

Attachment J-10
Contract Deliverables

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The following Contract Deliverables summarize the specific products the Contractor shall submit to the U.S. Department of Energy (DOE), the type of action DOE will perform, the associated DOE response time, and the date/timeframe that the Contractor is required to submit the product over the life of the project. Contract Deliverables specific to each task order will be specified in the task order.

The DOE review period for Contract Deliverables shall be 30 days unless otherwise specified in the Deliverables or other agreement such as the Partnering Agreement. Upon DOE approval or acceptance, with no further action required by the Contractor, the Contractor can make a claim for applicable fee. Omission of applicable deliverables from Section J Attachment entitled, *Contract Deliverables*, does not affect the obligation of the Contractor to submit required deliverables pursuant to this section or other sections of this Contract.

The DOE action is defined as:

- **Approve** – The Contractor shall provide the deliverable to DOE for review and approval. DOE will review the deliverable and provide comments in writing. DOE will discuss the comments with the Contractor, and the Contractor shall provide written responses. The Contractor shall rewrite the document to incorporate DOE mandatory comments and resubmit for DOE approval. Once approved by DOE, the deliverable shall be placed under change control, and no changes shall be made without DOE approval.
- **Review** – The Contractor shall provide the deliverable to DOE for review and comment. DOE will have the option to review the information and provide comment. The Contractor shall respond to written comments.
- **Information** – The Contractor shall provide the deliverable for information purposes only. DOE will have the option of reviewing the information and providing comments. Such comments do not require resolution under the Contract.

Table J-10.1 – Deliverables List

Deliverable Number	Deliverable	DOE		Deliverable Due	Contract Section
		Action	Response Time*		
M0001	Project Management Plan	Approve	30 days	As required	Section C.6.1.1, <i>Project Management</i> , DOE O 413.3.B, <i>Program and Project Management for the Acquisition of Capital Assets</i>
M0002	Earned Value Management System Description	Approve	30 days	As required	Section C.6.1.2, <i>Project Integration and Control and Earned Value Management</i>
M0003	Performance Measurement Baseline	Approve	60 days	As required with subsequent updates annually	Section C.6.1.3, <i>Performance Measurement Baseline</i>

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		Action	Response Time*		
M0004	Monthly Performance Report	Review	N/A	By the 15 th of each month	Section C.6.2, <i>Project Performance Reporting</i>
M0005	Risk Management Plan	Approve	30 days	As required	Section C.6.2.5, <i>Risk Management</i>
M0006	Worker Safety and Health Program annual update	Approve	90 days	Annually	C.6.3.1, <i>Worker Safety and Health</i> ; 10 CFR 851, <i>Worker Safety and Health Program</i>
M0007	Integrated Safety Management System (ISMS) Description update	Approve	30 days	When significant changes occur	48 CFR 970.5223-1, <i>Integration of Environmental Safety, and Health into Work Planning and Execution</i> Section I.218, <i>Integration of Environmental, Safety, and Health into Work Planning (2000)</i>
M0008	List of Closure Facility Hazards	Approve	90 days	Within 90 days after identifying hazards	C.6.3.1, <i>Worker Safety and Health</i> ; 10 CFR 851.21, <i>Hazard Identification and Assessment</i>
M0009	Review and Update Workplace Substance Abuse Program Implementation Plan	Review	N/A	Annually	C.6.3.1.1, <i>Workplace Substance Abuse Programs</i> ; 10 CFR 707, <i>Workplace Substance Abuse Programs at DOE Sites</i> ; 49 CFR 40, <i>Procedures for Transportation Workplace Drug and Alcohol Testing Programs</i>
M0010	Chronic Beryllium Disease Prevention Program	Approve	30 days	When significant changes occur	Section C.6.3.3, <i>Beryllium Program</i> ; 10 CFR 850, <i>Chronic Beryllium Disease Prevention Program</i>

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M0011	Radiation Protection Program	Approve	30 days	Update whenever a change or addition is made, prior to initiation of a task not within the scope of the RPP, or within 180 days of the effective date of modification to 10 CFR 835	C.6.3.5, <i>Radiation Protection</i> 10 CFR 835, <i>Occupational Radiation Protection</i>
M0012	Summary of Annual Review or Quality Assurance Plan Revision	Approve	30 days	Annually	Section C.6.3.7, <i>Quality Assurance</i> ; 10 CFR 830, Subpart A, <i>Quality Assurance Requirements</i> ; DOE O 414.1, <i>Quality Assurance</i>
M0013	Update Training Program Plan and Matrix (or a letter stating no changes)	Approve	30 days	Every 3 years after initial delivery during Transition	Section C.6.3.8, <i>Training</i> ; DOE O 426.1, <i>Federal Technical Capability Program</i>
M0014	Environmental Management System (3 rd Party Audited Opinion)	Approve	30 days	Within 180 days of the completion of Transition and every three years afterward	C.6.3.9, <i>Environmental Regulatory Management</i>
M0015	Environmental Sustainability Plan input	Approve	30 days	Annually	DOE O 436.1, <i>Department Sustainability</i>
M0016	Environmental Management System update	Review	N/A	Annually	C.6.3.9, <i>Environmental Regulatory Management</i>
M0017	Certified data for regulatory reporting	Approve	30 days	As required by regulatory documents	DOE O 436.1, <i>Department Sustainability</i>

