

# REQUEST FOR QUOTATION

THIS IS NOT AN ORDER!

Return RFQ Response to:  
 Mission Support Alliance, LLC  
 PO Box 650  
 MSIN: H1-02  
 RICHLAND WA 99352

RFQ Number : 00027704  
 Issue Date : 10/26/2010  
 Due Date : 11/08/2010  
 Due Time : 01:00 PST  
 Page : 1

Please Direct Inquiries to:  
 STEVEN S. MYRICK  
 Title: CONTRACTING OFFICER  
 Phone: 509-376-1861  
 Fax : 509-376-0959

Vendor:  
**VENDOR**  
**WRITE IN**  
**FULL BUSINESS INFORMATION**  
**HERE:**

Authorized Signature
Vendors Signature

RFQ Type: STANDARD RFQ	Quote Duration	10/26/2010 - 11/08/2010			
	Payment Terms	%	Days	Net	Days

**Instructions** NOTICE: THE LINE ITEM BELOW CONTAINS  
 QUALITY REQUIREMENTS. PLEASE SEE THE  
 LINE FOR DETAILS.

Fac	Standard Name	Rev	S/P	Text	Header Terms and Conditions - Text at End
A001	MSA	000	S	Y	STANDARD INDUSTRIAL CLASSIFICATION (SIC) CODE
A003	MSA	000	P	Y	SMALL BUSINESS SET-ASIDE
A036	MSA	000	S	N	EVALUATION OF DISCOUNT
A039	MSA	000	S	N	FINANCIAL CAPABILITY DETERMINATION
A085	MSA	000	S	N	BASIS OF AWARD - LOWEST PRICE
A091	MSA	000	P	Y	DELIVERY GUARANTEE
G003	MSA	000	S	Y	AUTHORIZED PERSONNEL
G033	MSA	000	S	N	ELECTRONIC FUNDS TRANSFER OF INVOICE PAYMENTS
G036	MSA	000	S	N	INVOICES AND PAYMENTS (ELECTRONIC)
GP-COM	MSA	002	S	N	GENERAL PROVISIONS FOR COMMERCIAL ITEMS

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Fac	Standard Name	Rev	S/P	Text	Header Terms and Conditions - Text at End
	H110 MSA	000	S	Y	PROGRESS PAYMENTS UNAUTHORIZED
	I064 MSA	000	P	Y	BUY AMERICAN ACT
	K003 MSA	000	S	N	CONTRACTOR ACKNOWLEDGEMENT
	L002 MSA	000	S	Y	ANTI-KICKBACK CERTIFICATIONS
	L007 MSA	001	S	N	CONFLICT OF INTEREST DISCLOSURE AND REPRESENTATION

Line	Quantity	UP	Item Description	Unit Price
0001	8	EA	Catalog Id : 0000654600 3	
Need Date : 10/18/2010		Destination RICHLAND		WA

**Description:** TRAILER, MINI ROLL-OFF TRAILER, 32 FT. LONG. MUST BE WASHINGTON STATE AND DOT COMPLIANT. SEE CONTINUED DESCRIPTION FOR SPECIFICATIONS.

**Manufacturer :** BENLEE INC.  
**Model :** TADDM32  
**Part :**

Lead Time Days	Method of Shipment	FOB	FOB Point

Fac	Standard Name	Rev	S/P	Text	Line Terms and Conditions - Text at End
	ADDED DESCR	000	V	Y	ADDITIONAL DESCRIPTION
	B032	000	P	Y	IDENTIFICATION OF ITEMS W/PART NUMBER/MODEL NUMBER
	B076	002	P	Y	PRCMT OF POTENTIALLY SUSPECT OR COUNTERFEIT ITEMS
	B079	005	P	Y	CERTIFICATE OF CONFORMANCE

Line	Fac	Standard Name	Rev	Line Variable Terms and Conditions
0001		ADDED DESCR	000	ADDITIONAL DESCRIPTION
2011 BENLEE 32' MINI ROLL-OFF TRAILER, MODEL #TADDM32				
49" Axle Spacing FF				

Air, Electric, and Hydraulic connections shall be accessible from the ground on the driver's side of the trailer. All hoses and cables shall be

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installed on spring loaded "pogo stick" or other type of spring suspension device.

