

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT		1. CONTRACT ID CODE	PAGE OF PAGES 1 6
2. AMENDMENT/MODIFICATION NO. 0013	3. EFFECTIVE DATE See Block 16C	4. REQUISITION/PURCHASE REQ. NO.	5. PROJECT NO. (If applicable)
6. ISSUED BY Richlands Operations Office U.S. Department of Energy Richland Operations Office P.O. Box 550, MSIN H5-20 Richland WA 99352	CODE 893039	7. ADMINISTERED BY (If other than Item 6) Richland Operations Office U.S. Department of Energy Richland Operations Office P.O. Box 550, MSIN H5-20 Richland WA 99352	CODE 00601
8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code) HPM CORPORATION Attn: Erin Phillips 4304 W. 24TH AVE. SUITE 100 KENNEWICK WA 99338		(x)	9A. AMENDMENT OF SOLICITATION NO.
CODE 012911892			9B. DATED (SEE ITEM 11)
FACILITY CODE		x	10A. MODIFICATION OF CONTRACT/ORDER NO. DE-EM0002043 DE-DT0012690
			10B. DATED (SEE ITEM 13) 01/05/2017

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers is extended. is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

See Schedule

13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

CHECK ONE	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
X	D. OTHER (Specify type of modification and authority) Task Order Clause FAR 52.243-3 Changes Time-and-Materials or Labor-Hours, FAR 43.103(a)(3)

E. IMPORTANT: Contractor is not. is required to sign this document and return 1 copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

DUNS Number: 012911892

This Task Order is subject to base Contract DE-EM0002043 Clause I.70 FAR 52.232-18 Availability of Funds and Task Order Clause FAR 52.232-7 Payments Under Time-and-Materials and Labor-Hour Contracts. In accordance with base Contract Clause I.139 FAR 52.216-18 Ordering, all Terms and Conditions of Contract DE-EM0002043 are incorporated by reference.

A. The purpose of this modification is to increase the NTE and Task Order Ceiling, extend the period of performance, and extend the formal issuance of the Change Order to make changes within the general scope of the Task Order for assistance with the implementation of the Government Furnished Electronic Health Record. The period of performance end date is extended from 2/28/2019 to 3/31/2019. The revised statement of work is attached.

Continued ...

Except as provided herein, all terms and conditions of the document referenced in Item 9 A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) Marcy J. Aplet-Zelen	
15B. CONTRACTOR/OFFEROR (Signature of person authorized to sign)	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA Signature on File (Signature of Contracting Officer)	16C. DATE SIGNED 02/11/2019

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Continued ...

Except as provided herein, all terms and conditions of the document referenced in Item 9 A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print) Erin L. Phillips, Business & Contracts Manager	16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) Marcy J. Aplet-Zelen
15B. CONTRACTOR/OFFEROR  (Signature of person authorized to sign)	16B. UNITED STATES OF AMERICA (Signature of Contracting Officer)
15C. DATE SIGNED February 11, 2019	16C. DATE SIGNED

CONTINUATION SHEET

REFERENCE NO. OF DOCUMENT BEING CONTINUED
DE-EM0002043/DE-DT0012690/0013

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NAME OF OFFEROR OR CONTRACTOR
HPM CORPORATION

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	<p>Total obligations remain \$587,649.98, which the Contractor exceeds at its own risk. The total Task Order/Ceiling amount is increased by \$100,000.00 from \$682,834.17 to \$782,834.17.</p> <p>Details of the Task Order change are included on the SF30 Continuation Page of this modification.</p> <p>All other terms and conditions remain unchanged.</p> <p>LIST OF CHANGES: Reason for Modification : Change Order Period Of Performance End Date changed from 28-FEB-19 to 31-MAR-19 Total Amount for this Modification: \$100,000.00 New Total Amount for this Version: \$782,834.17 New Total Amount for this Award: \$782,834.17</p> <p>CHANGES FOR LINE ITEM NUMBER: 1 Description changed from Labor (direct and subcontract)</p> <p>Total labor with the ceiling of \$665,155.85 which the Contractor exceeds at its own risk.</p> <p>DE-EM0002043 CLIN 0013 OCCMED Hanford - Option Period 3 (Year Five) IDIQ Fiscal Year 2017 - labor categories with fully burdened fixed hourly rates (direct and subcontract) as proposed in contractor's proposal 17HPM001S-Reissue. Labor categories with fully burdened fixed hourly rates in accordance with base Contract Section B.14 as proposed.</p> <p>DE-EM0002043 CLIN 0016 OCCMED Hanford - Option Period 4 (Year Six, Year Seven (five-month extension)) IDIQ Fiscal Year 2018 - labor categories with fully burdened fixed hourly rates (direct and subcontract) as proposed in contractor's proposal 18-HPMC-OMS-PM-044. Labor categories with fully burdened fixed hourly rates in accordance with base Contract Section B.17 as proposed. to Labor (direct and subcontract)</p> <p>Total labor with the ceiling of \$665,155.85 which the Contractor exceeds at its own risk. Continued ...</p>				

