

Web ordering begins for peripherals, chemicals, lab and safety products

Fluor Hanford Contracts has announced that, effective June 4, the ordering of standard network printers, scanners, chemicals, laboratory and safety products (quality level 0 only) will no longer be processed through the BMS PassPort system.

You will be able to order these items by using either the Pacific First Computers (network printers and scanners) or the Fisher Scientific (chemicals, laboratory and safety supplies) Internet eStore Web sites. The FH Chief Information Officer has directed that any new printers ordered should be networked, and you must meet the requirements described at <http://apsql02.rl.gov/hwsw/index.asp> to order a stand-alone printer.

You can find users' guides, frequently asked questions and a list of the current BMS PassPort catalog identifications affected by this change at <http://www.rl.gov/pmm/internal/iwanttobuy/estore.html> under the "printers and scanners," "chemicals and laboratory supplies," or "safety equipment" commodity categories. If you're a current P-Card holder you will be registered with the eStore supplier and will receive an e-mail message notifying you of your user name and password by June 4.

For these commodities, June 1 is the last date to enter orders in BMS PassPort for delivery the week of June 4. Orders entered after June 4 in BMS PassPort for these products will be redirected to the eStore site. May 31 is the last date on which returns through BMS PassPort will be accepted for items ordered in BMS PassPort.

Restrictions apply

There are a few restrictions on use of the Internet ordering method for chemicals and laboratory and safety supplies.

End users must:

- Order *only* quality level 0 items from the Fisher eStore
- Be listed on the P-Card Approved Hazardous Material Purchasers list (contact Becky Rulon or Ed Foss to get your name added to the list)
- Be familiar with the Chemical Management Program procurement guidelines at <http://www.rl.gov/cmp/procurement.html>.

Any questions you have about these business changes may be sent by e-mail to ^Contract Support Services. ♦