Upper Frame

Tubes-10" x 4" x 3/8", 50,000# Minimum Yield

Outside Rail

Cable-7/8" secured with Becket for safety

Sheaves-12" Bronze Bushed with Internal Grease Grooves

Rollers-4" w/pin through tube & bronze bushed /w grease grooves

Reeving slide plate with Greasable side rollers

Tilt Frame Safety Props-2

Container Hold Down Straps and Hooks-2 sets

Tail-Fixed

Hydraulics

Single Reeving Cylinder with 60,000# lifting capacity

Single Lift Cylinder with 60,000# lifting capacity

Cylinders-Chrome Plated

Tubing-1" Heavy wall Chromium Trivalent plated for speed and corrosion resistance

Hose-1" Parker "Tough Cover" rated at 3000 PSI for long life

Main Control Valve-distanced from operator

Pressure Gauge-for simple check of hydraulic system performance mounted on the main control valve in the neck of this trailer

Main Pressure Relief Valves-

Lower Frame

Frame-50,000# Minimum Yield, 30#/FT

Suspension-Spring-Hutchens 9700, Rated at 25,000# per axle

Axles-Rated at 25,000# ea. w/sealed synthetic grease wheel bearings

Brake Control-spring loaded

Automatic Slack Adjusters, ABS Brakes with secondary in-line filter

Lighting-LED throughout, Rear side marker lights cone shaped-Lifetime

Warranty and enhanced Visibility

Wiring harness-Truck-Lite "Plug and Play"

King Pin Plate-w/grease zerks-simple greasing of 5th wheel-

Landing Gear-Holland LG9700

Wheels-Steel 10 Bolt hub piloted, with "WHEEL CHECKS"s for safety

Tires-11R22.5 16 Ply Rated Steel Belted Radials

Fenders-Steel Diamond Plate-Aluminum

Bumper-ICC Certified, Auto Folding

Mud Flap Attachment System-"SLIP-FLAP"



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## REQUEST FOR PROPOSAL NO: 27704

### A.0 Solicitation

#### A.1 North American Industry Classification System (NAICS) Code and Size Standard

(A01) Rev 000 01/27/2010

The Buyer has determined that North American Industry Classification System (NAICS) Code 423110 applies to this acquisition. Therefore, the size standard for determining whether an Offeror is a small business in regard to this acquisition is less than 100 Employees.

#### A.2 Small Business Set Aside – Solicitation

(A03) Rev. 0 01/27/2010

Proposals made under this acquisition are solicited from Small Business Concerns, including; Small Disadvantaged, Small Women-Owned, Service Disabled Veteran and HUBZone small businesses. Any resulting Contract shall be performed solely by Small Businesses. Proposals received from concerns that are not Small Businesses shall not be considered for award.

Business classifications must comply with Small Business Administration guidelines.

In general:

- Small Women-Owned, Service Disabled-Veteran Owned Business and Small Disadvantaged Business may self-certify their business size.
- Small Disadvantaged Business Qualifications: A small business must be at least 51% owned and controlled by a socially and economically disadvantaged individual or individuals. African Americans, Hispanic Americans, Asian Pacific Americans, Subcontinent Asian Americans, and Native Americans are presumed to qualify. Other individuals can qualify if they show by a “[preponderance of the evidence](#)” that they are disadvantaged. All individuals must have a net worth of less than \$750,000, excluding the equity of the business and primary residence. Successful applicants must also meet applicable size standards for small businesses in their industry.

The following Small Business Concerns must be certified by the Small Business Administration (SBA):

- [HUBZone Small Business Qualifications](#): A firm can be found to be a qualified HUBZone concern, if:
  - It is [small](#),
  - It is [located in an “historically underutilized business zone”](#) (HUBZone)
    - It is owned and controlled by one or more U.S. Citizens, and



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At least 35% of its employees reside in a HUBZone.

### **A.3 Evaluation of Discount**

(A36) Rev. 0 01/27/2010

Discounts for early payment will be considered in the evaluation of this Offer. The minimum days offered with discount that will be considered are 10.

A separate invoice shall be issued for each delivery. No invoice shall be issued prior to delivery of goods and no payment shall be made prior to receipt of goods.

Discount periods will be computed from the date of receipt of a correct invoice or receipt of merchandise, whichever is later, to the date the Buyer's check is mailed. Unless freight and other charges are itemized, discount will be taken on full amount of invoice.

### **A.4 Financial Capability Determination**

(A39) Rev. 0 01/27/2010

The Buyer reserves the right, prior to award, to request any or all Offerors to submit data which will be used to make a determination of financial capability to perform on any resultant Contract. Such data may include, however not be limited to, current annual reports, lines of credit with financial institutions and suppliers, and/or any other such data as may be required to make a determination of the Contractor's financial capabilities.

### **A.5 Basis of Award – Lowest Price**

(A85) Rev. 0 1/28/2010

Award shall be made to the Offeror submitting the lowest evaluated price among offers that meets all requirements of the solicitation.