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M0018	Performance Objectives, Measures, and Commitments per 48 CFR 970.5223-1	Approve	30 days	Annually	48 CFR 970.5223-1, <i>Integration of Environmental Safety, and Health into Work Planning and Execution</i>
M0019	Update CONOPS Program Requirements Matrix and Cited Implementing Documents– Nuclear Facilities	Approve	30 days	When significant changes are made or at least every 3 years	DOE O 422.1, <i>Conduct of Operations</i>
M0020	Update CONOPS Program Requirements Matrix and Cited Implementing Documents– Non-Nuclear Facilities	Approve	30 days	When significant changes are made or at least every 3 years	DOE O 422.1, <i>Conduct of Operations</i>
M0021	Updated Documented Safety Analysis/Technical Safety Documents or letter stating no changes made	Approve	30 days	Annually or when changes occur	10 CFR 830 , <i>Nuclear Safety Management</i>
M0022	Other Safety basis documents	Approve	30 days	As Required	10 CFR 830, <i>Nuclear Safety Management</i> ; DOE O 420.1, <i>Facility Safety</i>
M0023	Process to delineate which design products are stamped by a licensed professional engineer	Approve	30 days	Whenever a change to the process is made	Section C.6.3.12, <i>Conduct of Engineering</i>
M0024	IQRPE Reports	Review	N/A	As per Washington Administrative Code 173-303	Section C.6.3.12, <i>Conduct of Engineering</i>
M0025	System Health Reports	Review	N/A	Quarterly	Section C.6.3.12, <i>Conduct of Engineering</i>
M0026	Maintenance Five-Year Plan, including forecast by fiscal year	Review	30 days	Annually	Section C.6.3.13, <i>Conduct of Maintenance</i>
M0027	Update Nuclear Maintenance Management Program	Approve	30 days	When changed conditions require changes in documentation, and at least every 3 years	Section C.6.3.13, <i>Conduct of Maintenance</i> DOE O 433.1, <i>Maintenance Management Program for DOE Nuclear Facilities</i>

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Deliverable Number	Deliverable	DOE		Deliverable Due	Contract Section
		Action	Response Time*		
M0028	Annual Fire Protection Summary Information	Review	N/A	Annually by February 15th	DOE O 231.1, <i>Environmental, Safety, and Health Reporting</i>
M0029	Personal Property and Material Management Program (Property Management System)	Approve	30 days	Annually	Section C.6.3.15, <i>Personal Property Management</i>
M0030	Post-Cleanup Surveillance and Maintenance Plan	Approve	30 days	As required for post-cleanup activities	Section C.6.3.16, <i>Closure and Post-Cleanup Surveillance and Maintenance</i> ; DOE/RL-2010-35, <i>Hanford Long-Term Stewardship Program Plan</i>
M0031	Remedial Action Reports	Approve	30 days	As required for post-cleanup activities	Section C.6.3.16, <i>Closure and Post-Cleanup Surveillance and Maintenance</i> ; DOE/RL-2010-35, <i>Hanford Long-Term Stewardship Program Plan</i>
M0032	Records Management Plan	Approve	30 days	Update as required	Section C.6.3.17.5, <i>Records</i>
M0033	Contractor Assurance System Description Significant Changes	Review	N/A	30 days prior to implementation	DOE O 226.1, <i>Implementation of Department of Energy Oversight Policy</i>
M0034	Emergency Management Program	Approve	30 days	Updates as required	Section C.6.4.7, <i>Emergency Management Program</i>
M0035	External Affairs/Internal Communications Program Description	Approve	30 days	Updates as required	C.6.5.1, <i>External Affairs</i>
M0036	Annual Subcontract Audit plans with audits consistent with IIA and/or Generally Accepted Auditing Standards (GAGAS) audit standards	Review	N/A	Annually, by July 30 unless otherwise specified	Section C.6.7.2, <i>Internal Audit</i>

