENTIALLY SUSPECT OR COUNTERFEIT ITEMS	
	B079	005	P	Y	CERTIFICATE OF CONFORMANCE	

Line	Quantity	UP	Item Description	Unit Price
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0002                      9        EA        Catalog Id : 0000653299    3

Need Date : 07/06/2010                      Destination    RICHLAND                      WA

Description:    VEHICLE, UTILITY VEHICLE, GATOR, XUV  
 625I, 4 X 4, GREEN OR YELLOW IN COLOR.  
 OPTIONS TO INCLUDE: DELUXE WORKSITE PKG,  
 P/N BM22644 CONSISTING OF BACKUP ALARM,  
 DELUXE LIGHT KIT, HEAVY DUTY FENDER  
 GUARD, AND HORN KIT. HEATER FITTING KIT,  
 P/N VGB10547, HIGH CAPACITY ALTERNATOR

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P/N BM22312, WATER HEATER KIT, P/N  
VGB10547, HEAVY DUTY FRONT STRUT,  
P/N VGB10544. TO ALSO INCLUDE OPERATIONS  
AND MAINTENANCE MANUAL FOR EACH VEHICLE  
AND SLOW MOVING VEHICLE SIGNS ATTACHED  
AT THE REAR OF EACH VEHICLE. VEHICLE TO  
BE NEW AND GAS ENGINE.

**Manufacturer** : JOHN DEERE  
**Model** : GATOR XUV 625I  
**Part** :

Lead Time Days	Method of Shipment	FOB	FOB Point
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Fac	Standard Name	Rev S/P Text	Line Terms and Conditions	- Text at End
	B033	001 P Y	IDENTIFICATION OF ITEMS WITH PRODUCT DATA SHEET	
	B076	002 P Y	PRCMT OF POTENTIALLY SUSPECT OR COUNTERFEIT ITEMS	
	B079	005 P Y	CERTIFICATE OF CONFORMANCE	



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## REQUEST FOR PROPOSAL NO: 26647

### A.1 North American Industry Classification System (NAICS) Code and Size Standard

(A01) Rev 000 01/27/2010

The Buyer has determined that North American Industry Classification System (NAICS) Code 441210 applies to this acquisition. Therefore, the size standard for determining whether an Offeror is a small business in regard to this acquisition is \$7.0 million dollars.

### A.2 Small Business Set Aside – Solicitation

(A03) Rev. 0 01/27/2010

Proposals made under this acquisition are solicited from Small Business Concerns, including; Small Disadvantaged, Small Women-Owned, Service Disabled Veteran and HUBZone small businesses. Any resulting Contract shall be performed solely by Small Businesses. Proposals received from concerns that are not Small Businesses shall not be considered for award.

Business classifications must comply with Small Business Administration guidelines.

In general:

- Small Women-Owned, Service Disabled-Veteran Owned Business and Small Disadvantaged Business may self-certify their business size.
- Small Disadvantaged Business Qualifications: A small business must be at least 51% owned and controlled by a socially and economically disadvantaged individual or individuals. African Americans, Hispanic Americans, Asian Pacific Americans, Subcontinent Asian Americans, and Native Americans are presumed to qualify. Other individuals can qualify if they show by a “[preponderance of the evidence](#)” that they are disadvantaged. All individuals must have a net worth of less than \$750,000, excluding the equity of the business and primary residence. Successful applicants must also meet applicable size standards for small businesses in their industry.

The following Small Business Concerns must be certified by the Small Business Administration (SBA):

- [HUBZone Small Business Qualifications](#): A firm can be found to be a qualified HUBZone concern, if:
- It is [small](#),
- It is [located in an “historically underutilized business zone”](#) (HUBZone)
  - It is owned and controlled by one or more U.S. Citizens, and

At least 35% of its employees reside in a HUBZone.



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### **A.3 Delivery Date Evaluation**

(A21) Rev. 0 01/27/2010

Delivery by the desired delivery date will be a principal consideration in evaluating Proposals. You are hereby requested to submit two priced Proposals. One Proposal shall be based on delivery by the desired delivery date or best delivery date available. The second priced Proposal shall provide the lowest price with the delivery date specified. The Buyer will evaluate these Proposals on the basis of which best serves the interest of the Buyer and the Department of Energy.

### **A.4 Financial Capability Determination**

(A39) Rev. 0 01/27/2010

The Buyer reserves the right, prior to award, to request any or all Offerors to submit data which will be used to make a determination of financial capability to perform on any resultant Contract. Such data may include, however not be limited to, current annual reports, lines of credit with financial institutions and suppliers, and/or any other such data as may be required to make a determination of the Contractor's financial capabilities.

### **A.5 Basis of Award – Lowest Price**

(A85) Rev. 0 1/28/2010

Award shall be made to the Offeror submitting the lowest evaluated price among offers that meets all requirements of the solicitation.

### **A.6 Delivery Guarantee**

(A091) Rev.0 1/28/2010

Delivery of the items of services covered by this action is of significant importance to the Buyer. Proposals are requested to show the best guaranteed delivery schedule along with any alternatives or options which could be considered by the Buyer to improve the delivery guarantee. The offeror's delivery guarantee and performance reliability may be used as differentiator in evaluating proposals. Time will be of the essence in any resulting award.

### **A.7 Identification of Items with Product Data Sheet**

(B33) Rev. 1 10/20/2003

The supplier shall submit a legible copy of the product data sheet (e.g., drawing, catalog page, brochure) that provides adequate information to enable the Buyer to verify the form and function



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of the article procured. One copy of the documentation, unless otherwise specified, shall accompany the applicable item(s) shipped.

