



August 8, 2014

2DB00- JMR-14-015

Dear Interested Parties:

REQUEST FOR EXPRESSIONS OF INTEREST – EXTERNAL ISSUE MANAGEMENT SERVICES

Washington River Protection Solutions, LLC (WRPS) as a prime contractor to the U.S. Department of Energy is issuing this Request for Expression of Interest (EOI) as a means of conducting market research to identify parties having an interest in and the resources to provide support for External Issue Management Services.

Interested firms are invited to submit an expression of interest letter to include a response to the following:

The U.S. Department of Energy (DOE) is engaged in the world's largest environmental cleanup project at the Hanford site. DOE's Office of River Protection is managing Hanford's hazardous waste while preparing for its treatment and disposal. As a prime contractor to the U.S. Department of Energy, WRPS is in the process of preparing a safe and effective system/process for retrieval and movement of tank waste feed materials to a waste treatment plant. WRPS is also responsible for deploying and implementing several technologies to safely, efficiently, and effectively retrieve waste.

WRPS endeavors to maintain exceptional programs and methods that support the reporting of concerns relating to the environment, safety, health, or management of Hanford operations. WRPS continues to foster an environment that encourages open discourse and assures issues are resolved in a timely and effective manner. As part of this process, WRPS requires additional services to supplement and assist in facilitating, resolving, and managing the issue resolution process.

Scope of Services: The services to be acquired may include, but not be limited to, the following activities:

- Provide external review and support for WRPS Issues Management
- Provide external evaluation and recommendations to address issues in the general areas of: environmental, safety and health, safety culture, quality assurance, technical, and risk management
- Provide external analysis of Differing Professional Opinions and other dispute resolutions.
- Assist in the Case Management and provide independent evaluation and resolution for challenging and complex Employee Concerns.
- Assist in issue resolution associated with the implementation of Human Resources policies, procedures and practices

Note: This EOI is not intended for parties to provide outside counsel legal services or legal representation on behalf of WRPS. Furthermore, this EOI is not intended for parties to provide employee injury or illness case management, engage in other employee medical issues, or engage in labor issues that are covered by the WRPS Collective Bargaining Agreement.

THERE IS NO SOLICITATION AT THIS TIME. This request for capability information does not constitute a request for proposals; submission of any information in response to this market survey is purely voluntary; WRPS assumes no financial responsibility for any costs incurred.

WRPS will evaluate market information to ascertain potential market capacity to provide services consistent with those described in this EOI. Telephone inquiries will not be accepted or acknowledged, and no feedback or evaluations will be provided to companies regarding their submissions.

Submission Instructions: Interested parties who consider themselves qualified to perform the above-listed services are invited to submit a capability statement in response to this EOI by **August 25, 2014**. The capability statements shall be no more than ten (10) pages, and no smaller than 12 point font. All responses must be emailed to John_M_Robinson@rl.gov.

At a minimum, capability statements shall contain the following information:

- 1) Organization name, address, email address, Web site address, and telephone number, business size standard for the organization;
- 2) Socio-economic status (small business, service-disabled/veteran-owned small business, HUBZone small business, small disadvantaged business, and/or woman-owned small business, or large business). The applicable North American Industry Classification System (NAICS) code assigned to this procurement is 541618 and the small business size standard is \$15,000,000.
- 3) Tailored capability statements addressing the particulars of this effort, with appropriate documentation supporting claims of organizational and staff capability. If significant subcontracting or teaming is anticipated in order to deliver technical capability, organizations should address the administrative and management structure of such arrangements. Interested parties should have access to a broad array of experts who can be quickly engaged on a case-by-case basis when needed to address an issue.

WRPS reserves the right to use any and all information submitted by, or obtained from, an interested party in any manner WRPS determines is appropriate, including, but not limited to, the creation of a competitive solicitation.

WRPS looks forward to hearing from you regarding this request.

Sincerely,

John M. Robinson, Manager
Procurement Services