### **A.6 Delivery Guarantee**

(A091) Rev.0 1/28/2010

Delivery of the items of services covered by this action is of significant importance to the Buyer. Proposals are requested to show the best guaranteed delivery schedule along with any alternatives or options which could be considered by the Buyer to improve the delivery guarantee. The offeror's delivery guarantee and performance reliability may be used as differentiator in evaluating proposals. Time will be of the essence in any resulting award.



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### **B.0 QA / Inspection Requirements**

#### **B.1 Identification of Items with Part Number/Model Number**

(B32) Rev. 0 10/20/03

All items shall be identified with the part number/model number. Identification shall be on the item or the package containing the item. When the identification is on the item, such marking shall not impair the service of the item or violate dimensional, chemical, or physical requirements.

#### **B.2 Procurement of Potentially Suspect or Counterfeit Items**

(B76) Rev. 2 02/25/08

Notwithstanding any other provisions of this agreement, the Supplier warrants that all items provided to the Contractor shall be genuine, new and unused unless otherwise specified in writing by the Contractor. Supplier further warrants that all items used by the Supplier during the performance of work for the Hanford Site, include all genuine, original, and new components, or are otherwise suitable for the intended purpose. Furthermore, the Supplier shall indemnify the Contractor, its agents, and third parties for any financial loss, injury, or property damage resulting directly or indirectly from material, components, or parts that are not genuine, original, and unused, or not otherwise suitable for the intended purpose. This includes, but is not limited to, materials that are defective, suspect, or counterfeit; materials that have been provided under false pretenses; and materials or items that are materially altered, damaged, deteriorated, degraded, or result in product failure.

Types of material, parts, and components known to have been misrepresented include (but are not limited to) fasteners; hoisting, shackles, turnbuckles, cable clamps, wire rope, rigging, and lifting equipment; cranes; hoists; valves; pipe and fittings; electrical equipment and devices; plate, bar, shapes, channel members, and other heat treated materials and structural items; welding rod and electrodes; and computer memory modules. The Supplier's warranty also extends to labels and/or trademarks or logos affixed, or designed to be affixed, to items supplied or delivered to the Contractor. In addition, because falsification of information or documentation may constitute criminal conduct, the Contractor may reject and retain such information or items, at no cost, and identify, segregate, and report such information or activities to cognizant Department of Energy officials.

Supplier shall provide a written statement that "all items furnished under this Purchase Order/Contract Order are genuine (I.e., not counterfeit) and match the quality, test reports, markings and/or fitness for use required by the Purchase Order/Contract Order.

The statement shall be on supplier letterhead and signed by an authorized agent of the supplier.

Any materials furnished as part of this Purchase Order/Contract Order which have been previously found to be suspect/counterfeit by the Department of Energy shall not be accepted.



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For further information on suspect/counterfeit items, reference the Department of Energy (DOE) Guide DOE G 414.1-3

DOE Guide web address:

<http://www.directives.doe.gov/pdfs/doe/doetext/neword/414/g4141-3.pdf>

### **B.3 Certificate of Conformance**

(B79) Rev. 0 12/3/2009

The Supplier shall provide a legible/reproducible Certification of Conformance. Supplier's authorized representative responsible for quality shall sign the Certification of Conformance.

This Certification of Conformance shall, as a minimum:

1. Identify the appropriate Purchase Order/Contract Order number under which the material, equipment, item or service is being supplied.
2. Each Order/shipment shall include a C of C unique to that shipment.
3. The quantity of each Line Item shipped shall be identified on the C of C.
4. The COC shall identify the specific procurement requirements to be met by the purchased item or service. The procurement requirements identified shall include any approved changes, waivers, or deviations applicable to the item or service.
5. For OCRWM-related items only, the COC shall also identify any procurement document requirements that have not been met together with an explanation and the means for resolving the nonconformances.
6. The COC shall be signed or otherwise authenticated by a supplier's representative. For Quality Level 1 & 2 and OCRWM-related items, the person signing the COC shall be the one who is responsible for this QA function and whose responsibilities and position are described in the supplier's QA program.

One copy of the documentation, unless otherwise specified, shall accompany the applicable item shipped. For subsequent shipments on this Purchase Order/Contract order, reference may be made to documentation provided with earlier shipments, instead of duplicating such documentation.

### **C.0 Contract Administration**

#### **C.1 Authorized Personnel**

(G03) Rev. 0 1/28/2010

Only the following named Contract individuals are authorized to make changes to this document:

Contract Specialist, Scott Myrick - (509)376-1861

Contracts Manager, Dana Worthington - (509)376-9831



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### C.2 Electronic Funds Transfer of Invoice Payments

(G33) Rev. 0 1/28/2010

Electronic funds transfer of invoice payments is an available optional method of invoice payment by the Buyer. An "Authorization for Electronic Funds Transfer of Invoice Payments" form must be completed and returned before payments can be made. A copy of the form is available for downloading from the Buyer's Web page or from the Buyer.

