



The Transition Process

Integrated Project Team

The Transition process guides the shift of land management responsibilities from a cleanup contractor to the Long-Term Stewardship (LTS) contractor. This process (illustrated below) is initiated when the remedial objectives have been achieved for a discrete geographic area (segment of land). The Transition process is coordinated by an **Integrated Project Team** (IPT) made up of DOE-RL, cleanup contractors and the mission support contractor (currently responsible for LTS). This team works to ensure that cleanup activities, as-left conditions and any outstanding actions (e.g. final ROD requirements) are documented to capture current information for posterity. This information is transmitted to the LTS contractor, who will assume management responsibility upon completion of the transition. An integrated schedule is developed that identifies the activities to be performed to ensure a coordinated, seamless transition.

Transition and Turnover Packages

A key component of the transition process is the **Transition and Turnover Package** (TTP). This package is used to document the condition of the land at transition and to convey all relevant information about the area to the mission support contractor. The TTP covers:

- Site Assessment
- Remaining Regulatory Actions
- Cleanup Activities
- Resource Management
- As left Conditions
- Information Management
- Surveillance & Maintenance

The TTP includes a reference library of cleanup documentation and information, such as a list of remediated waste sites, remaining facilities, demolished facilities, remaining infrastructure and real estate agreements pertaining to the area.

The Transition Process

*The IPT is responsible for coordination of the transition process. The TTP is the tool used to document the process. The transition process ensures **continuity** of DOE responsibilities as cleanup contracts are completed.*

In addition, the TTP verifies and documents the materials used to gather this information. This information gathering activity is a key component of the transition process. Obtaining this information as cleanup actions are completed aids in the identification of requirements and remaining actions (e.g., surveillance & monitoring and institutional controls). If any follow-on housekeeping actions are identified during transition, they are listed in a punch list as an appendix to the TTP.

The TTP is prepared as a collaborative effort by the cleanup and mission support contractors. DOE-RL Subject Matter Experts (SMEs) review the TTP and verify that it is appropriate, correct and complete. DOE-RL must approve the TTP for the transition to take place prior to contract transition.

Contract Transition

The TTP serves as the basis for transition of contract responsibilities upon its approval. This contract transition provides continuity of service as the cleanup contractor completes its contractual obligations.

Upon completion of the transition, the LTS contractor becomes responsible for surveillance and maintenance requirements (see the "What is LTS" fact sheet). Although the transition process results in a shift of contractual responsibility between contractors, DOE-RL continues to retain ownership of the property.



⁽¹⁾Washington Closure Hanford
⁽²⁾Mission Support Alliance
⁽³⁾CH2M Hill Plateau Remediation Company