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Deliverable Number	Deliverable	DOE		Deliverable Due	Contract Section
		Action	Response Time*		
M0037	Annual Internal Audit plans with audits consistent with Institute of Internal Audit (IIA)	Review	N/A	Annually, by July 30 unless otherwise specified	Section C.6.7.2, <i>Internal Audit</i>
M0038	Reports reflecting the status of recommendations resulting from management audits	Review	N/A	Annually, or as directed by the Contracting Officer	Section C.6.7.2, <i>Internal Audit</i>
M0039	Employee Concerns Program	Approve	30 days	Updates as required	Section C.6.7.3, <i>Employee Concerns Program</i>
M0040	Strategic Partnership Projects agreements	Approve	30 days	As required	Section I.217, <i>DEAR 970.5217-1 Strategic Partnership Projects Program (Apr 2015)</i>
M0041	Annual Strategic Partnership Projects report	Approve	30 days	As required	Section I.217, <i>DEAR 970.5217-1 Strategic Partnership Projects Program (Apr 2015)</i>
M0042	Standard Form 1034, Voucher/Statement of Cost	Review	N/A	Monthly	FAR 52.216-7, <i>Allowable Cost and Payment (Aug 2018)</i>
M0043	Invoice	Review	N/A	Monthly	FAR 52.216 <i>Economic Price Adjustment – Standard Supplies (Jan 1997)</i>
M0044	Earned Fee Invoices	Review	N/A	Quarterly	FAR 52.216 <i>Economic Price Adjustment – Standard Supplies (Jan 1997)</i>
M0045	Workforce Restructuring Plans	Approve	30 days	Consult with Contracting Officer or designee for timeframe to submit	Section H.9, <i>Workforce Restructuring</i>
M0046	Annual Report on Actual and Projected Workforce Reductions	Review	N/A	Annually, by March 15	Section H.9, <i>Workforce Restructuring</i>
M0047	Labor Standards Determination Request and Proposed Work Packages	Review	N/A	Prior to work commencing with allowance for Contracting Officer determination response	Section H.10, <i>Labor Standards</i>
M0048	Semi-Annual Davis-Bacon Enforcement Report, Form OMB 1910-5165 (or most current form)	Approve	30 days	Semi-annually, by April 21 and	Section H.10, <i>Labor Standards</i>

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Deliverable Number	Deliverable	DOE		Deliverable Due	Contract Section
		Action	Response Time*		
				October 21 of each year	
M0049	Annual Estimated Property Fire Valuation Report	Review	N/A	Annually, by January 10	DOE O 534.1B, <i>Accounting</i>
M0050	Contract Funds Status Report	Review	N/A	Monthly, by the 15 th of each month reporting the prior month's data	DOE O 534.1B, <i>Accounting</i>
M0051	Plan for Community Commitment	Review	N/A	By August 1 of each FY	Section H.30, <i>DOE-H-2045 Contractor Community Commitment (Oct 2014) (Revised)</i>
M0052	Diversity Report	Approve	30 days	Annually	Section H.31, <i>DOE-H-2046 Diversity Program (Oct 2014)</i>
M0053	Communications or Releases of Information to the public, the media, or Members of Congress	Approve	30 days	10 days prior to release	Section H.32, <i>DOE-H-2048, Public Affairs – Contractor Releases of Information (Oct 2014)</i>
M0054	Small Business Subcontracting Plan	Approve	30 days	By October 1 of each FY; additionally as requested	H.50, <i>Subcontracted Work</i>
M0055	Semi-annual Property Reconciliations and Data	Review	N/A	Semi-annually, by March 15 and September 15	DOE O 534.1B, <i>Accounting</i>
M0056	Annual Improper Payment Risk Assessment, Testing, and Report	Review	N/A	Annually, by November 30 unless otherwise specified	DOE O 534.1B, <i>Accounting</i>
M0057	Monthly Reconciliations between Invoice Summaries and General Ledger Accounting Excel® Transaction Data	Review	N/A	Monthly, by the 15 th of each month reconciling the prior month's data	DOE O 226.1B, <i>Implementation of Department of Energy Oversight Policy</i>
M0058	FY End Requirements and Beginning FY Budget Planning Requirements	Review	N/A	Annually, by September 15 unless otherwise specified	DOE O 534.1B, <i>Accounting</i>
M0059	Institutional Cost Report	Review	N/A	Annually, by November 10 unless otherwise specified	DOE O 534.1B, <i>Accounting</i>

