

## REQUEST FOR QUOTATION

**THIS IS NOT AN ORDER!**

**Return RFQ Response to:**  
 Mission Support Alliance, LLC  
 PO Box 650  
 MSIN: H1-02  
 RICHLAND WA 99352

**RFQ Number :** 00040548  
**Issue Date :** 01/26/2016  
**Due Date :** 02/09/2016  
**Due Time :** 17:00  
**Page :** 1

**Please Direct Inquiries to:**  
 BENJAMIN P. MOYERS

**Vendor:**  
**VENDOR**  
**WRITE IN**  
**FULL BUSINESS INFORMATION**  
**HERE:**

**Title:** CONTRACT SPECIALIST  
**Phone:** (509) 376-7578

Authorized Signature
Vendors Signature

<b>RFQ Type:</b> STANDARD RFQ	<b>Quote Duration</b>	-			
	<b>Payment Terms</b>	%	<b>Days</b>	<b>Net</b>	<b>Days</b>

Fac	Standard Name	Rev	S/P	Text	Header Terms and Conditions - Text at End
	A001 MSA	002	S	Y	STANDARD INDUSTRIAL CLASSIFICATION (SIC) CODE
	A003 MSA	002	P	Y	SMALL BUSINESS SET-ASIDE
	A036 MSA	000	S	N	EVALUATION OF DISCOUNT
	A085 MSA	001	S	N	BASIS OF AWARD - LOWEST PRICE
	A101 MSA	000	P	N	BUY AMERICAN ACT
	A102 MSA	001	S	N	CONFLICT OF INTEREST DISCLOSURE AND REPRESENTATION
	G003 MSA	000	S	Y	AUTHORIZED PERSONNEL
	GP-COMM MSA	003	S	N	GENERAL PROVISIONS - COMMERCIAL
	L016 MSA	002	P	Y	SUBCONTRACTOR ACKNOWLEDGEMENT OF ONLINE REPS AND C

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Line	Quantity	UP	Item Description	Unit Price
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0001                      1        EA        Catalog ID : 0000674786 3

Need Date : 01/20/2016                      Destination RICHLAND                      WA

Description: MOTOR GRADER, CATERPILLAR 160  
 NEW OR USED, IF USED LESS THAN FIVE  
 YEARS OLD, LESS THAN 2,500 HOURS

Manufacturer : CATERPILLAR  
 Model : 160  
 Part : N/A

Lead Time Days                      Method of Shipment                      FOB                      FOB Point

Fac	Standard Name	Rev	S/P	Text	Line Terms and Conditions - Text at End
	ADDED DESCR	000	V	Y	ADDITIONAL DESCRIPTION
	B033	001	P	Y	IDENTIFICATION OF ITEMS WITH PRODUCT DATA SHEET
	B076	004	P	Y	PRCMT OF POTENTIALLY SUSPECT OR COUNTERFEIT ITEMS
	B082	000	P	Y	RECOMMENDED SPARE PARTS LISTING

Line	Fac	Standard Name	Rev	Line Variable Terms and Conditions
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0001        ADDED DESCR        000    ADDITIONAL DESCRIPTION

Spec. for purchase: One (1), New or Used Caterpillar 160M Motor Grader  
 The unit will be a new standard production model or a used standard  
 production model less than five (5) years old with less than 2,500 hours,  
 and shall be completely prepared for customer and sold through an  
 authorized factory franchised dealer or reseller. The vendor shall  
 provide full standard warranty (as delivered with options) on new unit, or  
 a minimum one year/unlimited hour full machine warranty on a used unit.

NOTE: Warranty and factory specifications must be supplied at time of bid

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or bid will be considered incomplete.

All accessories as listed herein shall be identical to those regularly supplied to a commercial customer by the original equipment manufacturer, and shall be of identical quality and design as those normally installed on unit for sale through normal commercial channels.

