

**REQUEST FOR QUOTATION**

**THIS IS NOT AN ORDER!**

**Return RFQ Response to:**  
 WASHINGTON RIVER PROTECTION  
 SOLUTIONS, LLC  
 PO BOX 850 MSIN H6-16  
 RICHLAND WA 99352

**RFQ Number :** 00038001  
**Issue Date :** 01/15/2015  
**Due Date :** 02/04/2015  
**Due Time :** 17:00  
**Page :** 1

**Please Direct Inquiries to:**  
 ALICE R. HENDRICKSON

**Vendor:**

**Title:** PROC SPECIALIST  
**Phone:** 509-376-9225

Authorized Signature
Vendors Signature

<b>RFQ Type:</b> STANDARD RFQ	<b>Quote Duration</b>	-
	<b>Payment Terms</b>	% Days Net Days

<i>Line</i>	<i>Quantity</i>	<i>UP</i>	<i>Item Description</i>	<i>Unit Price</i>
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0001 1 EA **Catalog ID :** 0000671410 3

**Need Date :** 04/30/2015 **Destination** RICHLAND WA

**Description:** FABRICATE, INSPECT & TEST OPERATIONS  
 CONTROL TRAILER PER RPP-SPEC-56157 R-0.  
 TO INCLUDE FABRICATION & INSTALLATION  
 OF POR399-WT-IE-001 PER H-14-109969

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SHT 1-24 (SHT 12-24 ARE FOR INFORMATION ONLY, THEY SHOW FIELD CONNECTIONS) IN ACCORDANCE W/RPP-19407 SECTIONS 16300 & 16400 AS APPLICABLE. VENDOR SHALL PROVIDE A FABRICATION/INSPECTION & TEST PLAN FOR BUYER APPROVAL. ALL TEST PROCEDURES SHALL BE SUBMITTED & APPROVED BY THE BUYER. BUYER TO WITNESS TESTING. THE TRAILER & ENCLOSURE SHALL PASS INSPECTION BY HANFORD SITE NEC INSPECTOR.

**Manufacturer** : NOT APPLICABLE  
**Model** :  
**Part** : \*N/A

Lead Time Days	Method of Shipment	FOB	FOB Point
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Fac	Standard Name	Rev S/P Text	Line Terms and Conditions	- Text at End
	B013	001 P Y	FABRICATION/INSPECTION/TEST PLAN	(TRAVELER)
	B022	002 P Y	NONCONFORMANCE DOCUMENTATION AND REPORTING	
	B052	000 P Y	INSPECTION AND TEST REPORT	
	B065	005 P Y	NATIONALLY RECOGNIZED TESTING LABORATORY	
	B076	004 P Y	PRCMT OF POTENTIALLY SUSPECT OR COUNTERFEIT ITEMS	
	B079	005 P Y	CERTIFICATE OF CONFORMANCE	
	B082	000 P Y	RECOMMENDED SPARE PARTS LISTING	
	B085	001 P Y	PACKAGING/SHIPPING PROCEDURES	

## **1.0 Solicitation**

### **1.1 North American Industry Classification System (NAICS) Code and Size Standard**

The authorized procurement representative has determined that North American Industry Classification System (NAICS) Code 332312 applies to this acquisition. Therefore, the size standard for determining whether an Offeror is a small business in regard to this solicitation is 500 employees. The small business size standard for a concern which submits an offer in its own name, other than on a construction or service contract, but which proposes to furnish a product which it did not itself manufacture, is five hundred (500) employees.

### **1.2 Representations and Certifications**

Washington River Protection Solutions, LLC (WRPS) requires the electronic submission of the Representations and Certifications through its [vendor registration web site](http://www.hanford.gov/chgcp) ([www.hanford.gov/chgcp](http://www.hanford.gov/chgcp)). To start the submission, the Offeror will need to be registered with WRPS and have obtained a vendor identification number and form number (password). If assistance is required, please contact WRPS Contract Support at the following email address [WRPS\\_Procurement@rl.gov](mailto:WRPS_Procurement@rl.gov).

For this solicitation, an Offeror is required to have an electronic Representations and Certifications on file with WRPS for the North American Standard Coding System (NAICS) code identified in this document. The certification for this specific NAICS code will be valid for twelve (12) months from its submission unless your firm's business conditions change and an updated Representations and Certification submission is then required to be submitted electronically.

