

## VPP Annual Self-Evaluation Employee Involvement Reviews and Questions

<b>Documentation Reviews</b>		<b>Comments</b>
1.	Documentation that management has involved employees in S&H programs, i.e., inspections, investigations, goal setting, problem solving, etc.	
2.	Documentation of the system to involve employees in the S&H program, in submitting and resolving safety issues or concerns.	
3.	Review copies of Employee Safety Council Charter and minutes, sub-team mission statements, and minutes.	
<b>Questions for All Employees</b>		<b>Comments</b>
4.	What is the employee role in the S&H program? How are employees involved?	
5.	Do you believe employees have an impact on the S&H program? Is there a sense of “ownership” by employees?	
6.	What is the make-up of the Project or Facility Employee Accident Council? How long have these been in place?	
7.	What types of changes have taken place with regards to employee involvement in S&H during the last year?	
<b>Questions for Managers/Supervisors</b>		<b>Comments</b>
8.	What is your role regarding employee participation in the S&H program?	
9.	What is the make-up of the Project or Facility Employee Accident Council?	
<b>Questions for Subcontractor Employees</b>		<b>Comments</b>
10.	What involvement opportunities do you have with the S&H program at this facility?	
<b>Questions for S&amp;H Professionals</b>		<b>Comments</b>
11.	Do you feel employees are effectively involved with conducting routine inspections and investigations?	

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<b>Questions for Accident Council Members</b>		
12.	Are committee members or other workers involved with accident investigations and have adequate hazard recognition training?	
13.	What is the makeup of your safety committee? Do you feel there is appropriate employee representation?	
14.	What training have you received as a member of the Employee accident council?	
<b>Field Walkabout Questions</b>		<b>Comments</b>
15.	Does there appear to be adequate employee involvement in worker S&H programs?	

Other Notes: