

Ordering of hand tools through eStore available Nov. 12

Effective, Monday, Nov. 12, you can order hand tools, drills and abrasives from the Stellar Industrial Internet Web site and use a P-Card to make the purchase. Orders on the Just in Time contract will no longer be allowed in BMS PassPort.

The last day to enter orders for these products in BMS PassPort is Thursday, Nov. 8. Any order you enter in BMS PassPort after this date will be canceled, and you will be contacted and requested to re-order on the Stellar Web site. The last day that returns will be accepted for these items is Thursday, Nov. 8.

You must have a P-Card and be set up on the Stellar site to use this new ordering method. All current P-Card holders will be automatically set up.

You can meet the Stellar Industrial representatives and learn how to use this new eStore site for ordering hand tools by attending one of the four training sessions at 2430 Stevens, room 121, at 7:15–8:30 a.m. or 2:45-4 p.m. on Nov. 7 or Nov. 8.

To make a reservation to attend a training session, send an e-mail message to eStore Support. If you need more information, visit the eStore Web page, <http://www.rl.gov/pmm/internal/iwanttobuy/estore.html> and click on Hand Tools, Drills and Abrasives. ♦