

# SOLICITATION AMENDMENT



## I. AMENDMENT

SOLICITATION NO.	SOLICITATION DATE	AMENDMENT NO.	AMENDMENT DATE
271650	09/24/2014	1	10/07/2014
<b>ISSUED BY AND RETURN TO:</b> Washington River Protection Solutions, LLC P.O. Box 850 Richland, WA 99352 Attn: Mari Roden 509-376-4489 (tele) 509-376-0825 (fax) Mari_L_Roden@rl.gov (e-mail) MSIN:H3-03		<b>DUE DATE</b> This amendment does not change the date by which offers are due unless a date and time is inserted below.	
		<b>DATE</b>	<b>TIME</b>

### DESCRIPTION OF AMENDMENT

The purpose of this Amendment is to issue Revision 1 to Statement of Work 271650, dated October 7, 2014, incorporating Table 1.

Additionally, please find the below questions and answers:

- For the Personnel Qualifications & Resumes section, can you please clarify if only 1 individual is required per labor category? For example, can we include resumes and personnel information for 2 or more Sr. Mgt. Consultants?

A: Yes, you can include resumes for multiple personnel for each category. Multiple resumes are preferred for Subject Matter Experts and Senior Management Consultants.

- Is there a page limit for individual resumes?

A: There is no page limit specified in the RFP for resumes nor will one be incorporated at this time.

- Please confirm that only one rate can be provided for each year for the five labor categories noted in the RFP. The RFP and Exhibit 1 clearly say "one" but I want to make sure that the intent is not "at least one."

A: Please propose in accordance with the instructions – "one labor rate for each year."

- Is this a follow-on requirement? If so, could you please provide the incumbent contract number for this opportunity? If not, is this a new requirement?

A: This is a new requirement.

- Can you also clarify section 12.0 Qualifications - "Familiarity with the Tank Operations Contract and its planned mission is required." Can you please clarify whether previous experience at Hanford is required?

A: As stated in the Statement of Work Section 12.0, Offeror's must only be familiar with the Tank Operations Contract held by Washington River Protection Solutions. However, any successful support performed at Hanford or at other DOE sites will be evaluated more positively (see Section 3.1.1, Company Experience of Solicitation).

6. Does the selection of the RFP allow portions of the contract to be awarded to different vendors? For example I am a smaller operation and can provide Sr Management, and Management consulting services.

A: See section 3.0 Basis for Award. "WRPS intends to award one subcontract as a result of this solicitation." WRPS does not intend to segregate the scope and issue subcontracts to multiple awardees and therefore, each Offeror must be prepared to provide the full suite of services. However, teaming with another company is an option to consider.

7. Is there another way for me to participate in portions of this project?

A: See question 6.

8. What types of Subject Matter Expert is WRPS looking for?

A: Please see Revision 1 to the Statement of Work incorporating Table 1, which further defines the labor category qualifications.

9. Who is currently doing the work/performing these functions? Is it a subcontractor or within the WRPS or URS corporate organization?

A: This is a new requirement.

10. Is the due date in PST?

A: PDT

11. Is there a page limit for resumes?

A: See question 2.

12. Do you want information on timekeeping systems, Organizational Conflicts of Interest and G&A overhead from just the prime, or from subcontractors as well?

A: Please submit for both prime and subcontractors.

13. Section 5.0 is labeled "Notices;" however, there doesn't appear to be a description of what these notices are. What types of notices are required for this section?

A: "Notices" is the title for Section 5.0. The sections that follow, Sections 5.1 through 5.5, encompass all the "Notices" intended to be included in this section.

14. Is the Table 1 that is referred to in the SOW 12.0 actually Exhibit 1, Labor Rate Price Schedule?

A: The Statement of Work has been revised to include Table 1.

15. Are there any requirements to provide a monthly or quarterly progress report or attend regularly scheduled monthly or quarterly meetings beyond that which will be required for typical subcontracts?

A: No.

16. It is not clear that Section 4.1.2 of the RFP requires a full proposal other than the Labor Rate Price Schedule and the information required in Section 4.1.2.2. Section 3.3, Evaluation of Options states that WRPS will evaluate total price information but Section 4.1.2 does not specifically require a bottom line price or provide a format for submitting a bottom line price. The evaluation criteria in Section 3.2 seem to indicate that WRPS will utilize the data provided under Section 4.1.2 to prepare a "composite rate calculation derived from the Offeror's price proposal." Please clarify if a bottom line price is or is not required for each period of performance and if WRPS will perform a

“composite rate calculation” or if the Offeror is to perform a calculation. If a bottom line price is required, please provide a format for the submittal.

A: No bottom line price is required.

17. If a bottom line price per period of performance is required to be submitted, are the hours breakdown to be assumed from the percentage ratios per position as compared to the 500k aggregate contract amount/year?

A: See question 16.

18. Can we use more than one rate in a contract year due to the schedule rate breaking in that year?

A: The Labor Rate Price Schedule follows the government fiscal year (October 1<sup>st</sup> through September 30<sup>th</sup>). Therefore, please propose one labor rate for each government fiscal year.

19. How much travel will be included per year for the positions and what assumptions should be made?

A: No travel should be assumed for the purpose of this Solicitation. Travel will be dealt with on a task-by-task basis.

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Except as provided herein, all terms and conditions of the solicitation remain unchanged and in full force and effect.

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## II. ACKNOWLEDGMENT OF AMENDMENT

Offerors must acknowledge receipt of this amendment in writing, by the date and time specified for proposal submissions or the revised Due Date above (if revised), whichever is later. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE DESIGNATED LOCATION BY THE SPECIFIED DATE AND TIME MAY RESULT IN REJECTION OF YOUR OFFER. If, by virtue of this amendment you wish to change your offer, such change must make reference to the solicitation and this amendment.

<b>NAME AND ADDRESS OF OFFEROR</b>	<b>NAME OF SIGNER</b>
	<b>TITLE OF SIGNER</b>
	<b>DATE</b>
<b>OFFEROR</b> ( <i>Signature of person authorized to sign</i> )	