

1.0 PURPOSE AND SCOPE

(3.1.1)

Washington River Protection Solutions LLC (WRPS) is committed to the highest standards of safety and health performance and to be a model of excellence in the performance of safe, quality work. This requires conviction and dedication in how we approach our work, balance our priorities, how innovative we are in our work processes, and how we care for ourselves and our fellow workers. The safety and health of our employees will take precedence whenever conflicts with production or other objectives take place. Employees at every level of the organization are empowered and expected to take personal responsibility for planning and executing work in a manner that reduces the chances of accidents. This is accomplished through the use of the Integrated Environmental, Safety, and Health Management System (ISMS), and by implementing the basic elements of the Voluntary Protection Program (VPP).

2.0 IMPLEMENTATION

Our overall safety goal is zero injuries and occupational illnesses. We strive to achieve this goal by understanding and applying the WRPS ISMS expectations, developing annual company objectives to meet this goal, and developing employee ownership and responsibility for their safety.

Upholding the safety and health of our employees, the public, and the environment is WRPS's highest value in integrating safety into all aspects of daily work to meet the facility mission.

WRPS will provide and maintain a safe and healthy working environment and a culture in which all employees follow safe work practices and have the right and responsibility to participate in the safety program through involvement in Employee Accident Prevention Councils, work teams and planning and safety initiatives. Continuous improvement in employee safety and occupational health is driven by implementing the ISMS expectations and VPP principles, and adhering to the Master Safety and Occupational Health Rules (Attachment A), The Workers' Bill of Rights (Attachment B), and the safety and health poster "It's the Law," (Attachment C).

The Tank Operations Contractor has a hazard prevention and abatement process to ensure that all identified and potential hazards are prevented or abated in a timely manner to protect workers from dangerous safety and health conditions. Controls are incorporated in the appropriate implementing document (e.g., facility design, procedure, work package). For existing hazards, the abatement actions are prioritized and implemented according to the risk to workers. Interim protective measures are implemented pending final abatement.

3.0 SOURCES

3.1 Requirements

1. 10 CFR 851, "Worker Safety and Health Program."

3.2 References

1. RPP-MP-003. Integrated Environment, Safety, and Health Program Description for the Tank Operations Contractor."

ATTACHMENT A – MASTER SAFETY AND OCCUPATIONAL HEALTH RULES

All employees must comply with the following **Master Safety and Occupational Health Rules**:

1. Maintain the work environment and equipment in a clean and orderly condition.
2. Correct and report unsafe conditions or practices.
3. Inspect all tools, ladders, and equipment for defects before each use.
4. Know the hazards of the job and protective controls required prior to starting work.
5. Comply with established safety procedures and practices.
6. Use prescribed protective clothing and equipment.
7. Do not indulge in horseplay. Avoid distracting others.
8. Lift correctly: bend knees, keep back straight, and get help when needed.
9. Report every injury and symptoms of occupational illness to supervision and seek medical treatment promptly.
10. Know the emergency procedures and respond promptly to all warning signals.
11. Observe all warning signs and do not enter barricaded areas without proper authorization.
12. Keep emergency equipment and exits clear at all times.

ATTACHMENT B – THE WORKERS’ BILL OF RIGHTS

1. *Every employee performing work on the Hanford Site has the following guaranteed rights, without fear of reprisal:*
2. *The RIGHT TO HAZARD INFORMATION associated with work tasks, provided in a timely manner.*
3. *The RIGHT TO CONTRIBUTE to job hazard analysis, employee job task analysis, accident investigations, pre-job planning, worksite inspections, assessments, safety meetings, safety committee activities, special task teams, policy/procedure development, safety training, safety goals and objectives, etc.*
4. *The RIGHT TO FILE A COMPLAINT with the Employer or cognizant DOE Field Office to request a work place inspection or otherwise address a safety or health concern.*
5. *The RIGHT TO REFUSE OR STOP WORK until an identified safety and health hazard has been effectively corrected or controlled.*
6. *The RIGHT TO PERSONAL PROTECTIVE EQUIPMENT provided by the company as required by the hazards associated with the activity or work location.*
7. *The RIGHT TO IDENTIFY error precursors and error likely situations related to work tasks and conditions, PRACTICE error reduction techniques, and PARTICIPATE in activities designed to minimize human performance related events.*
8. *For all employees, and where applicable in accordance with the Collective Bargaining Unit Agreement:*
9. *The RIGHT TO ACTIVELY PARTICIPATE in Voluntary Protection Program Initiatives.*
10. *The RIGHT TO BE CONSIDERED for participation with safety committee activities.*
11. *The RIGHT TO PERSONAL EXPOSURE MONIOTORING for toxic materials and harmful physical agents and access to the records of acquired monitoring, bioassay and exposure data.*
12. *The RIGHT TO BE INFORMED about results of accident investigations and workplace inspections.*
13. *The RIGHT TO ACCESS personal safety and health records.*

These rights are guaranteed and it’s the responsibility of management, employees, and unions to uphold these rights and respect those that invoke them for their personal safety or the safety of others. These rights shall be communicated to all employees including subcontractor employees and shall be posted conspicuously.

ATTACHMENT C – IT’S THE LAW



Job Safety and Health



It's the law!

EMPLOYEES:

Must have access to:

- DOE safety and health publications;
- The worker safety and health program for their location;
- This safety and health poster;
- Copies of their medical records and records of their exposures to toxic and harmful substances or conditions; and
- Results of inspections and accident investigations.

Must be able to:

- Express concerns related to worker safety and health;
- Decline to perform an assigned task because of a belief that the task poses an imminent risk of death or serious physical harm;
- Stop work in imminently dangerous conditions; and
- Anonymously request an investigation.

EMPLOYERS must:

- Establish a written Worker Safety and Health Program;
- Use qualified worker safety and health staff;
- Provide mechanisms to involve workers and their elected representatives in developing the safety and health program;
- Establish procedures for workers to report without reprisal job-related hazards and for prompt response to such reports;
- Provide for regular communication with workers about workplace safety and health matters; and
- Display this poster in the workplace where it is accessible to all workers.

This poster is available at:

http://www.hss.doe.gov/healthsafety/wshp/rule851/2012_Safety_Health_Job_poster.pdf

10 CFR 851, Worker Safety and Health Program is available at:

www.hss.doe.gov/healthsafety/wshp/rule851/851final.html

How to Request an Investigation:

Employees have the right to request, anonymously if desired, that the Director of DOE's Office of Enforcement and Oversight conduct an investigation of potential regulatory violations. Employees can make the request at:

<http://www.hss.doe.gov/enforce/riforms/options.asp>.

DOE encourages employees to use local employee concerns processes before requesting an enforcement investigation.

Local employee concerns processes:

Title 10 CFR 851 requires DOE contractors to provide their workers with a safe and healthful workplace. To obtain more information about those requirements and your rights, seek advice or assistance, or report a safety concern, contact your supervisor, the WRPS Safety & Health Manager, or Employee Concerns.

For employee concerns questions or assistance, please contact:

Nancy Milliken, WRPS Employee Concerns Manager
Desk: (509) 376-7846
Cell: (509) 438-9504

ECP Hotline
(509) 373-5444

ORP ECP Office
(509) 372-2139

