



**Department of Energy**  
Richland Operations Office  
P.O. Box 550  
Richland, Washington 99352

17-PRO-0105

MAR 22 2017

Ms. Hollie P. Mooers, President  
HPM Corporation  
4304 West 24<sup>th</sup> Ave, Suite 100  
Kennewick, Washington 99338

Dear Ms. Mooers:

CONTRACT NO. DE-EM0002043 – HPM CORPORATION (HPMC) FISCAL YEAR 2016  
PERFORMANCE EVALUATION AND MEASUREMENT PLAN FEE DETERMINATION

The U.S. Department of Energy Richland Operations Office (RL) has completed its evaluation of HPMC's performance for the period of October 1, 2015, through September 30, 2016. As the Fee Determination Official for RL, I am pleased to inform you that HPMC has earned \$302,610.00 in fee, equivalent to approximately 91.7 percent of the available fee for said period. The enclosure to this letter summarizes RL's evaluation.

If you have any questions, please contact me, or your staff my contact Joe Franco, Assistant Manager for Mission Support, at (509) 376-8806.

Sincerely,

A handwritten signature in black ink that reads "Doug S. Shoop". The signature is written in a cursive style with a large initial "D".

Doug S. Shoop  
Manager

PRO:MAZ

Enclosure

cc w/encl:  
Erica Ramos, HPMC

## RL's Fiscal Year (FY) 2016 Fee Determination Summary

**Contractor:** HPM Corporation (HPMC)

**Contract:** Occupational Medical Services at DOE Hanford    **Contract Number:** DE-EM0002043

**Award Period:** October 2015 through September 2016

**Basis of Evaluation:** Performance Evaluation and Measurement Plan (PEMP) for FY 2016

**Award Fee Available:** \$330,000.00      **Award Fee Earned:** \$302,610.00

### Award Fee Area Adjectival Ratings:

Performance Incentive	Adjectival Rating	Allocated Percent	Earned Percent	Amount Available	Amount Earned
1.0: Worker Health and Well-Being	Excellent	35%	33.2%	\$115,500.00	\$109,560.00
2.0: Customer Satisfaction	Very Good	30%	27%	\$99,000.00	\$89,100.00
3.0: Operational Effectiveness	Very Good	35%	31.5%	\$115,500.00	\$103,950.00
<b>Total</b>		<b>100%</b>	<b>91.7%</b>	<b>\$330,000.00</b>	<b>\$302,610.00</b>

The Contractor exceeded the majority of performance goals and objectives for the performance period.

### Significant Achievements:

HPMC engaged with the other Hanford contractors (OHCs) to coordinate and minimize workers' time away from work.

HPMC actively coordinated with the OHCs and provided Occupational Health staffing and services outside of the normal business hours identified in the contract.

HPMC responded to a short-turnaround request for the first task-order contract issued against the indefinite delivery, indefinite quantity contract line item to provide additional support for the Department of Energy Office of River Protection tank farm operating contractor activities.

**Significant Deficiencies:** Though there were no significant deficiencies, there were areas needing improvement, such as a need to reassess communication protocols to ensure workers fully understand the medical evaluation activities, corporate estimating system, and business and contract management.

The FY 16 PEMP for this contract is available at:

[http://www.hanford.gov/files.cfm/DE-EM0002043\\_Mod\\_039\\_SF30\\_with\\_Conformed\\_Sections.pdf](http://www.hanford.gov/files.cfm/DE-EM0002043_Mod_039_SF30_with_Conformed_Sections.pdf)