### **1.3 Small Business Set Aside**

Proposals made under this solicitation shall be from small business concerns, including; Disadvantaged, Women Owned, Veteran Owned, Service Disabled Veteran Owned and HUBZone small businesses. Proposals received from concerns that are not small businesses shall not be considered for this solicitation. Disadvantaged, Women Owned, Veteran Owned and Service Disabled Veteran Owned may self Certify to these categories as defined by the Small Business Administration ([www.sba.gov](http://www.sba.gov)). HUBZone businesses must be certified by the Small Business Administration.

#### **1.4 Facsimile/Telephone Proposals**

To meet this solicitation's due date, your proposal may be submitted by telephone, email or facsimile. If any of these methods are utilized to submit the offeror's proposal, a written confirmation will be provided to the authorized procurement representative.

To send a facsimile or email, address the facsimile to the authorized procurement representative and include a solicitation number or Subcontract/Purchase Order number for reference along with the specific information requested in the solicitation.

The authorized procurement representative's contact information is:

Email Address: Alice\_R\_Hendrickson@rl.gov  
Phone Number: 509-376-9225  
Fax Number: 509-376-0825

#### **1.5 Delivery Date Evaluation**

**Delivery by the desired delivery date 04/30/2015 will be a principal consideration in evaluating Proposals. You are hereby requested to submit two priced Proposals.** One Proposal shall be based on delivery by the desired delivery date or best delivery date available. The second priced Proposal shall provide the lowest price with the delivery date specified. The authorized procurement representative will evaluate these Proposals on the basis of which best serves the interest of WRPS and the Department of Energy.

#### **1.6 Requirements for Descriptive Literature**

Descriptive literature shall be furnished as a part of the proposal and must be received by the solicitation's due date. The literature furnished must clearly correlate to the proposed item(s). The descriptive literature is required to establish, for the purposes of evaluation and award, the acceptability of the proposed product. Failure of the descriptive literature to demonstrate that the product proposed conforms to the specifications and/or other requirements of this solicitation may render the proposal non-responsive.

#### **1.7 Proposal Submittal**

1. Proposals are to be received by the close of business (4:00 P.M., PST) on the date specified in the Solicitation.
2. Other Proposal Methods

Proposals, upon approval by the authorized procurement representative, may be submitted by electronic mail, telephone, or facsimile. When requested, the original

proposal and certifications shall be sent to the authorized procurement representative as confirmation.

### 3. Late Proposals

Any proposal received at the office designated in the solicitation after the exact time specified for receipt will not be considered unless it is received before award is made, and:

- a. It was sent by registered or certified mail not later than the fifth calendar day prior to the date specified for receipt of offers (e.g., an offer submitted in response to a solicitation requiring receipt of offers by the 20th of the month must have been mailed by the 15th or earlier); or
- b. It was sent by mail, telephone, telegram or facsimile as specified by the authorized procurement representative and it is determined that the late receipt was due solely to mishandling upon receipt; or
- c. It is the only proposal received.

### 4. Proposal Changes

Any modification of a proposal, including a modification resulting from the authorized procurement representative's request for a "best and final offer" is subject to the same conditions as in the "Late Proposals" section above.

### 5. Withdrawal of Proposals

Proposals may be withdrawn by written or electronic notice received at any time prior to award. An Offeror or its authorized representative may withdraw proposals in person, provided its identity is made known and he signs a receipt for the proposal prior to award.

## **1.8 Financial Capability Determination**

WRPS reserves the right, prior to award, to request any or all Offerors to submit data which will be used to make a determination of financial capability to perform on any resultant Subcontract. Such data may include, however not be limited to, current annual reports, lines of credit with financial institutions and suppliers, and/or any other such data as may be required to make a determination of the Offerors' financial capabilities.

## **1.9 Buy American Act Compliance**

The provisions of this solicitation include each of the Federal Acquisition Regulation (FAR) clauses that may be applicable to the Offeror's proposal, as well as any resulting purchase order

or Subcontract. The applicability of a specific FAR clause is based on the proposed dollar amount of your proposal for the supplies or materials provided under a purchase order or Subcontract unless the item is classified as a commercial off the shelf (COTS) item, and in turn, does not apply.