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Deliverable Number	Deliverable	DOE		Deliverable Due	Contract Section
		Action	Response Time*		
M0060	International Transactions and Foreign Currency Report	Review	N/A	Quarterly, by October 15, January 15, April 15, and July 15 unless otherwise specified	FAR 52.216-7, <i>Allowable Cost and Payment (Aug 2018)</i>
M0061	Labor Timekeeping data in Excel [®] format	Review	N/A	Quarterly, by October 30, January 30, April 30, and July 30 unless otherwise specified	FAR 52.216-7, <i>Allowable Cost and Payment (Aug 2018)</i>
M0062	P-card transaction reports in Excel [®] format	Review	N/A	Quarterly, by October 30, January 30, April 30, and July 30 unless otherwise specified	FAR 52.216-7, <i>Allowable Cost and Payment (Aug 2018)</i>
M0063	Unallowable Cost Reports showing costs taken off contract in Excel [®] format along with invoice credit to the Government directly following	Review	N/A	Quarterly, by October 30, January 30, April 30, and July 30 unless otherwise specified	FAR 52.216-7, <i>Allowable Cost and Payment (Aug 2018)</i>
M0064	Accruals and Supporting Detail	Review	N/A	Monthly, by the 3 rd day of each month unless otherwise specified	DOE O 534.1B, <i>Accounting</i>
M0065	Maintenance of Facilities and Equipment Reports	Review	N/A	Quarterly, by October 15, January 15, April 15, and July 15 or as otherwise requested	DOE O 534.1B, <i>Accounting</i>
M0066	Reports and Information Supporting 3 rd and 4 th Quarter DOE Financial Statement Disclosures	Review	N/A	Twice per year; 3 rd and 4 th quarters, ending no later than June 30 and September 30, unless otherwise specified	DOE O 534.1B, <i>Accounting</i>
M0067	Requests for Information Supporting OMB Circular No. A-123	Review	N/A	As requested	DOE O 226.1B, <i>Implementation of Department of Energy Oversight Policy</i>
M0068	Management Representation Letter, as required by GAGAS	Review	N/A	Annually, by August 15 unless otherwise specified	DOE O 534.1B, <i>Accounting</i>
M0069	Workers' Compensation Analysis Support	Review	N/A	Twice per year, by May 15 for data from November to	DOE O 534.1B, <i>Accounting</i>

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Deliverable Number	Deliverable	DOE		Deliverable Due	Contract Section
		Action	Response Time*		
				April and November 15 for data from May to October unless otherwise specified	
M0070	Capitalized Property Reports including Software Capitalization	Review	N/A	Monthly, by July 1 unless otherwise specified	DOE O 534.1B, <i>Accounting</i>
M0071	General Ledger Summary Reports with Beginning, Period Activity, and Ending Balances by Account in Excel® format	Review	N/A	Monthly, by the 15 th of each month for the prior month's data	DOE O 226.1B, <i>Implementation of Department of Energy Oversight Policy</i>
M0072	Inventory Reports and Reconciliations	Review	N/A	Annually, by October 31 for the prior year's data unless otherwise specified	DOE O 534.1B, <i>Accounting</i>
M0073	Technology Transfer Reports	Review	N/A	Annually, by December 1 unless otherwise specified	DOE O 534.1B, <i>Accounting</i>
M0074	Overtime reports and plans in Excel® format	Review	N/A	As required and requested	Section H.65, <i>Overtime Control Reporting</i>
M0075	Conference Management Request Forms and Conference Management Reports	Review	N/A	90 days prior to attendance for each conference request (120 days prior if hosting); no later than 10 days following the conference for reporting conference actual costs unless otherwise specified	Section H.40, <i>DOE-H-2068 Conference Management (Oct 2014)</i>
M0076	Subcontract report in Excel®	Review	N/A	Quarterly, by October 30, January 30, April 30, and July 30 unless otherwise specified	Section C.6.7.2, <i>Internal Audit</i>

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Deliverable Number	Deliverable	DOE		Deliverable Due	Contract Section
		Action	Response Time*		
M0077	Any data or reports at DOE direction, including requests from the DOE Chief Financial Officer and Office and Environmental Management (EM)	Review	N/A	As requested	Section C.6.7.2, <i>Internal Audit</i>
M0078	Update to Graded Approach for Implementation of Contract Requirements Plan	Approve	30 days	Upon submittal of any Task Orders	Section C, <i>General Requirements</i>
M0079	EMS Internal Audit	Approve	30 days	Annually	DOE O 436.1, <i>Department Sustainability</i>
CFR = Code of Federal Regulations FAR = Federal Acquisition Regulation CONOPS = Conduct of Operations FY = Fiscal Year DOE = U.S. Department of Energy IQRPE = Independent Qualified Registered Professional Engineer DOE-RL = DOE Richland Operations Office OMB = Office of Management and Budget DEAR = Department of Energy Acquisition Regulations RPP = Radiation Protection Program					