

# SOLICITATION AMENDMENT

## AMENDMENT

<b>SOLICITATION NO.</b> 291622	<b>SOLICITATION DATE</b> August 11, 2016	<b>AMENDMENT NO.</b> 1	<b>AMENDMENT DATE</b> August 25, 2016
<b>ISSUED BY AND RETURN TO:</b> Washington River Protection Solutions, LLC P.O. Box 850 Richland, WA 99352 Attn: Brandon J. Black 509-376-1927 (tel) Brandon_J_Black@rl.gov (e-mail)		<b>DUE DATE</b> This amendment does not change the date by which offers are due unless a date and time is inserted below.	
		<b>DATE</b> September 15, 2016	<b>TIME</b> 2PM PST

### DESCRIPTION OF AMENDMENT

1. Pursuant to Solicitation Section 2.5, the attached (Attachment 1) Questions submitted by various prospective Offerors, and the corresponding Answers, are hereby disseminated to prospective Offerors.
2. Revise Solicitation: The following changes are hereby incorporated into revision 1 of the solicitation. Changes are highlighted in yellow.
  - Section 2.1 Deadline
  - Section 2.4 Notification of Intent to Propose
  - Section 2.5 Questions/Comments Regarding the Solicitation
  - Part C – Model Subcontract

Except as provided herein, all terms and conditions of the solicitation remain unchanged and in full force and effect.

## II. ACKNOWLEDGMENT OF AMENDMENT

Offerors must acknowledge receipt of this amendment in writing, by the date and time specified for proposal submissions or the revised Due Date above (if revised), whichever is later. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE DESIGNATED LOCATION BY THE SPECIFIED DATE AND TIME MAY RESULT IN REJECTION OF YOUR OFFER. If, by virtue of this amendment you wish to change your offer, such change must make reference to the solicitation and this amendment.

<b>NAME AND ADDRESS OF OFFEROR</b>	<b>NAME OF SIGNER</b>
	<b>TITLE OF SIGNER</b>
	<b>DATE</b>
<b>OFFEROR</b> <i>(Signature of person authorized to sign)</i>	

## Attachment 1

1. Will this be governed by set asides like 8a, DBVE, HubZone etc?

No, there are no set asides for this procurement.

2. Is there an incumbent for these type of services?

There is no incumbent for these services.

3. Has WRPS given such contracts to out-of-state companies in the past?

Yes, we have done similar work in the past with out-of-state companies. Though as described below we do require a local office.

4. Does the Government know how many awards/suppliers will be given under this solicitation?

It is anticipated that only one award will be made, though as noted

5. 3.1.3 says The Offeror shall have and maintain an office within the local vicinity of the Hanford site. Local vicinity is defined as Benton, Franklin and Yakima counties in the State of Washington. This qualification standard is met by providing a detailed description of the local office capabilities including available resources and the office's location relative to Hanford.

We are registered in Washington state/pay taxes there but do not have a local office there. Our resources have however worked in WA State. Will this make us ineligible for this? Do we need to team with a local business there?

The purpose of the statement in section 3.1.3. is to assure that resources are readily available upon request. Given that, it is not a requirement that you have a local office now, but must demonstrate commitment to establish one should you be awarded the BMA. Alternatively, if you plan on teaming with a local we would take their local facility into consideration as well.

6. Can resumes be submitted with no identification? Resume would be submitted with the heading: Program Manager 1 (ABC), Program Manager 2 (DEF), Programmer 1 (GHI), etc. The letters would be the initials of the name of the candidate.

Yes, your concerns are valid and WRPS will accept resumes with no identification to protect employee identification.

7. Does WRPS want resumes for all (14) labor categories?

Yes, we would prefer resumes for all labor categories to demonstrate the required resources are available. If one individual can qualify for multiple categories, you may submit under separate categories.

8. What is the minimum number of resumes per labor category?

Please submit at least one per category.

9. Can resumes be submitted as a separate Volume entitled "Resumes"?

Yes, a separate volume entitled resumes is acceptable.

10. Topic - Timekeeping / Invoicing

(a) Solicitation Section 4.1.2.3 (page 11) states: "The Offeror shall provide documentation to substantiate that it has an adequate timekeeping system."

(b) Statement of Work, Section 14.0 Reporting Administration (page 4) states: "The subcontractor shall invoice costs monthly for each specific release." This section reads incorrectly as CLTR will be used for invoicing and payment.

(c) Solicitation, Part C - Model Subcontract - 8.8 (page 24) Contracted Labor Time Recording (CLTR) Automatic Invoice & Payment

This section states that employees will enter their hours into WRPS's CLTR system. WRPS will automatically create an invoice based on hours inputted by the employee and WRPS will pay within (30) days. This section is correct and will be used for invoicing and payment.

Which procedure is correct?

Subcontracted employees will enter their hours into CLTR for which you will be automatically invoiced and paid within 30 days. We do still require verification of an adequate timekeeping system with the proposal.

11. Section 3.1.3 & 4.1.1.2 the RFP state the Offeror shall have a local office? Does this office have to be existing or proposed commitment upon award? No you do not have to have a local office now, but must demonstrate commitment to establish one should you be awarded the BMA.

No you do not have to have a local office now, but must demonstrate commitment to establish one should you be awarded the BMA.

12. Are all times and submission due dates referenced in the solicitation documents, Pacific Standard Time (PST) time zone?

Yes, all submission times and due dates referenced are in PST.

13. Is there a Collective Bargaining Agreement (CBA) in place that this contract will fall under?

No, there is no CBA this will fall under.

14. Is there an incumbent contractor in place? If yes, how many incumbent IT personnel will be transitioned to the new contract?

No, there is not an incumbent contractor.

15. Both the Programmer and the Sr. Programmer position descriptions refer to needing proficiency with “languages described in Section 3.0 “Scope,”” yet there are no programming languages mentioned there. What software languages do the programmers need familiarity with for this project?

Initial list, but wouldn't say it's all inclusive, but a good starting point. And again, not every programmer would need experience with all of these, and an individual request would specify what would be necessary at that time.

C#.NET

Cold Fusion

MS-SQL

JavaScript

jQuery, PL-SQL

VB.NET

VB6

C++

ASP.Net

MVC

And while Sharepoint is not a “programming language”, some experience with Sharepoint and ability to setup/configure would be beneficial as well.

16. DOE generally has a 5 year strategic plan for IT that correlates with the client's mission. Can you send us a copy of the strategic plan?

We do not have a strategic plan for IT.