The applicable FAR clauses in the provisions and the corresponding clause for which identification may be required are shown below:

FAR Clause in Subcontract Provisions	Corresponding FAR Clause Requiring Offeror Certification
FAR 52.225-1, “Buy American Act—Supplies” (Jun 2003)	FAR 52.225-2, “Buy American Act Certificate” (Jun 2003)
FAR 52.225-3, “Buy American Act—Free Trade Agreements—Israeli Trade Act”(Jan 2004)	FAR 52.225-4, “Buy American Act—Free Trade Agreements—Israeli Trade Act Certificate” (Jan 2005)  Alternate I - applies if the quote for an end item or supplies under a time-and-materials subcontract is \$25,000 or more but less than \$50,000.  Alternate II - applies if the quote for an end item or supplies under a time-and-materials subcontract is \$50,000 or more but less than \$58,550.
FAR 52.225-5, “Trade Agreements” (Jan 2005)	FAR 52.225-6, “Trade Agreements Certificate” (Jan 2005)

## 2.0 QA/Inspection Requirements

### Fabrication/Inspection/Test Plan (B13) Rev. 0 2/22/00

#### Fabrication/Inspection/Test Plan (Traveler)

The Supplier shall prepare a detailed fabrication/inspection/test plan (Traveler) for insertion of Buyer-designated source inspection/witness notification points. Prior to starting work, the plan shall be submitted to the Buyer for review, approval and insertion of Buyer's designated inspection/witness notification points unless otherwise specified in procurement documents. The plan shall include the following:

1. Traceability to Buyer's Purchase Order/ Contract Order document number.

2. Description of items to be fabricated/tested/inspected (e.g., components, subassemblies, assemblies).
3. Sequential fabrication/process steps.
4. Sequential points for inspection and tests to be performed during fabrication/processing.
5. Method/procedure to be used for performance of inspection/test/fabrication, including:
  - a. Each characteristic or attribute to be evaluated,
  - b. The report form to be utilized,
  - c. Specific Codes/Standard requirements as specified by procurement documents i.e., ASME, ASTM, ANSI, etc., and
  - d. Sampling plans for final characteristics (e.g., AQL, lot size, inspection level), where applicable.

Subsequent revisions/modifications to the fabrication/inspection/test plan document require review and approval by the Buyer prior to implementation of the change. When subcontracting any portion of this Purchase Order/Contract Order, the Supplier is required to invoke the applicable quality assurance program requirements on the subcontractor.

## **2.1 Nonconformance Documentation and Reporting**

(B22) 03/30/2007

All nonconformances identified at the Supplier's facility with a proposed disposition of "Accept" or "Repair" shall be approved by the Buyer before any corrective action is taken by the Supplier on the nonconformance.

Accept: A disposition that a nonconforming item will satisfactorily perform its intended function without repair or rework.

Repair: A disposition requiring the processing of a nonconforming item so that its characteristics meet the requirements listed in the disposition statement of the nonconformance report.

Nonconformances shall be documented by the Supplier on the Supplier's nonconformance form. After documenting the nonconformance, disposition and technical justification, the form shall be forwarded to the Buyer.

After the recommended disposition has been evaluated by the Buyer, the form shall be returned to the Supplier with a disposition of approval or rejection. The Supplier may take corrective action on the nonconformance only after the form is approved.

The Supplier's nonconformance form shall be shipped with the affected item.

## **2.2 Inspection and Test Report**

(B52) Rev. 0 02/22/00

The Supplier shall submit legible, reproducible copies of Inspection/Test Reports.

The report(s) shall include the following:

1. Identification of the applicable inspection and/or test procedure utilized.
2. Resulting data for all characteristics evaluated, as required by the governing inspection/test procedure.
3. Traceability to the item inspected/tested, (i.e., serial number, part number, lot number, etc.).
4. Signature of the Supplier's authorized representative or agency which performed the inspections/tests.

One copy of the documentation, unless otherwise specified, shall accompany the applicable item(s) shipped.

## **2.3 Nationally Recognized Testing Laboratory (NRTL) Listed or Labeled**

(B65) Rev 3 12/2/08

All electrical control panels and electrical equipment (a general term including material, fittings, devices, appliances, luminaries [fixtures], apparatus, and the like used as a part of, or in connection with, an electrical installation) delivered or brought onto the site in performance of this contract must be listed or labeled by an organization currently recognized by OSHA as a nationally recognized testing laboratory (NRTL).