<http://www.hanford.gov/pmm/files.cfm/eft.pdf>

### C.3 Invoices and Payments (Electronic)

(G36) Rev. 0 1/28/2010

Invoices shall be submitted electronically via e-mail to both Mission Support Alliance Accounts Payable (MSA AP) at the following e-mail address: [msa\\_invoices@rl.gov](mailto:msa_invoices@rl.gov) (msa\_invoices@rl.gov) **and (in the same email)** to the Contract Specialist. The company name, invoice number, and the contract and release numbers must be shown in the subject line of the e-mail message used to submit an electronic invoice. The suggested format for the subject line is: Contractor Name, Invoice XXXXX, and Contract XXXXX-X.

If payments will be made via Electronic Funds Transfer (EFT), an "Authorization for Electronic Funds Transfer of Invoice Payments" form must be completed and returned before payments can be made. <http://www.hanford.gov/pmm/files.cfm/eft.pdf>

Each invoice must have a unique invoice number and, as a minimum, shall identify the:

- Billing company;
- Blanket Order or Basic Ordering Agreement (if applicable),
- Task order (release) number
- Name of the worker(s);
- Hourly rate(s);
- Work hours and date performed;
- Brief statement describing the work performed.

Submittal of an invoice constitutes certification that services have been delivered and invoice rates are in accordance with the task order. An electronically submitted invoice will be accepted as an original invoice when authorized by the Contract and received by MSA AP. Unauthorized deviations will result in disapproval of the invoice.



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## REQUEST FOR PROPOSAL NO: 27704

### **D.0 Special Requirements**

#### **D.1 Progress Payments Unauthorized**

(H110) Rev. 0 01/29/2010

It is the Buyer's intent that any Contract that results from this Solicitation will not include progress payments.

### **E.0 Terms and Conditions**

The terms and conditions set forth or referenced in the body of this document by the Buyer shall apply and the Buyer objects to and shall not be bound by any additional or different terms and conditions.

#### **E.1 Buy American Act**

(I64) Rev. 0 1/29/2010

It is the Buyer's preference to purchase domestic end products in accordance with the Buy American Act (BAA, FAR part 25). Contractor certifies that all products supplied under this contract are domestic end products as defined in the Buy American Act, except those products of foreign origin which were specifically identified, evaluated and authorized by the Buyer prior to award, <https://www.acquisition.gov/Far/current/html/FARTOCP25.html>

#### **E.2 General Provisions for Commercial Items**

(Revision 002, June 21, 2010)

The Buyer has designated this action as meeting the requirements for "commercial items" as defined in FAR part 2.101 and 12.501.

<http://www.hanford.gov/pmm/page.cfm/Provisions>

#### **E.3 Special Provisions - Representations and Certifications**

(SP-16 Revision 000, August 24, 2009)

<http://www.hanford.gov/pmm/page.cfm/Provisions>

### **F.0 Signatures**

#### **F.1 Contractor Acknowledgement**

(K03) Rev. 0 2/24/2010

Contractor shall acknowledge this document as provided herein regardless of dollar value by signing and returning the enclosed copy of this document.



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**G.0 Representations and Certifications**

**G.1 Anti-kickback Certifications**

(L02) Rev. 0 2/2/2010

By signing the first page of this solicitation, the offeror or subcontractor certifies that he/she has not:

1. Provided, attempted to provide, or offered to provide, any kickback;
2. Has not solicited, accepted, or attempted to accept any kickback; or
3. Included, directly or indirectly, the amount of any kickback, in the contract price proposed by the offeror or subcontractor to the buyer. (For interpretation of the term Subcontractor Kickback, see 41 U.S.C. Sections U51-58).

**G.2 Conflict of Interest Disclosure and Representation**

(L07) Rev. 1 4/15/10

It is Buyer's policy to avoid situations, which place a contractor in a position wherein it may not be able to compete on an equal basis for Buyer-controlled work with other qualified contractors. To address this matter, the Contractor shall provide Buyer a statement which describes in a concise manner, all relevant facts concerning any past, present, or currently planned interest (financial, contractual, organizational, or otherwise) relating to the work described in the statement of work of this solicitation. This representation can be accessed via the following link:

<http://www.hanford.gov/pmm/page.cfm/Provisions>

A signed copy is to be provided with the Contractor's proposal.