Items to include with bid are: Proof that vendor is an authorized distributor

Quality Assurance "B" clauses to be included:

B33 Identification of Items with Product Data Sheet

B76 Procurement of Potentially Suspect or Counterfeit Items

B82 Recommended Spare Parts Listing

Other Quality Requirements:

The Supplier/Manufacturer shall provide a Certificate of Conformance (COC) that is legible/reproducible and includes the following:

"The COC is on the Supplier's/Manufacturer's letterhead, and signed or otherwise authenticated by a supplier's representative

"The Purchase Order/Contract Number under which the equipment is being supplied

"Equipment Model and Unique Serial Number

"The Quantity

"A statement that the equipment furnished under this PO/CO is genuine (i.e., not counterfeit) and matches the quality and/or fitness for use required by the Purchase Order.

"A statement certifying the equipment is new and meets any and all requirements as applicable for the equipment being supplied.

One copy of the documentation, unless otherwise specified, shall accompany the item shipped.

Fastener Marking Requirements ; All standard hex and heavy hex head cap screws and bolts (i.e., ½-13 x 2 UNC-2A Hex Cap Screw , SAE J429 Grade 5) exhibiting grades marks, shall also show the manufacturer's unique identifying mark as required by the applicable nationally recognized standard (i.e., ASTM, SAE).

A standard fastener: can be described from a nationally recognized consensus standards documents and maybe produced by any interested

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manufacturing facility. All other fasteners would be classified as SPECIAL or NONSTANDARD and would properly fall into three groups, modified standard, proprietary-patented, and engineered special parts.

Metric hexagon head bolts and screws (including fasteners with flange) shall be marked with the manufacturer's identification mark and with the marking symbol of the property class specified in accordance with International Standard ISO 898-1. This marking is required for fasteners of all property classes and where the fastener nominal diameter is equal to or greater than 5 mm.

The following Suspect/Counterfeit Fastener Headmark lists can be used as a reference, but should only be utilized as a reference in addition to the above referenced ISO standard:

Suspect Bolt Head Marking Card

[http://www.hanford.gov/pmm/files.cfm/Suspect Bolt Head Marking Card.pdf](http://www.hanford.gov/pmm/files.cfm/Suspect+Bolt+Head+Marking+Card.pdf)

Stainless Steel Fastener Headmark List

[http://www.hanford.gov/pmm/files.cfm/Suspect Stainless Steel Fastener Headmark List.pdf](http://www.hanford.gov/pmm/files.cfm/Suspect+Stainless+Steel+Fastener+Headmark+List.pdf)

### SPECIFICATIONS

Minimum Requirement Specification/Description

Motor Grader Caterpillar 160M, non-All Wheel Drive (AWD)

Engine Turbocharged Diesel

Cab Climate controlled (Heating & Air Conditioning), air-ride seat,

AM/FM/CD/MP3 stereo, heated exterior mirrors

Moldboard 14' width

Lights Standard lighting, forward & rearward facing work lights

Attachment Rear-mounted ripper

Accessories Engine coolant heater, rear vision camera with in-cab LCD display monitor

Documentation Two (2) hard copies of manufacturer's parts, service/repair, and operator manuals

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B033 001 IDENTIFICATION OF ITEMS WITH PRODUCT DATA SHEET  
1.0 Identification of items with Product Data Sheet  
(B33) Rev. 1 10/20/2003

The supplier shall submit a legible copy of the product data sheet (e.g., drawing, catalog page, brochure) that provides adequate information to enable the Buyer to verify the form and function of the article procured. One copy of the documentation, unless otherwise specified, shall accompany the applicable item(s) shipped.

B076 004 PRMNT OF POTENTIALLY SUSPECT OR COUNTERFEIT ITEMS  
Procurement of Potentially Suspect or Counterfeit Items (B76) Rev.  
4 10/14/13

Notwithstanding any other provisions of this agreement, the Supplier warrants that all items provided to the Contractor shall be genuine, new and unused unless otherwise specified in writing by the Contractor. Supplier further warrants that all items used by the Supplier during the performance of work for the Hanford Site, include all genuine, original, and new components, or are otherwise suitable for the intended purpose. Furthermore, the Supplier shall indemnify the Contractor, its agents, and third parties for any financial loss, injury, or property damage resulting directly or indirectly from material, components, or parts that are not genuine, original, and unused, or not otherwise suitable for the intended purpose. This includes, but is not limited to, materials that are defective, suspect, or counterfeit; materials that have been provided under false pretenses; and materials or items that are materially altered, damaged, deteriorated, degraded, or result in product failure.