- A. All electrical equipment installed as part of this contract must comply with the National Electric Code (NEC), NFPA 70 and where applicable ANSI C2 (NEC). The Buyer reserves the right to inspect electrical equipment and installations. Contractor is responsible for notifying Buyer when installations are available for inspection.

- B. Electric motors shall be manufactured and tested in accordance with NEMA MG-1 as applicable, or listed by an organization currently recognized by OSHA as an NRTL. Documentation of NEMA MG-1 compliance shall be made available to the Buyer upon request.
- C. Electrical equipment and devices for which there is a UL category code identifying product categories must be Listed or Labeled by an OSHA recognized NRTL.
1. The Canadian Standard Association (CSA) marking is currently recognized by OSHA as an NRTL when the label includes “US” or “NRTL” subscript.
  2. The European Union “CE” marking, Directive 93/68EEC, is not currently recognized by OSHA as an NRTL marking.
  3. The International Electrotechnical Commission (IEC) Standard 60529 for enclosures, (IPxx), is not currently recognized by OSHA as an NRTL label.

Note: for a list of approved NRTLs, see <http://www.osha.gov/dts/otpca/nrtl/>

- D. Electrical equipment for which there is no listing category must be evaluated or tested using a method submitted to and approved by the Buyer prior to delivery of the equipment. A Field Evaluation performed by an NRTL prior to delivery is the preferred method for buyer approval.
- E. Electrical equipment is also subject to the “Counterfeit Suspect Item Program”.

## **2.4 Procurement of Potentially Suspect or Counterfeit Items**

(B76) Rev. 2 02/25/08

Notwithstanding any other provisions of this agreement, the Supplier warrants that all items provided to the Contractor shall be genuine, new and unused unless otherwise specified in writing by the Contractor. Supplier further warrants that all items used by the Supplier during the performance of work for the Hanford Site, include all genuine, original, and new components, or are otherwise suitable for the intended purpose. Furthermore, the Supplier shall indemnify the Contractor, its agents, and third parties for any financial loss, injury, or property damage resulting directly or indirectly from material, components, or parts that are not genuine, original, and unused, or not otherwise suitable for the intended purpose. This includes, but is not limited to, materials that are defective, suspect, or counterfeit; materials that have been provided under false pretenses; and materials or items that are materially altered, damaged, deteriorated, degraded, or result in product failure.

Types of material, parts, and components known to have been misrepresented include (but are not limited to) fasteners; hoisting, shackles, turnbuckles, cable clamps, wire rope, rigging, and lifting equipment; cranes; hoists; valves; pipe and fittings; electrical equipment and devices; plate, bar, shapes, channel members, and other heat treated materials and structural items; welding rod and electrodes; and computer memory modules. The Supplier's warranty also

extends to labels and/or trademarks or logos affixed, or designed to be affixed, to items supplied or delivered to the Contractor. In addition, because falsification of information or documentation may constitute criminal conduct, the Contractor may reject and retain such information or items, at no cost, and identify, segregate, and report such information or activities to cognizant Department of Energy officials.

Supplier shall provide a written statement that “all items furnished under this Purchase Order/Contract Order are genuine (I.e., not counterfeit) and match the quality, test reports, markings and/or fitness for use required by the Purchase Order/Contract Order.

The statement shall be on supplier letterhead and signed by an authorized agent of the supplier.

Any materials furnished as part of this Purchase Order/Contract Order which have been previously found to be suspect/counterfeit by the Department of Energy shall not be accepted. For further information on suspect/counterfeit items, reference the Department of Energy (DOE) Guide DOE G 414.1-3

DOE Guide web address,

<http://www.directives.doe.gov/pdfs/doe/doetext/neword/414/g4141-3.pdf>

## **2.5 Certificate of Conformance**

(B79) Rev. 4 12/2/2009

The Supplier shall provide a legible/reproducible Certification of Conformance. Supplier’s authorized representative responsible for quality shall sign the Certification of Conformance.