CONTINUATION SHEET

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DE-EM0002043/DE-DT0012690/0013

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NAME OF OFFEROR OR CONTRACTOR
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CONTINUATION SHEET

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DE-EM0002043/DE-DT0012690/0013

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NAME OF OFFEROR OR CONTRACTOR
HPM CORPORATION

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	<p>Other Direct Costs/Cost Reimbursables as proposed for Fiscal Year 2017 in contractor's proposal 17HPM001S-Reissue and for Fiscal Year 2018 in contractor's proposal 18-HPMC-OMS-PM-044.</p> <p>Total Amount changed from \$17,678.32 to \$117,678.32</p> <p>End Date changed from 28-FEB-19 to 31-MAR-19</p> <p>Delivery Location Code: 00601</p> <p>Richland Operations Office U.S. Department of Energy Richland Operations Office P.O. Box 550, MSIN A7-80 Richland WA 99352 US</p> <p>Payment: VIPERS https://vipers.doe.gov Any questions, please contact by call/email 855-384-7377 or VipersSupport@hq.doe.gov</p> <p>FOB: Destination Period of Performance: 01/05/2017 to 03/31/2019</p>				

SF30 BLOCK 14 CONTINUATION:

B. Pursuant to FAR 43.103(a)(3), agreement of the parties modifying the terms of the Task Order, and consistent with base Contract Section H.43, "Task Ordering Procedures," and base Contract Clauses I.139 FAR 52.216-18, "Ordering," and I.141 FAR 52.216-22, "Indefinite Quantity," this modification extends the continued performance of the necessary and required activities in the statement of work associated with assistance of the implementation of the Government furnished Electronic Health Record (EHR) system to March 31, 2019. Therefore, both the Labor and Other Direct Costs (ODC) Contract Line Item Numbers (CLIN) are extended to March 31, 2019. The contractor is authorized to invoice labor hours and material (e.g. other direct costs/cost reimbursables) under this Task Order at the negotiated fiscal year (FY) 2018 rates and the rates stipulated in base Contract Section B. Invoiced amounts may be adjusted following the negotiation of final FY 2019 labor rates and materials (e.g. other direct costs/cost reimbursables) if not already stipulated in base Contract Section B.

C. Pursuant to Task Order Clause FAR 52.243-3, "Changes – Time-and-Materials or Labor-Hours," and consistent with base Contract Section H.43(f) and Clause I.139 FAR 52.216-18, this modification extends the change order for changes within the general scope of the Task Order for the description of services to be performed regarding the contractor's assistance with the migration of data to the EHR environment and attending trainings to support initial implementation of the EHR. The contractor is hereby provided a formal notice-to-proceed (NTP) with an increased not-to-exceed (NTE) ceiling authorization limit of \$100,000.00, to incur labor and material costs required for the changed work, from funds already allotted and future allotments for this changed work prior to definitization of the change order. For this changed work, labor categories with rates and materials (supplies and incidental services) may be provisionally approved upon the contractor's request. Provisionally approved labor categories and materials may be invoiced with approved FY 2018 indirect rates. No fee shall be paid to the contractor for changed work, including provisional, prior to definitization of the change order. Invoiced amounts may be adjusted following the negotiation of final FY 2019 labor rates and materials (e.g. other direct costs/cost reimbursables) if not already stipulated in base Contract Section B.

The contractor shall not exceed the NTE amounts provided herein without prior approval from the Contracting Officer (CO) via a modification to increase the amounts. The contractor shall notify the CO in writing with the rationale if the NTE amount is insufficient to proceed with the identified work.

The estimated schedule for definitizing is:

<u>Action</u>	<u>Date</u>
Contractor Submits Technical, Cost & Fee Proposal	February 13, 2019
Commence Negotiations	March 8, 2019
Mutual Agreement of Definitization	March 11, 2019
Execute Definitization Task Order Modification	March 15, 2019

D. The total obligation remains \$587,649.98, which the contractor exceeds at its own risk. The ODC CLIN is increased by \$100,000.00 from \$17,678.32 to \$117,678.32. Therefore, the total Task Order/Ceiling amount is increased by \$100,000 from \$682,834.17 to \$782,834.17. In accordance with base Contract Clause I.70 FAR 52.232-18, "Availability of Funds," all funds are not presently available for this Task Order; this Task Order is being incrementally funded. Work under the Task Order, such as described herein, must be performed within the amounts of funds which have been incrementally allotted to the Task Order. In accordance with base Contract Section B.20, "Limitation of Government's Obligation," the contractor shall make notifications to the Contracting Officer within the timeframes stated in the contract.