Types of material, parts, and components known to have been misrepresented include (but are not limited to) fasteners; hoisting,

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shackles, turnbuckles, cable clamps, wire rope, rigging, and lifting equipment; cranes; hoists; valves; pipe and fittings; electrical equipment and devices; plate, bar, shapes, channel members, and other heat treated materials and structural items; welding rod and electrodes; and computer memory modules. The Supplier's warranty also extends to labels and/or trademarks or logos affixed, or designed to be affixed, to items supplied or delivered to the Contractor. In addition, because falsification of information or documentation may constitute criminal conduct, the Contractor may reject and retain such information or items, at no cost, and identify, segregate, and report such information or activities to cognizant Department of Energy officials.

Supplier shall provide a written statement that "all items furnished under this Purchase Order/Contract Order are genuine (I.e., not counterfeit) and match the quality, test reports, markings and/or fitness for use required by the Purchase Order/Contract Order.

The statement shall be on supplier letterhead and signed by an authorized agent of the supplier.

Any materials furnished as part of this Purchase Order/Contract Order which have been previously found to be suspect/counterfeit by the Department of Energy shall not be accepted.

For further information on suspect/counterfeit items, reference the Department of Energy (DOE) Guidance at:  
<http://www.hss.doe.gov/sesa/corporatesafety/sci/index.html>.  
Additional information may also be found by referring to: Managing Suspect and Counterfeit Items (SCI) in the Nuclear Industry; International Atomic Energy Agency Guide IAEA-TECDOC-1169.

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B82 RECOMMENDED SPARE PARTS LISTING

The Supplier shall submit, with or prior to item shipment, a recommended spare parts list. The list shall provide the name and address of the original supplier of the replacement part, and the part's drawings, specification, or catalog identity including applicable change or revision information.



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**A.0 Solicitation**

**A.1 North American Industry Classification System (NAICS) Code and Size Standard**

(A01) Rev 002 3/1/2011

The Buyer has determined that North American Industry Classification System (NAICS) Code 423830 applies to this acquisition. Therefore, the size standard for determining whether an Offeror is a small business in regard to this acquisition is 500 employees or less.

If this solicitation is designated as a small business set-aside, the Offeror certifies that they are a small business by submitting a proposal or an offer to this solicitation.

**A.2 Small Business Set Aside – Solicitation**

(A03) Rev. 2 08/20/2013

Proposals made under this acquisition are solicited from Small Business Concerns, including; Small Disadvantaged, Small Women-Owned, Service Disabled Veteran and HUBZone Small Businesses. Any resulting Subcontract shall be performed solely by Small Businesses. Proposals received from concerns that are not Small Businesses shall not be considered for award.

Business classifications must comply with Small Business Administration guidelines.

In general:

- Small Women-Owned, Service Disabled-Veteran Owned Business and Small Disadvantaged Business may self-certify their business size.
- Small Disadvantaged Business Qualifications: A small business must be at least 51% owned and controlled by a socially and economically disadvantaged individual or individuals. African Americans, Hispanic Americans, Asian Pacific Americans, Subcontinent Asian Americans, and Native Americans are presumed to qualify. Other individuals can qualify if they show by a “[preponderance of the evidence](#)” that they are disadvantaged. All individuals must have a net worth of less than \$750,000.00, excluding the equity of the business and primary residence. Successful applicants must also meet applicable size standards for small businesses in their industry.

The following Small Business Concerns must be certified by the Small Business Administration (SBA):



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- [HUBZone Small Business Qualifications](#): A firm can be found to be a qualified HUBZone concern, if:
  - It is [small](#),
  - It must be owned and controlled by at least 51% by U.S. Citizens, a Community Development Corporation, an agricultural cooperation, and/or Indian tribe,
  - It is [located in an “historically underutilized business zone”](#) (HUBZone), and
  - At least 35% of its employees must reside in a HUBZone.

### A.3 Evaluation of Discount

(A36) Rev. 0 01/27/2010

Discounts for early payment will be considered in the evaluation of this Offer. The minimum days offered with discount that will be considered are 10.

