

ORDER FOR SUPPLIES OR SERVICES

PAGE OF PAGES

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IMPORTANT: Mark all packages and papers with contract and/or order numbers.

1. DATE OF ORDER 01/15/2020		2. CONTRACT NO. (If any) 89304019DEM000007		6. SHIP TO:	
3. ORDER NO. 89304020FEM400041		4. REQUISITION/REFERENCE NO. 20EM000491		a. NAME OF CONSIGNEE Office of River Protection	
5. ISSUING OFFICE (Address correspondence to) Office of River Protection U.S. Department of Energy Office of River Protection P.O. Box 450 Richland WA 99352				b. STREET ADDRESS U.S. Department of Energy Office of River Protection P.O. Box 450	
				c. CITY Richland	e. ZIP CODE 99352

7. TO: SHIRLEY OLINGER		f. SHIP VIA			
a. NAME OF CONTRACTOR Independent Strategic Management Solutions, Inc.		8. TYPE OF ORDER			
b. COMPANY NAME		<input type="checkbox"/> a. PURCHASE		<input checked="" type="checkbox"/> b. DELIVERY	
c. STREET ADDRESS 491 Adair Dr		REFERENCE YOUR: Proposal dtd 12/11/2019		Except for billing instructions on the reverse, this delivery order is subject to instructions contained on this side only of this form and is issued subject to the terms and conditions of the above-numbered contract.	
		Logical Follow-On TO			
d. CITY Richland		e. STATE WA	f. ZIP CODE 99352	Please furnish the following on the terms and conditions specified on both sides of this order and on the attached sheet, if anv. including delivery as indicated.	

9. ACCOUNTING AND APPROPRIATION DATA WTP Operations			10. REQUISITIONING OFFICE Office of River Protection		
11. BUSINESS CLASSIFICATION (Check appropriate box(es))					12. F.O.B. POINT Destination
<input checked="" type="checkbox"/> a. SMALL <input type="checkbox"/> b. OTHER THAN SMALL <input type="checkbox"/> c. DISADVANTAGED <input checked="" type="checkbox"/> d. WOMEN-OWNED <input type="checkbox"/> e. HUBZone <input type="checkbox"/> f. SERVICE-DISABLED VETERAN-OWNED <input checked="" type="checkbox"/> g. WOMEN-OWNED SMALL BUSINESS (WOSB) ELIGIBLE UNDER THE WOSB PROGRAM <input checked="" type="checkbox"/> h. EDWOSB					
13. PLACE OF		14. GOVERNMENT B/L NO.		15. DELIVER TO F.O.B. POINT ON OR BEFORE (Date) 02/17/2021	16. DISCOUNT TERMS NET 30
a. INSPECTION Destination	b. ACCEPTANCE Destination				

17. SCHEDULE (See reverse for Rejections)

ITEM NO. (a)	SUPPLIES OR SERVICES (b)	QUANTITY ORDERED (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)	QUANTITY ACCEPTED (g)
	The United States Department of Energy, Office of River Protection (ORP), requires Technical Support Services at the Hanford Site. This is a Time and Materials/Labor Hour logical follow-on task order for ORP Readiness in support of ORP's Waste Continued ...					

18. SHIPPING POINT		19. GROSS SHIPPING WEIGHT		20. INVOICE NO.		17(h) TOTAL (Cont. pages)
21. MAIL INVOICE TO:						
a. NAME OR for ORP				\$279,177.00		17(i) GRAND TOTAL
b. STREET ADDRESS (or P.O. Box) U.S. Department of Energy Oak Ridge Financial Service Center P.O. Box 6017				\$279,177.00		
c. CITY Oak Ridge		d. STATE TN	e. ZIP CODE 37831			

22. UNITED STATES OF AMERICA BY (Signature)		23. NAME (Typed) Shelby N. Schuller TITLE: CONTRACTING/ORDERING OFFICER	
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ORDER FOR SUPPLIES OR SERVICES
SCHEDULE - CONTINUATION

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DATE OF ORDER 01/15/2020	CONTRACT NO. 89304019DEM000007	ORDER NO. 89304020FEM400041
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ITEM NO. (a)	SUPPLIES/SERVICES (b)	QUANTITY ORDERED (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)	QUANTITY ACCEPTED (g)
00001	<p>Treatment Operations Division. This task order is approved under the IDIQ contract 89304019DEM000007 and the Small Business Administration (SBA) Office--via email dated 11/02/2018 from Business Opportunity Specialist, John Dicus.</p> <p>Fund: 01250 Appr Year: 2020 Allottee: 34 Report Entity: 421301 Object Class: 25422 Program: 1111669 Project: 0004625 WFO: 0000000 Local Use: 0000000 Period of Performance: 02/18/2020 to 02/17/2021</p> <p>IDIQ Option Year 1 Period- ORP Readiness Support (Logical Follow-on) Indefinite Delivery/Indefinite Quantity</p>				279,177.00	

