

Just-In-Time Report

Take Cover

October 29, 2007

2007-RL-HNF-0040

Tracking No: 706

Updated: May 22, 2008

Site/Facility: Hanford Site and All Facilities

Event: Actions taken by some employees during a recent event indicates a need to emphasize the appropriate take cover actions for “remote workers.” Remote workers can be those working outdoors or those working in locations other than their normal work locations.

On July 27, 2007 a spill at the Hanford Tank Farms prompted a take cover for the 200 West Area and adjacent 600 Area. After the take cover was initiated, some workers in remote locations took cover in vehicles, got in vehicles and left the site, and others took cover in inappropriate buildings (this issue was documented in a previous lessons learned [2006-RL-HNF-0030](#) published on August 15, 2006).

Important Points:

1. **Prior to beginning work in remote locations, determine where the most appropriate building is located that you could go to in the event of a take cover emergency.**
2. **Ensure that you have a communications device with you before leaving for the job.**
3. **When a Take Cover Alert is sounded, get in your vehicle, roll-up windows, close all air ventilation, and drive to the predetermined location and enter the building.**
4. **Know where you are going before the emergency occurs. If you need assistance any time during this process dial 911 or 373-3800.**

NOTE: Never get in a vehicle and leave the Hanford Site without permission.

Contributors: Ineffective communications, Lack of awareness

Other Important Considerations - Prevent Events

Managers/Supervisors	Workers
Incorporate suitable take cover locations and emergency response actions for remote workers in pre-job planning and pre-job briefings. Ensure remote workers are able to communicate, or be communicated with, prior to releasing them to perform work.	Know and understand the correct emergency response actions for your work assignments and locations including appropriate take cover locations, which protective action to take, and proper notifications - if unsure - ask management.