E. The Task Order is subject to solicitation provision FAR 52.216-30, "Time-and-Material/Labor-Hour Proposal Requirements – Non-Commercial Item Acquisitions without Adequate Price Competition."

All other terms and conditions remain unchanged. End of Modification 013.

STATEMENT OF WORK

SCOPE OF WORK

The United States Department of Energy, Richland Operations Office (DOE-RL) requires the assistance of HPM Corporation (HPMC) to provide special consultative services and additional occupational health services in support of the implementation of the new Government furnished Electronic Health Record (EHR) system.

In accordance with base Contract DE-EM0002043 Section C.2.3, "Indefinite Delivery/Indefinite Quantity Scope," this support is not required by the Firm-Fixed Price portion of the base Contract including Sections C.2.1.8, "Information Systems Maintenance and Process Improvement," and C.2.1.9, "Information and Records Management."

The contractor shall provide assistance in support of the following tasks:

1. Coordinate with Mission Support Alliance (MSA) for the implementation of the EHR.
2. Provide assistance in the transition from the Electronic Medical Records (EMR) and Employee Job Task Analysis (EJTA) system to the EHR environment.
3. Provide special consultative service including review, analysis, testing, and evaluation of FedHealth compatible occupational EHR software and its implementation, and provide recommended process improvements and suggested policy changes for review.
4. Coordinate with the special scanning project contractor to assist with the migration of data to the EHR environment.

DELIVERABLES/PERFORMANCE STANDARDS

HPMC shall ensure that work is performed in a competent, professional manner that meets established milestones per the project schedule. The specific deliverables for this task will be defined with input from the DOE-RL Chief Information Officer, to include, but not be limited to the following areas:

1. Attend periodic project meetings and participate in development of project schedule.
2. Determine operability and business standards, network infrastructure modification requirements and supporting documentation.
3. Determine the interfaces and modifications that will be necessary to support the EHR and any impacts during the transition.
4. Determine customization requirements to support operability of FedHealth compatible occupational EHR software.
5. Assist with migration of data, including paper, x-ray film, microfilm/microfiche, and digital, to the EHR environment and preparation for current EMR and EJTA system retirement.
6. Attend trainings to support initial implementation of EHR.
7. Submit monthly task order progress reports in accordance with base Contract *Section H.43(i)*, "Task Ordering Procedure," including task/activity alignment to project schedule.

DELIVERY SCHEDULE

The period of performance is January 5, 2017 through March 31, 2019.

QUALIFICATIONS

The contractor shall demonstrate:

- Proposed medical personnel position to meet the qualification requirements as defined in base Contract *Section H.13 Qualification of Medical Personnel – Non-Key*;
- Additional positions as negotiated (MSA to provide project manager/project integrator);
- Knowledge of major system transitions and information technologies;
- Knowledge of current EMR and EJTA systems;
- Knowledge of DOE-RL policies and procedures concerning project/contract change control;
- Knowledge of Hanford Site mission, activities, priorities, and Prime Contractor responsibilities;
- Knowledge of Microsoft Office tools and Hanford specific software (e.g. PeopleCore, etc.); and
- Excellent communications skills.

CLAUSES

The following clauses are incorporated by reference:

- FAR 52.204-15 Service Contract Reporting Requirements for Indefinite-Delivery Contracts (Oct 2016)
- FAR 52.232-7 Payments Under Time-and-Materials and Labor-Hour Contracts (Aug 2012)
- FAR 52.232-39 Unenforceability of Unauthorized Obligations (Jun 2013)
- FAR 52.243-3 Changes – Time-and-Materials or Labor-Hours (Sept 2000)
- FAR 52.246-6 Inspection – Time-and-Material and Labor Hour (May 2001)
- FAR 52.249-6 Termination (Cost Reimbursement) (May 2004) Alternate IV (Sept 1996)

The following clauses are incorporated by full-text:

- FAR 52.217-8 Option to Extend Services (Nov 1999)

The Government may require continued performance of any services within the limits and at the rates specified in the contract. These rates may be adjusted only as a result of revisions to prevailing labor rates provided by the Secretary of Labor. The option

provision may be exercised more than once, but the total extension of performance hereunder shall not exceed 6 months. The Contracting Officer may exercise the option by written notice to the Contractor within 30 days of the end of the task order.