### **A.8 Procurement of Potentially Suspect or Counterfeit Items**

(B76) Rev. 2 02/25/08

Notwithstanding any other provisions of this agreement, the Supplier warrants that all items provided to the Contractor shall be genuine, new and unused unless otherwise specified in writing by the Contractor. Supplier further warrants that all items used by the Supplier during the performance of work for the Hanford Site, include all genuine, original, and new components, or are otherwise suitable for the intended purpose. Furthermore, the Supplier shall indemnify the Contractor, its agents, and third parties for any financial loss, injury, or property damage resulting directly or indirectly from material, components, or parts that are not genuine, original, and unused, or not otherwise suitable for the intended purpose. This includes, but is not limited to, materials that are defective, suspect, or counterfeit; materials that have been provided under false pretenses; and materials or items that are materially altered, damaged, deteriorated, degraded, or result in product failure.

Types of material, parts, and components known to have been misrepresented include (but are not limited to) fasteners; hoisting, shackles, turnbuckles, cable clamps, wire rope, rigging, and lifting equipment; cranes; hoists; valves; pipe and fittings; electrical equipment and devices; plate, bar, shapes, channel members, and other heat treated materials and structural items; welding rod and electrodes; and computer memory modules. The Supplier's warranty also extends to labels and/or trademarks or logos affixed, or designed to be affixed, to items supplied or delivered to the Contractor. In addition, because falsification of information or documentation may constitute criminal conduct, the Contractor may reject and retain such information or items, at no cost, and identify, segregate, and report such information or activities to cognizant Department of Energy officials.

Supplier shall provide a written statement that "all items furnished under this Purchase Order/Contract Order are genuine (I.e., not counterfeit) and match the quality, test reports, markings and/or fitness for use required by the Purchase Order/Contract Order.

The statement shall be on supplier letterhead and signed by an authorized agent of the supplier.

Any materials furnished as part of this Purchase Order/Contract Order which have been previously found to be suspect/counterfeit by the Department of Energy shall not be accepted. For further information on suspect/counterfeit items, reference the Department of Energy (DOE) Guide DOE G 414.1-3

DOE Guide web address:

<http://www.directives.doe.gov/pdfs/doe/doetext/neword/414/g4141-3.pdf>



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### A.9 Certificate of Conformance

(B79) Rev. 0 12/3/2009

The Supplier shall provide a legible/reproducible Certification of Conformance. Supplier's authorized representative responsible for quality shall sign the Certification of Conformance.

This Certification of Conformance shall, as a minimum:

1. Identify the appropriate Purchase Order/Contract Order number under which the material, equipment, item or service is being supplied.
2. Each Order/shipment shall include a C of C unique to that shipment.
3. The quantity of each Line Item shipped shall be identified on the C of C.
4. The COC shall identify the specific procurement requirements to be met by the purchased item or service. The procurement requirements identified shall include any approved changes, waivers, or deviations applicable to the item or service.
5. For OCRWM-related items only, the COC shall also identify any procurement document requirements that have not been met together with an explanation and the means for resolving the nonconformances.
6. The COC shall be signed or otherwise authenticated by a supplier's representative. For Quality Level 1 & 2 and OCRWM-related items, the person signing the COC shall be the one who is responsible for this QA function and whose responsibilities and position are described in the supplier's QA program.

One copy of the documentation, unless otherwise specified, shall accompany the applicable item shipped. For subsequent shipments on this Purchase Order/Contract order, reference may be made to documentation provided with earlier shipments, instead of duplicating such documentation.

### A.10 Authorized Personnel

(G03) Rev. 0 1/28/2010

Only the following named Contract individuals are authorized to make changes to this document:

Contract Specialist, Scott Myrick - (509)376-1861

Contracts Manager, Dana Worthington - (509)376-9831



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### **A.11 Buy American Act**

(I64) Rev. 0 1/29/2010

It is the Buyer's preference to purchase domestic end products in accordance with the Buy American Act (BAA, FAR part 25). Contractor certifies that all products supplied under this contract are domestic end products as defined in the Buy American Act, except those products of foreign origin which were specifically identified, evaluated and authorized by the Buyer prior to award, <https://www.acquisition.gov/Far/current/html/FARTOCP25.html>

### **A.12 General Provisions for Commercial Items**

(Revision 002, June 21, 2010)

The Buyer has designated this action as meeting the requirements for "commercial items" as defined in FAR part 2.101 and 12.501.

<http://www.hanford.gov/pmm/page.cfm/Provisions>

### **A.13 Anti-kickback Certifications**

(L02) Rev. 0 2/2/2010

By signing the first page of this solicitation, the offeror or subcontractor certifies that he/she has not:

1. Provided, attempted to provide, or offered to provide, any kickback;
2. Has not solicited, accepted, or attempted to accept any kickback; or
3. Included, directly or indirectly, the amount of any kickback, in the contract price proposed by the offeror or subcontractor to the buyer. (For interpretation of the term Subcontractor Kickback, see 41 U.S.C. Sections U51-58).



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### A.14 Conflict of Interest Disclosure and Representation

(L07) Rev. 1 4/15/10

It is Buyer's policy to avoid situations, which place a contractor in a position wherein it may not be able to compete on an equal basis for Buyer-controlled work with other qualified contractors. To address this matter, the Contractor shall provide Buyer a statement which describes in a concise manner, all relevant facts concerning any past, present, or currently planned interest (financial, contractual, organizational, or otherwise) relating to the work described in the statement of work of this solicitation. This representation can be accessed via the following link:

<http://www.hanford.gov/pmm/page.cfm/Provisions>

A signed copy is to be provided with the Contractor's proposal.