This Certification of Conformance shall, as a minimum:

1. Identify the appropriate Purchase Order/Contract Order number under which the material, equipment, item or service is being supplied.
2. Each Order/shipment shall include a C of C unique to that shipment.
3. The quantity of each Line Item shipped shall be identified on the C of C.
4. The COC shall identify the specific procurement requirements to be met by the purchased item or service. The procurement requirements identified shall include any approved changes, waivers, or deviations applicable to the item or service.
5. For OCRWM-related items only, the COC shall also identify any procurement document requirements that have not been met together with an explanation and the means for resolving the nonconformances.
6. The COC shall be signed or otherwise authenticated by a supplier’s representative. For Quality Level 1 & 2 and OCRWM-related items, the person signing the COC shall be the one who is responsible for this QA function and whose responsibilities and position are described in the supplier’s QA program.

One copy of the documentation, unless otherwise specified, shall accompany the applicable item shipped. For subsequent shipments on this Purchase Order/Contract order, reference may be made to documentation provided with earlier shipments, instead of duplicating such documentation.

## **2.6 Recommended Spare Parts Listing**

(B82) Rev. 0 02/22/00

The Supplier shall submit, with or prior to item shipment, a recommended spare parts list. The list shall provide the name and address of the original supplier of the replacement part, and the part's drawings, specification, or catalog identity including applicable change or revision information.

## **2.7 Packaging/Shipping Procedures**

(B85) Rev. 1 08/16/2011

The Supplier shall prepare and submit for approval, prior to use, a procedure or plan for the packaging and shipping of items during the performance of this Purchase Order/Contract Order. The procedures shall include as appropriate cleanliness inspections prior to packaging, use of preservatives and coatings, descriptions of specially designed shipping containers, handling and rigging procedures, final inspections, and the type of transfer and shipping vehicles, as applicable to workscope. Examples of the packing and shipping inspection forms shall be included in the procedure or plan. Additional guidance may be found in ASME NQA-1-2008, *Quality Assurance Requirements for Nuclear Facility Applications*, Subpart 2.2, *Quality Assurance Requirements for Packaging, Shipping, Receiving, Storage, and Handling of Items for Nuclear Power Plants*.

## **3.0 Packaging and Marking**

### **3.1 Biodegradable/Recyclable Packaging Materials**

It is the preference of WRPS that the SUBCONTRACTOR packages the material/equipment in biodegradable or recyclable packaging materials. Cardboard and/or paper containers, in place of plastic, shall be used whenever possible and practical. Paper and/or popcorn may be used for internal container protection instead of plastics, foam or polyurethane chips. This preference is not intended to transfer any liability to WRPS for damage during shipping or prior to receipt by WRPS. The SUBCONTRACTOR shall be solely responsible for determining whether such

substitution is practical, safe for its intended use, or in violation of any commercial or manufacturer's warranty that WRPS may otherwise receive. Although this preference is not a prerequisite for award of this Subcontract, the SUBCONTRACTOR's packaging methods may become a consideration for future awards.

#### **4.0 Transportation/Receiving Instructions**

##### **4.1 FOB Designation**

Responses are invited on both a FOB Origin and FOB Destination basis. Offerors will be evaluated for award (either FOB Origin or FOB Destination) based on the lowest overall price to WRPS. Please complete the information below and include the total charges as applicable to meet the solicitation's requirements.

FOB Origin: Insert the exact shipping location, weights, and dimensions for each item or shipping lots. Include an explanation of any special factors that could affect loading, shipping or handling.

FOB Destination: Delivery to WRPS's address as specified with all transportation charges paid by the Offeror. The total price shown on the Offeror's proposal is an all-inclusive firm fixed price.

#### **5.0 List of Attachments**

The following attachments are incorporated herein. The General Provisions and On-Site Work Provisions, if applicable, listed below are hereby incorporated into and made a part of this Subcontract. They shall have the same force and effect as if written into the body of the contract. Subcontractor is responsible for downloading and complying with the applicable revision as identified below.

The documents identified with an asterisk below can be downloaded from the following website: <http://www.hanford.gov/tocpmm/page.cfm?page=11>

<b>Title</b>	<b>Revision</b>	<b>Date</b>
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* General Provisions	3	06/21/2012
*Firm Fixed Price Provisions	2	10/31/2012
Master Submittal Register (MSR), A-6005-317		
Incoming Letter of Transmittal, A-6005-315		
Request for Information (RFI), A-6003-417		
RPP-SPEC-56157	0	