TOTAL CARRIED FORWARD TO 1ST PAGE (ITEM 17(H))

\$279,177.00

ORP Performance Work Statement (PWS)

Date: January 15, 2020

Period of Performance: February 18, 2020 through February 17, 2021

Division – WSC/COD – Start-up and Commissioning

Title: ORP Readiness Support

Revisions:

	Description of Change
00	Original

SCOPE OF WORK

The Department of Energy (DOE) Office of River Protection Waste Treatment and Immobilization Plant (DOE-WTP) Commissioning, Operations, and Maintenance Division (COD) requires **Readiness support from one qualified full-time (1920 Labor Hours) Consultant Level III General Support Services Contractor (GSSC) covering the following nuclear safety activities:**

- Planning strategic activities required for ORP to achieve readiness and verify readiness for radioactive operations,
- Mentoring ORP staff and management in conduct of activities to achieve readiness and verify readiness to safely conduct nuclear operations,
- Providing professional counsel on development and implementation of a Readiness Program from Line Management’s perspective,
- Providing expert advice and counsel on improvements to ORP’s readiness program, and
- Promoting coordination between all relevant functions related to Readiness in ORP to safely conduct nuclear operations.

Under the direction of the COD Division Director, the GSSC resource will have responsibility for this work scope. COD is responsible for functional areas for the DOE-WTP including the following: startup testing, commissioning, readiness, operations, and maintenance. This oversight is conducted to assure the WTP can be safely operated while treating Hanford tank waste.

ORP is responsible for Line Management oversight of the WTP contractor and is also responsible for declaring readiness to safety conduct radioactive operations prior to an Operational Readiness Review (ORR) which is currently scheduled in 2021.

Work shall be conducted at the US Department of Energy, Office of River Protection in Richland, WA.

DELIVERABLES

- Strategic development and revision of the Certification and Verification Plan.
- Mentoring ORP core requirement and functional leads in development and execution of core requirement oversight strategies.
- Providing expert, strategic guidance in Line Management Review Board activities.
- Develop training curricula and implementation for ORP staff in in order to achieve line management readiness and verify contractor readiness.

Deliverables shall be accomplished in accordance with the directions provided by the COD Director. All deliverables will be processed through the COD Project Lead prior to internal and/or external publication and availability.

QUALIFICATIONS:

- Significant demonstrated expertise with the execution of DOE Order 425.1D (Verification of Readiness to Startup or Restart Nuclear Facilities) in the startup of complex and high risk nuclear facilities.
- Performance in key positions in the work to achieve readiness and verify readiness to safely operate complex high risk nuclear facilities.
- Executive experience with direct interface with senior management
- Expert knowledge of DOE orders, standards, policies and procedures providing requirements and guidance for safe startup of nuclear facilities.
- Knowledge of Hanford Site mission, activities and priorities.
- Excellent verbal and written communications skills.
- The contractor shall maintain proficiencies in the following through periodic training:
 - HGET
 - WTP Site access

Reference Section J – Attachment 1 – IDIQ Schedule of Rates and Labor Category Qualifications, Hanford Site Technical Support Services Solicitation Contract

QUALITY ASSURANCE REQUIREMENT: All work performed under this task order must be in compliance with the requirements set by the ORP Quality Assurance Program Description ([MGT-PM-PL-04](#)) current version.

Task Order: ORP Readiness Support

SECTION B – SUPPLIES OR SERVICES AND PRICE/COSTS

B.1 Type of Task Order and CLIN

This is a TIME-AND-MATERIALS/LABOR HOUR task order issued under CLIN 00001.

B.2 OBLIGATION OF FUNDS

The ceiling amount of this task order is \$279,177.00

B.3 AVAILABILITY OF APPROPRIATED FUNDS

The duties and obligations of the DOE hereunder calling for the expenditure of appropriated funds shall be subject to the availability of funds appropriated by the U.S. Congress, which DOE may legally spend or obligate for such authorized purposes. Any work performed that exceeds funds obligated by task order and specific limitations identified in contract modifications without the written consent of the DOE Contracting Officer shall be at the Contractor's risk.

B.4 OTHER DIRECT COSTS

Travel costs for transportation, lodging, meals, and incidental expenses will be reimbursed only to the extent specified in Federal Acquisition Regulation (FAR) Subsection 31.205-46 Travel Costs.

Miscellaneous: Other related requirements not otherwise priced herein (Hanford specific training, supplies, etc.) may be required in the performance of this contract. The contractor shall obtain advance Contracting Officer written approval prior to the incurrence of any such costs.

SECTION C - DESCRIPTION/SPECS/WORK STATEMENTS

C.1 PERFORMANCE WORK STATEMENT

The Contractor shall provide all resources as stated in the Performance Work Statement (PWS) (Pages 3-4), entitled ORP Readiness Support.

