



Public Involvement & Communications (PIC) Committee Meeting

Date: October 6, 2020

Time: 9:00 a.m. to 3:30 p.m.

Location: Virtual meeting via GoToMeeting & teleconference

Teleconference:

- Tri-City participants: 509-372-3088, conference code 8802#
- Long distance participants: 800-664-0771, conference code 8802#

- Mute codes (in the phone system which is separate from the mute feature on your phone):
 - 22# self-unmute
 - 11# self-mute (in the phone system which is separate from the mute feature on your phone)

GoToMeeting: <https://www.gotomeet.me/ProSidian>; Access Code: 171-499-709

9:00 a.m. Opening – Jeff Burrigh, Chair – 30 minutes

- Welcome and Round Robin Introductions: *What are you doing to stay sane right now?*
- Approval of June 2020 meeting summary
- Announcements, including update on HAB membership package

9:30 a.m. Tri-Party Agreement (TPA) Public Involvement Calendar – 60 minutes

Purpose: *To review the current TPA Public Involvement Calendar.*

- Update on upcoming public comment periods, meetings, and events
- Committee discussion

10:30 a.m. BREAK

10:45 a.m. Draft Advice on Remote Meetings – 45 minutes

Purpose: *To finalize and approve draft advice on remote meetings to forward to full HAB for consideration.*

- Review of draft advice
- Decision to move draft advice forward to full HAB for consideration at its October 7-8 meeting

11:30 p.m. Lunch

Committee meetings may be audio-recorded for the purpose of facilitating the production of meeting notes and summaries.

1:00 p.m. Public Involvement in Fiscal Year 2021

Purpose: *To look ahead to public involvement at Hanford in the coming year.*

- Review topics discussed at the September Leadership Workshop, including the FY2021 HAB draft work plan and draft calendar
- Discussion and suggestions on how to welcome new HAB members, especially when meetings are virtual, not in person
- Committee discussion

2:00 p.m. Break

2:15 p.m. HAB Member Self-Assessments – 15 minutes

Purpose: *To share HAB member experiences with recent public involvement activities.*

- Committee discussion

2:30 p.m. Committee Business & Open Forum

Purpose: *To discuss PIC committee business, issues of concern, and upcoming meeting topics.*

- Update on HAB leadership nominations
- Open Forum (30 minutes)
- Identification of topic requests that align with the Work Plan for future committee calls or meetings, including framing questions and dates of future PIC meetings perhaps during HAB Committee Week

3:30 p.m. Adjourn

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