A separate invoice shall be issued for each delivery. No invoice shall be issued prior to delivery of goods and no payment shall be made prior to receipt of goods.

Discount periods will be computed from the date of receipt of a correct invoice or receipt of merchandise, whichever is later, to the date the Buyer’s check is mailed. Discount will be taken on the full amount of the invoice unless freight and other charges are itemized.

### A.4 Basis of Award – Lowest Price Technically Acceptable

(A85) Rev. 1 2/28/2013

Award may be made to the Offeror submitting the lowest evaluated price that is technically acceptable among offers that meet all requirements of the solicitation.

### A.5 Conflict of Interest Disclosure and Representation

(A102) Rev. 1 5/01/2014

It is the Buyer’s policy to avoid situations, which place a Subcontractor in a position wherein it may not be able to compete on an equal basis for Buyer-controlled work with other qualified contractors. To address this matter, the Subcontractor is to consider the relevant circumstances surrounding this effort to determine if there are any past, present or future interests (financial, contractual, organizational or personal) that could be viewed as a conflict of interest. The Subcontractor is to insert the following statement into any proposal response to MSA:



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Subcontractor hereby certifies that [ ] there is not or [ ] there is a potential conflict of interest. If there are any real or potential concerns, they shall be disclosed and highlighted in the Subcontractor's proposal. Any such disclosure may result in the need for additional discussions relative to the Subcontractor's continued participation in this effort.

### **A.6 Buy American Act - Non Construction Subcontracts**

(A101) Rev. 0 1/21/2014

It is the Buyer's preference to purchase domestic end products in accordance with the Buy American Act (BAA) ([FAR 25](#)). Subcontractor certifies that all products supplied under this contract are domestic end products as defined in the Buy American Act, except those products of foreign origin which were specifically identified, evaluated, and authorized by the Buyer prior to award.

*\*Materials used in this Subcontract must be domestic end products as defined in [FAR 52.225-1](#) unless the Buyer, prior to award of the Subcontract, approves a request for exemption. Subcontractor requests to supply foreign materials must include adequate information for evaluation of the request as identified in [FAR 52.225-1](#).*

### **B.0 Subcontract Administration**

#### **B.1 Authorized Personnel**

(G03) Rev. 0 1/28/2010

Only the following named individuals are authorized to make changes to this Subcontract or Purchase Order:

Contract Specialist, Ben Moyers

Contracts Manager, Shari Penny

#### **C.0 Terms and Conditions**

The terms and conditions set forth or referenced in the body of this document by the Buyer shall apply and the Buyer objects to and shall not be bound by any additional or different terms and conditions.

#### **C.1 General Provisions – Commercial**

(Revision 03, July 23, 2015)

<http://www.hanford.gov/pmm/page.cfm/Provisions>

#### **D.0 Representations and Certifications**



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### **Subcontractor Acknowledgement of Federal Online Representations and Certifications**

(L16) Rev. 2 9/07/2012

Mission Support Alliance, LLC (“MSA”), relies upon Subcontractor’s current representations and certifications within a Federal web-based system that centralizes and standardizes the collection, storage and viewing of many of the representations and certifications required by the Federal Acquisition Regulations. Effective August 2012, that Federal system is now System for Award Management (SAM) at [www.sam.gov](http://www.sam.gov).

By submitting a proposal to MSA in response to this solicitation, the Subcontractor is certifying that:

1. The representation and certification information within SAM is still current;
2. All statements and explanatory documentation submitted is current and accurate;
3. Signer is authorized to represent the Subcontractor in all matters related to pricing, terms and conditions, and conduct of business;
4. Subcontractor complies with all requirements of State of Washington statutes, ordinances, rules and regulations, codes, and orders related to equal employment opportunity and operation of non-segregated facilities;
5. All Subcontractor employees who may work on MSA’s premises or on the Hanford Site are not under the influence of controlled substances, drugs or alcohol. Subcontractor agrees to testing of assigned employees under the MSA’s program for controlled substances;
6. Subcontractor’s information in the MSA’s registration system is current (no more than 12 months old); and
7. Subcontractor will update SAM on an annual basis.