SECTION D – PACKAGING AND MARKING

D.1 DELIVERY POINT

Deliveries, if applicable, for this task order shall be made FOB destination to 2440 Stevens Center Place, Richland, WA 99354.

SECTION E – INSPECTION AND ACCEPTANCE

E.1 INSPECTION AND ACCEPTANCE

Reference Section E, clause E.3, *DOE-E-2001 INSPECTION AND ACCEPTANCE (OCT 2014)* of the base contract for inspection and acceptance.

SECTION F – DELIVERIES OR PERFORMANCE

F.1 PERIOD OF PERFORMANCE

The period of performance for this task order is February 18, 2020 through February 17, 2021.

F.2 PLACE OF PERFORMANCE

The place of performance for this task order shall be: 2440 Stevens Center Place, Richland, WA 99354.

F.3 OFFICE SPACE

For this task order, the Government will provide office space and cubicles at: 2440 Stevens Center Place, Richland, WA 99354.

SECTION G – CONTRACT ADMINISTRATION DATA

G.1 TASK ORDER ADMINISTRATION

Designated Contracting Officer:
Shelby Nicole Schuller

Designated Task Order Contract Specialist:
Isidro C. Chavez

Designated Contracting Officer's Representative:
Larry Earley

Designated Task Order Technical Monitor:

Ron Frink

SECTION H – SPECIAL CONTRACT REQUIREMENTS

All clauses flow down from base contract to awarded task order and are in full effect.

Below are referenced clauses specific to this task order:

- H.2 MODIFICATION AUTHORITY
- H.4 DOE-H-2032 ORDERING UNDER A MULTIPLE AWARD CONTRACT (OCT 2014) (REVISED)
- H.9 DISPUTES
- H.10, DOE-H-2033 ALTERNATIVE DISPUTE RESOLUTION (OCT 2014)
- H.11 DOE-H-2048 PUBLIC AFFAIRS – CONTRACTOR RELEASES OF INFORMATION (OCT 2014)
- H.15 SECURITY REQUIREMENTS
- H.16 DOE-H-2049 INSURANCE REQUIREMENTS (OCT 2014)
- H.19 ENVIRONMENTAL LAWS
- H.20 CONFIDENTIALITY OF INFORMATION
- H.21 PROHIBITION OF PERSONAL SERVICES
- H.22 WITHDRAWAL OF WORK
- H.25 CONTRACTOR TRAINING
- H.26 EXTRAORDINARY LEAVE
- H.27 INDEMNIFICATION
- H.28 DOE-H-2047 FEDERAL HOLIDAY AND OTHER CLOSURES (OCT 2014) (REVISED)
- H.29 ORP SPECIFIC ATTENDANCE DIRECTIVE FOR CONTRACTOR EMPLOYEES IN FEDERALLY OWNED FACILITIES
- H.36 DOE-H-2065 REPORTING OF FRAUD, WASTE, ABUSE, CORRUPTION, OR MISMANAGEMENT (OCT 2014)

SECTION I – CONTRACT CLAUSES

All clauses flow down from base contract to awarded task order and are in full effect.

Below are referenced clauses specific to this task order:

- FAR 52.217-8 OPTION TO EXTEND SERVICES (NOV 1999)
- FAR 52.232-7 PAYMENTS UNDER TIME-AND-MATERIAL AND LABOR HOUR CONTRACTS (AUG 2012)
- FAR 52.232-19 AVAILABILITY OF FUNDS FOR THE NEXT FISCAL YEAR

ISMSolutions Contract - 89304019DEM000007

Task Order - 89304020FEM400041

ORP Readiness Support (Logical Follow-on)

(APR 1994)

FAR 52.232-22	LIMITATION OF FUNDS (APR 1984)
FAR 52.232-33	PAYMENT BY ELECTRONIC FUNDS TRANSFER – CENTRAL CONTRACTOR REGISTRATION (JUL 2013)
FAR 52.243-3	CHANGES – TIME-AND-MATERIAL OR LABOR HOURS (SEP 2000)
FAR 52.249-2	TERMINATION FOR THE CONVENIENCE OF THE GOVERNMENT (FIXED-PRICE) (APR 2012)
FAR 52.249-8	TERMINATION – (COST REIMBURSEMENT) – ALT IV (MAY 2004)
DEAR 952.204-2	SECURITY REQUIREMENTS (AUG 2016)
DEAR 952.204-77	COMPUTER SECURITY (AUG 2006)
DEAR 952.209-72	ORGANIZATIONAL CONFLICT OF INTEREST (AUG 2009)
DEAR 952.242-70	TECHNICAL DIRECTION (DEC 2000)

SECTION J – LIST OF ATTACHMENTS

Attachment 1, Organizational Conflict of Interest Form

Attachment 2, Personal Conflict of Interest Form