



June 22, 2016

Dear Interested Parties:

EXPRESSION OF INTEREST (EOI) FOR PROJECT SUPPORT STAFF AUGMENTATION SUPPORT

Washington River Protection Solutions (WRPS) operates and manages the 200 Area Tank Farm facilities for the United States Department of Energy-Office of River Protection (ORP). From time to time, WRPS subcontracts for project support personnel to support and to assist existing WRPS operations and project activities under a Blanket Master Agreement.

This work provides administrative or program support functions only. No hand-on field work activities will be performed. The individual performing the work is subject to controls, processes and procedures established by WRPS.

The Subcontractor shall provide technically qualified personnel on an as needed basis for planned and emerging work in support of various project and functional activities. Subcontractor personnel will work in WRPS facilities, use WRPS equipment, and be directed daily by WRPS staff.

Background

WRPS anticipates the duration of the work scope above is through Fiscal Year 2017 with possible option years.

Blanket Master Agreement Labor Categories could include but is not limited to:

- Project Management
- Project Specialist
- Construction Management
- Construction Field Lead
- Operations Engineer
- First Line Management
- Work Control Coordinator
- Production Control/Work Planning
- Scheduling – Cost Analyst / Project Control
- Human Resource Specialist
- Cost Estimating
- Industrial Hygiene
- Safety Specialist
- Radiological Engineering/Health Physicist
- Start-Up & Testing/Readiness Review

These Labor Categories are subject to change.



Requested Information

Interested firms are invited to submit an expression of interest letter to include a response to the following:

1. Your company's desire to participate in the competitive opportunity for this subcontract.
2. Your company's Management approach for Project Support Staff Augmentation.
3. Your company's Management Plan as follows: (1) Recruiting Capability; (2) Transition and Communications Plan; (3) Pre-hire Vetting capability (background checks, pre-employment drug and alcohol screening and resume verification of education, certifications and licenses); and (4) Subcontractor Management/Contractor Interface.
4. Your company's technical comprehension/understanding of the WRPS project work and the Offeror's approach for managing the Project Support Services and the related contract administration, planning and scheduling of activities.
5. Your company's experience and contract values of Project Support Staff Augmentation projects to include any Hanford experience over the previous years.
6. Size of your company, how many employees and annual gross income.

The size standards are for the most part expressed in either millions of dollars (those preceded by "\$") or number of employees (those without the "\$"). A size standard is the largest that a concern can be and still qualify as a small business for Federal Government programs. For the most part, size standards are the average annual receipts or the average employment of a firm. How to calculate average annual receipts and average employment of a firm can be found in the Code of Federal Regulations (CFR) at [13 CFR § 121.104](#) and [13 CFR § 121.106](#), respectively. SBA also includes the table of size standards in the Small Business Size Regulations, [13 CFR § 121.201](#). This table includes size standards that have changed since publication of the last annual edition of the CFR.

For more information on these size standards, please visit SBA's site on Small Business Size Standards <https://www.sba.gov/>.

Vendor Responses

Please send all correspondence regarding this EOI to Wrps_eoi_responses@rl.gov. Please be aware, this is not a Request for Proposal, but a request for an expression of interest. WRPS will not award a Subcontract(s) based on this expression of interest, nor pay for information solicited. Questions and your response to this expression of interest are due by 9:00 AM (Pacific Time Zone) Thursday, June 30, 2016 to Wrps_eoi_responses@rl.gov.

We look forward to hearing from you regarding this request.