

# SOLICITATION AMENDMENT



## I. AMENDMENT

SOLICITATION NO.	SOLICITATION DATE	AMENDMENT NO.	AMENDMENT DATE
285556	01/04/2016	03	01/07/2016
<b>ISSUED BY AND RETURN TO:</b> Washington River Protection Solutions, LLC P.O. Box 850 Richland, WA 99352 Attn: Ricky Franzen (509) 373-7141 Ricky_L_Franzen@rl.gov		<b>DUE DATE</b> This amendment does not change the date by which offers are due unless a date and time is inserted below.	
		<b>DATE</b> 01/18/2016	<b>TIME</b> 2:00PM

### DESCRIPTION OF AMENDMENT

This amendment answers questions from bidders (below) and extends the proposal due date as noted above.

#### **Question 1:**

*Due to the nature of Sign Language, there would need to be at least 2 interpreters working as a team for any meetings/classes/workshops, etc. that exceed 1.25 hours. Does your company plan to only hire the (two) interpreters who have the lowest bid?*

#### **Answer 1:**

There is a grammar error in section 3.1 of the solicitation, which states "WRPS will aware a subcontract..." The intent of WRPS is to award one or more subcontracts as indicated in section 3.0 of the solicitation. With the limited availability for ASL certified interpreters, WRPS is considering awarding up to six (6) subcontracts.

#### **Question 2:**

*On page 8 of 15, it asks for description and estimated hours. Because the hours have not been established, how should this form be filled out? My understanding is this is for an as-needed basis, it may be 1 hour per month, or if there is a training, 10-15 the next, and one hour the next...*

#### **Answer 2:**

Interpreters will be required on an "as needed" basis for interpreting services, however "for bidding purposes" WRPS recommends an average of 20 hours per month from January 2016 through October 2016.

**Question 3:**

*Page 11 of 15 says "Please type or print at least two (2) and as many as five (5) references to recently completed or substantially complete contracts with requirements similar to those described within this solicitation".*

*This is the first time I will be submitting a bid of this type so I don't have any. How should I complete this page? I am able to provide references, however, not based on bidding for contracts, but work-related*

**Answer 3:**

If you do not have recently or substantially completed subcontracts with similar requirements, then acknowledge that on Exhibit 3. Please do provide work-related references in your proposal in Volume I. References provided within Volume 1 will not be factored as lesser than those within Exhibit 3.

**Question 4:**

*What is HGET training and what does this entail, hours, paid training?*

**Answer 4:**

This training is Hanford General Employee Training (HGET) that is required in order to have Hanford Site access. It is an annual computer-based training that takes 6 to 8 hours to complete, and is billed to WRPS for actual hours to take training. Awarded contractor will be provided a cost code by WRPS for the course itself.

**Question 5:**

*If you are hiring an interpreter for 1-2 hours up to 10 per month on a non-consistent basis, how do these "Benefits" (below) apply when we are contractors, not employees? Just wondering why this information is included.*

**Answer 5:**

You are correct that the benefits section is not likely to apply, given the anticipated hours that Interpreter services will be required under this subcontract. The entire Service Contract Act section is provided for completeness and transparency. Should the thresholds be met then the subcontractor will need to demonstrate that the benefits are being administered.

**Question 6:**

*I am not sure I am reading this correctly, but regarding the rate of \$23.19 on the "REGISTER OF WAGE DETERMINATIONS UNDER THE SERVICE CONTRACT ACT" form, certified interpreters in WA have their rate set by the state, at a significantly higher rate than what is listed in the proposal.*

**Answer 6:**

The rate established by the Service Contract Act is a minimum rate established by the Dept. of Labor for each labor category and region. Proposed rates that are higher than that established by the Service Contract Act are acceptable.

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Except as provided herein, all terms and conditions of the solicitation remain unchanged and in full force and effect.

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**II. ACKNOWLEDGMENT OF AMENDMENT**

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Offerors must acknowledge receipt of this amendment in writing, by the date and time specified for proposal submissions or the revised Due Date above (if revised), whichever is later. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE DESIGNATED LOCATION BY THE SPECIFIED DATE AND TIME MAY RESULT IN REJECTION OF YOUR OFFER. If, by virtue of this amendment you wish to change your offer, such change must make reference to the solicitation and this amendment.

<b>NAME AND ADDRESS OF OFFEROR</b>	<b>NAME OF SIGNER</b>
	<b>TITLE OF SIGNER</b>
<b>OFFEROR</b> ( <i>Signature of person authorized to sign</i> )	<b>DATE</b>

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